



REGULAR MONTHLY
MEETING
WEDNESDAY AUGUST 31, 2016 7:00PM

The Orrock Township Board met in regular session, on Wednesday August 31, 2016 at 7:18PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian, at 7:18PM, and the Pledge of Allegiance was recited.

Supervisors Bryan Adams, Charles Gotzian and Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Town Engineer Mike Nielson, a number of residents and observers were also present. Supervisors Bob Hassett and Corrie Silverberg were absent.

APPROVAL OF AUGUST MEETING AGENDA

Motion/Second to accept the August Agenda as presented by: Adams/Gotzian

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None

Motion Prevails

APPROVAL OF JULY REGULAR MEETING MINUTES:

Motion/Second to accept July Regular Meeting Minutes, as presented by: Adams/Gotzian

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None

Motion Prevails

NEW BUSINESS:

SAM LUCAST – PLANNING AND ZONING

Sam Lucast was in attendance to introduce himself and give the Board an update on the Planning and Zoning Office. He informed the Board there were 10 new homes built in 2015 and 7 to date in 2016. The township has a total of 3559 residential parcels, 11 commercial parcels and the remaining lands are rural.

VARIANCE REQUESTS

Swanson – Big Eagle Point – Board recommends approval.

Herold – CSAH 15 – Board made no comment.

A&M LLC – Eagle Lake Shores – Board comments were to change the dimensions to 24' W X 20' D (rotate it 90° and move it as close to the septic as possible (move it back from the ROW).

Leuer – Hidden Ponds – Board recommends approval.

Gloria Warzecha addressed the Board with a question of whether it would be possible the Board would consider vacating a portion of an unimproved road, dedicated by plat, so she could build on another lot she owns adjacent to her existing home. She didn't want to spend money on building on it, if the Board wouldn't consider vacating the road. Clerk, Kimberly-Maas informed the Board they are able to vacate the dedicated road and retain the easements, should they wish to do so. The Board told Gloria they felt there would be no concern vacating the section of unimproved road, should she pursue building on the lot. NO FORMAL ACTION REQUIRED OR TAKEN

OLD BUSINESS

HIDDEN PONDS EASEMENT VACATION – Jeremy Barthel presented the Board with a petition signed by eight (8) Orrock residents who live within a three mile radius of the easement to be vacated. The petition was accepted and a Resolution

Setting a Public Hearing for the Vacation of Drainage and Utility Easement was presented to the Board by Clerk Kimberly-Maas.

Motion/Second to adopt “Resolution Setting Public Hearing for Vacation of Drainage and Utility Easements R-20160831-1” by: Gotzian/Peterson
Approved: Adams, Gotzian and Peterson
Opposed by: None
Abstaining: None
Motion Prevails

DRIVEWAY PLACEMENT –HERITAGE TRAILS 2ND ADD’N

Mike Nielson’s only concern was should the development change hands, the future developer may not understand the road past this home’s driveway would be the developer’s responsibility to upgrade and maintain. Bryan Adams echoed this concern. Town Counsel stated the home owner would need to build their driveway to the existing accepted road, to the Town’s specifications for a driveway. When the permit application is processed, it needs to be noted on the application that, “The Township has not accepted the unimproved road, dedicated by the plat and is issuing the permit to prevent the driveway from being placed, in the wrong location, should the road ever be improved and the Township accept it at a future date.” It was also noted there is a Developer’s Agreement for Heritage Trails 2nd, which would transfer, should the development ever be sold.

Motion/Second to allow the unimproved section of the platted road named 246th Ave, be used to access the accepted road called 190th St. in the Heritage Trails – Second Addition, for PID# 35-493-0120 by:
Gotzian/Peterson
Approved: Adams, Gotzian and Peterson
Opposed by: None
Abstaining: None
Motion Prevails

FEE SCHEDULE – Brenda suggested the Ordinance be authored by legal counsel to ensure it is properly written.

Motion/Second Fee Schedule Ordinance be written by Counsel by: Peterson/Adams
Approved: Adams, Gotzian and Peterson
Opposed by: None
Abstaining: None
Motion Prevails

BIG LAKE COMPOST FACILITY – TABLED TO SEPTEMBER MEETING

BIG EAGLE LAKE - 232ND AVE. SEDIMENT CONTROL – Quotes were received from Bogart Pederson (total \$12,250) and WSB (\$37,790). The Board has the option to NOT perform the work after reviewing the plan costs.

Motion/Second accepting quote from Bogart Pederson & Associates in the amount of \$12,250 to provide engineering services for the planning and management for the installation of a sediment trap on Big Eagle Lake by: Adams/Gotzian
Approved: Adams, Gotzian and Peterson
Opposed by: None
Abstaining: None
Motion Prevails

ROADS

166 ½ ST. DRAINAGE – Charlie had been asked to look at an area on 166 ½ St., on the north side of Lake Ann, where water has been flowing into a residents detached garage, located at the bottom of the hill. The garage itself, is an additional two feet lower than the street. The road has asphalt curbs installed to minimize sand washing into the road, because there are no ditches along the road’s edge. These are not new structures. Therefore the Board felt this concern is one the Board has no obligation to remedy.

NO FURTHER ACTION TAKEN

WINTER CLOSURE OF 253RD AVE. NW – Brenda presented a Resolution to close the section of 253rd Ave, which lays east of 180th St until it terminates at the State Forest border. The Board discussed options available to physically barricade the road, as is written in the resolution. The Board would like to present to the DNR a suggestion to have them move the gates they

close for the winter, which are on the same road, but inside the State Forest property line. Charlie suggested this be proposed at a separate meeting to be scheduled at a later date.

STATUS OF REPAIRS TO 187TH ST. NW – The newly built home on 187th St., in Thunderbuck Thicket was sold after the verbal agreement to repair the damage done by construction vehicles, was made between the Town and Ray Clark, of Ellaray Homes. Ray has indicated, he does not feel the damage was the result of the construction and likely won't pay for their repair. The Board can NOT place a lien or assessment on that property, because it has been sold.

TABLED TO SEPTEMBER

2016 OVERLAY PROJECT – Mike Neilson informed the Board of a solution to the heaving of pavement on the overlay work is to 'micro mill' the bumps. Doing so would weaken the pavement and could have unintended ramification. The Board felt leaving the roads over the winter and assess their condition with the annual spring road tour is their best option, at this point.

POT HOLE REPAIRS Darryl will tour the areas which were patched and update the Board in September.

GRADING – Charlie informed the Board all aggregate roads had been graded.

TRIMMING/BRUSHING – Three vendors had contacted Brenda for information on the needs, but only Darryl Waletzko, LLC, submitted a quote. Bryan and Darryl had toured the locations for which the Board requested quotes. The amount of work to be done around the lakes, caused the quote to higher than anticipated. Bryan recommended the Board accept the quote for ONLY areas two and three of the specifications.

Motion/Second award contract to Darryl Waletzko, LLC, for areas two and three of the 2016 trimming specifications for a total amount of \$28,000 by: Adams/Gotzian

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None

Motion Prevails

DRAIN GUARDS – When marking trees for trimming and cutting on the north/east side of Lake Ann, the need to guard or place aprons around the drain on 253 ½ Ave., across from Warnke's Farm, was noted. Darryl will get quotes for materials and installation 4' X 4.5' aprons around the drain.

TABLED TO SEPTEMBER

TREASURER'S BUSINESS

APPROVAL OF CONSENT AGENDA

Motion/Second to approve the Consent Agenda by: Gotzian/Peterson

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None

Motion Prevails

TREASURER'S REPORT

Treasurer Jones reported the fund Balances as of July 31, 2016:

General Fund: \$ 63,186.51

Fire: \$ 71,967.05

Escrows:

Heritage Hills: \$0

Woodlands of Livonia: \$4,653.75

Shores of Eagle Lake: \$95,567.19

Pine Point: \$4,500.00

Thunderbuck: \$4,182.50

Timberquest: \$20,160.00

Donahue Estates: \$3,161.25

Harmony Village: \$0.00

Road & Bridge: \$ 607,874.51

Capital Reserve: \$139,255.43

Pine Cone: \$1,066.25

Savannah Meadows: \$6,612.61

Woods of Eagle Lake: \$506.82

Lonesome Oak: \$500.00

Horseshoe Estates: \$20,700.00

Deer Crossing: \$1,000.00

Jacob's Ridge: <\$11.25>

Mystic Ridge: <\$1244.50>

Motion/Second to accept the Treasurer's Report date ending 7/31/2016 by: Gotzian/Adams

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None
Motion Prevails

ADJOURNMENT

Motion/Second to adjourn the August Monthly Meeting at 8:36PM, on Wednesday August 31, 2016 by:
Gotzian/Peterson

Approved: Adams, Gotzian and Peterson

Opposed by: None

Abstaining: None

Motion Prevails adjourning the August Monthly Meeting, on Wednesday August 31, 2016 at 8:36PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 28th day of September 2016, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk