



**Asecondchance (AC)**  
*Choices to the marginalised*

**ASECONDCHANCE LIMITED**

**ANNUAL REPORT**

**1<sup>st</sup> April 2013 – 31<sup>st</sup> March 2014**

**LEGAL AND ADMINISTRATIVE DETAILS**

**Company Registration Number:** 6794506

**Charity Registration Number:** 1131446

**Chairman of the Board of Directors:** Charles Maloba

**Directors:** Charles Maloba  
Epha Crofts  
Colin Crofts  
Francisca Mate

**Executive Director:** Amos Army

**Registered Office and Operational**

**Address:** Isa  
Southgate House  
88 Town Square  
Basildon  
Essex  
SS14 IBN

**Website:** [www.asc-uk.org](http://www.asc-uk.org)

**Principal Bankers:** NatWest  
Basildon Branch  
29 East Walk  
Basildon Essex  
SS14 IHD

**Independent Examiner:** K.M. Thrift FCIE  
Independent Examiners Ltd  
Sovereign Centre Poplars  
Yapton Lane Walberton  
West Sussex  
BN18 0AS

## **CHAIRMAN'S STATEMENT**

The year ending March 2014 was a very challenging period particularly in fundraising for Asecondchance. Following the unfavourable economic situation that prevailed from the previous year, cumulative income raised from several funders decreased by almost 50% forcing Trustees to significantly increase their in kind contributions. Despite this challenge, we fulfilled all our promises to our partners in East Africa.

The income we raised increased from £50,708 to £61,227 representing 20% increase. During this period, Asecondchance covered operations costs and planned strategic activities from in kind contributions from directors and volunteers thus incurring minimum operational expenses particularly on contribution towards office space, utilities, stationery and postage. Strategic activities planned for the year included review of strategic plan, development of policies, training of Board and staff of partner organisation in preparation for institutional funding and conduct of Participatory Needs Assessments sessions to build appropriate cases for donor funding. Many of these required consultancy services.

Asecondchance continued to support COT projects in Kenya in implementing activities in health, protection and education, vocational training, water and domestic violence against women.

The achievements made have been as a result of committed directors who have contributed both finances and their sweat equity to see the charity grow systematically.

The contribution of our donors particularly Guernsey Overseas Aid Commission, Souter Charitable Trust and Marr Muning Trust was very instrumental in enabling Asecondchance to fulfil promises to the marginalised communities in Kenya.

We are grateful for the voluntary contribution of our Trustees who provided their knowledge in training, policy formulation, fundraising and Needs Assessment enabling us to implement planned strategic activities without incurring direct cost.

Lastly, we are grateful for voluntary service in the management of Asecondchance activities including partner monitoring, fundraising, reporting and adherence to statutory requirements, particularly compliance with Charity Commission and Company House requirements.

We look forward to a better economic environment next year and hope it will be conducive for increased fundraising, growth and development of Asecondchance.

To diversify our geographical reach, we shall identify and launch integrated programmes in the United Kingdom focusing on youth and women.



**M B Charles (Chairman)**

## **DIRECTORS' REPORT**

The charity presents its annual report for the year ended 31<sup>st</sup> March 2014

## **STRUCTURE, GOVERNANCE & MANAGMENT**

- The executive committee comprises of four Directors who are Trustees of Asecondchance prepare a report, which is shared amongst them as they share responsibilities for the day to day management of the Charity.
- No director was recruited in the course of the year since the existing members concentrated on strengthening of Asecondchance as Company and Charity.
- The directors have a broad range of backgrounds that contribute significantly to the work and programming of Asecondchance's work globally.

## **GOVERNING INSTRUMENT**

The charity was established under a Memorandum of Association established in January 2009 and is registered as a charity as well. The objects and powers of

the charity and company are governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10

## **OBJECTS AND ACTIVITIES**

Asecondchance exists to facilitate change on issues affecting children, women and girls. Supporting them to realise their full potential and building capacity of local institutions supporting children and their families so that they can continue to provide the support needed to initiate change in their own societies.

Through local partners, works with poor children, their families, communities, and local NGOs to implement programmes that better lives in child protection, health and child survival, education, women and girls' equity and economic empowerment. It:

- ensures that children participate and have a voice in all aspects of our programmes, working with their families who contribute to change;
- champions protection and promotion of children's rights, helping children to drive their own development;
- creates space for women and girls to have a voice and take active role in their own development;
- makes changes in the lives of children and their families in the following areas; i) Education support; ii) Health and Child Survival; iii) HIV/AIDS and; iv) Equity and Economic Empowerment of women and girls.

## **ACHIEVEMENTS & PERFORMANCE**

The year under review witnessed a reduced growth in our income leading to reduced accomplishment of our projects with Child Opportunity Trust (COT) in Kenya. The reduction in funding was due to required time to accomplish on-going activities and devotion of more time to putting in place necessary structures for long-term development of Asecondchance. Having supported the implementation of programmes in health, youth development and water, directors self-sponsored several visits to the projects with an aim of contributing their development skills to the development of our partners in project cycle management. These visits led to design of several projects, concept papers and guidance documents for future use. The level of personal donations to the charity increased because of the nurture of services that could be provided by the Trustees. However, most of the administrative infrastructure remained a donation as effort was placed on actual activities funded overseas.

The charity, informed by the learning shared from on-going activities on the ground and considering funding guidelines from various institutions, reviewed strategies for the following programmes to improve the lives of children, women, youth and girls in needy circumstances;

- Advancement of education and training;
- Preservation and protection of good mental and physical health;
- Relief of poverty, sickness and distress
- Relief of unemployment, including assistance to find employment; and
- Provision of recreational facilities in the interests of social welfare with the object of improving their conditions of life.
- Fund raising strategies and identification of donors for the programmes.
- Definition of partner organization to work with in developing countries especially Kenya, Uganda and Tanzania.

In the coming year, Asecondchance intends to fundraise and implement the reviewed strategies to deliver set objectives and guide overseas partners to establish strategic partnerships with other existing institutions with an aim of benefiting from the already human and technical resources.

## Voices from our water project beneficiaries



*"We have suffered for a long time. Our thirst for water has been so intense that we do not need a cup or glass to drink from. After all, the pipes used were new and clean".*



Joyce (not her real name), a mother of five children is one of the beneficiaries of the water project. Joyce lives 500 metres away from the centre but when she was asked about the distance, she said that is less than half the distance she used to walk to fetch water.

*"I am so happy that women in this community we at last remembered by COT and saved from walking over 3 kilometres in search of clean water. With a family of six members like mine, you need to carry at least 4- 20 litres jerry cans of water every day for domestic use. This is for cooking and making sure my husband takes a bathe before he goes to work. I used to wake up at 5.00am to ensure by 7.00am, I have water for cooking before children go to school. Because the distance was very long, sometimes I could hire a bicycle to ferry for me some water.*

*I can now plan my day knowing very well that at the centre, there is water and the road to the centre is safe because it is used by very many people. When this project started, many people including me thought it will not work. Why? Because in the past, politicians have promised us water and even formed committees that collected some donations from women groups but we continue to suffer.*

*All that COT requested from us was our participation and some of us could not believe until we saw a very huge machine drilling water. We were so excited but it took so long for us to start using the water. When we asked, we were told that the water has to be tested by the ministry of health and we wondered who has tested the water we use from the unprotected spring with animal dung all over before COT offered to protect it late last year.*

*Eventually, we were called for training and some of us started asking ourselves why we should go for training because we have been using water without training for all these years. But during the training, we were taught ways of using water well and how we can contribute to the maintenance of the pump and the spring. We are very happy to contribute Kenya Shillings 10 per month per household.*

*From that training, I have reduced the amount of water I use per day from 4 to 3 jerricans meaning I only make three trips per day. I make one in the morning and two trips late in the evening”.*

Asked whether men will now help in carrying water, Joyce replied, *“Men in this community can only carry water on the bicycle as a business but when they reach home, they expect their wives to provide water for bathing. Maybe COT should in future construct a bathroom where men line up and pay before bathing. That can pay for maintenance of the pump”.*

COT’s Young People Innovation Centre (YPIC) provides training to teenage mothers and former street children. The centre is equipped with adequate tools for tailoring and catering. Over the years, the centre has maintained the number of accommodated trainees and increased the number of day scholars. Dress making course for teenage mothers is divided into two stages:



### **Stage I - use of simple sewing machines**

#### **Case study**

*“I am so excited to be given this opportunity. COT vocational training programme has given me and other girls the chance to improve on our lifestyles. The acceptance of our situation and the chance to talk about our*

problems is the reason why so many teenage mothers and adolescent girls long to COT training centre. Unplanned pregnancy is the main problem amongst girls here and the society has always judged the girl-child. Without COT I would still be on the streets and my child would have died many months ago. By joining this centre, I have been able to learn how to how to sew using manual machine and electric sewing machine. The one year I have spent here has been very helpful to me and my child. What COT has done to me and others will surely transform our community and girls who drop out of school or get pregnant will have an opportunity to develop skills, feel accommodated and fend for themselves. With the few part-time tailoring jobs I usually do over the weekend, I am able to help my mother as well. We hope the centre will complete this building so that other young mothers who are still on the streets can have a chance to receiving training. Furthermore, I now have grade 3 certificates on tailoring and I and working very hard for my grade 2 examination”.

Maria, 19, lives in village. She comes from a family of nine. She learnt of COT programme two years ago as she needed a space to connect with other teenage mothers who were in her situation and would be understanding of her predicament. Maria got pregnant when she was in class 8 forcing her to drop out of school and depend on her single mother after the death of her father 3 years ago. Although she got pregnant while at school, her mother could not afford to pay for school levies and all that she needed in life. Soon after, she became pregnant at the age of 16, but unfortunately, the father of her child failed to provide the necessary support. Maria found herself on the street with no food and clothing for her baby. Maria was initially attracted to COT when she was looking for shelter.



**Maria, at her training desk at the centre, using advanced sewing machine- stage 2**

### **Health Project:**

When visited by COT's Field Officer, this is what one beneficiary was to say,



*“It was good that Nancy was nearby so we did not have to go to the health centre! It would have taken her three hours on bicycle to get there, and with a sick baby on my arms, the journey would have been very difficult. I doubt if Shikuku would still be with us today. I have noticed many positive changes in the community as a result of Nancy’s work. People learn important things at the workshops she offers. They learn how to take care of their children better and what to do when they are sick. And in an emergency, it’s good to have Nancy close by.”*

## Financial Review

The key financial statements to be read in conjunction with this financial review are statements of Financial Activities on page 12, the balance Sheet on page 13 and notes on pages 14 and 15.

Total incoming resources in cash were £30,812 representing only 60% of the previous year. The philanthropic contribution was very significant and could be considered under technical and administrative support to the charity as the directors contributed both their skills and time as sweat equity for the management of the charity. As in previous periods we depended on individual contributions in kind on philanthropic basis.

	<b>1<sup>st</sup> April 2013 opening balances £</b>	<b>Net movement during year £</b>	<b>Loss in market value of investments £</b>	<b>31<sup>st</sup> March 2014 Closing balances £</b>
Unrestricted funds	254	0	0	254
Restricted funds	2,435	7,496	0	9,931
<b>Total</b>	<b>2,689</b>	<b>7,496</b>	<b>0</b>	<b>10,185</b>

The total foreign currency remitted during the year to fund projects was £20,731 representing 67% of the total cash income received by 31<sup>st</sup> March 2013 with the remainder awaiting disbursement early next year, being restricted fund. In addition contribution in kind estimated at £28,097 was spent on charitable activities.

In summary, of the £53,731 expenditure incurred in the year, £50,370 (93% was on charitable activities.

## Risk Review

The directors continue to keep risk register and have identified major risks to the charity. The most severe risk to Asecondchance continues to be over dependence on directors for management voluntary services for operations. To mitigate these risks, Asecondchance embarked on an ambitious plan to prepare for institutional grants by collecting data, preparing concept notes and contributing to institutional capacity building of its partners.

With such information together with reviewed policies, Asecondchance will approach institutional funders with proposals that include institutional development and personnel costs. Also, funding trusts and foundations will be convinced to understand that their long term strategy on making contributions to Asecondchance will be realised when development of Asecondchance as a charity is considered.

## **Statement of Directors' Responsibilities**

Charity law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year.

In preparing those financial statements the directors are required to:

- a) select suitable accounting policies and then apply them consistently;
- b) make judgments and estimates that are reasonable and prudent;
- c) state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in financial statements; and
- d) Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the *Companies Act 1985 to 2006*. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

## **Members of the Management Committee**

Members of the management committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with company law, as company's directors, we certify that:

- the financial statements give a true and fair view of the state of the charity's affairs as at 31st March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting practice applicable to smaller entities;
- the financial statements have been prepared in accordance with the Companies Act 1985 to 2006 and;
- the information given in the Trustees' Annual Report is consistent with the financial statements.

So far as we are aware, there is no relevant audit information of which the charity is aware of.

As directors of the company we have taken all the steps that we ought to have taken to make ourselves aware of any relevant financial information that we need to in the year.

## **Auditors**

As a charity, Asecondchance was registered in January 2009. By 31st March 2013, the charity had a total turnover of £50,708 for the year. For the current year, the turnover has increased to £61,227 resulting from increase in donations from ourselves and our development partners.

The charity has therefore involved an Independent Examiner to look at the accounts.

Approved by the Trustees on 30 August 2014 and signed as authorised on their behalf by:

A handwritten signature in black ink, appearing to read 'M B Maloba', written in a cursive style.

**M B Maloba**

**Chairman**

<b>FOR THE YEAR ENDED 31 MARCH 2014</b>					
<b>ACTIVITIES</b>	<b>Notes</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
				Mar-14	Mar-13
		£	£	£	£
Incoming resources		-	-		
Incoming resources from generated funds					
Donations in kind receivable	1	-	30,915.00	30,915.00	1,621.00
Activities for generating funds		-	-	-	4,908.70
Investment income		-	-	-	-
Incoming resources from charitable activities				-	-
Grants for specific goods and services to beneficiaries	2		30,312.00	30,312.00	44,178.30
<b>Total incoming resource</b>		-	<b>61,227.00</b>	<b>61,227.00</b>	<b>50,708.00</b>
Resources expended					
Cost of generating funds	3		544.00	544.00	-
voluntary income				-	-
Charitable activities	4	-	50,369.89	50,369.89	46,120.50
Governance/ UK Admin		-	2,817.00	2,817.00	2,152.50
<b>Total resources expended</b>		-	<b>53,730.89</b>	<b>53,730.89</b>	<b>48,273.00</b>
Net incoming/(outgoing) resources before other recognised losses		0	7,496.11	7,496.11	2,435.00
Loss on revaluation of investments		0	0	0	0
Net Movement in funds					
Transfers		0	0	0	0
Reconciliation of funds					
<b>Total funds brought forward</b>		<b><u>254.30</u></b>	<b><u>2,435.00</u></b>	<b><u>2,689.30</u></b>	<b><u>254.30</u></b>
<b>Total funds carried forward</b>		<b><u>254.30</u></b>	<b><u>9,931.11</u></b>	<b><u>10,185.41</u></b>	<b><u>2,689.30</u></b>

The statement of financial activities includes all gains and losses in the year.

The attached notes form part of this statement

**BALANCE SHEET AS AT 31<sup>ST</sup> MARCH 2014**

	Year	2014		2013	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	5		1284.15		1712.2
Investments			0		0
<b>Current Assets</b>					
Debtors		0		0	
Cash at Bank and in hand		10,185.41		2946.3	
<b>Creditors</b>					
Amount falling due within one year	6	420		3413	0
<b>Net Current Assets</b>			<b><u>9,765.41</u></b>		<b><u>-466.7</u></b>
<b>Total Assets</b>			<b><u>11,049.56</u></b>		<b><u>1245.5</u></b>
<b>Funds</b>					
Unrestricted			<u>254.30</u>		<u>254.30</u>
Restricted	7		<u>9,931.11</u>		<u>2,435.00</u>
			<b><u>10,185.41</u></b>		<b><u>2,689.30</u></b>

The directors acknowledge their responsibilities for complying with the requirements of the Charity Act 2011 with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime"

Approved by Directors on 30 August 2014 and signed as authorised on their behalf by:



**CB Maloba**

**Chairman**

## Notes on the Accounts for the year ended 31 March 2014

Incorporated on or after 6<sup>th</sup> April 2008

### ACCOUNTING POLICIES

#### Basis of preparation:

The financial statements have been prepared in accordance with all applicable accounting standards, as modified by SORP. The accounts have been drawn up in accordance with provisions the Charities (Accounts and Reports) Regulations 2008 and the Companies Acts, and include the results of the charities operations which are described in the Trustees' Report, all of which are continuing.

Advantage has been taken of Section 396(5) of The Companies Act 2006 to allow the format of the financial statement to be adapted to reflect the special nature of the charity's operation and in order to comply with the requirements of the SORP.

The company has taken advantage of the exemption in Financial Reporting Standard No. 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

#### *Gifts in Kind*

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in SOFA as incoming resources when receivable.

### DIRECTORS AND OTHER RELATED PARTIES

#### PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

#### 1. Donations in Kind:

Donations were received from Trustees in form of offer of expertise services to both Asecondchance and partner organisation in Kenya as shown below:

Category	Description	Amount (£)
Trustees	Trustees voluntary time to develop Asecondchance Policy documents , train Partner organisation Board members and staff, draft concept notes for institutional grants, conduct of participatory needs assessment to generate and fundraising	13,871.00
Voluntary service	Voluntary offer of 1.5 days per week part time offer to Asecondchance estimated at £55,000 pro-rata enabling Asecondchance adhere to Charity Commission statutory requirements, management of partners, funders and reporting.	16,500.00
Website	Annual website subscription fees	26.00
Email	Monthly email subscription fees for 3 accounts	168.00
Postage	Postage expenses for the year	350.00
<b>Total</b>		<b>30,915.00</b>

## 2. Grants for specific goods and services:

These included all funds donated by

Source	Amount (£)
Guernsey Overseas Aid Commission (GOAC)	19,812.00
Souter Charitable Trust	2,000.00
Marr Munning Trust	8,500.00
<b>Total</b>	<b>30,312.00</b>

## 3. Cost of generating funds.

Cost of generating funds particularly fundraising was met by voluntary donation of time and expertise thus minimal expenditure.

## 4. Charitable activities

Activity	Restricted £	Unrestricted £	Total £
Direct remittance to Kenya projects	20,731	0	20,731
Charity operations	2,084	0	2,084
Donations to charitable activities	28,097	0	28,097
<b>Total</b>	<b>50,912</b>	<b>0</b>	<b>50,912</b>

5. No assets were purchased during the year but maintained a depreciation rate of 25% on the previous year's office equipment.

6. Amount falling due. A provision of £420 provided for accounts examination fees for the previous year. Invoice for payment was not presented within the financial period.

7. Unrestricted balance. Amount held as unrestricted is earmarked for continuing projects in Kenya.

## 8. Net incoming/(outgoing) resources for the year:

This was stated after actual expenses were considered. There were no assets to warrant depreciation reduction nor did the charity hire auditor for the period.

## 9. Schedule of fixed assets

Tangible fixed assets		Unrestricted £	Restricted £	Total £
Equipment				
Cost	01-Jan-13	0	1,712.20	1,712.20
Additions		0	0.00	0.00
Cost at	31-Dec-13	0	1,712.20	1,712.20
Depreciation	01-Jan-13	0	0	0
Charge		0	.25	.25
Depreciation at	31-Dec-13	0	428.05	428.05
Net Book Value	31-Dec-13	0	1,284.15	1,284.15
Net Book Value	31-Dec-12	0	1,021.00	1,021.00

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of ASecondChance on the accounts for the year ended 31st March 2014 set out on pages 2 to 15.

### Respective responsibilities of trustees and examiner

As described on page 8, the Charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements. The trustees are satisfied that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the governing document or constitution of the Charity for the conducting of an audit. As a consequence, the trustees have elected that the financial statements be subject to independent examination

Having satisfied myself that the charity is not subject to audit, and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 145 of the Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and;
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

I conducted my examination in accordance with the General Directions given by the Charity Commissioners for England & Wales in relation to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the Charity and of the accounting systems employed by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of the Charities legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtain written assurances from the trustees of all material matters

### Independent examiner's statement

In the course of my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the trustees requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of recommended Practice: Accounting and Reporting by Charities.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. M. Thrift FCIE  
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West Sussex  
BN18 0AS



Date: 21<sup>st</sup> October 2014