



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
March 12, 2024**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson.

Absent: Battalion Chief Jay Van Middendorp

Guests:

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes February 13, 2024
- Approval of Current Warrants and Payroll
 - Warrants in the amount of \$53,228.21 & ACH \$1,819.21
 - Payroll in the amount of \$55,032.68
- BVFF Physical Reimbursement
- BVFF Voucher injury
- BVFF 2023 Pension Certification

February's 2024 Treasurers Report:

714 Expense Fund

• Starting Cash Balance	540,692.78
• Tax Receipts	3,044.27
• Misc. Receipts	94,459.52
• Warrants/Remittances	171,664.70
• Refund Interest Paid	.29
• Transfers Out	339,739.57
• Total Disbursements	511,404.56
• Ending Cash Balance	126,792.01
• Prior Investment Balance	33,431.57
• Purchase & Pool Earnings	88.59
• Ending Investment Balance	33,520.16
• Total Cash & Investment Pool	160,312.17

71420 Reserve Fund

• Starting Cash Balance	295,849.01
• Misc. Receipts	44,000.00
• Transfers In	339,739.57
• Ending Cash Balance	339,849.01
• Prior Investment Balance	303,580.23
• Purchase & Pool Earnings	340,544.05
• Ending Investment Balance	644,124.28
• Total Cash & investment Pool	983,973.29

71410 Go Bond

• Prior Debt Outstanding	743,741.28
• Debt Issued	450,000.00
• Debt Outstanding	1,193,741.28

Bank of the Pacific Statement:

• Beginning Balance (2/01/2024)	8,519.22
• Deposits/Misc. Credits 24	20,649.06
• Withdrawals/Misc. Credits 5	25,799.71
• Ending Balance (2/29/2024)	3,368.57

Meeting Minutes:

February's 2024 Regular Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Claim Payment Request & Payroll:

March 2024 Claim Vouchers and Payroll:

Motion: Commissioner Graham **motioned** to accept the Claim Vouchers and Payroll. The motion was **seconded** by Commissioner Vreugdenhil and approved.

BVFF Voucher for Physical Reimbursement:

Motion: Commissioner Vreugdenhil **motioned** to accept the Voucher for Physical Reimbursement for the BVFF. The motion was **seconded** by Commissioner Graham and approved.

BVFF Voucher for Injury Claim:

Motion: Commissioner Vreugdenhil **motioned** to accept Injury Claim for the BVFF. The motion was **seconded** by Commissioner Graham and approved.

BVFF Voucher for Pension Certification:

Motion: Commissioner Graham **motioned** to accept the BVFF Pension Certification for 2023. The motion was **seconded** by Commissioner Moe and approved.

District Chief DeBruin:

Stryker Lifepak:

- District Chief DeBruin spoke to purchasing one more Lifepak with the BLS money the district received.
- District Chief DeBruin spoke to the Lucas the district ordered.

Brush Truck:

- District Chief DeBruin noted they are still exploring purchasing a brush truck should an opportunity arise.

Assistant District Chief Moe:

Grants:

- Assistant Chief noted the grants are done.
- Assistant Chief Moe mentioned the Red Card class coming up.
- Assistant Chief Moe mentioned rope rescue
- Assistant Chief Moe and District Chief DeBruin spoke to the increase in call volume and noted the number of calls ahead of last year at this time.
- Assistant Chief Moe and District Chief DeBruin noted Burn House training is coming up.

Station Reports:

Station 91:

- No report

Station 92:

- Battalion Chief Frank Cain Jr. noted how well training is going at Kendall Station.

Station 93:

- Battalion Chief Frank Cain Jr. noted the overhanging Tree Branches threatening Station 93 will be cut soon.

New Business:

- District Chief DeBruin spoke to Fire District Demographic Survey and noted he would like to get clarification from the district's attorney.
- Commissioners in agreement with seeking advice from the district's attorney.

Good of the Order:

Babysitter Class:

- Assistant Chief Moe noted how great the Babysitters class went and what a great job the volunteers did preparing for and teaching the class.

Teen Heart Screen:

- District Chief DeBruin spoke to the Teen Heart Screen event in Lynden.

Meeting adjourned at 4:40:PM with commissioners in agreement.

The next regular meeting will be on April 9, 2024 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Administrator, Jo Olson