



**SOUTHWEST LINCOLN COUNTY WATER PEOPLE'S UTILITY DISTRICT  
(SWLCWPUD)**  
7740 HIGHWAY 101 NORTH, YACHATS, OR // PO Box 368 Waldport, OR  
[www.swlcwpud.org](http://www.swlcwpud.org)  
541-547-3315



**BUDGET COMMITTEE MEETING AGENDA  
03 May 2023 – 10:15 AM**

The budget meeting will be held at District Office, 7740 Hwy. 101 North, Yachats, OR.

- 1. BUDGET MEETING CALL TO ORDER**
- 2. ROLL CALL**
- 3. REVIEW OF THE TERMS OF THE COMMITTEE MEMBERS**
- 4. PRESENTATION OF BUDGET DOCUMENTS AND BUDGET MESSAGE**
- 5. ANY RECOMMENDED CHANGES TO THE DOCUMENTS FROM THE BUDGET OFFICER**
- 6. PUBLIC COMMENT**
- 7. APPROVE BUDGET DOCUMENTS AS PROPOSED OR AMENDED**
- 8. ANNOUNCE THE NEXT BUDGET MEETING IF REQUIRED**
- 9. ADJOURN THE MEETING**

May 3, 2023

**SOUTHWEST LINCOLN COUNTY WATER PUD (SWLCWPUD)**  
7740 HIGHWAY 101 NORTH, YACHATS, OR - PO BOX 368, WALDPOR, OR 97394-0368

[www.swlcwpud.org](http://www.swlcwpud.org)

541-547-3315

**BUDGET COMMITTEE MEETING**

**03 May 2023 – 10:15 AM**

<b>1. REGULAR MEETING CALL TO ORDER</b>	DM Anderson called the meeting to order at 10:15 AM for the draft FY 24 Budget review and discussion.
a. Determine Quorum Present	President Cuellar deemed that a quorum was present: President Cuellar, Vice President Anthony, Director Turner, Director Tucker, Director Sherkow, Bill Gulacy, Colleen Pedroza, Victor Bayley, Dick Esler, and Waverly Hayner
d. Note Guests Present	None
<b>2. ELECTION OF CHAIRPERSON</b>	<p>DM Anderson opened up the floor for nominations of the Chairperson for the FY 24 Budget Committee. Vice President Anthony nominated Colleen Pedroza. Colleen Pedroza nominated Bill Gulacy. Director Sherkow moved that nominations be closed. Vice President Anthony seconded the motion. Motion passed unanimously.</p> <p>DM Anderson asked for a show of hands for Ms. Pedroza, and then for Mr. Gulacy. Ms. Pedroza was determined have more votes as chairperson, and was declared so.</p> <p>DM Anderson proceeded to determine the status of the terms for Budget Committee members: Bill Gulacy – term ends for FY 25; Colleen Pedroza – term ends for FY 25; Victor Bayley – term ends for FY 25; Dick Esler – term ends for FY 25; and Waverly Hayner – term ends for FY 24.</p> <p>DM Anderson briefed the committee on the draft Budget Message, and added that it could change based on the Final Adopted Budget. He said that it assumed low growth (fewer new connections for FY 24), and the possible connection of the County Animal Shelter in Waldport. He added that he was looking forward to the findings of the SDC Study (underway) which may identify service demand trigger-levels for the replacement of the Dick’s Fork Tank (not part of the FY 24 budget). He then showed the Committee a PowerPoint slide show about the PUD and priority activities for the new year. New capital improvement projects concerning the Valve Bolt Replacements and the Water Distribution Lines were reviewed, including the financial impacts to the FY 24 budget.</p> <p>At Chairperson Pedroza’s request, DM Anderson proceeded to go over the budget forms. One overall concern expressed by several members was the need to make progress toward the adopted Board position of a cash reserve (Operating Contingency) level of \$300,000, to be accomplished in the next several years. Engineering budget item in the Construction Fund (LB-10) was increased by \$300,000 so that the design work could be completed in FY 24 for the Water Distribution project.</p> <p>The Cash Flow Projection was also reviewed to determine the FY 23 year-end cash balance and other data points. Changes were discussed on forms LB-20, LB-30, LB-31, LB-10. LB-11 was discussed but no changes were made to the draft budget. The overall Operating Contingency was increased to \$113,583 in the draft with the understanding that additional work would be needed in FY 25’s budget to increase this amount.</p> <p>After all changes were made and agreed upon, DM Anderson reviewed each change from the initial draft and stated the new totals.</p>

	President Cuellar moved approval of the Budget for FY 24 by the Committee. Director Turner seconded the motion. Motion passed unanimously.
<b>9. ADJOURNMENT</b>	Chairperson Pedroza adjourned the meeting at 12:30 PM.

Roxie Cuellar, Board President  
Roxie Cuellar, Director Subdivision 1

Date 5/31/23

Franklin Sherkow, Board Secretary  
Franklin Sherkow, Director Subdivision 4

Date 5/31/23