



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
November 9, 2021**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary Jo Olson

ABSENT: Battalion Chief Jay Van Middendorp, and Battalion Chief Frank Cain Jr.

GUESTS:

Meeting called to order at 4:00PM

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes for October, 2021
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of 35,908.29
- Payroll in the amount of 39,735.42
- Approval of Resolution 2021-05 Cancel Warrant(s) from the County
- Approval of Resolution 2021-06 Levy Percentage Increase Budget and Levy Certification
- Approval of Retire/Rehire for C. Patterson
- Approval of Report of Accident for volunteer
- Approval of Annual Healthcare for 2022
- Approval of Void/Cancel Warrant

October 2021 Treasurers Report:**714 Expense Fund**

• Starting Cash Balance	634,055.83
• Tax Receipts	207,004.96
• Misc. Receipts	71,630.80
• Warrants	95,014.74
• Refund Interest Paid	.02
• Transfers Out	170.00
• Ending Cash Balance	817,506.83
• Ending Investment Balance	180,174.84
• Total Cash & Investment Pool	997,681.67

71420 Reserve Fund

• Starting Cash Balance	95,625.40
• Misc. Receipts	19,125.08
• Ending Cash Balance	114,750.48
• Ending Investment Balance	188,790.71
• Total Cash & investment Pool	303,541.19

71442 Mitigation Fees

• Beginning Cash Balance	1,492.36
• Miscellaneous Receipts	2,984.72
• Ending Cash Balance	4,477.08
• Prior Investment Balance	10,494.84
• Purchases & Pool Earnings	6.32
• Ending Investment Balance	10,501.16
• Total Cash & Investment Pool	14,978.24

71410 Go Bond

• Transfers In	170.00
• Warrants/Remittance	170.00
• Prior Debt Outstanding	1,016,022.98
• Debt Paid	
• Debt Outstanding	1,016,022.98

Bank of the Pacific Statement:

• Beginning Balance (10/01/2021)	16,351.02
• Deposits/Misc. Credits 29	36,941.14
• Withdrawals/Misc. Credits 6	47,869.96
• Ending Balance (10/31/2021)	5,422.20

Meeting Minutes:

Regular Commissioner Meeting Minutes for October 2021:

Motion: Commissioner Moe motioned to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

Claim Payment Request & Payroll:

Claim Vouchers and Payroll dated November 2021:

Motion: Commissioner Moe motioned to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Bjornstad and approved.

Resolution 2021-05 Cancel Warrants from the County

Motion: Commissioner Bjornstad motioned to approve the Cancel/Warrants. The motion was **seconded** by Commissioner Graham and approved.

Resolution 2021-06 Levy Percentage Increase Budget and Levy Certification:

Motion: Commissioner Moe motioned to approve the Levy Percentage Budget and Levy Certification. The motion was **seconded** by Commissioner Bjornstad and approved.

Annual Health Care Approval:

Motion: Commissioner Graham motioned to approve the Health Care for 2022. The motion was **seconded** by Commissioner Moe and approved.

Void/Cancel Warrant due to duplicate Payment:

Motion: Commissioner Graham motioned to approve the void/cancel due to duplicate payment being made. The motion was **seconded** by Commissioner Bjornstad and approved.

BVFF Retire/Rehire 2022 Form for Approval for Volunteer C. Patterson:

Commissioners reviewed and approved the Retire/Rehire for C. Patterson. Commissioner Graham and District Chief DeBruin signed form.

BVFF Report of Accident for Volunteer Injury:

Commissioners reviewed and approved the Report of Accident for Volunteer injury. Commissioner Graham signed form.

Old Business:

General Election:

Proposition 2021-15, Increase of Real Tax Levy:

- Discussion on the recent election results.
- Discussion continued on it not being the results they hoped for.

Commissioner Position 1:

- Congrats given to Commissioner Moe on his continuing on as Commissioner for the district.

BLS Proposal:

- Commissioner Graham spoke to the creation of a budget line-item supplement of BLS Operations for all Fire based EMS providers.
- Discussion continued on where the proposal is at right now.

Welcome Station Entrance Easement and Right of Way Agreement:

- District Chief DeBruin indicated this is not being pursued any longer.

Theft at the Welcome Station:

- Training officer Moe spoke to looking into beefing up doors at the Welcome station.
- Discussion continued.

L&I News:

- Training Officer Moe indicated District Chief DeBruin and himself have been busy working on Policy's etc. and L&I will be coming out next week.

Lexipol:

- District Chief DeBruin and Training Officer Moe noted they are starting work on procedures now.

New Business:

State Audit:

- Administrative Secretary Olson noted the audit has started for years 2018 - 2020.

WA LTC Fund Start date and Exceptions:

- Discussion on the LTC exceptions

2022 Budget:

- The 2022 Budget Draft was handed out to commissioners for review for next month's approval.

Training Officer Moe:

- Nothing to report

District Chief DeBruin:

- District Chief DeBruin spoke about a vehicle that may become available for the district to purchase.
- Discussion continued.

Station Reports:

- No Reports

Meeting adjourned at 5:15PM with commissioners in agreement.

The next regular meeting will be on December 14, 2021 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Leonard Bjornstad

Commissioner, Chris Moe

Administrative Secretary, Jo Olson