



**REGULAR MONTHLY MEETING
WEDNESDAY SEPTEMBER 27, 2017 7:00 PM**

The Orrock Township Board met in regular session, on Wednesday September 27, 2017 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota. The meeting was called to order by Chair Gotzian and the Pledge of Allegiance was recited.

A quorum was present with Chair Charles Gotzian, Vice-Chair Bryan Adams, Supervisors Bob Hassett and Eric Peterson, Treasurer Laura Jones and Clerk Brenda Kimberly-Maas were in attendance. Mike Neilson – Town Engineer, Darryl Waletzko – Town Contractor, Sheriff’s Department Deputy and five attendees were also present. Supervisor Corrie Silverberg was absent.

APPROVAL OF MEETING AGENDA

Engineer Nielson requested addition of e. Engineer updates, under Roads.

Motion/Second to make addition to add letter “e.” under roads and accept the September Agenda by: Adams/Gotzian. All present approved. Motion Passed and the meeting proceeded in accordance to the presented agenda.

APPROVAL OF MEETING MINUTES

Clerk Kimberly-Maas presented the DRAFT Annual Meeting Minutes to the Board. They will be presented for Electorate approval at the March 2018 Annual Meeting.

Motion/Second to approve August Regular Meeting Minutes, as presented by: Gotzian/Hassett. Adams abstained. Gotzian, Hassett and Peterson approved. Motion Passed.

SHERIFF’S REPORT

Sheriff Deputy reported included in Orrock calls for service were 1 theft, 2 trespassing, 1 domestic and 5 accidents.

CLERK’S BUSINESS

ROAD RIGHT OF WAY VACATION – GLORIA WARZECHA

Clerk informed the Board, she had received the legal description of the road right of way only a few days prior. Due to the timing, there was not enough time to post notice for the Public Meeting to be held during this monthly meeting. She requested the Board rescind RES-20170830 and adopt RES-20170927, allowing the Board until the October meeting to hold the Public hearing.

Motion/Second to rescind Resolution RES-20170830 by: Adams/Hassett. All present approved. Motion Passed.

Motion/Second to adopt Resolution RES-20170927 Setting Road Right of Way Vacation Public hearing on October 25, 2017 at 7:00PM by: Gotzian/Peterson. All present approved. Motion Passed.

BALANCE OF PARK DEDICATION FUNDS

Clerk Kimberly-Maas reported the Town has \$146,175 in its Park Dedication fund. The Town can apply for the balance indicating the funds will be used to purchase land which will include one or more of the following: playground, trails, wetland, open space or recreational facility. Funds may also be requested by resolution with a simple plan attached as an exhibit. The Board wished to have all Supervisors present before making any decision and requested Kimberly-Maas contact legal counsel to clarify what the Town is required to do with regard to purchasing land and/or building a new Town Hall.

FOLLOW UP IN OCTOBER

ATV TRAILS

Members of the ATV club, Swamp Bandits, were present. They had been told the Board was interested in having ATV trails built in the Township. The Board informed the members they had talked about restricting ATVs at one time, due to the damage to road edges. That conversation had led into a club or clubs, working together to establish trails and maintain them. The Board directed the members to speak with Sherburne County Board and the local Sno-Cruisers, to gather more information on how to establish trails, since most club ATV riding in the Township, would occur within the County Road Right of Ways.

GEOLOGIC ATLAS WORKSHOP

Clerk Kimberly-Maas informed the Board of an upcoming workshop, to be presented by Sherburne County's Planning & Zoning department. She requested interested Supervisors RSVP.

SCORE GRANT REIMBURSEMENT

Clerk Kimberly-Maas told the Board the Town received \$5255.00 in SCORE grant funds, from Spring Recycle Event.

SUPERVISOR'S BUSINESS/UPDATES

EAGLE POINT SEDIMENT PROJECT

Supervisor Adams reported the sediment reduction project on Eagle Point would be starting in the next few weeks.

FOLLOW UP IN OCTOBER.

DNR ROAD RIGHT OF WAY EASEMENTS

Supervisor Adams reported he had not yet heard when the road right of way easements would be ready to hand over to the Town.

FOLLOW UP IN OCTOBER.

ROADS

BERM IN 233RD AVE NW ROW

Mike Neilson and Darryl Waletzko reviewed the area. They determined the road could be altered to have the water flow from the road to a drainage easement, on the north side of the road. This would take a lot of work, as the pitch of the road would need to be changed. Nielson suggested the Town could apply for grant money, if the Board wished to make the changes. The Board does not feel it necessary to spend Town funds on this particular issue, as the concern is of one homeowner whose house has had a basement door added, at the lowest point of the lot.

NO FURTHER ACTION.

SIGN INVENTORY

All signage installed on Town roads have been inventoried. A spreadsheet with GIS locations, recommendations of unnecessary sign removal and replacement of aged signs will be ready for review, at the October meeting.

FOLLOW UP IN OCTOBER.

SDSF ROADS/GRANT APPLICATION

Supervisor Hassett told the Board there are roads, including 233rd Ave in section 35 & 36, which lead into or through DNR land which he would like to have WSB write application for SPRA grant funds. Mike Neilson stated it would cost less than \$3000.00 to have WSB write the application. The Board discussed whether or not it made sense to have the grant application written.

Motion/Second to spend up to \$3000.00 to have WSB write SPRA grant application for funding the improvement and maintenance of roads which serve DNR land by: Hassett/Adams. Adams, Gotzian, Hassett Approved. Peterson Opposed. Motion Passed.

229TH AVE. JOINT PROJECT WITH BIG LAKE TOWNSHIP

Mike Neilson told the Board, he found out the criteria used for the grant he was considering, for the joint work on 229th Ave. made it unlikely 229th Ave. would be chosen. Therefore, he didn't want to use Town money to make the application. He would like approval to obtain core samples, so he knows what the layers of the road are and their thickness. This information will help determine the possibilities for the project.

Motion/Second to have borings done on the Orrock Township/Big Lake Township shared road 229th Ave. by: Adams/Hassett. All present approved. Motion Passed.

253 ½ AVE. DRAINAGE

A resident of 253 ½ Ave. contacted the Road Authority and complained the drainage from the road has worsened, after the overlay was installed. Mike Neilson reported the only way to correct the drainage issue, would be to reconstruct the whole road.

NO FURTHER ACTION AT THIS TIME.

2018 ROAD PROJECTS

Engineer Mike Nielson informed the Board because 229th Ave. will not be a candidate for grant money, he has removed this from the 2018 project list. He has added Area 4, consisting of 160th St., 280th Ave. and paving of 185th St. right of way. The Board directed Clerk Kimberly-Maas to send a letter to residents in Huggett Pine Acres and Timberquest, letting them know the Board is planning on paving the dedicated road right of way between the developments, in 2018 and the matter will be discussed at the October 25, 2017 monthly meeting. Board also asked Kimberly-Maas to contact Zimmerman and Big Lake Fire Departments, Sherburne County Sheriff, EMS, Planning & Zoning and Vision Transportation to get their input on the matter.

Motion/Second to spend up to \$400.00 to send letters to residents of Huggett Pine Acres and Timberquest by: Adams/Hassett. All present approved. Motion Passed.

GRAVEL ROAD GRADING

The gravel roads are in need of maintenance. Supervisor Peterson noted, Russell Pittman has graded our roads in the past. Peterson can call "Rusty" to see if he will get us on his fall schedule.

Motion/Second to spend up to \$800.00 to have all Town roads graded by Russell Pittman by: Gotzian/Hassett. All present approved. Motion Passed.

TREASURER’S BUSINESS

APPROVAL OF CLAIMS/CONSENT AGENDA

Motion/Second to approve the Claims/Consent Agenda by: Gotzian/Peterson. All present approved.
Motion Passed.

TREASURER’S REPORT

Treasurer Jones reported the fund Balances as of August 31, 2017:

General Fund: \$ 101,213.14	Road & Bridge: \$444,987.57
Fire: \$19,254.29	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 8/31/2017 by: Gotzian/Adams. All present approved. Motion Passed.

ANNOUNCEMENTS

Fall Clean-Up Event – Saturday, October 14th 8AM-12PM @ Elk River Maintenance Facility. Open to all Sherburne County residents. Link on Township’s website.

Fall Lights Roundup – Saturday September 30th @ Carousell Works. Tickets \$45 per person. Contact Sherburne County Historical Society tickets and more information.

Sherburne National Wildlife Refuge Wildlife Festival - Saturday September 30th 10AM – 3PM @ Oak Savannah Learning Center – FREE EVENT.

LAST CALL FOR REGULAR BUSINESS

NO FURTHER BUSINESS BROUGHT FORTH

ADJOURNMENT

Motion/Second to adjourn the September Regular Monthly Meeting at 7:47PM, on Wednesday September 27, 2017 by: Gotzian/Peterson. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday September 27, 2017 at 7:47PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Orrock Township Clerk

Accepted this 25th day of October 2017, by the Orrock Township Board of Supervisors.

Chairperson

Attest: _____
Town Clerk