



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14
REGULAR COMMISSIONERS' MEETING
September 12, 2023**

PRESENT: Commissioner RobRoy Graham, Commissioner Chris Moe, Commissioner Russell Vreugdenhil, District Chief Jerry DeBruin, Assistant District Chief David Moe, Battalion Chief Frank Cain Jr., and District Administrator Jo Olson.

Absent: Battalion Chief Jay Van Middendorp.

Guests:

Meeting called to order at 4:00PM.

Items approved and signed by the Commissioners:

- Approval of Regular Meeting Minutes August 8, 2023
- Approval of Current Claim Payment Request & Payroll
- 714 Warrants in the amount of \$72,386.34 & ACH \$2025.23
- Payroll in the amount of \$47,857.09
- BVFF Vouchers for volunteer injury and Physical Reimbursements and Volunteer Retirement

August 2023 Treasurers Report:

714 Expense Fund

• Starting Cash Balance	572,028.86
• Tax Receipts	3,621.89
• Misc. Receipts	36,456.29
• Transfers In	1.93
• Warrants/Remittances	120,634.53
• Refunds Interest Paid	.64
• Ending Cash Balance	491,473.80
• Prior Investment Balance	32,947.35
• Purchase & Pool Earnings	64.24
• Ending Investment Balance	33,011.59
• Total Cash & Investment Pool	524,485.39

71420 Reserve Fund

• Starting Cash Balance	301,446.16
• Misc. Receipts	19,630.64
• Transfer In	106,136.00
• Ending Cash Balance	321,076.80
• Prior Investment Balance	193,311.44
• Purchases Pool Earnings	106,512.93
• Ending Investment Balance	299,824.37
• Total Cash & investment Pool	620,901.17

71442 Mitigation Fees

• Starting Cash Balance	2,242.46
• Misc. Receipts	
• Ending Investment Balance	2,242.46

71410 Go Bond

• Prior Debt Outstanding	814,929.33
• Debt Paid	
• Debt Outstanding	814,929.33

71430 Capital Project

• Beginning Cash Balance	106,136.00
• Transfers Out	106,136.00
• Ending Cash Balance	

Bank of the Pacific Statement:

• Beginning Balance (08/01/2023)	4,362.10
• Deposits/Misc. Credits 22	20,225.30
• Withdrawals/Misc. Credits 5	19,715.27
• Ending Balance (08/31/2023)	4,872.13
• Service Charge	

Meeting Minutes:

August 2023 Regular Commissioners Meeting Minutes:

Motion: Commissioner Graham **motioned** to accept the Regular meeting minutes. The motion was **seconded** by Commissioner Moe and approved.

Claim Payment Request & Payroll:

September 2023 Claim Vouchers and Payroll.

Motion: Commissioner Vreugdenhil **motioned** to accept the claim vouchers and payroll. The motion was **seconded** by Commissioner Moe and approved.

BVFF Vouchers-Physical Reimbursements, Injury Claim, & Volunteer Retirement

Motion: Commissioner Graham **motioned** to accept the Vouchers for Physical Reimbursements, Volunteer Injury and R DeBruin's Volunteer Retirement. The motion was **seconded** by Commissioner Vreugdenhil and approved.

County's Ordering the Cancellation of Warrants More Than A Year Old

Motion: Commissioner Moe **motioned** to accept the cancellation of warrants over a year old. The motion was **seconded** by Commissioner Vreugdenhil and approved.

Old Business:

Sumas New Roof:

- Commissioner Graham asked District Chief DeBruin for an update.
- District Chief DeBruin indicated no update at this time.

Property Sale in Sumas:

- District Chief DeBruin noted nothing new on property sale.

General Election:

- District Chief DeBruin and Assistant Chief Moe spoke to Open House events and social media.
- Discussion continued.

District Chief DeBruin:

- District Chief DeBruin spoke to the new Fire Truck and the details of delivery, and the next draw for the loan with Banner Bank.

Assistant District Chief Moe:

DNR Grant:

- Assistant Chief Moe noted the Starlink units are here now.

Training:

- Assistant Chief Moe noted the EMT Class has begun.

Station Reports:

Station 91:

- No report.

Station 92:

- Battalion Chief Frank Cain Jr. indicated all is well with station 92 and spoke to some hard calls they have had lately.

Station 93:

- Chief DeBruin and Assistant Chief Moe spoke to some trees and overhanging branches they will be having trimmed or cut down due to a potential threat to Station 93.

New Business:

Employee Health Care 2024:

- District Administrator Olson noted the increase for employee health care for 2024.

Good of the Order:

Meeting adjourned at 4:47 PM with commissioners in agreement.

The next regular meeting will be on October 10, 2023 at **4:00 PM** at the Kendall Station:

Commissioner-Chair, RobRoy Graham

Commissioner, Chris Moe

Commissioner, Russell Vreugdenhil

District Administrator, Jo Olson