

January 18, 2024

Trinity Parish Vestry Meeting Minutes

Attendees: Carol Jones, Connie Harasymiw, Cheryl Chadsey, Don Ghostlaw, Bruce Duncan, Charles Melchreit, Melanie Hepburn, Rob Heath, Susanna Brown.

Absent: Garth Myers, Kathy Cole.

6:32pm Meeting called to order.

1. Opening prayer. Charles Melchreit.
2. Approval of minutes. Connie Harasymiw. Motion to approve made by Charles Melchreit, second by Cheryl Chadsey. Discussion - edits. Accept with changes – minutes accepted unanimously with edits. Motion passes.
3. Financial Report. Rob Heath. Calendar year 2023 ended with income over expenses by \$7700. Pledges were under expectation, expenses for staff were below estimate due to office staff changes and on-going search for priest-in-charge. Nielson estate continues to provide income. Checking account is stable. Investment account is recovering. Motion to accept report made by Connie Harasymiw, second by Don Ghostlaw. Report accepted unanimously. Motion passes.
4. Additional agenda items. None.
5. New Business.
6. Mission and Outreach. Connie Harasymiw.
 - a. Two years ago Trinity participated with St. Vincent School in Haiti to submit a sustainable development grant. Trinity was able to contribute to 4 projects, including providing for iPads physicians to use on house-calls, and solar panels to provide power. In the intervening time, administrative malfeasance surfaced and contributions must now be routed through a different structure. We anticipate hearing from the organizers soon regarding new projects, probably focusing on nutrition needs.
 - b. Charles Wright Elementary School's social worker contacted Trinity to see if we could provide space for the school to store supplies for students participating in a weekend backpack dinner program. There may be also potential for Trinity and parishioners to provide more concrete support for this project.
7. Old Business.
 - a. Office Administrator. Carol Jones. Jo-Ann Formica has been hired as an office administrator. She was the office manager for St. Paul's Lutheran Church for four years. She has considerable experience with all aspects of administration, including scheduling. She works as a crossing guard and wants to continue with that commitment. The office hours will be 9:15am-12:45pm, Tuesday/Wednesday/Thursday. The expectation is that she will start in early February.
 - b. Priest-in-Charge. Carol Jones. Carol spoke with the candidate and he is home and receiving medical care. An update is expected towards the end of the month when he meets with his doctor. Carol is hopeful that he will be able to make arrangements to meet with Vestry in February.
 - c. Organist. Carol Jones. The last few weeks we have been blessed with musicians from Trinity College. There are several other organists scheduled for most services through

Easter, with the exception of 2-3 weeks. Carol is now on a specific Facebook page for supply organists, and the Yale Sacred Music listing, to look for potential candidates.

- d. Update on streaming. Don Ghostlaw. The sound system has been challenging. A new resource has been identified who can provide a solution to capture the sound of the congregation. Don will also be checking on licensing requirements as well. Once those have been sorted, we should be ready to go live. Don will also be working on a short list of instructions to provide to openers/greeters.
8. Committee reports. None.
9. Closing prayer. Charles Melchreit.
10. 7:44pm meeting adjourned.

Minutes respectfully submitted

By Melanie Hepburn 1/18/2024