

# San Antonio Basin Water District

## Meeting Minutes

### Board of Directors Regular Meeting

June 15, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

**Online** – raise your hand, or use the Chat option

**Phone** – press \*9 to raise your hand, \*6 to mute or unmute to submit comments.

## Meeting and Agenda

**1) Call to Order**

The meeting was called to order at 1:03 p.m. by President Merrill.

**2) Roll Call**

The following directors were present, constituting a quorum for the transaction of business.

**Directors Present:**

Kevin Merrill  
Randy Sharer  
Victor Schaff  
Craig Reade  
Ken Hunter

Directors absent: None

**Others in attendance:** Alan Doud – YoungWooldridge, Kari Wagner – Wallace Group, Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines, Austin Ewell, for Sukhy Sran - Diamond West Farming, Matt Frank – Sutter Home Wines, Penny Monighetti and others unidentified.

**3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of

the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

Public comments were received from Austin Ewell regarding the 2020-21 assessment charge and Leta Spencer regarding Stakeholder communication and participation at the GSA meetings during the GSP process.

**4) Minutes**

**a. May 2021 Board Meeting Minutes – Board Approval Needed**

**Motion** was made by Director Sharer to approve the May minutes as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

**AYES:** Director Hunter, Merrill, Reade, Schaff and Sharer.

**NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**5) Financial Report**

**a. Review and Approve May Financial Statement**

Donna Glass reported on the Financials for May.

The May statement was included in the packet. As of May 31, 2021 93% of the year has elapsed. The SABWD has collected \$637,080 or 97% of the Assessments and received \$261,524.42 in carry over funds from the FSAWB. The expenses YTD for July-May have been \$420,709 or 48% of the budget. This includes \$315,000 transferred to the GSA or 69% of the GSA Budget. Net Income YTD has been \$477,895.

**Motion** was made by Director Reade to approve the Financials as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer, Schaff, Reade and Hunter

**NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**b. Review May GSA Financial Statement**

Donna Glass reported on the GSA Financials for May.

For review only, as of May 31, 2021 92% of the year has elapsed. The SABGSA accounts total \$22,999. The expenses YTD have been \$415,831. They have received \$315,000 from the SABWD YTD or 83% of their Budget.

They have (2) pending grant payments due totaling \$58,854. Grant A balance, including retention, remaining is \$134,658. Grant B balance, including retention, remaining is \$139,066.

The grant payment totaling \$58,854 was received on June 11, 2021.

**c. Consider Approval of GSA Fund Request**

No request for funds was made because they received the grant payment.

This will leave \$143,900 budgeted funds to go toward District Reserves for 2021-22 and offset the increased GSA budget of \$123,239 for 2021-22.

**6) 2021-22 Budget and Assessment**

Donna Glass reported that the 2021-22 Budget and Assessment Fee final review and approval will be done at the July board meeting. The tentative numbers for irrigated acres are 12,884. This was a reduction of 334 irrigated acres from the previous year.

**a. Discussion and Possible Action on Changes to the 2021-22 Assessment Roll**

Kari Wagner and Donna Glass provided an update on the other change order letters sent to 3 landowners, a potential of 83.86 additional irrigated acres for approved cultivated county permits. The landowners had until June 4<sup>th</sup> to respond. Only Assessment # 50 responded and provided documentation that the current assessed irrigated acres are correct. The irrigated acres for Assessment #20 and #115 will be increased for a total additional irrigated acres of 27.29.

**b. Discussion and Possible Action Regarding Delinquent Assessments**

Donna Glass and Alan Doud discussed the process to add the Delinquent Assessments to the Santa Barbara County Tax Rolls and addressed questions.

**i. Contract with Santa Barbara County to Collect the Delinquent Assessments on the Santa Barbara County Tax Rolls**

**Motion** was made by Director Sharer to approve the Contract with Santa Barbara County to Collect the Delinquent Assessments on the Santa Barbara County Tax Rolls. **Motion seconded** by Director Merrill.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer, Schaff, Reade and Hunter

**NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**ii. Resolution Authorizing Santa Barbara County to Collect 2020-21 Delinquent Assessments on the Santa Barbara County Tax Roll**

**Motion** was made by Director Merrill to approve a Resolution Authorizing Santa Barbara County to Collect 2020-21 Delinquent Assessments on the Santa Barbara County Tax Roll. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer, Schaff, Reade and Hunter

**NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**c. Review and Approve Contract Amendment with Wallace Group to Prepare Tax Roll**

**Motion** was made by Director Merrill to approve the Contract Amendment with Wallace Group to Prepare Tax Roll. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer, Schaff, Reade and Hunter

**NOES:** None; **ABSTAIN:** None; **ABSENT:** None

**7) Informational Items**

**a. Management/Administration Report**

Updates were provided during agenda items.

**b. Director Training Report**

Everyone is current.

**c. Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer and Director Merrill provided a brief update on the SABGSA progress on the GSP.

**8) New Business— requests for items to be placed on next agenda.**

No new business was requested.

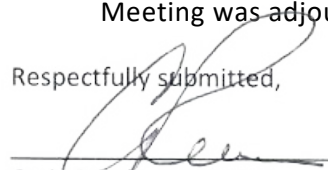
**9) Next Meeting Date – July 20, 2021**

The next meeting date will be July 20, 2021.

**10) Adjournment**

Meeting was adjourned by Director Merrill at 1:45 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Craig Reade, Secretary

Accepted:

  
\_\_\_\_\_  
Kevin Merrill, President

7-20-2021

\_\_\_\_\_  
Date