



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
May 10, 2022**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Assistant District Chief David Moe Battalion Chief Frank Cain Jr., and Administrative Secretary Jo Olson

**ABSENT:** Battalion Chief Jay Van Middendorp

**GUESTS:**

Meeting called to order at 4:00PM.

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes April 12, 2022
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of 53,663.03
- Payroll in the amount of 53,667.43
- Approval of Void/Cancel, Minuteman Press
- Approval of BVFF Report of Accident & Vouchers for Volunteer Injury claim
- Approval of BVFF Reimbursement for a physical

**April 2022 Treasurers Report:**

**Note:** Administrative Secretary Olson noted the Cash Transfer to make the loan payment will be done this month for June 1<sup>st</sup> payment.

714 Expense Fund

• Beginning Cash Balance	224,305.33
• Tax Receipts	273,465.36
• Misc. Receipts	57,509.38
• Warrants	125,104.10
• Ending Cash Balance	<b>430,175.91</b>
• Beginning Investment balance	180,664.79
• Purchases & pool Earnings	119.04

- Ending Investment Balance 180,783.83
- **Total Cash & Investment Pool 610,959.74**

71420 Reserve Fund

- Beginning Cash Balance 161,436.98
- Misc. Receipts 20,231.00
- Ending Cash Balance 181,667.98
- Beginning Investment balance 189,304.08
- Purchases & pool Earnings 149.93
- Ending Investment Balance 189,454.01
- **Total Cash & investment Pool 371,121.99**

71442 Mitigation Fees

- Beginning Cash Balance 0.00
- Misc. Receipts 1,492.36
- Ending Cash Balance 1,492.36
- Beginning Investment balance 2.03
- Purchases & pool Earnings 1.52
- Ending Investment Balance 3.55
- **Total Cash & investment Pool 1,495.91**

71410 Go Bond

- Debt Outstanding 966,954.85

**Bank of the Pacific Statement:**

- Beginning Balance (04/01/2022) 4,729.91
- Deposits/Misc. Credits 26 33,254.24
- Withdrawals/Misc. Credits 5 33,493.81
- Ending Balance (04/30/2022) 4,490.34

**Meeting Minutes:**

Regular Commissioners Meeting Minutes for April 2022:

**Motion:** Commissioner Moe **motioned** to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

**Claim Payment Request & Payroll:**

Claim Vouchers and Payroll dated May 2022.

**Motion:** Commissioner Graham **motioned** to accept the claim vouchers and payroll, The motion was **seconded** by Commissioner Bjornstad and approved.

### Approval of Void/Cancel for Minuteman Press:

**Motion:** Commissioner Moe **motioned** to accept the void/cancel for duplicate payment to Minuteman Press. The motion was **seconded** by Commissioner Bjornstad and approved.

### Approval of Report of Accident & BVFF Vouchers for Injury claim:

**Motion:** Commissioner Graham **motioned** to accept the Report of Accident and BVFF Claim voucher. The motion was **seconded** by Commissioner Moe and approved.

### Approval of BVFF Claim for Physical Reimbursement:

**Motion:** Commissioner Bjornstad **motioned** to accept the claim for reimbursement for a physical from the BVFF. The motion was **seconded** by Commissioner Graham and approved.

### **Old Business:**

#### Sumas Flood Damage:

- District Chief DeBruin spoke to a Zoom Meeting and site assessment, used for scope of work.
- District Chief DeBruin noted some items they had to do at the Sumas station such as purchasing equipment racks and a generator.

#### BLS Proposal:

- Commissioner Graham spoke to the line-item details of the BLS proposal and what funds our district could expect.
- Commissioner Graham also noted how the available funds will work going forward.

#### L&I News:

- District Chief DeBruin and Assistant Chief Moe spoke to final decision by L&I.

### **Assistant District Chief Moe:**

- Assistant District Chief Moe Spoke to the skid being ordered for the Army Truck.
- Assistant District Chief Moe shared information for adding an elaborate step-up platform.
- Battalion Chief Cain Jr., Commissioner Moe, and District Chief DeBruin shared their opinions on the pros and cons and discussed a simpler and less costly alternative.

**District Chief DeBruin:**

Surplus of Old C-91:

- District Chief DeBruin spoke to holding off on the surplus of old C-91 for now.
- Commissioners in agreement.

**Station Reports:**

- Battalion Chief Cain Jr. noted all is well at Station 92
- Battalion Chief Cain Jr. mentioned the district vehicle he drives had an issue but it has now been fixed.

**New Business:**

Whatcom County Parks & Recreation Department Agreement:

- Commissioners reviewed the agreement between Parks & Recreation Department and District 14 for fire protection services.

**Motion:** Commissioner Graham **motioned** to accept the agreement between the Parks & Recreation Department and District 14 for fire services. The motion was **seconded** by Commissioner Moe and approved.

- District Chief DeBruin will get it notarized with his signature and back to the Parks Department for their signature.

Meeting adjourned at 5:00 PM with commissioners in agreement.

The next regular meeting will be on June 14, 2022 at **4:00 PM** at the Kendall Station:

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson