



Regular Meeting and Reorganizational Meeting  
Wednesday January 25, 2023 - 7:00PM

The Orrock Township Board met in regular session, on Wednesday January 25, 2023 at the Orrock Town Hall, 26401 180th St. NW, Big Lake, Minnesota.

In attendance were Chair Adams, Supervisors Paul Ellinger, Anne Felber, Gary Goldsmith and Bob Hassett, Treasurer Janine Arnold and Clerk Weber. Also, in attendance were Darryl Waletzko – Town Contractor, Sherburne County Deputy Austin Turner, Town Engineer Kevin Kruger, ten audience members, and the Patriot News.

A quorum was present, the meeting was called to order by Chair Bryan Adams, at 7:00PM and the Pledge of Allegiance to the United States of America was recited.

#### **Meeting Agenda Approval**

Clerk Weber asked to add item 2.1 request to view meeting via Webex.

Motion/Second to accept the revised agenda by: Felber/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Motion prevailed, and the meeting proceeded in accordance with the agenda as presented.

#### **Webex Viewing of Meetings**

Clerk Weber told the board that she received a request from a resident to view tonight's meeting online. The board would need to authorize the online viewing of tonight's meeting. She also asked if the board wanted to allow live online viewing of all future meetings. Supervisor Ellinger stated that he would support live online viewing of meetings, but if a resident wanted to comment during the open forum, they would need to be at the meeting in person.

Motion/Second to allow online viewing by the resident of tonight's meeting and to have the clerk post a link for viewing only, no commenting, of future meetings on an ongoing basis by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

#### **Approval of Meeting Minutes**

Motion/Second to approve the December Regular Meeting Minutes by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Motion/Second to modify the Special Meeting Minutes and delete the applications, due to data privacy concerns, from the official minutes on file by: Felber. Motion failed for lack of second. Supervisor Ellinger stated that he had opposition to a statement in the minutes that was not relevant to the supervisor vacancy meeting and that he would have like to have seen it stated that there were four applicants for the position.

Motion/Second to approve the January Special Meeting Minutes as presented by: Adams/Hassett. In favor: Adams, Ellinger and Hassett. Opposed: Felber. Abstained: Goldsmith.

#### **Sheriff's Report**

Sergeant Austin Turner reported that there were 50 traffic stops in December 2022 and 37 in 2021. There were 12 vehicles off the road incidents and he noted that minor traffic stops have increased over last year.

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## **Open Forum**

Steve Wagner, 25780 190<sup>th</sup> Street NW stated that it takes him ten minutes to get out of his development and it has gotten worst since the roads were re-paved. He requested that the township rectify the snowplowing issues.

Joel & Missy Vagle, 23301 180<sup>th</sup> Street also expressed snowplowing concerns. Their corner is a treacherous corner with people driving through the corner and hitting their mailbox and trees.

## **Regular Business**

### **Aspen Meadows Preliminary and Final Simple Plat**

Robert Rasmussen is requesting approval of the Aspen Meadows Simple plat. He is proposing to create three (3) lots from a 22.64-acre parcel, located off County Road 1. The driveway access spacing onto County Road 1 needs to be approved by Sherburne County Public Works. The county requires a 660' distance between driveways. There is a shared access for lots 1 and 2 and a driveway access for lot 3. The spacing of those driveways meet the 660' requirement.

The board recommended approval of the preliminary and final plat request for Aspen Meadows provided all county requirements are met and the driveway spacing is approved. Clerk Weber will send the comments to the county.

### **Call for Board of Audit Meeting**

Clerk Weber requested that the board call for the Board of Audit meeting to be held at the February regular township meeting.

**Motion/Second** to call for the Board of Audit to be held at the February regular township meeting by: Ellinger/Goldsmith. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

### **Motion Prevailed.**

### **Town Hall Building**

Chair Adams told the board that last year the board received bids for adding onto the town hall. The bids came in higher than the township could afford and the project was put on hold until the new board was put in place. Adams stated that the estimated costs to build a pole building is \$616,000 and the estimated cost for a stick-build (house-type) building is \$546,000. The township does need the use of the shed that is on the property. The township is obligated to provide a space for elections. The electorate will need to approve the building of a new building or the purchase of land to build a new building. There is approximately \$575,795 in funds available between the ARPA funds and the capital fund. Supervisor Goldsmith believes that the board should continue pursuing the project but if the electorate does not give approval, then the township could not move forward. Supervisor Felber felt that the board should do a cost analysis of what it would cost to sell the property and purchase a new property. Supervisor Goldsmith's opinion was that the discussion should happen after the annual meeting. Supervisor Ellinger was not opposed to doing the cost analysis and felt that the board should discuss with a realtor. Supervisor Felber stated that she would contact a realtor.

**Motion/Second** to authorize Supervisor Felber to contact realtors at no cost to the township to look at the building and see what parcels may be available by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

### **2023 Township Newsletter**

Clerk Weber presented a township newsletter for board consideration. An alternate page 1 was presented to the board which added a paragraph regarding snow plowing across the roads to the snow removal information. The approximate cost to print and mail the newsletter is \$1,136.84.

**Motion/Second** to print and mail the 2023 Orrock Township newsletter with the alternate page 1 for a cost not to exceed \$1,300 by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

### **Township Email Subscriptions**

Supervisor Felber told the board that she had discussions with residents while she was campaigning and was told that residents would like to be able to sign up for an email subscription. Supervisor Goldsmith feels that it would be

beneficial to email residents when snowplows are being deployed. Chair Adams asked Brenda Kimberly-Maas why Big Lake Township does not have email subscriptions. Brenda replied that Big Lake Township has never had a request for emails. Clerk Weber told the board that she had contacted two townships that currently have email subscriptions for their townships and stated that she would have no issue with having email subscribers, maintaining the list and sending out the emails, if the board chose to do so.

Motion/Second to have an email subscription that citizens can sign up for to receive information for emergencies and township plowing by: Felber/Ellinger. In favor: Ellinger, Felber. Opposed: Adams, Goldsmith and Hassett. Abstained: None.

Supervisor Hassett believed that it is a good idea but would like more information. Supervisor Goldsmith is not necessarily opposed but would like more information and would like to see this discussed at the annual meeting.

#### Participation in 2023 Recycle Day

Clerk Weber asked the board if they want to participate in the 2023 recycle day. The grant amount to be received is up to \$8,001. The recycle day will be the third Saturday in May (5/20/2023).

Motion/Second to enter into the agreement to participate in the Joint Recycle Day and apply for the recycling grant by: Ellinger/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

#### Roads

##### 2023 Road Projects Bids

Kevin Kruger presented the road projects bids to the board.

Nine bids for the paving project were received and the lowest bid was from Park Construction in the amount of \$327,564.74, which was lower than the engineer's estimate of \$348,507.80. Kevin recommended that the board award the contract for the overlay bids to Park Construction, based on the results of the bids received. The project is scheduled to begin in early spring. Town contractor Darryl Waletzko asked if there were issues the last time Park Construction completed a project for the township. Kevin replied that there were issues with the crack filling on that past project and told the board that they have since changed the project specs to a sand mix to alleviate the problem. WSB has not had any issues with Park Construction, however they do take more time to discuss quantities than some other contractors. Kruger stated that he has a good working relationship with the Project Manager assigned to this project.

Motion/Second to award the 2023 Road Improvement Overlay bid to the lowest bidder, Park Construction, by: Hassett/Felber. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

##### 183<sup>rd</sup> Avenue Cul-de-Sac into Shores of Eagle Lake

Chair Adams told the board that this week, during the snowstorm, a semi got plugged up in a cul-de-sac. The county has current restrictions of 1400' for the longest cul-de-sac. His opinion is that, from a safety perspective it would be a good idea to open the cul-de-sac on 183<sup>rd</sup> Avenue and rebuild 183rd going into the Shores of Eagle Lake. Adams asked Kevin Kruger to provide an estimated cost to build-out the cul-de-sac from 183<sup>rd</sup> going into Shores of Eagle Lake. The estimate will be presented to the board for consideration at the February meeting.

##### Curve at 233<sup>rd</sup> Avenue and 180<sup>th</sup> Street – Curve Warning Signs

Chair Adams told the board that the curve on 233<sup>rd</sup> Avenue and 180<sup>th</sup> Street is a hazardous curve. There are no warning signs on the road indicating that there is a 90-degree curve. The Vagles, who live at that intersection, asked if there was anything else that could be done to make the curve safer. Darryl Waletzko does quite a bit of sanding on the curves as soon as they are done plowing. Drivers are going through that area too fast.

Motion/Second to have Darryl Waletzko install curve warning signs on both sides of the curve at 233<sup>rd</sup> Avenue and 180<sup>th</sup> Street by: Hassett/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

### Snow Plowing Issues

Chair Adams stated that the biggest snow plowing issues that the township is experiencing, - besides the freezing rain – is that residents are plowing snow across the road and around mailboxes which creates narrow and hazardous roads which has caused damage to the contractor's equipment. When it rains and then snows, there will be icy roads as sanding typically gets completed after the snow events. The township had tried sanding prior to the winter storms and the product washed away. Salt and sand gets applied to trouble areas and typically not on straight-aways.

Supervisor Hassett reported requests for more salt and sand from a couple of residents. Darryl Waletzko said that they hit all trouble the areas when they go out. Chair Adams and Darryl Waletzko made note of those areas. Darryl Waletzko stated that they put down 20 to 25 tons of product down per event. If he did every square inch of road, he would be putting down 160-175 tons per event. Supervisor Adams requested that residents contact the clerk if they have any issues with the roads as she then relays the information to the road authority and contractor. The clerk, Adams (the road authority), and the town contractor discuss the roads daily prior to and during storm events.

Pictures were shown of issues the snow plowing crews have been running into. There are many residents that are plowing snow across the road, not cleaning around their driveways and mailboxes and leaving trash receptacles in the road. This is creating hazardous situations for both the snowplow drivers and other vehicles. It also impedes the plowing process. Darryl Waletzko's snowplow driver told the board that he would like to see the board be more aggressive in the enforcement of snowplowing across roads and leaving snow and trash receptacles in the right-of-way and would like to see resident participation in cleaning around their driveways and mailboxes. Supervisor Goldsmith stated that he believes the starting point would be to send letters to offenders and then work on a way to enforce. Supervisor Felber agreed that there should be community outreach of some sort.

Motion/Second to send a letter to offenders, monitor the offenders on an on-going basis for the season and have the clerk notify any homeowner's associations by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Prevailed.

### Supervisor Updates / Committee Reports

Supervisor Adams reported that he had contacted MnDOT regarding ice breakers and the initial thought is that ice breakers would not be practical for the township to use as it is a slow process to break up ice with ice breakers.. Adams will schedule a demonstration of the ice breakers by MnDOT. Salt brine is also not practical for the township. He also stated that the township roads will never be completely ice-free.

Supervisor Ellinger told the board that he and Supervisor Felber attending the Joint Community meeting and stated that it was a good meeting. It was mentioned at the meeting that Sherco is 7 ½% to 12% of Sherburne County's tax base. Information was also presented on the size of the new solar farm that is to be built.

Supervisor Felber agreed with Supervisor Ellinger that people should research the closing down of Sherco and how it would affect local tax bases. She completed her Local Board of Appeal and Equalization training and has been spending a considerable amount of time learning township processes.

Supervisor Goldsmith – None.

Supervisor Hassett – None.

### Treasurer's Business

#### Claims Approval – Routine, Individual and Payroll

Claims and payroll were electronically sent to the Board for review and were available for public review during the meeting.

#### Routine Claims

Treasurer Arnold presented the board with routine claims in the amount of \$45,962.54.

Motion/Second to approve routine claims in the amount of \$45,962.54 by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

*These claims will be retained as a part of the Official Minutes, which are available in the Clerk's Office*

Payroll Claims – January 2023

Treasurer Arnold presented the Board with the payroll claims for the month of January in the amount of \$2,770.22.

Motion/Second to approve the January payroll claims in the amount of \$2,770.22 by: Ellinger/Felber. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

*These payroll claims will be retained as a part of the Official Minutes, which are available in the Clerk’s Office*

Cash Control Statement

Treasurer Arnold presented the Board with the Cash Control statement. Ending cash balance after reconciling the books with the bank statements: \$ 1,881,386.87. This amount included 4M fund balance information.

Motion/Second to accept the December Cash Control Statement by: Goldsmith/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

*Financial Reports are retained as part of the Official Minutes, which are available in the Clerk’s Office.*

Investment Update

As of December 31, 2022, the Sherburne State Bank Checking was earning 1.41%, the Sherburne State Bank Debit Card Checking earned 1.41%, the money market account was earning 3.30%, the CD was earning 0.60%, and the 4M fund was earning 3.934%.

Certificate of Deposit Renewal

Treasurer Arnold told the board that the CD at Sherburne State Bank was up for renewal on January 21, 2023. The current value of the CD is approximately \$250,000.00. She presented the available interest rates at Sherburne State Bank. Arnold recommended that the board move the funds to into a CD. Supervisor Ellinger’s concern is wondering if the board is keeping too much money in Sherburne State Bank. Treasurer Goldsmith stated that the Sherburne State Banks pledge on deposits is required by statute and believes that the pledges are considered secure.

Motion/Second to make no changes at this time, allow the CD to renew and review other available banking options at the February meeting by: Goldsmith/Felber. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Treasurer’s Report

Town Funds balances as of December 31, 2022:

General Fund:	\$105,441.95	Road & Bridge:	\$909,103.52
Fire:	\$103,037.00	Capital Reserve:	\$212,291.68
ARPA Fund:	\$362,504.88	Driveway Escrows:	\$18,000.00
Pine Crest Estates Escrow:	\$ 3,962.56	SOEL Escrow:	\$ 24,732.91

All remaining escrows are unchanged.

Motion/Second to accept the Treasurer’s Report date ending 12/31/2022 by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

*The Treasurer’s Report will be retained as a part of the Official Minutes, which are available in the Clerk’s Office.*

Confirmation of Transfer of Funds from Sherburne State Bank Checking account to the Money Market Account

Treasurer Arnold presented confirmation of the completion of the transfer of \$600,000 from the Sherburne State Bank account to the money market account on December 31<sup>st</sup>. This transfer was directed by the board at the December 28, 2023 meeting.

Report of December Sherburne State Bank Securities Pledge Validation

Treasurer Arnold presented the Report of December Sherburne State Bank Securities Pledge Validation to the board. The required pledge amount was \$1,454,409.12. The securities pledge amount was \$1,862,336.94 which was \$407,927.82 over the required pledge amount.

*This report will be retained as part of the Official Minutes, which are available in the Clerk's Office and are attached to the minutes.*

## **Reorganizational Meeting**

### **Meeting Dates, Time and Place**

Supervisor Felber requested that the meetings be moved to the third Wednesday of the month due to the December holiday and February holiday. Brenda Kimberly-Maas replied that when the meetings were held on the third Wednesday in the past, it created issues. Treasurer Arnold stated moving the meetings to the third Wednesday of the month would create a billing issue and Clerk Weber told the board that she has other board meetings on the third Wednesday of the month.

Motion/Second that all remaining 2023 Monthly Meetings, beginning with the February meeting be held the fourth Wednesday of the month and the November meeting to be held on November 29<sup>th</sup> by: Ellinger/Goldsmith. All Regular Monthly Meetings will be held at the Orrock Town Hall, 26401 180thSt. NW, Big Lake, MN 55309 and will commence at 7:00PM. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

### **Ratify or Change Chair, Vice Chair and Committee Members**

- Chair – Adams

Supervisor Felber suggested that the board consider having a rotating schedule each year and stated that she would like to be vice-chair.

Motion/Second to appoint Bryan Adams as Chair by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Vice-Chair – Ellinger

Motion/Second to appoint Paul Ellinger as Vice-Chair by: Hassett/Goldsmith. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Representative to the Big Lake Fire Board (non-voting) – Vacant primary/Hassett secondary

There was discussion as to whether it is necessary to have representation at these meetings. The information that comes from these meetings that is most beneficial to the township is the reporting of the fire budgets, which are used for Orrock Township's levy and budget planning.

Motion/Second to not appoint a representative to the Big Lake Fire Board and monitor the situation and that the clerk facilitate receiving any advanced notice of meeting agendas by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Representative to the Zimmerman Fire Board (non-voting) – Vacant primary

Motion/Second to not appoint a representative to the Zimmerman Fire Board and monitor the situation and that the clerk facilitate receiving any advanced notice of meeting agendas by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Representative to the Mississippi River St. Cloud One Watershed One Plan – Vacant

Motion/Second to leave this representative position vacant by Adams/Goldsmith. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Supervisor Felber proposed that the board open all committee meetings and post the meetings per the open meeting law. This would allow any supervisor or resident the ability to attend the meetings. Supervisor Goldsmith had no issue with scheduling and posting committee meetings and opening the meetings to the public. There would be no binding decisions made at committee meetings – only recommendations - and all binding decisions will be made by the full board. Supervisor Ellinger is leaning toward the use of workshops or committee

of the whole meetings rather than committees. Supervisor Goldsmith would not have an issue with scheduling routine meetings. After further discussion, the board agreed that committees will be appointed and the meetings will be open and posted and that the only people that would receive compensation for the meetings are those that are appointed to the committee, as is current procedure. Posting of unscheduled meetings needs to be done five days prior to the meetings.

- Town Finance / Agreements Committee – Clerk, Treasurer, Ellinger, Goldsmith

Supervisor Ellinger told the board that he is going to be out of town for the important budget and levy meeting this month. Supervisor Goldsmith recommended appointing an alternate to the committee.

Motion/Second to appoint the Clerk, Treasurer, Supervisors Ellinger and Goldsmith to the Town Finance / Agreements Committee with Supervisor Felber as the alternate and further to direct the clerk to establish a meeting for that committee soon and publish that meeting consistent with the open meeting law by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Road Committee – Adams, Hassett & Kevin Kruger (WSB)

Motion/Second to appoint Supervisors Adams and Hassett and Kevin Kruger (WSB) with Supervisor Felber as the alternate to the Road Committee and that all meetings be posted by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Road Authority – Adams

Motion/Second to appoint Supervisor Adams as the Road Authority by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Planning and Zoning – Adams-Primary/Felber-Alternate

These positions were appointed at the October, 2021 meeting and are three-year terms through 2024. Clerk Weber asked the board to ratify Adams and recommend an alternate.

Motion/Second to ratify Supervisor Adams as the primary and recommend Supervisor Hassett as the alternate Planning and Zoning Commission representatives by: Adams/Goldsmith. In favor: Adams, Ellinger, Goldsmith and Hassett. Opposed: Felber. Abstained: None.

- Ordinance Committee - Vacant/Hassett/Treasurer

Motion/Second to leave the ordinance committee vacant by: Goldsmith/Ellinger. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Building Committee – Adams/Ellinger/Goldsmith/Clerk

Supervisor Felber stated that she believes the building committee should be a committee of the whole as there are a lot of important decisions that need to be made. Supervisor Ellinger agreed that all supervisors should be involved but his concern is that, if a decision needs to be made on a timely basis, there would not be time to schedule the meeting and stated all board members need to entrust each other. Felber stated that weekly meetings could be scheduled and then cancelled if needed. Supervisor Goldsmith's concern is that, by having a committee of the whole, it may create issues when there needs to be a meeting during the day with the architect or another party. Felber stated that there would not need to be a quorum of the committee at every meeting, but having a committee of the whole allows for more robust discussion. Goldsmith asked, if then, having an open committee meeting would be any different than a committee of the whole as all supervisors would be able to attend. Adams is more in favor of having a committee meeting rather than a committee of the whole. Goldsmith stated that he would like to have more time to consider which way to appoint the building committee.

Motion to have the building committee as a committee of the whole up until the time that a construction contract is signed at which time it will be reviewed by: Felber. Motion failed for lack second.

Motion/Second to discuss the building committee at the February meeting by: Goldsmith/Adams. In favor: Adams Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

#### Wages/Reimbursements

- Ratify mileage reimbursement at current Federal rate.\*
  - \* Federal mileage rate as of 1-1-2023 is 65.5¢ per mile for business miles driven.

Motion/Second to ratify the mileage reimbursement at the current federal rate by: Ellinger/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Compensation/Reimbursements
  - Meetings – current rate \$70
  - Supervisors – currently \$20/hour
  - Clerk & Treasurer – current rate \$30/hour
  - Election Judges – currently \$18 EJ and \$19 HJ – \*mileage to retrieve & return election supplies/equipment paid at Federal rate – Clerk recommends no change
  - Other meetings/education opportunities (election training, MAT, Equalization, etc.) – includes lodging, mileage, hourly rate & meeting cost
  - Gopher Bounty – currently \$2.00/pr (County reimbursement \$1.00/pr)
- Fee Schedule
  - Property Assessment Search: \$25 – Self-Addressed Stamped Envelope must also be supplied, if hard copy required
  - Driveway/Access Permit: \$250
  - Driveway Waiver: N/C
  - Driveway Escrow \$3,000
  - Overweight Permit: \$250
  - Overweight Permit Escrow: minimum \$5000
  - Vacation of ROW/Easement Escrow: \$750
  - Encroachment/License Agreement Escrow: \$750
  - Platting Process Escrow: \$2000
  - Right-of-Way Excavation Permit: \$100
  - E911/Fire Sign: \$45
  - E911/Fire Sign Post and Mounting Hardware: \$10
- Other Fees:
  - Swing-Away Mailbox Posts: \$102

Motion/Second to approve the Supervisor meeting rate presented by: Felber/Goldsmith. Clerk Weber requested that the board make and approve one motion for the compensation/reimbursement, fee schedule and other fees. Supervisor Felber rescinded the motion.

Motion/Second to approve the Compensation/Reimbursement, Fee Schedule and Other Fees as presented by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

#### Resolutions Authorizing Contracts with Supervisors

The following resolutions authorize contracts with interested township officers under M.S. 471.88, subd. 5

- RES 2023-01 Bryan Adams



Motion/Second to approve RES 2023-01 Bryan Adams by: Goldsmith/Hassett. In Favor: Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: Adams. Motion Carried.

- RES 2023-02 Paul Ellinger

Motion/Second to approve RES 2023-02 Paul Ellinger by: Goldsmith/Adams. In Favor: Adams, Felber, Goldsmith and Hassett. Opposed: None. Abstained: Ellinger. Motion Carried.

- RES 2023-03 Anne Felber

Motion/Second to approve RES 2023-03 Anne Felber by: Goldsmith/Hassett. In Favor: Adams, Ellinger, Goldsmith and Hassett. Opposed: None. Abstained: Felber. Motion Carried.

- RES 2023-04 Gary Goldsmith

Motion/Second to approve RES 2023-04 Gary Goldsmith by: Ellinger/Hassett. In Favor: Adams, Ellinger, Felber and Goldsmith. Opposed: None. Abstained: Goldsmith. Motion Carried.

- RES 2023-05 Bob Hassett

Motion/Second to approve RES 2023-05 Bob Hassett by: Goldsmith/Adams. In Favor: Adams, Ellinger, Felber and Hassett. Opposed: None. Abstained: Arnold. Motion Carried.

#### Other Township Items – Ratify Current or Set New

- Official Posting Location – Outdoor Notice Board & Inside Entryway
- Official Publication - Elk River Star News and Patriot News
- Official Repository – Sherburne State Bank, Becker, MN location and Minnesota Municipals Money Market (4M) Fund
- Designation of Legal Counsel, According to area of specialty – Couri & Ruppe, PLLC.
- Authorize the Treasurer to Make Electronic Funds Transfers (EFTs) – PERA Contributions, Payroll Withholding, Tax Deposit and between Town Banking Institutions
- Authorize Chair, Vice-Chair, Clerk and Treasurer as Authorized Signors on Town Banking Accounts

Supervisor Ellinger stated that he would like to see the Elk River Star News occasionally report on Orrock Township board meetings.

Motion/Second to approve the Official Posting Location, Publication and Repository and the Designation of Legal Counsel as presented by: Hassett/Goldsmith. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Motion/Second to authorize the treasurer to make electronic funds transfers (EFFs) for PERA Contributions, Payroll Withholding, Tax Deposits and between Town Banking Institutions by: Ellinger/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

Motion/Second to authorize the Chair, Vice-Chair, Clerk and Treasurer as authorized signors on town banking accounts by: Hassett/Adams. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None.

- Review of Recurring Contracts

The board was presented with a list of existing contracts and agreements. The snowplowing contract will go out for bids this year.

#### Announcements

Clerk Weber Announced:

- Next Board Meeting – February 22<sup>nd</sup> @ 7PM

Regular Meeting and Reorganizational – Wednesday January 25, 2023 – 7:00PM

- Board of Audit – February Regular Meeting
- SCAT Meeting – Wednesday, February 1<sup>st</sup> – Meal at 6PM, meeting at 7PM – Sherburne History Center – Orrock Township to provide to meal
- Annual Meeting – Tuesday March 14<sup>th</sup> Commences @ 7PM, Town Hall
- MAT Spring Short Courses – March 27<sup>th</sup> – St. Cloud Park Event Center

**Adjournment**

Motion/Second to adjourn the regular meeting and reorganizational meeting by: Goldsmith/Hassett. In favor: Adams, Ellinger, Felber, Goldsmith and Hassett. Opposed: None. Abstained: None. Motion Passed, adjourning the Regular Monthly and Reorganizational Meeting, on Wednesday January 25, 2023 at 9:48PM.

Respectfully Submitted,  
Chris Weber  
Town of Orrock, Clerk

Accepted this 27<sup>th</sup> day of February 2023 by the Orrock Township Board of Supervisors.

\_\_\_\_\_  
Bryan Adams, Chair

Attest: \_\_\_\_\_  
Chris Weber, Town Clerk