

**SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)
BOARD OF DIRECTORS
MEETING MINUTES
13 MAY 2020**

Call to Order: The SWLCWPUD Board of Directors were called to order by Board President Tucker at approximately 10:20 AM, Wednesday, 13 May 2020, the meeting held by teleconference.

Present (SWLCWPUD): Directors Andy Bacigalupo, Roxie Cuellar, Gary Hodges, Frank Sherkow and Don Tucker.

Public Present: Brittany Hornung, CPA, Buckwald and Hornung, official accountants for the SWLCWPUD. David Whitlock, Field Superintendent and Acting District Manager of the SWLCWPUD and Budget Officer and Budget Committee members Victor Bayley, Dick Esler, Waverly Hayner and Colleen Pedroza.

The SWLCWPUD Board of Directors reviewed and discussed SWLCWPUD Resolution 20-1 "Resolution Formally Establishing A General Fund, A Construction Fund And An Equipment Reserve Fund". The motion to adopt was made by Director Bacigalupo and seconded by Director Hodges. The SWLCWPUD Board voted unanimously to adopt the Resolution.

The meeting was adorned by Board President Tucker.



Gary Hodges, SWLCWPUD Secretary

**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT
(SWLCWPUD)
BUDGET COMMITTEE
MEETING MINUTES
13 MAY 2020**

Call to Order: The Budget Committee meeting of the above district was called to order by Board President Tucker at approximately 11 AM, Wednesday, 13 May 2020. The meeting was held by teleconference.

Present (SWLCWPUD): Directors Andy Bacigalupo, Roxie Cuellar, Gary Hodges, Frank Sherkow, Don Tucker and citizen Budget Committee members Victor Bayley, Dick Esler, Waverly Hayner and Colleen Pedroza.

Public Present: Brittany Hornung, CPA, Buckwald and Hornung, official accountants for the SWLCWPUD, David Whitlock, Field Superintendent and Acting District Manager of the SWLCWPUD and Budget Officer and SWLCWD Commissioner Turner.

SWLCWPUD Budget Meeting – 2020-2021: Volunteers were solicited to preside. Since there were none, Director Tucker acted as the Budget Committee Chair. The Budget Message for the SWLCWPUD was read by Budget Chair Tucker. The proposed budget was reviewed line item by line item. Page 4 – Director Sherkow suggested the FTE be changed from 5.5 to 6 and the amounts on Lines 3 through 6, 9 and 10 be adjusted up to reflect particularly the Administrative Assistant which would be budgeted as a FT position. The Committee agreed. The changes increased Line 29 from \$591,870 to \$618,912, the changes being reflected on Page 2, Line 36 increasing to \$881,212. On page 3 Budget Chair Tucker asked that the word "Replacement" be removed from Line 26. Page 5 numbers were discussed and several changes were suggested in a number of the line items, including the addition of a line for Shipping and Postage costs. These changes were reflected in Line 31. Other adjustments in unappropriated fund balances were made. The Committee agreed on all changes. There was no overall change of the proposed budget Resource or Requirements totals of \$1,827,000. Director Bacigalupo moved to adopt the proposed budget with the changes noted and agreed to by the Budget Committee and to recommend adoption by the Board following the Budget Hearing on 10 June 2020. The motion was seconded by Director Cuellar.

Budget Hearing: The Budget Hearing for FY 2020-2021 is set for 10 June 2020 at 10 AM. Notice of the Hearing will be sent to the newspaper by B & H detailing the place and time, however, at this time a decision has not been whether to meet physically at district facilities or via teleconference. This decision will be made within the next few days and depend upon the current OHA requirements and an informal poll of SWLCWD and SWLCWPUD Board members taken by Director Tucker not later than 26 May.

The meeting was adorned by Budget Committee Chair Tucker.


