



**REGULAR MONTHLY MEETING
WEDNESDAY DECEMBER 27, 2017 7:00 PM**

The Orrock Township Board met in regular session, on Wednesday December 27, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chairman Gotzian and the Pledge of Allegiance was recited.

Chair Charlie Gotzian, Vice-Chair Bryan Adams, Supervisor Corrie Silverberg, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas, were in attendance. Kevin Krueger – Town Engineer, Darryl Waletzko – Town Contractor and audience members were also present. Supervisor Bob Hassett and Supervisor Eric Peterson were absent. A quorum was present and the meeting was held.

MEETING AGENDA APPROVAL

Motion/Second to accept the December Agenda as presented by: Adams/Gotzian. All present approved. Motion Passed and the meeting proceeded in accordance with the revised agenda.

PUBLIC HEARING – VACATION OF BEUCLER STREET

Chair Gotzian opened the Public Hearing on Vacating that part of the dedicated road Right of Way of Beucler Street as dedicated on ANN LAKE BEACH, as is on file and of record in the Office of the County Recorder, Sherburne County, Minnesota.

No residents or audience members had comment.

Motion/Second to close the Public Hearing by: Gotzian/Adams. All present Approved.

PUBLIC HEARING DECLARED CLOSED at 7:01 PM, by Chair Gotzian.

APPROVAL OF MEETING MINUTES

Motion/Second to approve the November Regular Meeting Minutes by: Silverberg/Adams. All Supervisors present approved. Motion Passed.

SHERIFF'S REPORT

Commander Doran was present and informed the Board, the County as a whole, was very busy in December. But Orrock Township was quiet. He told the Board the Sheriff's Department has been working to open a 911 operation center in Sherburne County. The new 911 center will be located, at the Sherburne Sheriff's Zimmerman base. The center will began testing in December.

CLERK'S BUSINESS

BEUCLER STREET VACATION

Clerk Kimberly-Maas informed the Board the Kolb's, who petitioned for the vacation of Beucler Street., could combine their lots without the vacation. However, the setback requirements would create a situation where any home built on the lots, would only be able to be 20' wide. The minimum the reason the Kolb's had petitioned for the vacation of the required width of a home is 24'. Vice-Chair Adams suggested the Town retain a 10' drainage and utility easement, in the event it would be needed in the future. Chair Gotzian noted the land to the north is currently DNR land and utilities currently travel in the right of ways on 165th and 166th Streets. Gotzian felt there was no reason to retain any easement.

Motion/Second adopting RES 20171227-1 Resolution Vacating Road Right of Way Easement as presented and no Damages be awarded by: Gotzian/Silverberg. Gotzian and Silverberg in Favor. Adams Opposed. Motion Passed.

Drainage and Utility Easement Vacation Petition

Clerk Kimberly-Maas presented the Board with a petition signed by eight eligible Town voters, within a tree-mile radius of a drainage and utility easement located in the Plat known as LG Ridge. The petitioner, Kory Kreager, applied to replat LG Ridge and needs the current lot line easement vacated. The Resolution is to set the Public Hearing for January 31, 2018 at 7:00PM at the Orrock Town Hall.

Motion/Second to adopt RES20171227-2 Resolution Setting Public Hearing for Vacation of Property Line Utility And Drainage Easement, setting Public Hearing for Wednesday January 31, 2018 at 7:00PM at the Orrock Town Hall by: Adams/Silverberg. All present approved. Motion Passed.

BIG LAKE FIRE DEPARTMENT UPDATE

Clerk Kimberly-Maas, informed the Board the Town of Big Lake and the City of Big Lake had approved a Joint Powers Agreement creating the Joint Powers Entity of the Big Lake Fire Department. The Department will continue to be jointly owned, the Fire Department will have its own governing Board, made up of two elected officials from each municipal entity. The Fire Department had received one bid for the water tender, which came in over budget. The bid was rejected. Tender specifications will be rewritten and let out for bid again. The department has eight new recruits who are doing well, with their training.

2018 LOCAL BOARD OF APPEAL AND EQUALIZATION

Clerk Kimberly-Maas informed the Board, the 2018 Local Board of Appeal and Equalization meeting had been set for Wednesday April 11, 2018 and would commence at 4:00PM, at the Orrock Town Hall. She informed the Board a quorum needs to present and at least one of the attending Supervisors needs to have a current certificate of training. Corrie Silverberg is certified and will be at the meeting.

2018 JOINT COMMUNITY MEETING

Clerk Kimberly-Maas informed the Board the 2018 Annual Joint Community Meeting – Orrock Township, Big Lake Township, City of Big Lake, Sherburne County and ISD 727, meeting will be held on Thursday, January 18, 2018 at the Big Lake City Council Chambers. She and Bryan Adams will attend.

SHERBURNE COUNTY ASSOCIATION OF TOWNSHIPS MEETING

Clerk Kimberly-Maas informed the Board the Sherburne County Association of Townships (SCAT) meeting will be held on Wednesday, January 17, 2018 at the Sherburne County Historical Center. Orrock was scheduled to provide the meal, for 25 people. SCAT will reimburse the Town up to \$300 for the meal. Brenda and Bryan had researched a few catering options. The lowest per person meal is for soup, sandwich, chips and dessert at \$11.29/person plus 18% gratuity. The total would be \$333.06.

Motion/Second to spend up to \$350 to provide meal, for January 2018 SCAT meeting by: Adams/Silverberg. Adams and Silverberg were in favor. Gotzian was opposed. Motion passed.

SHERBURNE COUNTY COMMUNITY MEETING

Clerk Kimberly-Maas informed the Board the Sherburne County Community Meeting will be held on Wednesday, January 18, 2018, from 2:30PM - 4:30PM at the Hideout Bar in Becker.

ROADS

2018 ROAD PROJECTS

Kevin Kreuger told the Board the 2018 project plans would be done the following week. The proposed schedule is to advertise for bids on January 20, 2018, open the bids on February 14, 2018 at WSB in St. Cloud. He needed the Board to authorize advertising.

Motion/Second grant authorization to advertise bids on January 20, 2018 and open bids on February 14, 2018 at WSB offices by: Adams/Silverberg. All present Supervisors approved. Motion Passed.

DNR ROAD EASEMENT UPDATE

Vice-Chair Adams stated the hold up with turning over the easements for roads through the State Forest, specifically 233rd Ave., is the question of who is going to pay for the easements. He suggested the Town has some road right of ways which could be swapped for 233rd easements. He will be working with DNR to set up a meeting to discuss this as an option.

MYSTIC RIDGE

Greg Wersal, Family One Homes – Developer of Mystic Ridge, was present at the meeting to find out if the Board would consider adopting the roads in Mystic Ridge. Once the roads are accepted, the developer must warranty the roads for 2-years. Kevin Kreuger told the Board the grass planted needs to be 70% established, before WSB will recommend accepting the roads. WSB recommends the Board wait until spring to ensure the grass seed takes and grows. It was also noted the escrow needs to be replenished for all expenses for the development, before the roads can be adopted. The Board felt the additional six months, or so, would not make a big difference on adopting the roads.

Motion/Second to accept the roads in Mystic Ridge, contingent on the approval of Mike Neilson and the full replenishment of the escrow fund by: Gotzian/Silverberg. All present Supervisors approved. Motion passed.

HERITAGE TRAILS – 2ND, 3RD, 4TH & 5TH ADDITIONS

Clerk Kimberly-Maas informed the Board she had received letters from residents stating they understood the unimproved right of ways will eventually be finished. The Board discussed what should be done to ensure the cost of finishing the roads did not become a burden of the Town. Bev Aubol was present to be part of the discussion. She informed the Board neither she nor her heirs are planning to further develop the plat. Kevin Kreuger suggested the Board consider an addendum to the existing Developer’s Agreement, tying the plat to the roads. Kevin will bring this back to Mike Nielson to find out how this can be accomplished.

FOLLOW UP in January.

SNOW/ICE CONTROL REPORT

Darryl Waletzko reported he had been out to treat the roads. He has been using some of the 2016-17 leftover salt/sand. There are roughly 20 tons of leftover mix remaining. He will use this up first.

TREASURER’S BUSINESS

CLAIMS & CONSENT AGENDA APPROVAL

Treasurer Jones informed the Board the 2017 period 2 settlement was received on December 1st. The Treasurer’s report does NOT reflect this deposit, since the report is for the month of November. The settlement was \$360,000 and roughly \$200,000 of it is Road and Bridge fund money. This will bring our balance to almost \$600,000 in Road and Bridge. Our final 2017 settlement will be issued in January and will be about \$15,000. We will receive our first 2018 settlement around the end of June – beginning of July. This will bring our Road and Bridge fund to \$900,000 - \$1,000,000. She emphasized there are no funding concerns about the road projects slated for 2018.

Motion/Second to approve the Claims/Consent Agenda by: Gotzian/Silverberg. All present approved. Motion Passed.

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of November 30, 2017:

General Fund: \$ 97,790.58	Road & Bridge: \$374,151.79
Fire: \$19,254.29	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 11/3202017 by: Adams/Gotzian. All present approved. Motion Passed.

LAST CALL FOR REGULAR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn by: Gotzian/Silverberg. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday December 27, 2017 at 7:59PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 31st day of January 2018, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk