

San Antonio Basin Water District

Board of Directors Regular Meeting
February 15, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-02, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call **+1-408-638-0968** or **+1-669-900-6833** and enter ID: **589 687 8298**

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press ***9** to raise your hand, ***6** to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:02 p.m. by Vice-President Sharer.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Randy Sharer

Craig Reade

Victor Schaff

Directors absent: Kevin Merrill and Ken Hunter

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., Barbara Landon - GSA Advisory Committee and Len Bileti - LACSD.

3) Review and Adopt Resolution 22-02; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Sharer to Adopt Resolution 22-02; Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Reade

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Merrill and Hunter

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. January 2022 Board Meeting Minutes – **Board Approval Needed**

Motion was made by Director Reade to approve the January 2022 Minutes as presented.

Motion seconded by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Merrill and Hunter

6) **Financial Report**

a. **Review and Approve January Financial Statements**

As of January 31, 2021, 58% of the year has elapsed. The SABWD has collected \$691,667 or 86% of the Assessments.

The expenses through January have been \$306,095 or 37% of the budget. This includes \$260,000 transferred to the GSA or 77% of the GSA portion of the Budget. Net Income YTD has been \$399,318. Checking balance is \$889,973 which includes \$471,408 designated toward Reserves.

Motion was made by Director Schaff to approve the January Financial Statements as presented. **Motion seconded** by Director Reade

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Merrill and Hunter

b. **Assessments Status Report**

As of February 9th, the District has received \$730,107 of the 2021-22 Assessments. The remaining balance is \$67,730.

Reminder letters were sent out on Jan 7th about approaching delinquent date. Wallace Group and the District received several calls from landowners sent the letter. Several of those payment have now been made.

Any remaining assessments unpaid by July 2022 will incur the 5% penalty and be added to the Santa Barbara County Property Tax Bill for Dec 2022.

Work has begun on the 2022-23 assessment roll. There have been several ownership changes. The Santa Barbara County Assessor has been very helpful in assisting us with getting the information on the changes. Now that we have a fund # with the SBC Auditor we can request a current updated roll.

Wallace Group mailed out the cover letter, Change Order Form and Policy requesting any change orders be returned by March 29th. Letter/change order is available on the website along with the change request policy approved in 2020.

c. Review January GSA Financial Statements

As of January 31, 2021, 58% of the year has elapsed. The SABGSA accounts total \$-7,578. The expenses YTD have been \$341,048 or 78% of the budget. They have received \$260,000 from the SABWD YTD or 78% of the Budget.

Four grant funding invoices were submitted to DWR for a total of \$135,775 due. On Feb 11th a check from DWR was received for invoices 12A and 12B for a total of \$88,498. Balance invoiced remaining for Grant A and B are \$10,322/\$36,955 for a total of \$47,277.

As of Feb 11th, Grant A has a remaining balance of \$41,600. Grant B's remaining balance is \$82,180. Total remaining of grant funds is \$123,780. It is expected the GSA will receive the balance of funds before the end of the FY.

d. Consider Approval of GSA Fund Request

GSA canceled the request due to recently receiving the grant funds.

7) Discussion and Possible Action on Contract Agreement for District Manager

Brief discussion that the Agreement had not been finalized by legal counsel and will be on the March agenda.

8) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items.

i. Independent Special District Official Mailed Election Ballot for 2022 LAFCO appointment

Brief discussion about the two candidates on the ballot. More information will be gathered and discussed at next meeting.

ii. LAFCO Municipal Service Review (MSR) Questionnaire regarding Water, Wastewater, Recycled Water, and Storm Water Drainage Services

Brief discussion about the questionnaire. Staff will fill out and board will review/discussed at next meeting before the submittal due date of March 31st.

b. Director Training Report

Reminder that Form 700's are due by April 1st. Emails were sent out by the SB County recently with a link to your previous information.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update and some discussion took place regarding:

i. New Executive Director, Stephanie Bertoux

Update on transition of new ED.

ii. Vandenberg Dunes Golf Course Development

Update on the presentation by Owen Larkin, of the Larkin Group, on the proposed development of the Vandenberg Dunes Golf Course. The proposed development plans include a scenario where 500 AFY of water per year may be diverted to the Barka Slough via a pipeline approximately 1.5 miles in length. It is anticipated that the pipeline will cost \$1 million per mile to construct. The next steps for the Larkin Group are to finalize the MOU with VSFB and to complete the EIS. No action was taken on this item by the GSA Board. The GSA Board is discussing this at their February meeting.

iii. Agreement between San Antonio Basin GSA and Los Alamos Community Services District (CSD)

Brief update provided by Director Sharer and Len Bileti about the history behind formalizing an agreement between the GSA and LACSD. The draft MOU addresses the agreement between the San Antonio Basin GSA and the Los Alamos Community Services District (CSD) regarding the financing mechanisms to be used to fund future groundwater management activities in the San Antonio Creek groundwater basin and clarify the impact of those financing mechanisms on Los Alamos CSD customers. There were items in the MOU that required additional review by SABGSA's legal counsel. This item was tabled until a future GSA Board meeting. The District also requested the District be removed from the MOU as this agreement is strictly between the GSA and the CSD. The District and CSD have their own separate agreement regarding the two wastewater parcels. The LACSD is excluded from the District boundaries.

iv. Well Registration and Metering Program

The GSA Board of Directors briefly discussed the well registration and metering program at their last meeting and would like the development of the program to be a top priority. The GSA Board of Directors requested that the Advisory Committee make recommendations regarding the next steps.

At the Feb 1st GSA Advisory Committee meeting Leta Spencer and Matthew Scrudato were appointed to the newly formed ad-hac committee recommended to the GSA. The GSA February agenda is proposing that an ad-hac committee be appointed for preliminary exploration. District Manager will be attending the ad-hac committee meetings to assist with anything the District can help with or provide.

9) New Business— requests for items to be placed on next agenda.

Request was made to add the two LAFCO items to next month's agenda:

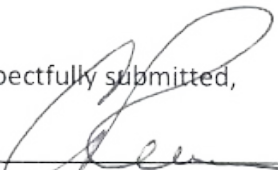
10) Next Meeting Date – March 15, 2022

The next meeting date will be March 15, 2022.

11) Adjournment

Meeting was adjourned by Director Sharer at 2:05 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

3-15-2022

Date