



**WHATCOM COUNTY FIRE PROTECTION DISTRICT NO.14  
REGULAR COMMISSIONERS' MEETING  
September 8, 2020**

**PRESENT:** Commissioner RobRoy Graham, Commissioner Leonard Bjornstad, Commissioner Chris Moe, District Chief Jerry DeBruin, Training Officer David Moe, and Administrative Secretary, Jo Olson

**ABSENT:** Battalion Chief Jay Van Middendorp, & Battalion Chief Frank Cain Jr. and Battalion Chief Denise Christensen

**GUESTS:**

"In light of the COVID-19 health crisis" In person Board of Commissioner meetings continue to be prohibited through October 1, 2020

Meeting called to order at 5:02PM - an online Meeting Using Zoom and streamed to Facebook for public to attend

**Items approved and signed by the Commissioners:**

- Approval of Regular Meeting Minutes for August 11, 2020
- Approval of Claim Payment Request & Payroll
  - 714 Warrants in the amount of \$26,511.85
  - Payroll in the amount of \$39,707.08
- Approval of Report of Accident
- Approval of Survivor Benefits
- Approval of Reimbursement for Volunteer Reimbursement of Physicals
- Approval of Reimbursement for accidental payroll check being destroyed
- Approval of extension of Peoples Bank Loan Draws until November 6, 2020 and authorizing District Chief DeBruin to sign Peoples Bank letter on their behalf
- Approval of FEMA Grant purchasing, giving approval for District Chief DeBruin and Training Officer Moe to make purchases for new airpacks, a new air station, fit tester and additional face masks etc.

### **Meeting Minutes:**

- Regular commissioner meeting minutes for August 11, 2020.
- Commissioner Graham noted the minutes were emailed to the commissioners for review
- **A motion** was made by commissioner Bjornstad to accept meeting minutes for August 11, 2020
- Commissioner Graham **seconded the motion**
- Meeting minutes were accepted by commissioners and will be electronically signed

### **Claim Payment Request & Payroll:**

- Approval of claim vouchers and payroll dated September 8, 2020
- Commissioner Graham made **a motion** to accept the claim vouchers and payroll
- Commissioner Bjornstad **seconded the motion**

### **Report of Accident Form for Volunteer Firefighter Accident:**

- Noted accident took place during training
- Commissioner Graham made **a motion** to accept and sign form
- Commissioner Bjornstad **seconded the motion**

### **Survivor Benefits Form:**

- Commissioner Graham made **a motion** to accept and sign form
- Commissioner Bjornstad **seconded the motion**

### **Reimbursement for Volunteer Reimbursement of Physicals:**

- Commissioner Graham made **a motion** to accept and sign form
- Commissioner Bjornstad **seconded the motion**

### **Reimbursement for accidental payroll check being destroyed:**

- Check being reimbursed on a Claim Voucher
- Commissioner Graham made **a motion** to accept and sign the form
- Commissioner Bjornstad **seconded the motion**

### **Loan Extension of Peoples Bank Loan Draws:**

- Discussed was the loan extension through November 6, 2020 and letter authorizing District Chief DeBruin to sign the Peoples bank letter, dated July 30<sup>th</sup> 2020 on their behalf
- Commissioner Bjornstad **made a motion** to extend the loan out to Nov 6 and authorize Jerry DeBruin to sign Peoples Bank letter on our behalf.
- **Motion was seconded** by commissioner Graham with commissioner Moe in agreement

## Old Business:

### City of Sumas Extension Agreement:

- District Chief DeBruin indicated he will meet tomorrow with Mayor Christensen from the City of Sumas to discuss this further
- District Chief DeBruin indicated we should have an agreement for next meeting

### Surplus of old vehicle U-91:

- Training officer Moe indicated the Ford Expedition vehicle (old U-91) was sold
- Training Officer Moe indicated the winning bid was for \$1800.00

## Training Officer Moe:

### FEMA Grant:

- Training Officer Moe noted more about bids for the FEMA grant the district received to use for new airpacks, a new air station, fit tester and additional face masks
- Discussion continued
- **A Motion** was made by commissioner Moe to allow District Chief DeBruin and Training Officer Moe to make purchases for new airpacks, a new air station, fit tester and additional face masks, etc.
- **Motion was seconded** by commissioner Graham with Commissioner Bjornstad in agreement

### Fire Academy:

- Training Officer Moe spoke about the five volunteers signed up for the fire academy
- Discussion continued

## District Chief DeBruin:

### Kendall Project:

- District Chief DeBruin spoke about the Kendall project and the certificate of occupancy and the minor few things needed before we can move to the new buildings
- Discussion continued

### Call Volume:

- District Chief DeBruin spoke to call volumes and shiftwork
- Latest fire calls were discussed

Meeting adjourned at 5:25PM

The next regular meeting will be on October 13, 2020 at 5:00 PM, most likely another Zoom Meeting

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Commissioner-Chair, RobRoy Graham

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Commissioner, Leonard Bjornstad

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Commissioner, Chris Moe

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Administrative Secretary, Jo Olson