



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT
(SWLCWPUD)**

7740 HIGHWAY 101 NORTH, YACHATS, OR // PO Box 368 Waldport, OR
www.swlcwpud.org
541-547-3315



**BUDGET COMMITTEE MEETING AGENDA
18 May 2022 – 10:30 AM**

The budget meeting will be held at District Office, 7740 Hwy. 101 North, Yachats, OR.

- 1. BUDGET MEETING CALL TO ORDER**
- 2. ROLL CALL**
- 3. ELECTION OF PRESIDING OFFICER**
- 4. REVIEW OF THE TERMS OF THE COMMITTEE MEMBERS**
- 5. PRESENTATION OF BUDGET DOCUMENTS AND BUDGET MESSAGE**
- 6. ANY RECOMMENDED CHANGES TO THE DOCUMENTS FROM THE BUDGET OFFICER**
- 7. PUBLIC COMMENT**
- 8. APPROVE BUDGET DOCUMENTS AS PROPOSED OR AMENDED**
- 9. ANNOUNCE THE NEXT BUDGET MEETING IF REQUIRED**
- 10. ADJOURN THE MEETING**

May 11, 2022

SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)

7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPORT, OR 97394-0368

www.swlcwpud.org

541-547-3315

BUDGET COMMITTEE MEETING AGENDA

18 May 2022 – 10:30 AM

The Budget Committee meeting was held at District Office, 7740 Hwy. 101 North, Yachats, OR.

1. BUDGET COMMITTEE MEETING CALL TO ORDER	President Cuellar called the meeting to order at 10:30 AM.
a. Determine Quorum Present	President Cuellar deemed that a quorum was present: President Cuellar, Vice President Anthony, Director Tucker, Director Turner, Director Sherkow, Colleen Pedroza, Richard (“Dick”) Esler, Bill Gulacy, Victor Bayly, and Waverly Hayner
b. Conflict of Interest Declarations	None
c. Agenda Changes and Agenda Approval – Action Item	None; no action
d. Note Guests Present	Brittany Hornung-CPA
e. Review and Approval of Minutes – Action Item	None
2. ROLL CALL	President Cuellar conducted the roll call. All members were present.
3. ELECTION OF PRESIDING OFFICER	Motion by Director Turner, seconded by President Cuellar to nominate Vice President Anthony as the Budget Committee Presiding Officer. Nominations were closed. Motion passed unanimously.
4. PUBLIC COMMENT	None
5. REVIEW OF THE TERMS OF THE COMMITTEE MEMBERS	Presiding Officer Anthony reviewed the terms of the members.
6. PRESENTATION OF BUDGET DOCUMENTS AND BUDGET MESSAGE	Presiding Officer Anthony called on DM Anderson to review the Budget message and budget document. The DM reviewed the message and went through the budget document highlights.
7. ANY RECOMMENDED CHANGES TO THE DOCUMENTS FROM THE BUDGET OFFICER	<ol style="list-style-type: none"> 1. Unappropriated Ending Balance should be moved to Operating Contingency (page 3) 2. Water rate increasing by 10% (Budget Message) represents current operations, according to the DM. There was discussion about what would happen if State and/or Federal funding is offered and how that would affect water rates (based on analysis done by BizOR and USDA). It was decided to set that aside until such money becomes available. However, there was some discussion about having a provisional capital budget developed for that eventuality. 3. Employee salaries, wages, and associated cost were assumed to increase in the aggregate by up to 10%, accounting for COLA, promotions, and other increases (page 4)

	<ol style="list-style-type: none"> 4. Plant Operator 2 is a part-time employee, and thus the total FTEs should be ~7.25 and not 8.0 (page 4) 5. The DM answered questions about Health Insurance and Retirement costs (page 4) 6. The cost of Office Supplies was questioned. The DM said that he would review it (page 5) 7. The new line item for "IT consultant" was proposed (page 5) with a cost TBD 8. Construction cost related to new meters, plant upgrades, and other items was discussed. The budget assumes \$100,000 from "grants & outside funds" (line 7). The issue was discussed about what would happen if those funds do not materialize. The DM said that he would curtail Construction spending to match the available funds. This might affect the water meters (line 16) and waterline replacement (line 18) activities (page 6) 9. Equipment budget was discussed. Several trucks were deemed to be unrepairable (line 16). The need for an excavator was also discussed (line 17) in tandem with the sale of the John Deere tractor for ~\$60,000 to another public agency (page 7) 10. The replacement for Dick's Fork Tank and other major capital projects would not be included in the initial budget for FY 23. If grants or loans become available from outside sources, a budget amendment would be considered at that time (Budget Message)
8. APPROVE BUDGET DOCUMENTS AS PROPOSED OR AMENDED	Director Turner moved the approval of the FY 23 budget with a total of \$2,069,500, as amended. Board President Cuellar seconded the motion. Motion passed unanimously.
9. ADJOURNMENT	Adjourned at 12:12 PM by Presiding Office Anthony

Roxy Cuellar, Board President
 Roxy Cuellar, Director Subdivision 1

Date _____
Franklin Sherkow, Board Secretary
 Franklin Sherkow, Director Subdivision 4

Date 8/24/22