# **Job Title: Collision Blueprinter**

Job Summary:

We are seeking an experienced and detail-oriented Collision Blueprinter to join our team. The Collision Blueprinter will be responsible for creating detailed diagrams and blueprints of damaged vehicles to assist with the repair process. The successful candidate must have a thorough understanding of collision repair processes and the ability to work collaboratively with repair technicians, insurance adjusters, and customers to ensure that all repairs are performed to the highest standards.

Responsibilities:

* Inspect damaged vehicles and create an accurate estimate of all areas requiring repair
* Review and analyze repair orders to ensure that all work performed is documented accurately
* Collaborate with repair technicians to ensure that all repairs are completed to the highest standards and in compliance with insurance guidelines
* Communicate with insurance adjusters and customers to ensure that all repairs are approved in a timely manner
* Keep customers informed throughout the repair process, answering any questions they may have and addressing any concerns
* Conduct quality checks to ensure that all repairs meet the highest standards, including proper fit and finish, paint color match, and that all mechanical components are working as designed
* Maintain a clean and organized work area and properly dispose of hazardous materials
* Follow established safety procedures and guidelines to ensure a safe work environment

Qualifications:

* High school diploma or equivalent
* Minimum of 3-5 years of experience as a collision estimator
* Thorough understanding of collision repair processes and the ability to read and interpret technical manuals and schematics including Alldata
* Excellent communication and interpersonal skills, with the ability to work collaboratively with repair technicians, insurance adjusters, and customers
* Good organizational skills and attention to detail, with the ability to handle multiple tasks simultaneously
* Valid driver's license

Certifications:

* ASE (National Institute for Automotive Service Excellence) certification in collision repair is a plus
* I-CAR (Inter-Industry Conference on Auto Collision Repair) certification in Blueprinting is highly preferred

If you are an experienced Collision Blueprinter who takes pride in delivering accurate and high-quality diagrams and blueprints, we encourage you to apply for this exciting opportunity. We offer a competitive salary, benefits package, and opportunities for career advancement.