



REGULAR MONTHLY MEETING
WEDNESDAY, AUGUST 28, 2013 7:00PM

The Orrock Township Board met in regular session, on Wednesday August 28th, 2013 at 7:00pm, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

Chair Jeff Jones, Supervisors Shane Berg, Ron Dolly, Michael Eisinger & Mike Meier, Treasurer Laura Jones Clerk Brenda Kimberly-Maas and township counsel, Mike Couri, were in attendance. Several citizens were also in attendance.

The meeting was called to order by Chair Jones, with the reciting of the Pledge of Allegiance at 7:00pm.

APPROVAL OF AUGUST REGULAR MEETING AGENDA:

Supervisor Eisinger asked that he have some time to speak during the Road Committee report. Chair Jones asked that letter b. under Old Business, be removed.

Motion/Second to accept the August agenda with the changes noted: Eisinger/Meier

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

APPROVAL OF JULY MINUTES

Motion/Second to approve the July Regular Meeting Minutes as presented, by: Meier/Dolly

Approved by: Berg, Dolly, J.Jones and Meier

Opposed by: None

Abstaining: Eisinger

Motion Carries.

SHERIFF'S REPORT:

Commander Steve Doran was in attendance and provided the board and gallery with The Sheriff Department's monthly call report, for Orrock Township. Cmdr. Doran reported that the call log showed a slight increase from the month of July. Supervisor Dolly had inquired in July, on the number of DUI stops within the township. Cmdr. Doran reported that in the past eight (8) months with six (6) DUI arrests in that time frame Chair Jones noted that he had received calls about some concern of homes in the Lake Ann area. Cmdr. Doran stated that he would contact the zoning department about the properties with items that are stored outdoors and keep the other homes of concern under watch.

COUNTY PLANNING AND ZONING COMMITTEE REPORT:

Supervisor Meier noted that there had not been a meeting in August.

OLD BUSINESS:

SUPERVISOR REIMBURSEMENTS: Conversation was made on having Reimbursement Resolutions on file, for work performed by supervisors. What that means for the township and how supervisor would need to submit their claim to be paid. Another resolution would be necessary should the supervisor wish to use their own equipment and bill the use of the equipment to the township. Additionally, the cost of having a supervisor perform work would need to be less than a vendor performing the same work. It was also suggested that the board may wish to have a supervisor from the road committee be appointed as the Road Authority. That person would act with the authority of the board in an emergency situation.

The matter was tabled for further investigation, into to worker's compensation coverage.

SNOW REMOVAL AND SALT/SAND CONTRACTS: Conversation was made about the statutory need for a performance bond on contracts of \$100,000.00. The board discussed the need for a performance bond on any of the contracts that are currently being looked at for the snow removal contract. A performance bond was requested to be added to the snow removal contract. Additionally the board looked at the language of the snow removal contract that was presented. Language of the current contract and some language modifications were suggested and will be made by counsel. Concerns were heard about the need for a performance bond to ensure the work would be completed by the vendor.

HAZARD MITIGATION PLAN RESOLUTION: The board was given information about the resolution that was asked be looked at and adopt if they felt it proper for the township. Conversation was made about the new resolution that was presented.

Counsel noted that the board could approve the resolution and later rescind the resolution if they deemed it unnecessary

Motion/Second to adopt the Hazard Mitigation Plan Resolution as it stands, with the knowledge the board rescind it with another resolution, by: Eisinger/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

TOWNSHIP OWNED DEEP WELL IN WINTER MEADOWS: Supervisor Dolly presented the board with information about the current status of the well and what would need to be done to make it a useful well to the area firefighting organizations. DNR is interested in being able to use the well. Supervisor Dolly stated that the well should be air-tested to ensure that the well is functional. The cost to do this is \$1135.00. The board would like to get more information from local fire departments to see if they would be interested using the well and if the fire rating for residents would be reduced. No further action taken at this time.

NIGHT OUT TO UNITE : Supervisor Meier was unable to attend the local event. Jennifer Edwards reported that the event was well attended and a great success.

NEW BUSINESS:

TRUTH IN TAXATION CONTACT : The intention was for areas of government that the levy is set by a board not the constituents. Laura Jones stated that she would be the contact for this.

RECORDINGS OF MONTHLY MEETINGS : Mike Couri addressed reasons that township officials might wish to record meetings. His advice was that the audio recordings of meetings be used for the purpose of transcription only. That when the written minutes are approved; they become the only official meeting minutes and the audio recordings be deleted. The board had further discussion audio recording of meetings and their use.

Motion/Second to delete the audio recording of the minutes after the approval of the written minutes, by: Dolly/Eisinger

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

CONTACT OF TOWNSHIP COUNSEL : Discussion was made on which board members should be contact points to the township's legal counsel. Mike Couri gave his input on what many of their other clients have decided to have as their point of contact. .

Motion/Second to allow only the Chairperson or Clerk to contact the township counsel, by: Eisinger/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed by: None

Abstaining: None

Motion Carries.

APPROVAL OF PAY CLAIMS*/CONSENT AGENDA

CURRENT PAY CLAIMS (AS SUBMITTED BY TREASURER): Supervisor Meier requested Supervisor Berg's claim be pulled for discussion. Supervisor Eisinger requested that the invoice for West Branch Construction be pulled for discussion. The matter of billing for correspondences and committee meetings, on Supervisor Berg's claim were discussed. The board was

reminded that the meeting stipend is meant to include correspondences and other work done, in preparation for regular meetings. On the matter of committee meetings, the board felt that summary information should be written and distributed to the board, no matter if the supervisors attending wish to be paid or not. An updated version of the pay claim was also requested to allow for the recording of summary comments from committee meetings. Supervisor Berg's warrant was changed to reflect two meetings. The invoice from West Branch Construction was also discussed. The major concern was the bill didn't reflect what the board had approved be done and the work was not completed to the satisfaction of the board. The board decided to hold the invoice from the pay claims and contact with West Branch Construction will be made.

Motion/Second to pull the bill from West Branch Construction from the pay claims, modify Supervisor Berg's claim omitting the time billed for correspondences (2.5 hrs) and paying for two meetings. The remaining claims are approved as presented by Treasurer Laura Jones: Meier/Eisinger

Approved by: Berg, Dolly, Eisinger and Meier

Opposed: None

Abstaining from voting on L.Jones pay warrant: J.Jones

Motion Carries.

TREASURER'S REPORT

Treasurer Jones informed the Board that the board has not yet received invoices or paid for fire coverage from Zimmerman Fire Department. That bill will be roughly \$57,000.00.

General Fund: \$54,260.60	Road & Bridge: \$ 739,289.13
Fire: \$74,659.70	Capital Improvements: \$190,261.74
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores Of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob's Ridge: (\$11.25)
Harmony Village: \$0.00	

Motion/Second to accept the Treasurer's Report date ending 7/31/2013: Eisinger/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Opposed: None

Abstaining: None

Motion Carries.

Supervisor Eisinger inquired about the possibility of having grand total balance report. Treasurer Jones noted that one can be printed and that she would make that available moving forward.

ROAD COMMITTEE REPORT

A LOGBOOK WAS REQUESTED FOR THE ONE-TON

CRACK FILLING AND SEAL COATING:

Ross Abel addressed the board. He reported that the crack filling and patching had been done. The roads are ready for the seal coat to be laid. The seal coat project was scheduled for the following week (8/30/2013 – 9/4/2013). Resident Bob Hassett inquired on the status of the current road and Ross' road maintenance projection, for the next four years. Ross commented on the normal maintenance protocol for asphalt roads and what he felt will be necessary in the near future, based on the road tour in June. Conversation was also made on the standards for any future road rebuilding.

OPEN FORUM:

THERE WERE NO FORMAL REQUESTS:

An informal question was asked about the placement the open forum at or near the end of the monthly meeting. The board's response was that oftentimes in the course of normal business, questions that may be asked during the Open Forum are addressed within the course of normal business of the Monthly Meeting.

LAST CALL FOR BUSINESS FOR THE MONTHLY TOWNSHIP BOARD MEETING

No Further business was brought forth.

ADJOURNMENT

Motion/Second to adjourn the August Regular Monthly Meeting at 8:25PM, on Wednesday, August 28, 2013: J.Jones/Dolly

Approved by: Berg, Dolly, Eisinger, J.Jones and Meier

Abstaining: None

Opposed: None

Motion carried adjourning the August 28, 2013 Regular Monthly Town Meeting, at 8:25PM.

Respectfully Submitted,

Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this the _____ day of _____, 2013, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk