

## FREQUENTLY ASKED QUESTIONS

### **When is the Annual General Meeting?**

The AGM will be held Tuesday, April 9, 2023, at the Tomahawk and District Sports Agra Society (51122 AB-759, Tomahawk) from 6:00 p.m. to 8:00 p.m. Registration will be open from 5:00 p.m. to 6:00 p.m.

### **How do I know if I'm a member in good standing and eligible to vote at the AGM?**

On the back of your contract is a place for the board of directors to sign their acceptance that you are a member of the REA. Please check your contracts. If you want to confirm your status, please call the REA office at 780-514-8732 or email [office.trea@gmail.com](mailto:office.trea@gmail.com).

### **What is the cut-off date to be considered a registered member of the REA?**

The contract must be received by the REA office no later than March 25<sup>th</sup> at 4:00 p.m. Please ensure the names on the contract are the same as the names on your title certificate and that all signatures are in place and witnessed. Proof of land ownership is required. If you have a copy of your title certificate and/or most recent county tax assessment, be sure to include it with your contract to avoid delays in processing your membership. There is also a blank contract available on the website: <https://tomahawkrea.com/>.

### **Why can't I complete my contract on the day of the AGM?**

The principal barrier to accepting new registrations on the night of the AGM is the requirement of the board to approve each member. The board retains absolute discretion to refuse membership to any person and cannot delegate its responsibility for reviewing and approving membership applications without amending TREA's bylaws. In addition to the technical requirements for membership, this includes a discretionary function for the board to discharge, meaning they must, in their opinion, an applicant should or should not be admitted as a member. TREA's DSO cannot assume such responsibility, and the membership at large does not have the authority to approve or refuse membership to anyone.

### **Will late registrations be accepted?**

No. Registration for the AGM will be open from 5:00 p.m. to 6:00 p.m. Doors to registration will close at 6:00 p.m., and members still in line will be able to register and vote. The Chief Election Official needs to get an accurate count of registered voters so ballots can be printed in advance for the election of the director positions. A count of registered delegates is required at the beginning of the AGM to print the appropriate ballots for the election of directors.

### **Can I leave the Tomahawk Agra Society after I register?**

Yes, but you must return. The voting person must register for the AGM. At registration, you will receive a wristband for the election of directors. This wristband will have a unique number on it. Once you have received your wristband, you can leave Tomahawk Agra Society. You must return no later than 6:00 p.m. Late entrants will not be accepted (even if you are registered).

### **Can I appoint someone to vote on my behalf?**

Proxy voting is not allowed (RUA s. 12(4)(b)). A member may designate someone to vote on their behalf only in the case of a corporate member designating a representative, or an individual member who has granted an enduring power of attorney. An executor of an estate may also vote on behalf of a deceased member.

*The forms for doing so are available on the website. Members and their delegates are encouraged to ensure all documentation of any designation is filled out in advance of the AGM. If you have any questions or concerns, please call the TREA office at 780-514-8732 or email [office.trea@gmail.com](mailto:office.trea@gmail.com).*

### **Can I give my voting card to someone else to vote on my behalf?**

No. Due to the prohibition on proxy voting, a recipient of a voting card is not permitted to hand it off to someone else to vote on their behalf.

### **If I arrive late, may I still attend the meeting but not vote in the election?**

No. Only members registered before 6:00 p.m. and invited board of directors' guests will be allowed to attend the AGM.

### **What are the processes for determining membership eligibility, confirming the accuracy of the members' registry, and confirming an individual's eligibility to vote and the date of record for the member registry?**

TREA's Memorandum of Association and Bylaws require that all members have a signed electric services contract, have paid the membership fee and be approved by the Board. The Board reviews and approves applications for membership at its regular board meetings.

To ensure the accuracy and availability of its membership registry, TREA maintains the membership registry itself. Substantial efforts have been exerted to confirm the accuracy of the membership registry from all available records, including numerous notices to any prospective members whose application materials remain incomplete or outstanding. An individual's eligibility to vote at the AGM will be determined by referencing the membership registry maintained by TREA and approved by the Board as of March 25, 2024.

**May I run for a position on the Board if I will not be able to attend the AGM in person?**

Yes. A nominee for director must be a member in good standing (or a representative of a corporate member in good standing) of the TREA and must be “openly nominated at a general meeting” (s.8(3) and (4), Standard By-laws). There is no requirement that the nominee attends the general meeting at which he or she is nominated. You can be nominated by a member in good standing and the Chair of the meeting can invite the reading of a prepared statement on your behalf.

If you intend to run but cannot attend, then you must sign the consent form to be a director.

**What business will be conducted at the AGM?**

The primary purpose of the AGM is to review and approve financial and other pertinent reports, appoint an auditor for the upcoming year, elect director(s) (s. 3(2)), and update Standard Bylaws).

**May I ask questions or propose new business?**

A limited opportunity will be available to ask questions on several occasions during the meeting.

Members may propose amendments to resolutions put forward at the AGM, provided they are properly within the scope of the original resolution.

Members may also propose new business, provided it does not involve the conduct of business that would require advance notice to the members. If members wish to discuss business that is not within the scope of the notice of meeting, they are encouraged to consider making such proposals as requests for a report or as non-binding advisory opinions.

**How do I propose a binding resolution for new business that is not within the scope of the notice of meeting?**

Section 4 of the Standard Bylaws set out the ability for a special meeting to be called by 25% of the members. You may also make an informal request for the Board to include a proposal in the notice of meeting for a future AGM.