



REGULAR MEETING
WEDNESDAY APRIL 24, 2019 - 7:00PM

The Orrock Township Board met in regular session, on Wednesday April 24, 2019, at the Orrock Town Hall, 26401 – 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Corrie Silverberg, Supervisors Bryan Adams, Paul Ellinger and Bob Hassett, Clerk Brenda Kimberly-Maas, Treasurer Gary Goldsmith. Also in attendance were Sheriff Joel Brott, Mike Nielson – Town engineering firm, Darryl Waletzko – Town Contractor, four audience members and Gary Meyer – West Sherburne Tribune. Absent was Supervisor Eric Peterson.

A quorum was present, the meeting was called to order by Chair Silverberg, at 7:00PM and the Pledge of Allegiance to the United States of America was recited.

Meeting Agenda Approval

Supervisor Adams requested to speak to Sheriff Brott about the removal of barriers on 183rd St. and update on possible Deputy Clerk candidates as item “f” under Clerk Business. Clerk Kimberly-Maas added letter “f” under roads to discuss driveway permitting process. Mike Nielson requested the addition of “g” under Clerk’s business to discuss Heritage Trails approval of giving final approval of two additional lots. Chair Silverberg removed item “c” from Clerk’s Business. This item was a request by resident Shane Berg to be placed on the agenda. Silverberg noted the items that had been provided for Board preview, were materials that were not appropriate for public discussion and informed Mr. Berg he would be given an opportunity to address the Board with any other items he wished to speak on, during Open Forum.

Motion/Second to accept the amended agenda by: Adams/Hassett. All present Supervisors approved. Motion prevailed, and the meeting proceeded in accordance with the amended agenda.

Approval of Meeting Minutes

Motion/Second to approve the March Regular Minutes & Local Board of Appeal and Equalization Meeting Minutes by: Silverberg/Hassett. All present Supervisors approved. Motion Prevailed.

Annual Sheriff’s Report

Sheriff Joel Brott presented the Annual Report from his office. In 2018, the Department responded to 1690 call for service in Orrock Township which was down by approximately 225 calls, from 2017. Serious criminal activity in the Township consisted of five (5) assaults, two (2) burglaries, one (1) narcotic, six (6) DUIs, one (1) criminal sexual conduct, fourteen (14) thefts, ten(10) criminal destruction of property and zero (0) homicides. These statistics are similar to the rest of the County. Sheriff Brott noted the Sheriff’s Department is partnered with Princeton PD and Elk River PD in a drug task force which concentrates on Sherburne County. Highlights from 2018 were the expansion of the County Government Center, which will give the Sheriff’s department additional office space, lobby’s for both the department and the jail, new interview rooms and a Criminal Intelligence Center (CIC). The CIC is an initiative which partners 22 area law enforcement agencies to share information on criminals who commit crimes across multiple jurisdictions, from one location. The Department also held active shooter training with a number of local emergency service departments. The training was both classroom and practical training. Sheriff Brott shared that the Department has a new website and has become more present on social media – Facebook and Twitter. The Board asked Sheriff Brott if he had

any knowledge of major winter condition issues in Orrock. Joel stated he was unaware of any concerns specifically for Orrock, but in general the winter was difficult for all areas. The Board also asked about the need to place a barricade of some sort on the connection between the cul-de-sac of 183rd St NW and the paved path into Shores of Eagle Lake. Large boulders which had blocked the passage of motor vehicles had been removed by an unknown person and complaints had been heard from local residents of cars speeding through the area. The Board was unsure if the connection was necessary for emergency vehicle traffic or if it should be barricaded. Sheriff Brott stated he would request Public Works Director, Andrew Witter review the location/situation and get his assessment back to the Board. Having no other questions, the Board thanked Sheriff Brott for his report.

Open Forum

Chair Silverberg opened Open Forum.

Shane Berg stated that since his topic was removed from the agenda, he was going to “go live” with the information. Chair Silverberg asked Mr. Berg if he would like to inform the audience of how he happened to be in possession of the emails to which he was referring or if he would prefer Chair Silverberg to do so. Shane stated he did not wish to discuss the manner in which he obtained them. Chair Silverberg informed the audience that Shane was a Board member until 2015 when he resigned. When Shane sat on the Board, he had a town email account associated with the supervisor seat D. Shane had changed a personal setting to allow for emails to be forwarded to a private email address. The town email account was then given to Corrie Silverberg, who is currently seated as supervisor D. Unbeknownst to Corrie or the email administrator – Clerk Kimberly-Maas, the personal setting to forward emails to the private email account was left in place by Shane. Since 2015, all emails that were sent to the supervisor@orrocktownship.com email address, were also being delivered to Shane Berg’s personal email account. Chair Silverberg told the audience that the revelation that Shane was still receiving Town business emails was brought to his attention a month or two prior and was immediately corrected by the Clerk and brought to the attention of the Town’s lawyer. The Town’s lawyer has reviewed the packet of emails that Shane had wished to discuss and has assured the Board that they have done nothing wrong, nor illegal. However; the lawyer also stated that there may have been private data in the emails that Mr. Berg received and due to data privacy laws, they should not be discussed in a public forum. Chair Silverberg asked Shane when he noticed that he was still getting Township related emails. Mr. Berg stated that when he resigned, he realized that he was still receiving township business emails, so he just changed the incoming setting for the township email address, to have those emails go to his Spam folder, instead of contacting the Clerk. And that Town business emails began to show up in his inbox, again in March this year. Shane asked why the Clerk didn’t change the setting. Brenda stated she had to Google what setting would allow for emails to be sent to additional email accounts and sign on as the user to change it, as the setting that not one that can be changed on the administration side of the email account. Three minutes had elapsed and Chair Silverberg told Mr. Berg there would be no further discussion. Mr. Berg addressed Chair Silverberg and Clerk Kimberly-Maas and stated he wanted them to tender their resignations. Both Chair Silverberg and Clerk Kimberly-Maas respectfully stated they declined to oblige his request. Mr. Berg shook the papers in his hand and informed all present he was “going live” with the information, would be requesting to be placed on the Big Lake Township agenda to present the emails to that Board – where Clerk Kimberly-Maas is employed as Town Clerk, gave his phone number to Gary Meyer, editor of the West Sherburne Tribune and left the meeting.

Chris Weber, Lake Ann Lake Association was present to address the Board. She presented the Board with information about the Sherburne County Coalition of Lakes, invite them to an event to be held at the Big Lake Township’s Lions Park Community Center on May 30th from 6PM-8PM and also requested permission for the Lake Ann Lake Association to hold boat, motor and trailer inspections for invasive aquatic species, at the Lake Ann landing throughout the summer. Chris stated a number of volunteers went through training to be able to identify the invasive species and would be present for these inspections, which would also serve as education to users of the lake. The reason Chris was requesting approval to perform this service at the Lake Ann access, is because the access is owned by the Town, but is maintained by the Lake Ann Lake Association through an

agreement with the Town. The Board felt this would be very beneficial for the volunteers to provide this service. Board members asked how busy the access is, if users are making donations and if there have been any Zebra Mussels found in the lake. Chris noted the lake is pretty well used, the donation box is not a significant contributor to the upkeep, but frequent users choose to become members of the association and an Eagle Scout pledge made some devices to attract any Zebra Mussels that may hitch hike and none have been found. Chris also noted the association had to aerate the lake over the past winter, at a significant cost to the association - \$800 to carry the insurance, alone. Donations are appreciated to offset the group's maintenance costs.

Motion to authorize AIS volunteer checkpoint events at the Lake Ann access, during the boating season by: Adams/Hassett. All present Supervisors approved. Motion Prevailed.

Clerk's Business

Snow Removal and Ice Control Policy

This item was tabled in March. The Board discussed the request made by residents during the Annual Meeting to reduce the threshold for dispatch of plows to be at one-inch (1") and the mid-event threshold to be four-inches (4"). Clerk noted there is no middle of an event threshold in the ordinance. Rather there is a clause which allows the dispatching of equipment at any time deemed necessary to provide for safe roads. Supervisor Adams noted the statistical information for weather, he had provided at the previous meeting showed that the number of lower accumulation events would increase the number of times equipment would have been dispatched to an additional 15 billable events. The average cost to the Town, for each event is \$3000-\$5000 which would increase the expense of winter road maintenance \$45,000 or more. Chair Silverberg noted that in the past few years the amount of money spent on snow/ice removal has been under budget. Darryl Waletzko pulled together some information, based on the snow events over the 2018-19 season. If the thresholds had been what the electorate desired, there would have been an additional nine (9) times he would have been treating the roads or an increase of \$36,000 -\$45,000. Darryl also noted the differences of the resources available to perform snow and ice removal between the Town and County. Where the County is on the roads constantly clearing and treating and the Town usually only performs this once or maybe twice, during an event. The County will also go back after an event to widen and retreat the roads. The other difference is the amount of traffic on County roads is greater, which allows for the carrying of materials working them into the ice and snowpack. Clerk Kimberly-Maas also noted if salt/sand product is used more often, the Board may need to consider sweeping, as the sand that remains on the road surfaces will degrade the tar when vehicles travel on it and grind it into the surface. This will add another cost to annual maintenance, related to snow and ice control. Further discussion on the snow threshold and dispatch of equipment was made, with the general consensus to have all supervisors monitor the current road and weather conditions, timing of the event(s), look at the forecast and contact one or the other road committee members – currently Eric Peterson, Road Authority and Bryan Adams, with thoughts on if equipment should be dispatched outside of the normal 2" on the ground and event over. Supervisor Ellinger stated he would like to have documentation on when equipment is dispatched. The information he would like to see is the amount of snow accumulated at the time of dispatch, the number of times the trucks go out to plow/treat and the length of time spent for each dispatch. This would aid in seeing a true pattern of the costs of treating the roads. Because plowing is an open-ended contract; as a matter of internal financial controls, Treasurer Goldsmith would like to see information from the road committee, on the dates when equipment is dispatched this could also include the type of precipitation and the amount accumulated. From this data he could extrapolate a report to present at the end of each season. The data would also allow for historical review types of reporting to be done. Darryl can also add the information to his invoice to assist Gary on matching his invoice to the information presented by the road committee. Item tabled for further discussion by the road committee which will make recommendation to the Board at a future meeting.

Recycle Day – Traffic Control Volunteer

Clerk Kimberly-Maas noted there will be a Community Service Officer present at the Recycle Day event, should residents be very upset about the inability to accept certain items which were previously taken. She would like one additional person available to help with traffic control if possible. Chair Silverberg stated he may

not be able to help, due to a change in his personal calendar. Supervisor Ellinger stated he would be able to help, but needed to leave at 1PM for another previously scheduled commitment. The event will be held on Saturday May 18th at the Big Lake Township Maintenance facility from 8AM-1PM.

Website Information

Supervisor Ellinger requested the matter of content to be placed on the Town’s official website was referred to the Financial Committee, for their discussion and to make recommendation to the Board. The committee will set a meeting time and return recommendation at the May Regular Monthly Board Meeting.

Report from SCAT meeting, Spring Short Course and Town Law Review trainings

Clerk Kimberly-Maas reported a few Board members attended the SCAT meeting and Town Law Review course. She also attended the Spring Short Course. She felt the trainings were informative and reported that in the matter of internal controls and policies are being reviewed and recommendations are being made by Gary Goldsmith. Clerk Kimberly-Maas reported that it is recommended the official meeting minutes include Board signed copies of the claims list(s). Treasurer Goldsmith noted he gives the Clerk a copy of the full set of claims, but they aren’t needed for the official minutes. Treasurer Goldsmith noted any adjustments he makes to the CTAS accounting system should also be made part of the official minutes. Gary and Brenda will discuss the items that are recommended to be part of the official minutes and make recommendation to the Board at the May meeting.

On the matter of records retention, Clerk Kimberly-Maas noted the Town has been following the records retention schedule of Minnesota Association of Townships (MAT). However; she was unable to find a resolution in the records where the Town had ever adopted the schedule. It was her request that the Board adopt the presented resolution to formally accept the retention schedule used by MAT, which also allows for archived documents to be given to the Minnesota Historical Society. She also informed the Board that if they wanted to adopt a policy on electronic storage of documents, they could do so. The documents that would be stored electronically would need to be defined, as would the start date and the retroactive date that documents would be scanned if the Board chose to scan in past documents.

Motion/Second to adopt the Minnesota Association of Township’s record retention schedule, give notification to the Minnesota Historical society and attach the retention schedule as part of the resolution by: Ellinger/Adams. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstaining: None. Motion Prevailed.

As part of the records retention schedule, certain documents must be held forever and should be held in a fire proof cabinet. Clerk Kimberly-Maas provided a quote for a four-drawer 2-hr rated fire-proof file cabinet. She was looking for authorization to purchase the cabinet. Supervisor Ellinger noted he would like to recommend the locking device be a keypad entry, which was included in the quote provided. The total amount for the file cabinet, with shipping was \$ 4654.00. Clerk Kimberly-Maas noted she would be providing the company with an ST3 (sales tax exclusion form).

Motion/Second to authorize Clerk to purchase a four-drawer, two-hour rated, fire-proof filing cabinet with a keypad lock in the amount not to exceed \$5000 by: Ellinger/Hassett. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

No Action taken on electronic document storage.

Supervisor Adams inquired on the status of finding a candidate to serve as the Deputy Clerk. He questioned if the Board should place an advertisement in the local papers. Clerk Kimberly-Maas noted that she and Chris Weber had communication on the subject and Chris expressed an interest in becoming the Deputy Clerk with the intention of running for the Clerk seat in 2020. Brenda and Chris will meet at a later date to go through the duties of Clerk to ensure Chris wants to proceed. Follow-up will be made with the Board as things progress.

Heritage Trails 4th & 5th

Mike Nielson addressed the Board with information from conversation he had with Ms. Bev Aubol about the prospect of giving final approval of a number of lots in the Heritage Trails 4th - she wanted to add Out Lots A, B, C, D and E and on Heritage Trails 5th - she wanted to add Out Lots A, B, C, D, E and F. Mike recommended the Board not allow the finalization of the lots without completion of the roads as is stated in the Developer's Agreement. His concern is to do so would set a precedent. Treasurer Goldsmith also noted the escrow for Heritage Trails is in arrears. He would like to see the escrow made whole with additional funds added to cover any future costs, as WSB will be billing for Mike's time to speak with Ms. Aubol on the matter at hand. Gary felt that it would be advisable to require \$7500 be placed in the escrow, before the Board takes any action on the request made. Clerk Kimberly-Maas will phone Ms. Aubol on the matter and send a follow-up letter to her with the information.

Follow-up when payment has been received.

Roads

Frozen Drain on 232rd Ave. NW

Supervisor Adams informed the Board that the drain system on 232rd Ave NW – in the Big Eagle Point area, had been frozen. A contractor had been hired to thaw the drain and it is currently working properly.

SPRA Grant Updates – 233rd Ave & 168th St work

Mike Nielson informed the Board the bids for road work and clearing are due on April 30th. He had received two quotes for ROW clearing and both came in above estimates. Any clearing and grubbing work will be on hold until after the threat of oak wilt.

No action taken. Item will be reviewed when bid results are received – May meeting.

Mike had received the cost estimate for the purchase of additional easement on 233rd Ave. to construct turn and by-pass lanes near the parking lot – .43 acres. The cost to purchase the land will be reimbursed with the SPRA grant funding. A resolution was prepared to be submitted to the State, which states the Town authorizes the purchase of the easement. Mike requested the Board consider the resolution, for adoption.

Motion/Second to adopt resolution requesting the State of Minnesota grant permanent public road and utility easements to the Township for the purpose of constructing turn lanes on 233rd Ave and for the maintenance of said road by: Adams/Hassett. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Mike Nielson presented for the Board's consideration the results of bids received to perform work on the Joint Road Project of 229th Ave. The low overall bid was made by Asphalt Technologies Corporation (ASTECH). Part A and B reflect the work to be done on 229th Ave. The total amount for A & B is \$239,042.98. Each township will pay for half of the cost of the total project making Orrock responsible for \$119,521.49. Mike recommended the Board approve the bid and award contract to ASTECH. The Town of Big Lake had already approved the bid and was prepared to award contract, awaiting Orrock's decision.

Motion/Second to accept the bid results for Joint Project between the Town of Big Lake and Orrock Township for work on 229th Ave. NW. The low overall bid accepted was made by Asphalt Technologies, Corp. (ASTECH). Part A and Part B costs total \$239,042.98 to be split equally between the Town of Big Lake and Orrock Township. Orrock Township shall be responsible for \$119,521.49 by: Adams/Silverberg. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Mike informed the Board that ASTECH is the same company who will be performing the crack fill and chip seal in Orrock. Crack filling will begin in June with chip seal work to occur afterward.

2019 Spring Road Tour

Road committee members will discuss date and time which will fit everyone's schedule, to perform spring road tour. Once the date is set, notification will be posted three days prior to the tour, as is mandated. Results will be given to the Board at the May Regular Meeting.

Noxious Weed Inspector

Clerk Kimberly-Maas requested the Board name a noxious weed inspector. This person will be responsible to tour the roads and make note of any noxious weeds, schedule inspection by County – if needed, and schedule control measures, as needed. This was a request made by Mitch Glines, Sherburne County Planning and Zoning. Last year this was done by Charlie Gotzian, who was the Road Authority. Though anyone can inspect and report, it is beneficial to have a point of contact. The Board felt this should be included as part of the Road Authority's duties and named Eric Peterson the Town's Weed Inspector.

Driveway Permitting Process

The matter of issuing permits for driveways was discussed. Previously applicants would issue two checks, one to WSB for inspection costs and one to Orrock for driveway escrow. As was discussed in past meetings, bringing the whole process "in-house" would simplify it and potentially speed up the process for applicants to receive their escrow – or portion thereof, depending if there was any damage to the road or other reasons (like grass was not established, fully). The Board had discussed reducing the escrow from \$3000 to a lesser amount and having Darryl Waletzko or a road committee member conduct inspections. Clerk Kimberly-Maas was looking for formal action on this process. Mike Nielson explained that the fee paid to WSB - \$250, generally covered costs to issue the permit and perform inspections, but there was no additional money made in the process. Often times residents had to have several inspections or had to wait for inspection, due to scheduling. It was his recommendation the process be done fully by the Town. Darryl stated he could perform the inspections, if given the checklist and some training. The Board decided the fees would remain the same.

Motion/Second to continue to issue driveway applications through the Township, have the application and inspection fee remain \$250, escrow fee to remain at \$3000; both fees will be paid to Orrock Township. Darryl Waletzko will receive training from Mike Nielson to be able to perform inspections of driveways and will communicate with the applicant and Town Clerk and Treasurer when release of the full or portion of escrow funds can be released by: Ellinger/Hassett. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Clerk will revise driveway application documents, make Sherburne County aware of the process change and pull a current copy of the tracking spreadsheet onto her computer for continued updating. Mike Nielson will coordinate training of Darryl Waletzko.

Board Business/Updates – Committee Reports

Supervisor Ellinger reported he attended the SCAT meeting where he learned that the County Auditor is hoping for 95% participation in the 2020 census. Anyone interested in assisting in the effort can contact the Auditor's Office. There will be three (3) elections held in 2020 – all pertaining to the Federal elections. The only remaining work to be done at the County Government Center is to finish the remodeling of the Commissioner's Board room. He also received information on Wetland replacement grant opportunities through the Sherburne County Soil and Water Conservation District. HE also found the Town Law Review training, beneficial.

Treasurer's Business

Claims Approval – Routine, Individual and Payroll

Claims and payroll presented for payment, were electronically made available for Board review and also available as hard copy during the meeting for public review. There were a few minor additions which were presented to the Board prior to the meeting.

March Routine Claims: Motion/Second to approve March routine claims by: Adams/Hassett. In favor: Adams, Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

March Payroll Claims: Motion/Second to approve March payroll claims by: Ellinger/Silverberg. In favor: Adams, Ellinger, Hassett & Silverberg. Opposed: none. Abstained: None. Motion Prevailed.

Treasurer's Report

The fund balances reflected the moving of funds approved by Board action in March. The Fire Fund continues to have a negative balance, since the Town had to pay the first half of the fire bills.

Town Funds balances as of March 31, 2019:

General Fund: \$ 62,373.36

Road & Bridge: \$646,611.58

Fire: <\$ 143.00>

Capital Reserve: \$195,373.68

Escrows were unchanged

Motion/Second to accept the Treasurer's Report date ending 03/31/2019 by: Adams/Hassett. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Treasurer Informational Items

Treasurer Goldsmith presented the Board with the Cash Control statement. Ending cash balance after reconciling the books with the bank statements: \$1,134,500.35

Treasurer Action Items

Treasurer Goldsmith recommended the Board defer conversation on disposal options for the large solid waste items, until the May Meeting.

Treasurer Goldsmith informed the Board that the investment strategy for the Town and all investments must be Board approved, according to statute. He informed the Board that all 4M investment fund options are statutorily approved and presented a resolution for consideration that would ensure the Town is compliant with statutory requirements to have an investment policy, allowing the Town to invest in the 4M Investment Program.

Motion/Second to adopt the presented resolution Establishing Town of Orrock Investment Policy by: Silverberg/Hassett. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Additionally, Treasurer Goldsmith recommended the Board adopt a resolution which directs how Town funds will be invested and who has the authority to make those investments. The first option (option 1) limits the investments to be made only into the Liquid Asset fund. The second option (option 2), would allow the investment of up to \$600,000 – or similar amount, into the 90-day term funds. The Board could further direct the investment to be made in increments of no more than \$200,000 on a monthly basis, so at the end of 90 days one of the three investments would mature and be made available and there would be sufficient liquid money to cover normal and unexpected and substantial expenses. The resolutions Gary provided also states the interest from investments would be credited to the General Fund, as transfers from the General Fund to another fund, can be made at any time it is deemed necessary. The Board discussed each option and felt investing smaller amounts of money, incrementally in the 90-term fund, was the best option for initial investing.

Motion/second to adopt Resolution Two authorizing incremental investments of \$200,000 in 30-day increments into the 90-term series fund of the 4M Investment program by: Ellinger/Silverberg. Approved by: Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Treasurer Goldsmith informed the Board that he would be willing to purchase mouse bait stations and trap gophers which are active in the Town Hall lawn.

Last Call for Meeting Business

Clerk Kimberly-Maas informed the Board that at the end of the 2018 mowing season, she was unable to get the Town's lawn tractor started. There were parts which had been purchased to perform a tune-up of the machine, but the service didn't get done. She also noted that due to time constraints, she would unlikely be able to mow the lawn this summer and was looking to the Board for direction on hiring the service or if a Board member would be interested in taking this on. Supervisor Ellinger stated he has the ability to bring the lawn tractor in for service and could also perform the mowing, during the summer.

Motion/Second authorizing Supervisor Ellinger to bring the John Deere lawn tractor in for service to an authorized dealer, spending up to \$500 for its repair by: Adams/Silverberg. Approved by Adams, Ellinger, Hassett and Silverberg. Opposed: None. Abstained: None. Motion Prevailed.

Supervisor Silverberg offered his help, should Paul need it to get the tractor loaded or unloaded.

Announcements

Clerk Kimberly-Maas announced:

Recycle Day – Saturday May 18, 2019 from 8AM – 1PM at the Town of Big Lake Maintenance Facility.

Retirement party for County Administrator Steve Taylor on June 19, 2019 at 1:30. Event will be held at the County Government Center, in the Board Room.

Burning restrictions went into effect on Monday April 22, 2019. No burning of piles larger than a 3' recreational fire, is allowed unless permit is obtained from the DNR.

Adjournment

Motion/Second to adjourn regular meeting by: Silverberg/Adams. All present approved. Motion Passed, adjourning the Regular Monthly Meeting, on Wednesday April 24, 2019 at 9:16PM.

Respectfully Submitted,
Brenda Kimberly-Maas
Town of Orrock, Clerk

Accepted this 29th day of May 2019, by the Orrock Township Board of Supervisors.

Corrie Silverberg, Chair

Attest: _____
Brenda Kimberly-Maas, Town Clerk