



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
COMMISSIONERS' MEETING  
March 14, 2017**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Battalion Chief Denise Christensen, Battalion Chief Frank Cain Jr., Training Division Lieutenant David Moe and District Administrator Jo Olson

**ABSENT:** Commissioner Larry Moore & \* District Chief Jerry DeBruin

\*Note: District Chief DeBruin called in for beginning of the meeting

**GUESTS:** Stephen Johnson

Regular Meeting called to order at 5:00 PM at Kendall Fire Station

**Items signed by the Commissioners:**

- Regular Meeting Minutes read and approved
- Warrants in the amount of \$34,112.23
- Payroll in the amount of \$30,141.00
- Voucher, physical

**Hand Outs:**

- Bank of the Pacific Report
- Monthly Incident Reports
- Monthly Spending Chart (to commissioners)

**Correspondence:**

- 2016 WCFCA Annual Report booklet

## February's Treasurers Report:

### 714 Expense Fund

• Starting Balance	\$186,761.76
• Tax Receipts	\$2,972.73
• Misc. Receipts	\$36,912.00
• Warrants	\$66,897.33
• Ending Cash Balance	\$160,749.16
• Investment Starting Balance	\$168,292.82
• Purchases & Pool Earnings	\$141.16
• Total Cash & Investment Pool	\$329,183.14

### 71410 Go Bond

• Prior Debt	\$99,750.52
• Debt Paid	\$727.69
• Debt Outstanding	\$99,022.83

### 71420 Reserve Fund

• Prior Balance	\$128,044.66
• Purchases & Pool Earnings	\$105.74
• Ending Balance	\$128,150.40

### **Bank of the Pacific Statement:**

• Beginning Balance (02/01/2017)	\$5,107.82
• Deposits/Misc. Credits 18	\$34,955.01
• Withdrawals/Misc. Credits 4	\$34,512.00
• Ending Balance (02/28/2017)	\$5,550.83

### **Called in: District Chief Jerry DeBruin**

#### **Remodel:**

##### Interest Rate Bank Loan:

- District Chief DeBruin spoke to progress on securing bank loan and Interest Rate for remodel and the possibility of still doing the Local Loan
- District Chief DeBruin indicated a Resolution will be needed and he's working on the details for the Resolution

##### Conditional Use Permit & Land disturbance permit number:

- District Chief DeBruin spoke to Conditional Use Permit and the Land Disturbance Permit went through with flying colors
- District Chief DeBruin indicated we just need the Land Disturbance Permit Number to complete the process
- Battalion Chief Cain Jr. and Training Division Lieutenant Moe will work on getting the Land Disturbance Permit Number to complete the process

Remodel continue:

Loan:

- Commissioner Leonard Bjornstad asked about combining our district loans
- Conversation continued on pros and cons of combining loans and the legality of it

Architect:

- Training Division Lieutenant Moe indicated the next step is to meet with the architect

DNR Officer:

- Battalion Chief Cain Jr. indicated they met with the Regional DNR Officer and they are finalizing things with DNR

Sprinkler System:

- Battalion Chief Cain Jr. indicated they spoke with the Fire Marshall and a sprinkler system was discussed
- Discussion on sprinkler system

Survey:

- Battalion Chief Cain Jr. (asking for District Chief DeBruin) about doing a survey before cutting trees
- Commissioners agree a survey is needed

### **Old Business:**

House Burn for Training:

- Commissioner Graham asked about updated news on the burn house training
- Training Division Lieutenant Moe indicated the owner has agreed to do the necessary required checks and recommendations
- Training Division Lieutenant Moe will report back when that is completed
- Conversation continued on burn houses and the prospect of another burn house or two

Bunker Gear:

- Training Division Lieutenant Moe indicated it is still on order

### **New Business:**

Gloves:

- Commissioner Graham spoke about protection gloves
- Training Division Lieutenant Moe indicated the need for an approved PPE lighter weight glove for the district and a deal he came across for the district
- Conversation continued on the need for the gloves, especially with car accidents

## **Training Division Lieutenant David Moe:**

Zoll Company, Recue Pumps:

- Training Division Lieutenant Moe said Zoll will be doing a check-in on how we are doing with our new Rescue Pumps

High Call Volume:

- Training Division Lieutenant Moe spoke to the busy month due in part to the recent snow event

Emergency Reporting Update:

- Training Division Lieutenant Moe noted the **County** has updated their reporting system and some parts of the report you are used to seeing are missing for the time being, but will be back in place soon

CAD System (County transition to new CAD System)

- Training Division Lieutenant Moe indicated he went to a training session on the New CAD system
- Training Division Lieutenant Moe said this probably won't be affecting us at this point but we may be revisiting it in the near future

Generators and Generator House:

- Training Division Lieutenant Moe spoke to the generator house being finished at Sumas and Welcome Stations
- Training Division Lieutenant Moe indicated training on usage will follow

EMT Class:

- Training Division Lieutenant Moe indicated the class is going well

## **Fire Station Reports:**

- Station 1, Sumas Battalion Chief Jay Van Middendorp
  - Battalion Chief Van Middendorp indicated all is well at Sumas station
  - Battalion Chief Van Middendorp said the cement in front of Sumas Station needs repair due to large, 6-8-inch dip
  - Commissioners indicated to go forward with repair
- Station 2, Kendall Battalion Chief Frank Cain Jr.
  - Battalion Chief Cain Jr. said all is well at Kendall station
  - Battalion Chief Cain Jr. indicated the utility vehicle he has been driving needed service, fuse box issue
  - Battalion Chief Cain Jr. noted the he will take care of the tree leaning at the Welcome Station
  - Battalion Chief Cain Jr indicated the Banquet went well, great attendance
- Station 3, Welcome Battalion Chief Denise Christensen
  - Battalion Chief Christensen indicated all is well at Welcome station
  - Battalion Chief Christensen spoke to the need of a replacement cell phone for A93-02
  - Training Division Lieutenant Moe indicated he will work on getting the replacement phone

- Battalion Chief Christensen spoke to the Application for the EMT Program that expires at the end of April
- Battalion Chief Christensen indicated she has her part finished
- Battalion Chief Christensen spoke to the next steps that need to be done before it is complete
- Discussion continued on the application

**GUESTS:** Stephen Johnson

- Commissioner Graham asked if Stephen Johnson had anything to add to the discussion
- Guest Stephen Johnson indicated he's enjoying not being in Texas this time of year and shared some Texas wild fire grass stories he has experienced

**Good of the Order:**

Whelen (lights & Siren guy)

- Training Division Lieutenant Moe indicated that Whelen (lights & Siren guy) came out and took a few pictures of our Aid Car so we might be seeing our Aid Car on calendar or poster
- Discussion continued

Oxygen Bottles:

- Training Division Lieutenant Moe indicated the last of the heavy SCBA bottles are just about phased out

Banquet Talk:

- Battalion Chief Christensen asked if there were pictures of the banquet as she had to leave early
- Discussion continued on banquet

Regular Meeting adjourned at 5:54 PM

The next regular meeting will be at Kendall Station on April 11, 2017 at 5:00 PM

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COMMISSIONER-CHAIR---Larry Moore

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COMMISSIONER---RobRoy Graham

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COMMISSIONER---Leonard Bjornstad

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DISTRICT ADMIN---Jo Olson