



ANNUAL MEETING  
TUESDAY, MARCH 11, 2014

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The Orrock Township Electorate met, for their Annual Meeting, on Tuesday March 11th, 2014. The meeting took place at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

The meeting was called to order by Clerk Brenda Kimberly-Maas at 8:12PM and the Pledge of Allegiance was recited by the Electorate. There were 30 residents in attendance, as well as the township's counsel and engineer.

**CALL FOR A MODERATOR** Clerk Kimberly-Maas called for nominations to elect the Annual Meeting Moderator.

**WAYNE CHERMACK MOVED** for the nomination of Michael Eisinger as meeting moderator. Mr. Eisinger accepted the nomination.

**MOTION WAS SECONDED BY LAURA GIBSON.**

No discussion was made by the electorate and a vote was taken.

The Electorate **UNANIMOUSLY APPROVED** to install Michael Eisinger as Moderator.

**MOTION CARRIES.**

**MOTION TO APPROVE 2014 ANNUAL MEETING AGENDA**

**KAREL LIND MOVED** to approve the 2014 Annual Meeting Agenda.

**SECOND BY CORRIE SILVERBERG.**

The Electorate **UNANIMOUSLY APPROVED** to accept the 2014 Annual Meeting Agenda as presented.

**MOTION CARRIES.**

**CALL FOR MOTION TO DISPENSE WITH THE READING OF 2013 ANNUAL MEETING MINUTES**

**WAYNE CHERMACK MOVED** to dispense with the reading of the 2013 Annual Meeting Minutes.

**SECOND BY JEFF JONES.**

The Electorate **UNANIMOUSLY APPROVED** to dispense with the reading of the 2013 Annual Meeting Minutes.

**MOTION CARRIES.**

**CALL FOR MOTION TO APPROVE 2013 ANNUAL MEETING MINUTES**

**CORRIE SILVERBERG MOVED** to approve the 2013 Annual Meeting Minutes as presented.

**SECOND BY WAYNE CHERMACK.**

The Electorate **UNANIMOUSLY APPROVED** the 2013 Annual Meeting Minutes as presented.

**MOTION CARRIES.**

**BOARD OF AUDIT REPORT/FINANCIAL REPORT**

Clerk Brenda Kimberly-Maas presented the Township's Financial Report and the Approved Board of Audit Report, for year ending 12/31/2013 to the Electorate.

**SUPERVISOR COMMITTEE REPORTS**

**Zimmerman Fire Report:** Jeff Jones presented information about the Zimmerman Fire Department (ZFD). ZFD does quite a lot of fundraising and an AED was purchased with some of the charitable funds. The AED will be permanently mounted at the township hall. Jeff reported that preliminary budget numbers from the ZFD reflected a possible reduction in our 2014 fire bill. Michael Eisinger noted that the annual cost for protection from ZFD is roughly between \$54 – 56,000.

Big Lake Fire Report: Mike Meier reported that the Big Lake Fire Department (BLFD) fire Chief, Randy Miller had resigned in January. The interim Chief is Paul Nemes. Mike also noted that the township's contract with BLFD is a three-year contract that started in 2013.

Road Report: Township engineer Mike Nielson gave a presentation to the electorate about the road study that his firm was authorized to perform, by the board of supervisors, during the February 2014 monthly meeting. He explained how conducting this study will rate the current conditions of the roads. The board of supervisors will determine what rating it feels is where the roads should be kept. Then by use of a software program, WSB will be able to generate a long-term plan for the township's roads. This will assist the road committee and the board in identifying future road projects and budgeting needs. Mike also discussed the long-term cost savings of maintaining the roads to ensure getting the longest lifespan out of the current roadways. Laura Gibson inquired on the rates that WSB charges for managing projects. Mike said that his firm charges roughly 18% of the total cost of the project, to manage them.

Presentation of the Proposed 2015 Tax Levy:

General Fund	\$ 10,000
Road and Bridge	\$ 290,000
Fire	\$ 85,500
Capital	0
TOTAL	\$ 385,500

Mike Meier, Supervisor and member of the Finance Committee, presented the proposed Levy for 2015. Mike went through the board approved proposed levy sheet to explain the how the finance committee calculated the amounts listed in each fund and the reasons that they proposed the levy amounts to the board. Much discussion was made on the need to keep more than the suggested 150% of operating expenses in the funds. Residents cited that there are unknown factors such as: weather, future road maintenance and other catastrophes for which they felt it necessary to have the extra funds. Also mentioned was that the township will have to continue to spend down the excess it has to operate. Many still felt that the proposed 2015 levy was higher than it needed to be.

**CALL FOR BUSINESS FROM THE FLOOR**

**GARY GOLDSMITH MOVED** to transfer the amount of approximately \$51,000, the specific amount to be as authorized by the Board at its last meeting, from the capital fund to the fire fund and to ratify the Board's action in making the transfer.

**SECOND BY RON DOLLY.**

The Electorate **UNANIMOUSLY APPROVED** to transfer the amount of approximately \$51,000, the specific amount to be as authorized by the Board at its last meeting, from the capital fund to the fire fund and to ratify the Board's action in making the transfer.

**MOTION CARRIES.**

**GARY GOLDSMITH MOVED** to reclassify and rename the capital fund to be the capital reserve fund. To allow the Board to use the capital reserve fund for general purposes, but to inform the Town Board that it is the intention of the electorate that the capital reserve fund is to be preserved and used for emergency purposes to cover unbudgeted and unanticipated expenses of significant amounts.

**SECOND BY RON DOLLY.**

The Electorate **UNANIMOUSLY APPROVED** to reclassify and rename the capital fund to be the capital reserve fund. To allow the Board to use the capital reserve fund for general purposes, but to inform the Town Board that it is the intention of the electorate that the capital reserve fund is to be preserved and used for emergency purposes to cover unbudgeted and unanticipated expenses of significant amounts.

**MOTION CARRIES.**

Michael Eisinger addressed the Electorate with roads for their consideration to be vacated. Those roads are 239<sup>th</sup> Ave. west of CR 75; 255<sup>th</sup> Ave. east of CR 1 into Livonia Township. Michael also asked for the electorate to consider making 273<sup>rd</sup> east of CR 1 into Livonia Township a minimum maintenance road or consider it for vacation, as well. Some discussion was made by the Electorate.

**LAURA GIBSON MOVED** to grant the Board authority to begin the process of VACATING 239<sup>th</sup> Ave. west of CR 75, 255<sup>th</sup> Ave. east of CR 1 into Livonia Township and 273<sup>rd</sup> east of CR 1 into Livonia Township.

**SECOND BY CORRIE SILVERBERG.**

The Electorate APPROVED to grant the Board authority to begin the process of VACATING 239<sup>th</sup> Ave. west of CR 75, 255<sup>th</sup> Ave. east of CR 1 into Livonia Township and 273<sup>rd</sup> east of CR 1 into Livonia Township.

**MOTION CARRIES.**

A member of the electorate inquired as to what exactly this gave the Board the authority to do. Township counsel, Mike Couri, informed the electorate that the motion did not give the Board the authority to vacate the roads, rather it authorized the Board to use township funds to start the process, which may or may not result in the vacation of the roads.

Michael Eisinger brought forth a concern about the current snow removal policy, that had been presented to the Board, at a previous monthly meeting. Resident Jennifer Edwards requested that the topic be discussed in August. The topic was not discussed further at the Annual Meeting.

**APPROVAL OF THE 2015 PROPOSED TAX LEVY (MS 365.10)**

**GARY GOLDSMITH MOVED** to adopt and impose the levy amounts recommended by the Board, in the following amounts:

General Fund	\$ 10,000
Road & Bridge Fund	\$290,000
Fire Fund	\$ 85,500

Total Levy: \$385,500

To inform the Town Board that it is the intent of the electorate that the road & bridge fund, together with amounts remaining in the fund from previous years be used on a regular and ongoing basis to accomplish maintenance of roads so as to manage the need for major reconstruction of projects, and further, to encourage the Town Board to develop long-range plans for road maintenance so as to achieve a stable levy while maintaining roads at a sufficient level of quality.

**SECOND BY JEFF JONES.**

Mr. Goldsmith asked that the vote be taken by a show of hands.

**THE ELECTORATE VOTED 19 AYE / 10 NAY** to adopt and impose the levy amounts recommended by the Board, in the following amounts:

General Fund	\$ 10,000
Road & Bridge Fund	\$290,000
Fire Fund	\$ 85,500

Total Levy: \$385,500

To inform the Town Board that it is the intent of the electorate that the road & bridge fund, together with amounts remaining in the fund from previous years be used on a regular and ongoing basis to accomplish maintenance of roads so as to manage the need for major reconstruction of projects, and further, to encourage the Town Board to develop long-range plans for road maintenance so as to achieve a stable levy while maintaining roads at a sufficient level of quality.

**MOTION CARRIES.**

**SET DATE, TIME AND LOCATION FOR THE 2015 ANNUAL ELECTION AND ANNUAL MEETING**

**CLERK, BRENDA KIMBERLY-MAAS MOVED** that the 2015 Annual Elections be held on the second Tuesday of March 2015, which is March 10, 2015. Polls to be open at 10:00 AM and close at 8:00PM; and the Annual Meeting to follow 8:10PM.

**SECOND BY KATHY PRUCHINSKI.**

The Electorate UNANIMOUSLY approved that the 2015 Annual Elections be held on the second Tuesday of March 2015, which is March 10, 2015. Polls to be open at 10:00 AM and close at 8:00PM; and the Annual Meeting to follow 8:10PM.

**MOTION CARRIES.**

**ANNOUNCEMENTS**

Township Cleanup Day is Saturday, May 3, 2014 from 7:30AM to 3:00PM. Three residents volunteered to represent Orrock: Kathy Pruchinski, Jeff Jones and Laura Jones.

Clerk Kimberly-Maas read the unofficial election results:

Supervisor "E"	Gary Goldsmith - 42 votes
	Charles Gotzian (write in) – 47 votes
	Jerry Petersen (write in) – 1 vote
Clerk	Brenda Kimberly-Maas – 46 votes
	Gary Goldsmith (write in) – 38 votes
	Charles Gotzian (write in) – 4 votes

Clerk Kimberly-Maas noted that the Board of Canvass would meet following the Annual Meeting to certify the results.

**MOTION TO ADJOURN OR RECESS THE ANNUAL MEETING**

**BOB HASSETT** MOVED to ADJOURN the 2014 Annual Meeting and Certify the 2015 Levy to the County Auditor.

**SECOND BY NANCY HASSETT.**

By a show of hands the Electorate voted **15 AYE / 11 NAY** and **4 ABSTAINING** to **ADJOURN** the 2014 Annual Meeting and Certify the 2015 Levy to the County Auditor.

**MOTION CARRIED to ADJOURN the 2014 Annual Meeting and Certify the 2015 Levy to the County Auditor.**

Respectfully Submitted,

Brenda Kimberly-Maas  
Orrock Township Clerk

Accepted this the \_\_\_\_\_ day of \_\_\_\_\_, 2015 by the Orrock Township Electorate.

_____	Attest: _____
Annual Meeting Moderator	Town Clerk