



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
February 14, 2023**

PRESENT: Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., Battalion Chief Jay Van Middendorp, and District Administrator Jo Olson.

Absent:

GUESTS: Ryan Porterhawk, Alex Fuhrman

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes January 10, 2023
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$142,173.03 (correction Feb 2023 Special Meeting)
- Payroll in the amount of \$53,304.34

January 2023 Treasurers Report:

714 Expense Fund

• Starting Cash Balance	118,470.62
• Investment Proceeds	150,000.00
• Tax Receipts	1,766.11
• Misc. Receipts	43,434.64
• Transfers In	11,938.88
• Warrants	204,060.46
• Refunds Interest Paid	.08
• Ending Cash Balance	121,549.71
• Prior Investment Balance	182,262.60
• Purchase & Pool Earnings	253.77
• Investment Sales	150,000.00
• Ending Investment Balance	32,523.37
• Total Cash & Investment Pool	154,073.08

71420 Reserve Fund

• Starting Cash Balance	249,190.02
• Ending Investment	249,190.02
• Prior Investment Balance	191,011.03
• Purchases Pool Earnings	265.94
• Ending Investment Balance	191,276.98
• Total Cash & investment Pool	440,466.99

71442 Mitigation Fees

• Starting Cash Balance	11,938.88
• Investment Proceeds	3.57
• Total Receipts	3.57
• Transfer Out	11,938.88
• Total Disbursements	11,938.88
• Ending Cash Balance	3.57
• Prior Investment Balance	3.56
• Purchases Pool Earnings	.01
• Investment Sales	3.57
• Ending Investment Balance	

71410 Go Bond

• Debt Outstanding	866,421.01
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Bank of the Pacific Statement:

• Beginning Balance (01/01/2023)	987.89
• Deposits/Misc. Credits 26	23,803.24
• Withdrawals/Misc. Credits 5	23,114.90
• Ending Balance (01/31/2023)	1,676.23

Meeting Minutes:

January 2023 Regular Commissioners Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept Regular meeting minutes. The motion was **seconded** by Commissioner Bjornstad and approved.

Claim Payment Request & Payroll:

February 2023 Claim Vouchers and Payroll.

Motion: Commissioner Graham **motioned** to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Bjornstad and approved.

Approval of BVFF Voucher for Physical Reimbursements:

Motion: Commissioner Graham **motioned** to accept the voucher for reimbursement. The motion was **seconded** by Commissioner Bjornstad and approved.

Approval of BVFF 2022 Annual Volunteer Pensions

Motion: Commissioner Graham **motioned** to accept the annual volunteer pensions for 2022. The motion was **seconded** by Commissioner Bjornstad and approved.

Approval of 2023 Payroll Acknowledgement.

Motion: Commissioner Bjornstad **motioned** to accept **Resolution 2023-01** (replaces 2022-07) acknowledging the payroll rates for 2023 with shift updates for WCFD14. The motion was **seconded** by Commissioner Graham.

Old Business:

Sumas Flood Damage:

- Assistant Chief Moe & District Chief DeBruin indicated the repairs are almost done at Sumas Station and indicated no estimate yet for a new roof at the Sumas Station.
- District Chief DeBruin noted one FEMA check received and another is expected soon.

Property Sale in Sumas:

- District Chief DeBruin indicated the sale is in the works.

BLS Allocation:

- District Administrator Olson noted the check was received and deposited.

Assistant District Chief Moe:

Training:

- Assistant District Chief Moe spoke to the Wildland Class and the EMT class.

District Chief DeBruin:

- District Chief DeBruin noted he had nothing else to add.

Station Reports:

Kendall Station:

- Battalion Chief Frank Cain Jr. indicated all is going great at the station but noted the gutter needs fixing.

Sumas Station:

- Battalion Chief Jay Van Middendorp indicated all is going great at the station.

New Business:

New Commissioner: Approval to Accept Certificate of Appointment:

- Letters of qualifications from the candidates were reviewed.

Motion: Commissioner Graham **motioned** approval to accept offer of Russell Vreugdenhil as commissioner, position 2 for Fire District 14.

The motion was **seconded** by Commissioner Moe and approved. Commissioner Bjornstad in agreement.

Good of the Order:

- Cake and coffee were served and Commissioner Bjornstad was thanked for his service.

Meeting adjourned at 4:55 PM with commissioners in agreement.

The next regular meeting will be on March 14, 2023 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhill

District Administrator, Jo Olson