

Carlton County Soil and Water Conservation District
Regular Board Meeting
September 11, 2023 – Carlton SWCD Office, Carlton MN

The meeting was called to order at 9:08 am by Board Vice Chair Tim Michaelson.

The Pledge of Allegiance was said.

Roll call was taken:

Board Members present:	Bruce Heikes Tim Michaelson Kim Samuelson
Board Members absent:	Barb Dahl Bob Fox
Staff present:	Brad Matlack, District Manager Julie Radovich, District Administrator Cameron Gustafson, Community Conservationist
Guests present:	Allison Praet, NRCS

Meeting Agenda: A motion was made to approve the meeting agenda with addition. M/S Samuelson/Heikes. Motion carried.

Meeting Minutes: A motion was made to approve the minutes of the August 14, 2023 regular SWCD Board meeting. M/S Heikes/Samuelson. Motion carried.

Treasurer's Report: The report was presented via an email from Dahl. Motion to approve the Treasurer's Report. M/S Heikes/Samuelson. Motion carried.

Financial Report: No Financial Report.

SWCD Committee Reports:

Policy Committee – A committee meeting with Samuelson, Heikes, Matlack, and Radovich will be scheduled after the board meeting.

One Watershed One Plan Reports:

- Nemadji River: Report by Heikes.
 - Extension Request for First Biennium Funding C21-8755: Motion to approve extension. M/S Heikes/Samuelson. Motion carried.
 - Woodland Stewardship Plan Policy. Motion to approve policy. M/S Heikes/Samuelson. Motion carried.
- St. Louis River: Report by Michaelson.
 - Watershed-Based Implementation Funding First Biennium Budget Approval. Motion to approve. M/S Heikes/Samuelson. Motion carried.
- Kettle River: Report by Samuelson that planning is going well.
- Upper Mississippi, Grand Rapids: Report by Gustafson regarding topic meetings held.

Old Business: None

New Business:

- NRCS Civil Rights Checklist for Partners – Information presented by Praet. All SWCD Board Members will need to sign.
- SWCD Forest Technician Vacancy – Motion to declare vacancy and approve the posting. M/S Heikes/Samuelsen. Motion carried.

Correspondence:

- Management Representation Letter sent to Peterson Company LTD - presented by Radovich for information only.

SWCD Cost Share Projects:

Cromwell Stormwater Project - C20-5793 voucher

Funding: BWSR Clean Water Fund C20-5793 Grant

Amount: \$18,001.00

Motion to approve funding. M/S Heikes/Samuelsen. Motion carried.

Cromwell Stormwater Project Voucher

Contract: Big Sandy 319 Grant

Funding: 319 Big Sandy Lakes

Amount: \$12,359.00

Motion to approve funding. M/S Heikes/Samuelsen. Motion carried.

Bob Moffett Interseeding and Cover Crop

Contract: FY23 BWSR Soil Health-3

Practice: Interseeding (512) and Cover Crops (340)

Funding Source: BWSR Soil Health

Amount: \$1,421.11

Motion to approve funding. M/S Samuelsen/Heikes. Motion carried.

George and Mary Saarela Interseeding

Contract: FY23 BWSR Soil Health

Practice: Interseeding (512)

Funding Source: BWSR Soil Health

Amount: \$1,715.63

Motion to approve funding. M/S Heikes/Samuelsen. Motion carried.

Randolph Japanese Knotwood Removal

Contract: 2002 BWSR CWMA-4

Practice: Brush Management (314)

Funding Source: 2022 BWSR CWMA

Amount: 134.85

Motion to approve funding. M/S Samuelsen/Heikes. Motion carried.

Reports:

- SWCD Staff Reports – as presented in packet.
- NRCS Staff Report – presented by Praet.

Outside Organizations:

- BSALWMP – report presented by Gustafson on upcoming meeting.
- Laurentian RC&D – Samuelson reported that a meeting will be held in two weeks.
- MN SWCD Forestry Assoc – report by Michaelson on upcoming meeting and public funds available for drought damage to trees.
- Technical Services Area 3 – no report.

County Commissioner Comments: no report.

Ten Minute Topic: none

Other Business:

- Maps from the Forest Resources Council regarding extent of drought damage and 2022-23 Winter Storm damage to trees – presented by Matlack.
- Upcoming Area III Meeting. Gustafson reminded Board members that he is available to help any who want to give a short introductory talk about a project in their area.
- Reminder that the October 10, 2023 meeting is on a Tuesday because of Monday holiday. The meeting will also have the presentation and honoring of the 2023 Carlton SWCD Outstanding Conservationist.

Adjourn: Motion to adjourn at 10:07 am. M/S Heikes/Samuelson. Motion approved.

Next meeting – Tuesday, October 10, 2023 in the Carlton SWCD meeting room.

Date _____

SWCD Board Secretary

SWCD Board Chair