



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
June 13, 2023**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson.

**Absent:** Battalion Chief Jay Van Middendorp

**Guests:** Jason Heutink

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes May 9, 2023
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$49,315.31 & ACH \$2008.06
- Payroll in the amount of \$47,434.09
- BVFF Vouchers for volunteer
- Resolution 2023-05 PROVIDING FOR THE SUBMISSION OF LEVY GENERAL ELECTION

**May 2023 Treasurers Report:**

714 Expense Fund

• Starting Cash Balance	503,386.16
• Tax Receipts	75,629.12
• Misc. Receipts	89,172.75
• Transfers In	981.93
• Warrants/Remittances	101,532.63
• Ending Cash Balance	<b>567,637.33</b>
• Prior Investment Balance	32,738.66
• Purchase & Pool Earnings	62.81
• Ending Investment Balance	<b>32,801.47</b>
• <b>Total Cash &amp; Investment Pool</b>	<b>600,438.80</b>

71420 Reserve Fund

• Starting Cash Balance	308,081.94
• Misc. Receipts	19,630.64
• Transfers Out	65,527.70
• Ending Cash Balance	<b>262,184.88</b>
• Prior Investment Balance	192,115.91
• Purchases Pool Earnings	368.61
• Ending Investment Balance	<b>192,484.52</b>
• <b>Total Cash &amp; investment Pool</b>	<b>454,669.40</b>

71442 Mitigation Fees

• Starting Cash Balance	2,242.11
• Misc. Receipts	
• Ending Investment Balance	2,242.11

71410 Go Bond

• Transfers In	65,527.70
• Ending Cash Balance	65,527.70
• Prior Debt Outstanding	866,421.01
• Debt Outstanding	866,421.01

**Bank of the Pacific Statement:**

• Beginning Balance (05/00/2023)	1,619.15
• Deposits/Misc. Credits 24	19,141.68
• Withdrawals/Misc. Credits 6	16,217.13
• Ending Balance (05/31/2023)	4,543.70
• Service Charge	

**Meeting Minutes:**

May 2023 Regular Commissioners Meeting Minutes:

**Motion:** Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**Claim Payment Request & Payroll:**

June 2023 Claim Vouchers and Payroll.

**Motion:** Commissioner Graham **motioned** to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

**BVFF Vouchers:**

**Motion:** Commissioner Moe **motioned** to accept the Vouchers for volunteer injury. The motion was **seconded** by Commissioner Vreugdenhil and approved.

## **Resolution 2023-05: Providing for The Submission of Levy General Election**

**Motion:** Commissioner Graham **motioned** to accept Resolution 2023-05 Providing for the Submission of Levy General Election. The motion was **seconded** by Commissioner Moe and with Commissioner Vreugdenhil in agreement and approved.

### **Old Business:**

Sumas New Roof:

- District Chief DeBruin indicated he will get another estimate on replacing the roof at the Sumas station.

Property Sale in Sumas:

- District Chief DeBruin noted that the deadline has passed but we have guest Jason Heutink to discuss allowing an extension for the purchase of the District's land in Sumas
- Jason Heutink shared drawings by JWR Designs Inc. on mini storage units that he wants built on the land in Sumas.
- Discussed was extending Jason's current offer.

**Motion:** Commissioner Moe **motioned** to accept an extension of Jason's original offer through December 31, 2023 with a nonrefundable 5% down of the formally agreed on purchase price. The motion was **seconded** by Commissioner Graham and approved.

Fire Truck Accident:

- District Chief DeBruin spoke to Gov Deals for selling the old fire truck.

New Fire Truck:

- Assistant Chief Moe indicated the possession date might get moved up.

### **Assistant District Chief Moe:**

Training:

- Assistant Chief Moe indicated Training Officer Leyenhorst will be starting up group of volunteers.

### **District Chief DeBruin:**

Academy Graduation:

- District Chief DeBruin spoke to the graduation

Lower Call Volumes:

- District Chief DeBruin spoke to the districts lower call volumes compared to previous years at this time of the year.

**Station Reports:**

Station 91: No report

Station 92:

- Battalion Chief Frank Cain Jr. indicated all is well with station 92.
- Battalion Chief Frank Cain Jr. spoke to the retirement party at Station 92.

Station 93: Vacant

**New Business:**

Certificate Designating Representative for Loan Transfer/Draws:

**Motion:** Commissioner Graham **motioned** to accept the Certificate Designating Representative for Loan Transfer/Draws and signed as Chair commissioner  
The motion was **seconded** by Commissioner Vreugdenhil and approved.

Chelan Seminars:

- Commissioner Graham shared his take aways from the Chelan seminars.

Meeting adjourned at 5:20 PM with commissioners in agreement.

The next regular meeting will be on July 11, 2023 at **4:00 PM** at the Kendall Station:

\_\_\_\_\_  
Commissioner-Chair, RobRoy Graham

\_\_\_\_\_  
Commissioner, Chris Moe

\_\_\_\_\_  
Commissioner, Russell Vreugdenhil

\_\_\_\_\_  
District Administrator, Jo Olson