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**Dogwood Lake Lot Owners Association Monthly Board Meeting Minutes  
February 4, 2023**

**Meeting Location**

The meeting was held in the clubhouse. Lot Owners could participate in-person, via Facebook private group live streaming or online with Microsoft Teams.

**Board Members:**

Dana Walker, President	Mike Miller, Lake Committee
Vickie Manno, Vice President	Tom Bauer Environmental
Amy Allen, Treasurer	Eadie Schillinger, Secretary
Shane Metcalf, Maintenance Committee	Don Tayon, Caretaker

1. Call to Order at 9:30 a.m.
2. Reading of Meeting Minutes from December –  
  
Amy made motion to accept, Shane Seconded.
3. Treasurer’s Report –Amy Allen  
Shane motioned to approve the treasurer’s report as read, Tom seconded
4. Committee Reports:

**Caretakers – Don Tayon & Michelle Zeitz**

Don gave an overview of the activities he and Michelle performed for the month.

**Park Maintenance –Shane Metcalf**

Thanked everyone for helping with the water audit.

**Lake – Mike Miller**

Will be having a fish fry this summer, fish can be donated. Also planning a fishing derby.

**Environmental – Tom Bauer**

Working permits, Working with Mastersons to determine how many tanks and what sizes, have a tentative agreement with Patrick/Mastersons going forward.

**Activities –Jill Schillinger**

Would like to form a committee, FB message or email at [activities@dogwoodlakes.net](mailto:activities@dogwoodlakes.net). Will be a corned beef and cabbage dinner on March 25<sup>th</sup>.

5. Old Business:
  - Caretaker house repairs are in process, thank you Don and Michelle
  - Clubhouse Electric – Meter base still unavailable; reallocating funds to caretaker basement electric and bathhouse electric and light by the dumpster & electric to the terrace; waiting on estimate.
  - Dock – moved into 5-year planning
  - Sewer – Patrick Schneider is buying out Masterson; reviewing needs and contract with him and a 2<sup>nd</sup> source
  - Lincoln Pump and Holmes Water redesign in filtration will require DNR approval and engineering report; some leaks need repairing, balance moved to 5 year plan; waiting on engineering estimate from Lewis-Bade for planning purposes
  - Pool repairs moved to spring for contractor bids

- Deed Audit paused until April – Amy has gotten through roughly 2/3rds of our lots with many missing deeds so please remember to make sure the office gets proper copies.
- Lot cleanup letters update
- Trees have been taken down by the lake
- Basement repair quotes are too costly; requesting a requote on minimum options to protect house and water system; moved into 5 year planning
- 5-year plan for spring 2023 ongoing; met in January, established list and working on establishing priorities, costs and plans

## 6. New Business

- Leak discovered & repaired between well and caretakers house
- Listed backhoe for sale on marketplace, but gears were slipping when an interested buyer drove it. Don has cleaned filters and changed oil, so will relist it for sale. 4<sup>th</sup> gear is gone, slipping in 3<sup>rd</sup>.

## 7. Suggestions/Complaints

- Open Complaints
  - 2 for lot clean-up - Shane asked if we were going to start tracking the letter that are sent out for follow-up. Eadie has created a spreadsheet and Amy documents the fines levied.
  - 1 for dead tree on lot owner's property
  - 2 for dead trees on common ground – removed – Complaint closed
  - 1 for branches hanging over bathhouse 2 – Don trimmed the tree
- Open Suggestions
  - Running electric to pavilion from dusk to dawn light – 5 year plan
  - Temporary storage of RV - Temporary Storage of RV added to permit and Lot Improvement policy to allow it.

No new ones submitted. Send anything to [secretary@dogwoodlakes.net](mailto:secretary@dogwoodlakes.net)

- 8. Procedure updates – Working on update procedure to require 24-notice for water shut off. Has been added to the permit. Fine procedure & Emergency Action Plan still in work. Activities is to Jill and Vickie for review. Fine procedure draft forwarded to Tom. Have made a first pass at the Covenants and By-Laws need to discuss with the board.
- 9. Open Forum – Questions from the audience, and from those joining through Facebook:  
None

10. Next Meeting – The next monthly meeting is scheduled be held on March 5th at 9:30.

11. Eadie made the motion to adjourn, Tom seconded

Adjourn 10:06 am