

Nemadji One Watershed One Plan Policy Committee Meeting Minutes

5/13/2021

Start time: 9:01 AM **End time:** 10:23 AM

Location: WebX Meeting

Purpose: Finalize bylaws & Implementation administration

Invitees:

- *Jerry Telker, Pine SWCD Supervisor*
- *Matt Ludwig, Pine County Commissioner*
- *Rick Dalen, Carlton SWCD Supervisor*
- *Mark Thell, Carlton County Commissioner*
- *Steering Team*

Attendees:

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| • <i>Jerry Telker, Pine SWCD Supervisor</i> | <i>Caleb Anderson, Pine County</i> |
| • <i>Matt Ludwig, Pine County Commissioner</i> | |
| • <i>Rick Dalen, Carlton SWCD Supervisor</i> | <i>Erin Loeffler, BWSR</i> |
| • <i>Mark Thell, Carlton county Commissioner</i> | <i>Jeff Hrubes, BWSR</i> |
| • <i>Melanie Bomier, Carlton SWCD</i> | <i>Zach Van Orsdel, Pine SWCD</i> |
| • <i>Brad Matlack, Carlton SWCD</i> | <i>Paul Swanson, Pine SWCD</i> |
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Meeting Minutes:

M/S Approved January's meeting minutes & the Agenda Ludwig/Dalen

M/S Financial Report Telker/Thell

The draft bylaws were updated to allow flexibility of the meeting location.

M/S Approved bylaws Ludwig/Dalen

M/S Policy Committee officers as follows:

Chair: Mark Thell

Vice Chair: Matt Ludwig

Secretary: Rick Dalen Dalen/Telker

Melanie Bomier presented the Plan Administration document. The following decisions were made:

1. Work Agreements between LGU Options: Work will be completed by LGUs, and a reimbursement request will be sent to the Fiscal Agent, along with required paperwork. Requests for up-front funding can be made to the Policy Committee if needed.
2. Landowner Contracts (for Ag BMPs): The Fiscal Agent must approve landowner contracts, along with technical and administrative sign offs according to the LGU's policies before payment is made to the landowner.
3. The Watershed Based Implementation Fund Grant Cost Share Rate Options (Ag BMPs and Forest Management Plans): Cost share rate of 75% and up to 90% of project cost in high-priority, targeted areas. High-priority, targeted areas will be identified using the plan data, and presented/approved at the next Policy Committee meeting.
4. LGUs and Grant Applications within the watershed: Allow LGUs to apply for grants (other than Watershed Based Implementation Funds) to complete projects listed in the plan as needed and appropriate.
5. Policy Committee Meeting Schedule: The Policy Committee will meet Biannually. Early September will be for field visits & to decide any changes needed for the upcoming year's policies. March meeting for

planning the upcoming year. Other meetings will be scheduled as needed, and quarterly email updates will be sent to the Policy Committee.

M/S Approved the Plan Administration decisions listed above Dalen/Telker

Next meeting will be May 27th at 9:00 AM to decide cost share rate prioritization.

M/S Adjourned meeting at 10:23 PM Telker/Ludwig