



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
April 11, 2023**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and Battalion Chief Jay Van Middendorp and District Administrator Jo Olson.

Absent:

GUESTS:

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes March 14, 2023
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$154,848.76 & ACH \$2,057.69
- Payroll in the amount of \$48,633.59

March 2023 Treasurers Report:

714 Expense Fund

• Starting Cash Balance	445,626.51
• Tax Receipts	54,291.99
• Misc. Receipts	93,623.93
• Warrants/Remittances	178,935.16
• Refunds Interest Paid	4.45
• Total Disbursements	178,939.61
• Ending Cash Balance	414,602.82
• Prior Investment Balance	32,640.04
• Purchase & Pool Earnings	45.76
• Ending Investment Balance	32,685.80
• Total Cash & Investment Pool	478,288.62

71420 Reserve Fund

• Starting Cash Balance	268,820.66
• Misc. Receipts	19,630.64
• Ending Cash Balance	288,451.30
• Prior Investment Balance	191,537.21
• Purchases Pool Earnings	268.49
• Ending Investment Balance	191,805.70
• Total Cash & investment Pool	480,257.00

71442 Mitigation Fees

• Starting Cash Balance	3.57
• Misc. Receipts	2,238.54
• Ending Investment Balance	2,242.11

71410 Go Bond

• Debt Outstanding	866,421.01
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Bank of the Pacific Statement:

• Beginning Balance (03/01/2023)	4,699.14
• Deposits/Misc. Credits 23	21,288.60
• Withdrawals/Misc. Credits 7	23,521.95
• Ending Balance (03/31/2023)	2,465.79
• Service Charge	5.00

Meeting Minutes:

March 2023 Regular Commissioners Meeting Minutes:

Motion: Commissioner Moe **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Claim Payment Request & Payroll:

April 2023 Claim Vouchers and Payroll.

Motion: Commissioner Vreugdenhil **motioned** to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Moe and approved.

BVFF Report of Accident and Vouchers:

Motion: Commissioner Graham **motioned** to accept the Accident and Vouchers for volunteer injury. The motion was **seconded** by Commissioner Vreugdenhil and approved.

BVFF Report of Accident and Voucher:

Motion: Commissioner Graham **motioned** to accept the Accident and Voucher for volunteer injury. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Old Business:

Sumas Flood Damage:

- District Chief DeBruin indicated the repairs are pretty much done at the Sumas station but we are in need of a roof at the Sumas Station.

Property Sale in Sumas:

- District Chief DeBruin indicated no change on the status.

Increase of Real Property on the Ballot:

- Discussion on increasing the tax levy numbers were discussed.
- General Election was also discussed.

ACH for WEX Bank (Exxon Fuel)

- District Administrator Olson noted this will be the first ACH for fuel payment.

Assistant District Chief Moe:

Training:

- Assistant District Chief Moe spoke to the training being done in the district.

District Chief DeBruin:

- District Chief DeBruin he did not have anything else to add.

Station Reports:

Kendall Station:

- Battalion Chief Frank Cain Jr., noted training is going great.

Sumas Station:

- Battalion Chief Jay Van Middendorp, noted all is looking great at the Sumas station.

New Business:

Fire Truck Accident:

- Fire Truck Accident was discussed
- Assistant District Chief Moe spoke to proposed changes to EVIP Driving Training/Polices that will be implemented.
- Noted for review next month will be insurance figures for fixing the fire truck and next steps.

New Fire Truck:

- District Chief DeBruin spoke to the current invoice and getting a loan for the fire truck.
- A proposal from Banner Bank was reviewed

Banner Bank Proposal:

Motion: Commissioner Moe **motioned** to accept the proposal from Banner Bank. The motion was **seconded** by Commissioner Graham and approved.

WA Cares (LTC)

- District Administrator Olson noted that she spoke with ADP Payroll Systems and they indicated that everything is setup for the July 2023 startup date.

Coleman Fuel:

- District Chief DeBruin looking into a Coleman fuel card as well as revisiting a tank on site.

Good of the Order:

- District Chief DeBruin noted that the district is doing a great job making sure all calls are being covered.

Meeting adjourned at 5:05 PM with commissioners in agreement.

The next regular meeting will be on May 9, 2023 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhill

District Administrator, Jo Olson