



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
February 9, 2021**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp, Battalion Chief Frank Cain Jr. and Battalion Chief Denise Christensen

GUESTS: Tony Kelley, Insurance Agency

"In light of the COVID-19 health crisis" In person Board of Commissioner meetings continue to be prohibited...

Meeting called to order at 5:00PM - an online Meeting using Zoom and streamed to Facebook to allow the public to attend

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for January 12, 2021
- Approval of Claim Payment Request & Payroll
 - 714 Warrants in the amount of \$45,656.62
 - Payroll in the amount of \$45,477.42
- Approval of Retirement Benefits for Dave Walser
- Approval of Reimbursement for lost payroll check

Meeting Minutes:

Regular Commissioner Meeting minutes for January 12, 2021:

Motion: Commissioner Bjornstad motioned to accept meeting minutes for January 12, 2021. The motion was **seconded** by Commissioner Moe and approved and will be electronically signed.

Claim Payment Request & Payroll:

Approval of claim vouchers and payroll dated February 9, 2021:

Motion: Commissioner Graham motioned to accept the claim vouchers and payroll. The motion **was seconded** by Commissioner Bjornstad and approved and will be electronically signed.

Retirement Benefits for Dave Walser

- Retirement was discussed and Commissioners are in agreement:

Motion: Commissioner Moe motioned to accept and approve the retirement for Dave Walser. The motion **was seconded** by Commissioner Graham and approved and will be electronically signed by Commissioner Graham.

- Commissioners give a thank you to the retiring volunteer.

Reimbursement for Lost Payroll Check

Approval of reimbursement for lost payroll check

Motion: Commissioner Bjornstad motioned to approve the reimbursement for lost check for Daniel DeBruin. The motion was **seconded** by Commissioner Graham and approved and will be electronically signed.

Old Business:

NFIRS:

- Commissioner Graham noted that NFIRS data entry will be handled like in the past by a volunteer.

Fuel Tank at Kendall Station:

- District Chief DeBruin indicated someone is coming tomorrow to talk with him about the fuel tank at Kendall Station.
- District Chief DeBruin will report next meeting.

Training Officer Moe:

EMT Class:

- Training Officer Moe reported on the status of the EMT class

District Chief DeBruin:

- Refer to discussion in New Business (below)

No station Reports:

- No Reports

New Business:

Guest Speaker Tony Kelley:

- District Chief DeBruin indicated that due to the high cost of insurance coverage for the district, we have Insurance agent Tony Kelley here to speak to us about the steps required to solicit quotes from other insurance agencies.
- Insurance agent Tony Kelley noted because of the district's agreement with Clear Risk Solutions, CIAW, before we can go out and request other quotes, the district must first submit a letter of intent to Clear Risk Solutions, CIAW.
- Discussion continued on the letter needed and the rising cost of insurance.
- Commissioners are in agreement to go forward with a letter of intent
- District Chief DeBruin will complete, sign and submit the letter of intent.

Ambulance Bid:

Note: *District Chief DeBruin and Training Officer Moe stepped out for a fire call and were gone about 8 minutes.*

- Commissioner Moe opened and read the three bids received
- The three bids received were from Braun, TriVan, and Horton
- Discussion on the prices from the three bids for a new ambulance
- District Chief DeBruin elaborated on the cost
- Commissioners decided to have District Chief DeBruin and Training Officer Moe review all three bids and report back either next meeting or in a Special Meeting, if necessary.

Good of the Order:

- Commissioner Bjornstad asked if the new air station has been used on a fire yet.
- David Moe indicated they have not used them yet in a fire situation.
- District Chief DeBruin indicated he filled some bottles and noted how nice it was to use.

Meeting adjourned at 5:27PM with commissioners in agreement.

The next regular meeting will be on March 9, 2021 at 5:00 PM, possible Zoom Meeting.

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson