

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting
August 17, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Craig Reade
Ken Hunter

Directors absent: Victor Schaff

Others in attendance: Donna Glass - District Manager, Leta Spencer and Carole Farnoff -Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines, Doug Circle - Portico Hills Vineyard, Matt Frank – Sutter Home Winery and Kevin Singer - Carrari Trust.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) **Minutes**

a. **July 2021 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Hunter to approve the July minutes as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

5) **Financial Report**

a. **Approve Designation to Reserves**

Motion was made by Director Merrill to approve designating the net income of \$471,408.40 to reserves retroactive as of June 30, 2021. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

b. **Review and Approve June Financial Statement**

Donna Glass reported on the June Financials.

The Original and Adjusted June statement was included in the board packet. As of June 30, 2021, 100% of the year had elapsed. The SABWD collected \$637,130 or 97% of the Assessments and received \$261,524 in carry over funds from the FSAWB. The expenses YTD for July-June was \$427,246 or 48% of the budget. This included \$315,000 transferred to the GSA or 69% of the GSA Budget. Net Income YTD was \$471,408. The Adjusted statement reflects \$471,408 designated to reserves and net income as \$0.00

Motion was made by Director Hunter to approve the Adjusted June Financials as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

c. **Review and Approve July Financial Statement**

Donna Glass reported on the July Financials.

The July statement was included in the board packet. As of July 31, 2021, 8% of the year has elapsed. The SABWD collected \$0.00 or 0.0% of the Assessments and \$0.00 carry over funds from the FSAWB. The FSAWB accounts have been closed and all funds have been transferred to the District. The expenses for July were \$60,788 or 7.4% of the budget. This included \$50,000 transferred to the GSA or 15% of the GSA Budget. Net Income YTD has been \$-60,788. The Districts Reserve/Equity/Checking balance is \$410,620

Motion was made by Director Reade to approve the July Financials as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

d. Review July GSA Financial Statement

Donna Glass reported on the July GSA Financials included in the board packet.

For review only, as of July 31, 2021, 8% of the year has elapsed. The SABGSA accounts total \$9,357. The expenses YTD have been \$50,724. They have received \$50,000 from the SABWD YTD or 15% of the Budget.

They have received no grant payments. Grant A balance, including retention, remaining is \$134,658. Grant B balance, including retention, remaining is \$160,855. Grant B has invoiced \$27,581 to DWR.

e. Consider Approval of GSA Fund Request

The GSA requested \$75,000.

Motion was made by Director Hunter to approve the SABGSA request for the accountant to transfer \$75,000 from the SABWD to the SABGSA within 10 days and in the future for the GSA to provide information about what the money is needed for. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

6) Informational Items

a. Management/Administration Report

Donna Glass provided several updates during the agenda items that included:

Insurance renewed on July 1, 2021 for \$2,577.00. This amount was \$289.00 more than last year. Includes Work Comp, General Liability (D & O) and Crime.

2020-21 Delinquencies, including 5% late fee, were submitted to SB County for their 2021-22 Tax Roll on July 24, 2021. Amount submitted was \$23,068 for 16 parcels/14 owners. These will be listed on the Monthly Financials as Misc. Payments.

2021-22 Assessments Book was filed with the District Treasurer -Tax Collector - Assessor on August 9, 2021. Total assessments were \$801,423.

Assessment Invoices were mailed on August 13, 2021. Account Receivables are \$801,173. This is \$250.00 less than recorded in the Assessment Book due to 5 parcels @\$50 that are exempt (unknown/USA) that were not omitted before the roll was finalized.

Assessment Notice was published in the Santa Maria Times on August 14, 2021.

The GSA has two positions open for row crop Alternate Board Members and two Advisory Committee members are needed.

b. Director Training Report

Everyone is current with all their training courses.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer and Director Merrill provided a brief update on the SABGSA progress on the GSP. Board members and landowners were encouraged to attend the GSA meetings and Stakeholder workshops.

7) New Business— requests for items to be placed on next agenda.

No new business was requested.

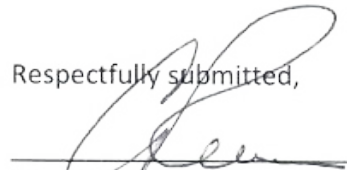
8) Next Meeting Date – September 21, 2021

The next meeting date will be September 21, 2021.

9) Adjournment

Meeting was adjourned by Director Merrill at 1:59 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

9-21-2021

Date