



**REGULAR MONTHLY MEETING
WEDNESDAY APRIL 26, 2017 7:00 PM**

The Orrock Township Board met in regular session, on Wednesday April 26, 2017 at 7:02PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Vice-Chair Bryan Adams, Supervisor Corrie Silverberg, Treasurer Laura Jones, Clerk Brenda Kimberly-Maas were in attendance. Supervisor Bob Hassett and Supervisor Eric Peterson were absent. Town Engineer, Mike Nielson and Contractor, Darryl Waletzko, were also present. Several residents and observers were in the audience.

APPROVAL OF APRIL MEETING AGENDA

Motion/Second to accept April Agenda by: Adams/Silverberg. Approved: Adams, Gotzian and Silverberg. Motion Passed.

APPROVAL OF MEETING MINUTES

Motion/Second to approve March Regular and Reorganizational Meeting Minutes, as presented by: Silverberg/Adams. Approved: Adams, Gotzian and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

Motion/Second to approve Local Board of Appeal and Equalization Meeting Minutes, as presented by: Adams/Gotzian. Approved: Adams, Gotzian and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

SHERIFF'S REPORT

Commander Doran addressed the Board with the following update. There were 179 calls in the month of April, an increase from March which had 146 calls for service. Most of the calls were traffic related. Supervisor Adams asked if fine dollars were forwarded on to the Township. Treasurer Jones informed the Board we do receive court fine dollars.

SHERBURNE COUNTY PLANNING & ZONING PRESENTATION

Nancy Riddle and Marc Schneider were in attendance. They presented to the Board the seven most frequent Zoning topics on which the Planning and Zoning Office fields calls on questions. On these topics they provided information on the County's current regulations, outlined what other cities and counties are doing and gave the Town Board an opportunity to comment on each issue and add issues they want the Planning and Zoning Office to look into. The seven zoning topics discussed were: 1. Structure Setbacks to Township Roads. 2. Recreational Vehicles Storage and Use. 3. Performance Standards for the Exterior Storage of Vehicles. 4. Performance Standards for Commercial and Industrial Zoning. 5. Shipping Containers Used for Storage. 6. Semi-truck and Trailer Storage. 7. Granny Pods or Accessory Dwelling Units. The Board was asked to take an online survey at their convenience to which the link would be provided via email.

CLERK'S BUSINESS

GERARD VARIANCE REQUESTS

James and Susan Gerard were present to request the Board consider favorable comment on three variances on a property they own. The variances are for a road variance to replace an existing structure, OHWL setback variance to upgrade septic and OHWL setback to remove a deck and add living space and new deck. Concerns about water traveling into the new living space, from the road. The Gerard's have a small gutter system in the driveway to handle runoff, but Town Engineer felt it may not be large enough to handle the water flow. He suggested a ditch/culvert system, to ensure the water flowed away from the structure. Supervisor Adams expressed some concern of the septic location and its proximity to the OHWL. The Board wished to have additional time to view the location and review the requests.

ITEM TABLED TO MAY MEETING.

TEMPORARY OVERWEIGHT PERMIT – BUSSE

Clerk Kimberly-Maas informed the Board she had been approached by Greg Busse, who had many trees fall during the March tornado. He was also in communication with the DNR on having the red pines removed by the contractor who will be removing pines from the State Forest near Lake Ann this spring. They may have interest in his pines. If they were to take his pines, an overweight permit would be required. Clerk Kimberly-Maas asked if the Board would be in favor of granting the request. Charles Gotzian stated he and Darryl Waletzko had inspected 257th Ave, during their tour of the roads. He felt issuing an overweight permit would be fine, with the vendor supplying a \$5000.00 escrow, for any road damage. Supervisor Adams and Supervisor Silverberg also felt this would be appropriate. Clerk Kimberly-Maas will follow up with Mr. Busse.

SHORE OF EAGLE LAKE

Clerk Kimberly-Maas informed the Board, she and Mike Nielson had been in communication with a local company, who is doing research on SOEL and its history. The company representative has been given the information on the status of the escrow account, the information on how roads may be considered for adpption, the condition of the roads and what would be the minimum amount of work recommended to bring them up to Town standard and the status of the septic system.

Clerk Kimberly-Maas also informed the Board she has spoken with Town Counsel on any concerns which may need to be addressed by the company or future obligations the Town may have with respect to the roads and septic.

NO FURTHER ACTION REQUIRED AT THIS TIME

BOARD BUSINESS/UPDATES/REPORTS

BIG EAGLE LAKE SEDIMENT TRAP STUDY

Supervisor Adams informed the Board the soil boring results were in and shop drawings were being done. Supervisor Adams will continue to update the Board as work progresses. While at the site, a resident approached Supervisor Adams and informed him the traps in the catch basins on Eagle Point, were plugged. Darryl will clear those traps and check the ones on Lake Ann. Darryl noted the Lake Ann traps usually have a vehicle parked over the top of them, but he will do his best to check and clean them.

LEGAL SHORT COURSE

Supervisor Adams attended the Legal Short Course. This is where he learned that a portion of fines imposed are to be sent to the Township. He was glad to hear ours were being received. He also informed the Board of an increase of loads for dairy/milk trucks and construction equipment and the Broadband funding grant money, was decreased from \$20M to \$7M. Lastly, he purchased the most recent MAT manual and will leave it at the Hall for use by the Board.

TREE TRIMMING DEFINITION OF ROW

Supervisor Adams told the Board, for the purpose of trimming trees in the congested areas around Lake Ann and Eagle Lake, the Board is within its rights to trim back six feet to ensure there is room for snow storage.

RECYCLE DAY

Supervisor Silverberg informed the Board Recycle Day will be held May 20, 2017. The emphasis is taking in recyclable materials and educating residents on getting rid of their debris at other appropriate facilities throughout the year.

ROADS

2017 ROAD PROJECTS

Engineer Mike Nielson informed the Board, ASTECH hopes to start the first two weeks in June. Precon meeting will be scheduled ahead of time, maps will be made available for the Town website.

Supervisor Adams publicly thanked Bob Hammar, resident of 233rd Ave., for his efforts in keeping the road presentable, by picking up items dumped in the ditches.

ROAD TOUR

Chair Gotzian and Darryl Waletzko had been out and toured the roads. They noted some potholes. Of significance was an area on 233rd Ave. near 146th St. where it appears the road is being undermined. There is a culvert in the area which may need to be cleared of debris to allow for water to flow under the road. The dip in 233rd, may need to have some boring samples done to see if the soil under the pavement is solid or not. The recommendation was to lay two tons or so of millings in the low spot and roll it out to make the area level, as an interim fix. They also noticed several areas in need of shouldering work

Motion/Second to approve Darryl Waletzko adding and rolling approximately two tons of asphalt millings in the low spot on 233rd Ave. NW. , east of CSAH 15 by: Adams/Silverberg. Approved: Adams, Gotzian and Silverberg. Opposed by: None. Abstaining: None. Motion Passed.

The Board requested Darryl put together some numbers for budgeting purposes.
FOLLOW UP IN MAY.

TREASURER’S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Silverberg/Gotzian
Approved: Adams, Gotzian and Silverberg. Opposed by: None. Motion Passed.

TREASURER’S REPORT For March 2017

Treasurer Jones reported the fund Balances as of April 20, 2017:

General Fund: \$ 77,870.11	Road & Bridge: \$ 426,2173.34
Fire: \$29,539.42	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods of Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00

Donahue Estates: \$3,161.25

Jacob's Ridge: <\$11.25>

Harmony Village: \$0.00

Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer's Report date ending 4/20/2017 by: Gotzian/Silverberg. Approved: Adams, Gotzian and Silverberg. Opposed by: None. Abstaining: None. Motion prevails

LAST CALL FOR REGULAR BUSINESS

Trish Ryan requested to address the Board. Ms. Ryan was there with her mother, Mary Ryan and several other residents of Big Eagle Point. They were present because they had been told the dedicated easement laying between Mary's property and Marlene Loehrs' property was to be vacated during the meeting. Clerk Kimberly-Maas addressed the group, stating she had been approached by another lake resident, Mary Vanderweyst about the easement. Kimberly-Maas had been told there had been some activity on the property which was concerning to Ms. Loehrs. Kimberly-Maas informed Ms. Vanderweyst law enforcement needed to be called if this type of activity were to take place again. She also informed the group she had been asked about the possibility of the easement being vacated, but no formal action had taken place to date. The group asked if they could get a copy of the plat, showing the dedication of the easement to the Public and also be informed if any requests be made with regard to the easement. Clerk Kimberly-Maas will send an electronic copy of the plat and will inform one of the group, should any formal requests be made to the Board about the easement.

ADJOURNMENT

Motion/Second to adjourn the April Regular Monthly Meeting at 8:50PM, on Wednesday April 26, 2017 by: Adams/Gotzian. Approved: Adams, Gotzian and Silverberg. Opposed by: None. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday April 26, 2017 at 8:50PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 31st day of May 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk