



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
COMMISSIONERS' MEETING
January 10, 2017**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, District Chief Jerry DeBruin, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe and District Administrator Jo Olson

ABSENT: Commissioner Larry Moore

GUESTS:

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

Items signed by the Commissioners:

- Regular and Special Meeting Minutes read and approved
- Warrants in the amount of \$43,910.60
- Payroll in the amount of \$28,437.00
- Resolution 2017-01 Set Pay Scale for District Personnel
- Deletion Form for old Ambulance (1991 Ford Econoline)

Hand Outs:

- Bank of the Pacific Report
- Monthly Incident Reports

Correspondence:

- Letter for Commissioners from Congresswoman Suzan DelBene

December's Treasurers Report:

- Not available for meeting

Bank of the Pacific Statement:

- Beginning Balance (12/01/2016) \$5,365.02
- Deposits/Misc. Credits 17 \$14,702.40
- Withdrawals/Misc. Credits 6 \$16,841.72
- Ending Balance (11/31/2016) \$3,225.70

Old Business:

House Burn for Training:

- Commissioner Graham asked about the burn house training
- Training Division Lieutenant Moe indicated they will be doing the burn house training on February 18th and Glacier Fire Department will be joining in on the training

Brush Rig:

- Commissioner Graham asked about the Brush Rig
- Training Division Lieutenant Moe noted it is in service and doing great
- District Chief DeBruin explained about some of the features
- Discussion continued on the versatility of the Brush Rig

Remodel of Kendall Station:

- Commissioner Graham asked about the remodel
- District Chief DeBruin indicated it is still in process, waiting on the County
- Battalion Chief Cain Jr. indicated he is working on the DNR Cut Permit
- Discussion continued on the remodel

Water Well at Kendall:

- Commissioner Bjornstad asked about the water well and shared wells
- District Chief DeBruin discussed the well situation at Kendall
- Discussion continued on the well

New Business:

Resolution 2017-01 Change of payrate for District administrator and acknowledgement of set pay scale for district personnel

- Commissioners read approved Resolution 2017-01

Deletion Form for Ambulance:

- Commissioners read and sign form acknowledging deletion of ambulance from inventory

Warrant Review:

- Commissioner Bjornstad asked about having more time for reviewing the warrants
- District Administrator Olson agreed to have a copy for review earlier, noting that there may still be last minute additions

District Chief Jerry DeBruin:

Jaws Unit:

- District Chief DeBruin and Training Division Lieutenant Moe explained how they got two sets of Jaws Units from the Bellingham Fire Department, so now they can change out two old ones with newer ones

Surplus of old Jaws Unit:

- District Chief DeBruin says the District will put the old units up for bid

Training Division Lieutenant David Moe:

EMT Class:

- Training Division Lieutenant Moe indicated they have three volunteers signed up for EMT Class starting next month

Monday Training (with Fire Marshall):

- Training Division Lieutenant Moe said that yesterday's training was moved to 4th week of March

CPR Rescue Pump:

- Training Division Lieutenant Moe indicated the Rescue Pumps have been deployed but not used yet
- Training Division Lieutenant Moe noted everyone is trained on using it

Vehicle Extrication Class:

- Training Division Lieutenant Moe indicated that because we purchased the new Combi Tool (Jaws of life unit), the vendor provides training on the use of the new Jaws Unit
- Training Division Lieutenant Moe mentioned the vehicle evacuation class is coming up on January 23rd

Bunker Gear:

- Training Division Lieutenant Moe indicated they will be purchasing a few more sets of bunker gear

Fire Station Reports:

- Station 1, Sumas Battalion Chief Jay Van Middendorp
 - Battalion Chief Van Middendorp indicated all is well at Sumas Station
 - Battalion Chief Van Middendorp said training going well
 - Battalion Chief Van Middendorp noted their new volunteer is doing well
 - Battalion Chief Van Middendorp asked about the Firefighter Training course retake test
 - Training Division Lieutenant Moe indicated not all the candidates passed but noted that they will be reducing the passage rate from 80% to 70%
 - Discussion continued on the difficulty of this test
- Station 2, Kendall Battalion Chief Frank Cain Jr.
 - Battalion Chief Cain Jr. said all is well
 - Battalion Chief Cain Jr. Indicated he has two new volunteers
 - Battalion Chief Cain Jr. said one of the volunteers donated a television for the Kendall Station

- Station 3, Welcome Battalion Chief Denise Christensen
 - Battalion Chief Christensen indicated all is well at Welcome Station
 - Battalion Chief Christensen noted they could use some new volunteers at the Welcome Station
 - Battalion Chief Christensen said the eagle watchers parking at the Welcome Station is still a big issue
 - Discussion continued on the parking issue

Good of the Order:

- Commissioner Graham noted District Chief DeBruin has a meeting tomorrow and we will get a report on the passing of the EMS Levy
- District Chief DeBruin indicated he will report back

Regular Meeting adjourned at 5:45 PM

The next regular meeting will be at Kendall Station on February 7, 2017 at 5:00 PM

COMMISSIONER-CHAIR---Larry Moore

COMMISSIONER---RobRoy Graham

COMMISSIONER---Leonard Bjornstad

DISTRICT ADMIN---Jo Olson