



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT
(SWLCWPUD)**

7740 HIGHWAY 101 NORTH, YACHATS, OR // PO Box 368 Waldport, OR
www.swlcwpud.org
541-547-3315



**BOARD OF DIRECTORS MEETING AGENDA
16 November 2022 – 10:00 AM**

The regular meeting will be held at the District Office, 7740 Hwy. 101 North, Yachats, OR

- 1. REGULAR MEETING CALL TO ORDER**
 - a. Determine Quorum Present
 - b. Conflict of Interest Declarations
 - c. Agenda Changes and Agenda Approval – Action Item
 - d. Note Guests Present
 - e. Review and Approval of October Minutes – Action Item
- 2. PUBLIC INPUT – Public Input (limited to 5 minutes per speaker)**
- 3. TREASURER'S REPORT**
 - a. Review and Approval of Disbursements – Action Item
 - b. Monthly Financial Report – Action Item
 - c. Treasurer Report/Update
- 4. DISTRICT MANAGER'S REPORT**
 - a. Valve Project funding update
 - b. SDC Review
 - c. Sanitary Survey
 - d. Wyoming St. & Hwy 101 leak
 - e. Vingie Street Leak
- 5. OTHER NEW BUSINESS for BOARD CONSIDERATION**
- 6. Other Old Business for Board Consideration**
 - a. Vacation Rentals
- 7. CORRESPONDENCE AND REPORTS**
- 8. OTHER ITEMS OF INTEREST**
- 9. ADJOURNMENT**

SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)
7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPORT, OR 97394-0368

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BOARD OF DIRECTORS MEETING

16 Nov 2022 – 10:00 AM

1. REGULAR MEETING CALL TO ORDER	President Cuellar called the meeting to order at 10:05 AM. President Cuellar deemed that a quorum was present: President Cuellar, Vice President Anthony, Director Tucker. Director Turner and Direct Sherkow were excused.
a. Determine Quorum Present	
b. Conflict of Interest Declarations	None
c. Agenda Changes and Agenda Approval – Action Item	None
d. Note Guests Present	None
e. Review and Approval of October Minutes – Action Item	Director Anthony moved the approval of the October 19, 2022 PUD Board Meeting Minutes. Director Tucker seconded the motion. Motion passed unanimously.
2. PUBLIC INPUT – Public Input (limited to 5 min per speaker)	None
3. TREASURER’S REPORT	October disbursements were approved by Board consensus.
a. Review and Approval of Disbursements – Action Item	
b. Monthly Financial Report	The Board reviewed the monthly financials.
c. Treasurer Report/Update	DM Anderson noted the benefit of creating a LGIP account for the Water District based on the favorable interest rates.
4. DISTRICT MANAGER’S REPORT	
a. Valve Project funding update	DM Anderson said funding from BizOR was almost secured and that the final documents would be available soon. Director Tucker moved to authorize President Cuellar to sign the documents on the Board’s behalf. Director Anthony seconded the motion. Motion passed unanimously.
b. SDC Review	DM Anderson said Pete Gintner (Board Legal Counsel) researched the SDC methodology and found that the PUD does in fact need to follow the State’s SDC standard methodology. DM Anderson said he would ask Civil West for a quote to review the PUD’s SDC. He mentioned that doing so might require a budget amendment.
c. Sanitary Survey	DM Anderson informed the Board that tomorrow the State will conduct a Sanitary Survey of the system. This is an on-site review of the system’s sources, treatment, and storage facilities, etc.
d. Wyoming leak	DM Anderson informed the Board about a leak at Wyoming Street. He said it was repaired promptly.
e. Vingie leak	DM Anderson said another leak was repaired at Vingie Street. Director Tucker asked if these leaks were typical, DM Anderson said they’re to be expected as the lines become brittle and faulty. Director Tucker asked what the standard line for these properties was, and DM Anderson said they are 2”.

5. OTHER NEW BUSINESS for BOARD CONSIDERATION	Director Tucker said the company credit card needs to be put into President Cuellar’s name. Staff will make a copy of the meeting minutes for President Cuellar to present at Columbia Bank.
6. OTHER OLD BUSINESS FOR BOARD CONSIDERATION a. Vacation Rentals b. Yachats Storage Agreement and Yachats/Waldport Mutual Aid Agreement c. Waldport Franchise Tax	a. Deferred until next month. b. Director Tucker brought up several points of discussion, including Yachats Storage Agreement and the Yachats/Waldport Mutual Aid Agreement. There was discussion about storage at the Blodgett Shop, including MREs and blankets. Director Tucker thinks the Forest Service is not satisfied by the amount of supplies in storage and that they will only last a short time. Emergency Fuel capacity and storage was also discussed. c. Director Tucker also asked about the customer response regarding the Waldport Franchise Tax. DM Anderson said there has not been much, and assumes it is due to the nature of the letter customers received informing them about the new tax.
7. CORRESPONDENCE AND REPORTS	None
8. OTHER ITEMS OF INTEREST	Director Tucker has a list of Board Members History that DM Anderson and Staff should bring up-to-date. He also requested that the USA and State flags in the BoardRoom be hung properly. He requested board and staff member pictures for people to see as well as board member certs with dates.
9. ADJOURNMENT	Director Anthony adjourned the meeting at 11am. Director Tucker concluded with very positive comments about how the district is being run.

Roxie Cuellar, Board President
 Roxie Cuellar, Director Subdivision 1

Date 1/18/23

Franklin Sherkow, Board Secretary
 Franklin Sherkow, Director Subdivision 4

Date 1/18/23