



REGULAR MEETING
WEDNESDAY JULY 25, 2018 7:00PM

The Orrock Township Board met in regular session, on Wednesday July 25, 2018 at 7:00PM, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Charlie Gotzian, Supervisors Bob Hassett and Corrie Silverberg, Treasurer Laura Jones, Deputy Treasurer Gary Goldsmith, Clerk Brenda Kimberly-Maas, Commander Steve Doran – Sherburne County Sheriff’s Department, Mike Nielson – Town engineering firm, Darryl Waletzko – Town Contractor, local news reporter and several audience members. Absent were Vice-Chair Bryan Adams and Supervisor Eric Peterson. A quorum was present, the meeting was called to order by Chair Gotzian, at 7:00PM and the Pledge of Allegiance was recited.

Meeting Agenda Approval

Motion/Second to accept the amended Agenda by: Silverberg/Gotzian. All present approved. Motion Passed and the meeting proceeded in accordance with the presented agenda.

Public Hearing – Vacation of portion of drainage & utility easement.

Chair Gotzian opened the Public Hearing for comments on the proposed vacation of a portion of the drainage and utility easement on Lot 5, Block 3 in the plat of Majestic Ridge Second Addition, at 7:01PM.

After calling for any public comment and hearing none, Chair Gotzian closed the public hearing at 7:02PM.

Approval of Meeting Minutes

Motion/Second to approve the June Regular Meeting Minutes by: Gotzian/Hassett. Approved by Gotzian Hassett. Supervisor Silverberg abstained. Motion Prevailed.

Sheriff’s Report

Commander Steve Doran was present. There were 156 calls for service to Orrock, in June. Of note was one burglary, two vehicle fires and three motor vehicle crashes. The speed study on County Road 75 resulted in extra enforcement. The majority of the speed offenders were local residents.

Open Forum

Karla Scapanski – Democratic candidate for the Minnesota House of Representatives was present to offer her viewpoints on why she is running. The Board and audience had no questions for Ms. Scapanski.

Clerk’s Business

Lot 5, Block 3 Majestic Ridge Second Addition Vacation of a Portion of Drainage Easement

The Board discussed the proposed vacation of the portion of the drainage easement on lot 5, block 3 in the plat of Majestic Ridge Second Addition. They determined the proposed vacation would not affect the Town’s need to use the platted easement.

Motion/Second Adopting Resolution 2018-04, RESOLUTION APPROVING VACATION OF DEDICATED ROAD RIGHT OF WAY – awarding NO damages by: Gotzian/Silverberg. All Supervisors present approved. Motion Prevailed.

Trimming RFQ

Brenda presented the 2018 Trimming RFQ information to the Board. The Board approved publication of the RFQ for two consecutive weeks with award of contract to be done at the August meeting.

Ford 1-Ton

Laura Jones informed the Board the Ford 1-ton is running. The battery only needed to be charged. It is in need of a rear pinion seal. The cost of the repair will be approximately \$700. The estimate value of the truck & plow is unknown. The Board

would like to have the truck evaluated for sale, before considering making the repair. The estimated value of the sander is also unknown. It needs a belt but should otherwise be operational. Bob Hassett and Laura will get truck value estimations for the August meeting. The truck will be offered to the highest bidder over the minimum. Bids will be sealed. FOLLOW UP IN AUGUST.

Pothole repair quote.

Darryl Waletzko presented a map with the potholes in need of repair. Brenda spoke with a representative from Erickson's Asphalt and was quoted \$125 - 130 per patch depending on the number of patches and any underlying corrections needed to be done. The Board has been pleased with the infrared patching done by Erickson and would like to employ them again. Based on the number of potholes the estimation of patching is under \$3000. Motion/Second authorizing up to \$3000 to employ Erickson's Asphalt and their infrared machine for the repair of potholes indicated on the map as in need of repair in 2018 by: Gotzian/Hassett. All present Supervisors approved. Motion Prevailed.

Ann Lake Beach Speed Limit signs

Resident Denna McElhane was present to request 25MPH speed limit signs be placed on the north end of the Ann Lake Beach area. Denna told the Board a speed study had been done, in the late 1990's or early 2000's and indicated the need for 25MPH signs. Mike Neilson told the Board he will look at the study and if 25MPH signs are indicated that speed limit is enforceable and the signs could be installed. FOLLOW UP in Fall.

Dog Catcher

Brenda informed the Board that the Town is not in contract with the current Dog Catcher and presented the Board with an RFQ for full-time, on-call, dog catcher. The Board felt it would be good to revisit the service and get quotes. The Board approved publication of the RFQ for two consecutive weeks with award of contract to be done at the August meeting.

Office & Election Supplies

Brenda told the Board the inkjet printer's heads are gummed up and she has been unable to get them cleaned through any methods, known to her. She would like to invest in a color, laser, all-in-one since the unit is not used on a regular basis. She found a printer which should meet the Town's needs, on sale for \$599. Bob Hassett asked if the printer would be able to print ledger-sized. Brenda said she thought it would. She also is in need of some other office & election supplies. Motion/Second authorizing up to \$1000 toward the purchase of a laser, color, all-in-one printer and office/election supplies by: Gotzian/Silverberg. All present Supervisors approved. Motion Prevailed.

Board Business/Supervisor Updates

Supervisor Silverberg

Corrie asked for clarification on the position of Deputy Clerk as far as if they need to be a Town resident or not. Brenda told the Board the appointment to the Deputy Clerk – or Deputy Treasurer position may be a person from another township or city. She does want to find someone who is from Orrock Township and would like to eventually be the Town's Clerk. Because the Clerk is an elected official, they do need to reside in Orrock Township. However, if nobody runs for Clerk in 2020, the Board can then appoint any person, to the position.

Roads

2018 Projects

Mike Nielson presented the Board with Pay Voucher 2 – in the amount of \$18,869.37, for the 2018 Overlay Projects and recommended it be paid.

He informed the Board the punch list was satisfactorily completed. The amount of the contract is being retained from the contract is \$23,742.06 for July completion and presumes final payment will be presented for Board authorization at the July meeting. Mike also noted the project is running under budget by approximately \$15,000, because there were no concrete driveway approaches to be replaced. The certified work done is under budget by almost \$15,000.00. The retained amount is \$23,742.00.

Motion/Second to authorizing he payment of Pay Voucher 2 to Tri-City Paving, Inc. in the amount of \$18,869.37 by: Gotzian/Silverberg. All present Supervisors approved. Motion Prevailed.

2018 SPRA Grant Projects – Easement Acquisition agreement

Mike had spoken with Dave Sobania – MN DNR about the grant agreement. Dave told Mike a meeting needs to take place with John Korziewski to get the details of the agreement written. FOLLOW UP IN AUGUST.

SPRA Grant Projects – Engineering Proposal/Estimate

This will be completed for the August meeting.

Pavement Management Updated Report - PRELIMINARY

Mike Informed the Board the inspection of the town’s roads is resulting in the overall, average OCI as 84. Where 36% of the roads are in good condition and 42% are in average condition. The full report will be available at the August meeting to assist in planning and budgeting of future road projects.

Treasurer’s Business

Claims & Consent Agenda Approval

Laura informed the Board that the first tax payment was made to the Town. The amount received was about \$325,000.

Claims & Consent Agenda Approval

The claims were electronically sent to the Board for review prior to the meeting and were available for public review during the meeting. There was a supplement to the original claims added just prior to the meeting – driveway escrow return and invoice due before August meeting. There were no questions or concerns with any of the claims presented. Motion/Second to approve the original and supplement pay claims by: Gotzian/Hassett. All present were in favor. Motion Prevailed.

Treasurer’s Report

Gary Goldsmith reported the Town’s fund Balances as of June 30, 2018:

General Fund: \$ 136,102.94	Road & Bridge: \$454,476.04
Fire: -\$16,307.26	Capital Reserve: \$139,373.68
Escrows:	
Heritage Hills: \$0	Pine Cone: \$1,066.25
Woodlands of Livonia: \$4,653.75	Savannah Meadows: \$6,612.61
Shores of Eagle Lake: \$95,567.19	Woods at Eagle Lake: \$506.82
Pine Point: \$4,500.00	Lonesome Oak: \$500.00
Thunderbuck: \$4,182.50	Horseshoe Estates: \$20,700.00
Timberquest: \$20,160.00	Deer Crossing: \$1,000.00
Donahue Estates: \$3,161.25	Jacob’s Ridge: <\$11.25>
Harmony Village: \$0.00	Mystic Ridge: <\$1414.50>

Motion/Second to accept the Treasurer’s Report date ending 06/30/2018 by: Silverberg/Hassett. All present approved. Motion Prevailed.

Announcements

Affidavits of Candidacy filing will begin on Tuesday July 31 and end on Tuesday, August 14, 2018. Supervisor seats A, B & E and the Treasurer positions will be on the ballot. All four positions are four (4) year terms. Interested residents will want to contact the clerk to file.

Adjournment

Motion/Second to adjourn by: Gotzian/Silverberg. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday July 25, 2018 at 7:53PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Orrock, Clerk

Accepted this 29th day of August 2018, by the Orrock Township Board of Supervisors.

Charles Gotzian, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk