



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
July 11, 2023**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson.

Absent: Battalion Chief Jay Van Middendorp

Guests:

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes June 13, 2023
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$44,768.65 & ACH \$1668.37
- Payroll in the amount of \$45,223.09
- BVFF Vouchers for volunteer injury
- Asset Deletion, Acknowledgment of Sale of Old E-91 sold form signed
- Updated Resolution 2023-06 PROVIDING FOR THE SUBMISSION OF LEVY GENERAL ELECTION replaces 2023-05

June 2023 Treasurers Report:

714 Expense Fund

• Starting Cash Balance	567,637.33
• Tax Receipts	7,829.89
• Misc. Receipts	29,165.87
• Transfers In	3,126.03
• Warrants/Remittances	103,423.87
• Refunds Interest Paid	.33
• Transfer Out	5.00
• Ending Cash Balance	504,329.92
• Prior Investment Balance	32,801.47
• Purchase & Pool Earnings	80.13
• Ending Investment Balance	32,881.60
• Total Cash & Investment Pool	537,211.52

71420 Reserve Fund

• Starting Cash Balance	262,184.88
• Misc. Receipts	19,630.64
• Ending Cash Balance	281,815.52
• Prior Investment Balance	192,484.52
• Purchases Pool Earnings	441.10
• Ending Investment Balance	192,925.62
• Total Cash & investment Pool	474,741.14

71442 Mitigation Fees

• Starting Cash Balance	2,242.11
• Misc. Receipts	
• Ending Investment Balance	2,242.11

71410 Go Bond

• Transfers In	65,527.70
• Debt Paid	51,491.68
• Debt Interest Paid	14,036.02
• Ending Cash Balance	
• Prior Debt Outstanding	866,421.01
• Debt Paid	51,491.68
• Debt Outstanding	814,929.33

71430 Capital Project

• Misc. Receipts	106,136.00
• Ending Cash Balance	106,136.00

Bank of the Pacific Statement:

• Beginning Balance (06/01/2023)	4,543.70
• Deposits/Misc. Credits 14	22,950.60
• Withdrawals/Misc. Credits 6	23,784.11
• Ending Balance (06/30/2023)	3,710.19
• Service Charge	

Meeting Minutes:

June 2023 Regular Commissioners Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Claim Payment Request & Payroll:

July 2023 Claim Vouchers and Payroll.

Motion: Commissioner Graham **motioned** to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Moe and approved.

BVFF Vouchers:

Motion: Commissioner Vreugdenhil **motioned** to accept the Vouchers for volunteer injury. The motion was **seconded** by Commissioner Moe and approved.

Resolution 2023-06: Providing for The Submission of Levy General Election

Replaces Resolution 2023-05

Motion: Commissioner Graham **motioned** to accept Resolution 2023-06 Providing for the Submission of Levy General Election. The motion was **seconded** by Commissioner Moe, with Commissioner Vreugdenhil in agreement, and approved.

Acknowledgement of Sale and Deletion of Asset Old Engine 91

Motion: Commissioner Graham **motioned** to accept and acknowledge the deletion and the sale of old Engine 91. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Old Business:

Sumas New Roof:

- District Chief DeBruin indicated they still need to get another bid for a roof at Sumas Station.

Property Sale in Sumas:

- District Chief DeBruin noted Jason Heutink has put the nonrefundable 5% down into escrow.

Old E-91 Fire Truck:

- District Chief DeBruin noted old E-91, which was in the accident, was sold on Gov Deals.

New Fire Truck Loan:

- District Administrator Olson noted the loan closed and Banner Bank deposited in our account 7130 Capital Projects \$106,136.00 to reimburse the payment made on the fire truck chassis.
- Discussed and commissioners in agreement to move the \$106,136.00 to our 714 Reserve account to replace what was used for payment.

Assistant District Chief Moe:

Training:

- Assistant Chief Moe noted E-92 is in the shop for transmission work.
- Assistant Chief Moe spoke of the group of 12 new volunteers which Training Officer Leyenhorst has been working with to get them up and running.

District Chief DeBruin:

Lower Call Volumes:

- District Chief DeBruin noted lower call volumes in the district again for this time of the year.

Station Reports:

Station 91: No report

Station 92:

- Battalion Chief Frank Cain Jr. indicated all is well with station 92.

Station 93: No Report

New Business:

Levy Lid Lift Information Flyer:

- District Chief DeBruin and Assistant Chief Moe spoke to the Levy Lid Lift Information Flyer
- Discussed were a few minor changes to the flyer
- Discussion continued on next steps and timing for getting the word out to the community

Meeting adjourned at 5:02 PM with commissioners in agreement.

The next regular meeting will be on August 8, 2023 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Administrator, Jo Olson