

San Antonio Basin Water District

Board of Directors Regular Meeting

November 15, 2022, at 1:00 P.M.

Subject to the Board's approval of Resolution 22-13, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 22-13; Authorizing Renewal of Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
 - a. October 2022 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
 - a. Review and Approve October Financial Statements
 - b. Assessments Status Report
 - c. Review October GSA Financial Statements
 - d. Consider GSA Request for Funds
- 7) **Informational Items**
 - a. Management/Administration Report
 - i. LAFCO Municipal Service Review (MSR) Admin Draft
 - ii. SABGSA Grant Application Support Letter
 - b. Update on Election Process for 2 Director Positions
 - c. Director Training Report
 - d. Update on San Antonio Basin Groundwater Sustainability Agency

i. Well Registration Program

- 8) **New Business**— requests for items to be placed on next agenda.
- 9) **Next Meeting Date – December 20, 2022, and/or January 17, 2023**
- 10) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 22-13

**RESOLUTION RENEWING USE OF REMOTE TELECONFERENCE
MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on January 18, 2022, in Resolution 22-01, the District invoked AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e); and

WHEREAS, pursuant to Government Code section 54953(e)(3), the District is required to reconsider the state of emergency every 30 days.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) The Board has reconsidered the circumstances of the state of emergency.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on November 15, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Board of Directors Regular Meeting

October 18, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-12, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) **Call to Order**

The meeting was called to order at 1:00 p.m. by President Merrill.

2) **Roll Call**

Kevin Merrill
Randy Sharer
Victor Schaff

Directors absent: Craig Reade and Ken Hunter

Others in attendance: Donna Glass - District Manager

3) **Review and Adopt Resolution 22-12; Authorizing Renewal of Remote Teleconference Meetings Under AB361**

Motion was made by Director Sharer to Adopt Resolution 22-12 Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. **September 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Schaff to approve the September 2022 Minutes as presented. **Motion seconded** by Director Merrill.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

6) **Financial Report**

a. **Review and Approve September Financial Statements**

The September statements were included in the packet. As of September 30th, 25% of the year had elapsed. The SABWD collected \$509,008 or 63% of the 2022-23 Assessments. The expenses through September were \$41,714 or 5% of the budget. This includes a GSA transfer of \$27,000. Checking balance is \$1,354,600. \$887,661 is designated toward Reserves.

Motion was made by Director Sharer to approve the September Financial Statements as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. **Assessments Status Report**

The SABWD has collected \$509,008 or 63% of the 2022-23 Assessments through September. Through Oct 12th \$554,256 was received. \$246,035 is the remaining balance to be collected.

c. **Review September GSA Financial Statements**

The September Statement was included in the board packet for review only. As of September 30th, 25% of the year has elapsed. The GSA bank accounts total \$34,500. The expenses YTD have been \$60,999 or 10% of the budget. They have received \$27,000 from the SABWD YTD or 3.5% of the Budget.

As of September 30th, the remaining balance for Grant A and B is \$51,925. These invoices have just been submitted to DWR. Payment is not expected until next year.

d. **Consider GSA Request for Funds**

The GSA requested \$75,00 to cover their September invoices totaling \$23,103.34.

Invoices include:

1. GSI Quarterly Monitoring/Reporting - \$7,543.01
2. GSI On-Call Contract - \$2,970.00
3. LACSD for Facility Rental - \$200.00
4. Stephanie Bertoux for Admin - \$4,000
5. Stephanie Reimbursement for Public Hearing Notice for 10/18 - \$247.32
6. Brownstein Hyatt Farber Schreck - \$7,543.01

7. Carrie Troup - \$600

Motion was made by Director Merrill to approve the SABGSA request for the accountant to transfer \$75,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director, Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

7) Other Business

a. Discuss and Consider Streamline Website Proposal

Donna Glass provided information about the meeting and demo presentation with Streamline. After some discussion and services/price comparison the board decided to remain with their current website.

8) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items.

i. LAFCO Municipal Service Review (MSR) Admin Draft

The District received the admin Draft MSR for review and comment from LAFCO. Staff will work on this and submit to LAFCO by the Nov 1st deadline.

b. Update on Election Process for 2 Director Positions

A request for more information was received. The District is tentatively scheduled for the Nov 1st Board of Supervisors Agenda to appoint Director Hunter and Schaff.

c. Director Training Report

Two board members were provided an invite to the online Harassment course from Target Solution.

d. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and address questions regarding several items on the GSA's agenda pertaining to DWR Grants and a proposal for GSI Water Solution to assist with preparation of the grant application.

i. Well Registration and Metering Program

Director Sharer provided a brief update on the public hearing on the GSA agenda to receive public comments on a proposed Ordinance (SABGSA Ordinance No. 22-001) establishing SABGSA Rules and Regulations, including requiring landowners to complete and submit a Well Registration Form.

9) New Business— requests for items to be placed on next agenda.

No new business was requested.

10) Next Meeting Date – November 15, 2022

The next meeting date will be November 15, 2022.

11) Adjournment

Meeting was adjourned by President Merrill at 1:22 p.m.

DRAFT

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through October 2022

33% of the year has elapsed	<u>Jul - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	567,191.06	799,286.00	-232,094.94	70.96%
Misc Payments	0.00	56,821.00	-56,821.00	0.0%
Total Income	<u>567,191.06</u>	<u>856,107.00</u>	<u>-288,915.94</u>	<u>66.25%</u>
Expense				
01 · General Manager	11,700.00	58,500.00	-46,800.00	20.0%
03 · Audit & Financial Reporting	2,700.00	12,000.00	-9,300.00	22.5%
04 · Contract Admin(Assesmt Billing)	4,553.55	20,000.00	-15,446.45	22.77%
05 · Legal Services	798.01	20,000.00	-19,201.99	3.99%
06 · Meeting Room Lease	0.00	1,300.00	-1,300.00	0.0%
07 · Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 · Conferences/Training	0.00	5,400.00	-5,400.00	0.0%
09 · Travel	0.00	3,700.00	-3,700.00	0.0%
10 · Insurance E&O; Board	1,982.00	2,100.00	-118.00	94.38%
11 · Office Supplies	120.00	1,000.00	-880.00	12.0%
12 · Postage/Printing	0.00	1,000.00	-1,000.00	0.0%
13 · Board Elections	113.58	2,200.00	-2,086.42	5.16%
14 · CSDA Membership	0.00	1,100.00	-1,100.00	0.0%
15 · LAFCO District Fees	0.00	1,100.00	-1,100.00	0.0%
16 · Telephone/Computer/Internet	0.00	1,000.00	-1,000.00	0.0%
17 · Contingency 10%	0.00	13,160.00	-13,160.00	0.0%
18 · GSA Budget	102,000.00	762,300.00	-660,300.00	13.38%
19 · Designation to District Reserve	0.00	-50,953.00	50,953.00	0.0%
Total Expense	<u>123,967.14</u>	<u>856,107.00</u>	<u>-732,139.86</u>	<u>14.48%</u>
Net Ordinary Income	<u>443,223.92</u>	<u>0.00</u>	<u>443,223.92</u>	<u>100.0%</u>
Net Income	<u><u>443,223.92</u></u>	<u><u>0.00</u></u>	<u><u>443,223.92</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet Report
As of October 31, 2022

Oct 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 1,330,885.83

Total Checking/Savings 1,330,885.83

Total Current Assets 1,330,885.83

TOTAL ASSETS 1,330,885.83

LIABILITIES & EQUITY

Equity

Board Designated Reserves 887,661.91

Net Income 443,223.92

Total Equity 1,330,885.83

TOTAL LIABILITIES & EQUITY 1,330,885.83

**San Antonio Basin Water District
Transaction List by Vendor
October 2022**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	10/13/2022	5112	INV 1022SABWD	Community Bank - Checking	-675.00
Donna Glass	Check	10/13/2022	5113	INV # 2209	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	10/19/2022	EFT	TELEPHONE TRANSFER	Community Bank - Checking	-75,000.00
Wallace Group	Check	10/13/2022	5114	PROJECT 1591-0002-00	Community Bank - Checking	-2,648.30

Donna Glass Administrative Services
 1875 Cambridge Way
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
10/4/2022	2209

BILL TO
San Antonio Basin Water District 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
Basic Monthly Administrative Services - September 1 through September 30, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.	3,900.00

Due On Receipt
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

October 7, 2022
 Project No: 1591-0002-00
 Invoice No: 57504
Invoice Total \$2,648.30

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through August 31, 2022

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.25	238.00	59.50	
Senior Project Analyst I	3.50	147.00	514.50	
Project Analyst I	2.75	112.00	308.00	
Senior Mechanical Engineer II	9.25	182.00	1,683.50	
Totals	15.75		2,565.50	
Total Labor				2,565.50

Reimbursables

Reimbursable Postage/Shipping/Delivery	82.80			
Total Reimbursables			82.80	82.80

Total this Phase \$2,648.30

Budget

	Current	Prior	To-Date	
Labor	2,565.50	43,538.25	46,103.75	
Limit			61,000.00	
Remaining			14,896.25	
				Total this Invoice \$2,648.30

Billing Backup

Friday, October 7, 2022

Wallace Group

Invoice 57504 Dated 10/7/2022

5:41:13 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	8/18/2022		.25	238.00	59.50	
Project Management						
Senior Project Analyst I						
Richardson, Lonnie	8/23/2022		1.00	147.00	147.00	
QB/Database set up Tax Year 2022						
Richardson, Lonnie	8/25/2022		1.50	147.00	220.50	
Database/QB Set up Tax Roll 2022						
Richardson, Lonnie	8/31/2022		1.00	147.00	147.00	
A/R, Bank Dep						
Project Analyst I						
Wirt, Paige	8/16/2022		2.00	112.00	224.00	
2022-23 Invoice Mailing						
Wirt, Paige	8/17/2022		.75	112.00	84.00	
2022-23 Invoice Mailing						
Senior Mechanical Engineer II						
Lindahl, Nels	8/8/2022		3.75	182.00	682.50	
Invoice QA; Assessment number 0075 50% ownership Invoices;						
Lindahl, Nels	8/9/2022		.25	182.00	45.50	
Assess 112 Ownership Change;						
Lindahl, Nels	8/15/2022		4.00	182.00	728.00	
Mailing Publish and Organize;						
Lindahl, Nels	8/16/2022		.25	182.00	45.50	
Delgate to MV & PW;						
Lindahl, Nels	8/17/2022		.25	182.00	45.50	
Status Updates;						
Lindahl, Nels	8/22/2022		.25	182.00	45.50	
Biely Ownership Change;						
Lindahl, Nels	8/24/2022		.50	182.00	91.00	
AR w/ LER;						
Totals			15.75		2,565.50	
Total Labor						2,565.50

Reimbursables

Reimbursable Postage/Shipping/Delivery						
8312022	8/31/2022	Postage Log August 2022 / 8/17 PJW			82.80	
Total Reimbursables					82.80	82.80

Total this Phase \$2,648.30

Total this Project \$2,648.30

Total this Report \$2,648.30

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 11-11-2022**

Assessment No.	Invoiced	Paid	Balance Due
0001	\$ 5,508.26		\$ 5,508.26
0002	\$ 240.12		\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00		\$ 50.00
0007	\$ 983.36		\$ 983.36
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ 267.99	\$ -
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.74		\$ 38,154.74
0014	\$ 50.00	\$ 60.00	\$ (10.00)
0015	\$ 54,554.72	\$ 54,554.72	\$ -
0016	\$ 2,139.23		\$ 2,139.23
0017	\$ 50.00		\$ 50.00
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.36	\$ 73.36	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.65		\$ 4,770.65
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71		\$ 2,005.71
0030	\$ 50.00		\$ 50.00
0031	\$ 2,524.84		\$ 2,524.84
0032	\$ 1,069.44	\$ 1,069.44	\$ -
0033	\$ 50.08	\$ 50.08	\$ -
0034	\$ 13,035.59	\$ 13,035.59	\$ -
0035	\$ 3,148.25		\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51		\$ 2,992.51
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ 380.78	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.30	\$ 469.30	\$ -
0043	\$ 50.00		\$ 50.00

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 11-11-2022

Assessment No.	Invoiced	Paid	Balance Due
0044	\$ 347.50	\$ 347.50	\$ -
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00		\$ 50.00
0047	\$ 63.85		\$ 63.85
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ 1,774.88	\$ -
0050	\$ 1,697.75		\$ 1,697.75
0051	\$ 50.00		\$ 50.00
0052	\$ 86,191.63		\$ 86,191.63
0053	\$ 14,686.56		\$ 14,686.56
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 9,302.58	\$ 9,302.58	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04		\$ 2,926.04
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.47		\$ 8,243.47
0060	\$ 1,399.54	\$ 1,399.54	\$ -
0062	\$ 53.17		\$ 53.17
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60		\$ 1,267.60
0067	\$ 723.44		\$ 723.44
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.41	\$ 5,527.41	\$ -
0071	\$ 4,721.39		\$ 4,721.39
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.30	\$ 158.15	\$ 158.15
0076	\$ 466.80	\$ 466.80	\$ -
0077	\$ 87.54		\$ 87.54
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 3,449.41	\$ 3,449.41	\$ -
0081	\$ 9,733.59		\$ 9,733.59
0082	\$ 152.52		\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.42		\$ 1,844.42
0090	\$ 50.00	\$ 50.00	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 11-11-2022**

Assessment No.	Invoiced	Paid	Balance Due
0091	\$ 5,307.48	\$ 5,307.48	\$ -
0092	\$ 227,516.36	\$ 227,516.36	\$ -
0093	\$ 297.77	\$ 297.77	\$ -
0094	\$ 6,092.10		\$ 6,092.10
0095	\$ 50.00		\$ 50.00
0097	\$ 711.13	\$ 711.13	\$ -
0098	\$ 11,743.01	\$ 11,743.01	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.33	\$ 2,843.33	\$ -
0103	\$ 50.00		\$ 50.00
0104	\$ 697.38		\$ 697.38
0105	\$ 8,644.81	\$ 8,644.81	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.48	\$ 17,923.48	\$ -
0108	\$ 2,727.50		\$ 2,727.50
0109	\$ 55,098.78	\$ 55,098.78	\$ -
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00		\$ 50.00
0113	\$ 15,171.84		\$ 15,171.84
0114	\$ 35,950.04	\$ 35,950.04	\$ -
0115	\$ 2,891.22		\$ 2,891.22
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.30	\$ 510.30	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 296.00	\$ 296.00	\$ -
0201	\$ 3,258.16	\$ 3,258.42	\$ (0.26)
0202	\$ 578.10	\$ 578.10	\$ -
0203	\$ 4,550.94	\$ 4,550.94	\$ -
800,291.31	577,202.74	223,088.57	

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
 July through October 2022

33% of the year has elapsed	<u>Jul - Oct 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	29,000.00	-29,000.00	0.0%
01 DWR Grant #2 Payments	40,852.88	63,000.00	-22,147.12	64.85%
4-Interest Income	4.21			
Total Income	<u>40,857.09</u>	<u>92,000.00</u>	<u>-51,142.91</u>	<u>44.41%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	16,103.22	91,000.00	-74,896.78	17.7%
02-Accountant	1,910.00	10,000.00	-8,090.00	19.1%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	9,798.01	63,145.00	-53,346.99	15.52%
05-Legal Counsel	30,132.23	80,000.00	-49,867.77	37.67%
06-Insurance	1,783.00	2,500.00	-717.00	71.32%
07-Audit Fees	780.00	3,500.00	-2,720.00	22.29%
09-GSP Related Costs-Annual Rep	0.00	75,000.00	-75,000.00	0.0%
10-GSP Implementation / PMAs	23,080.00	226,500.00	-203,420.00	10.19%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>83,586.46</u>	<u>611,645.00</u>	<u>-528,058.54</u>	<u>13.67%</u>
Total Expense	<u>83,586.46</u>	<u>611,645.00</u>	<u>-528,058.54</u>	<u>13.67%</u>
Net Ordinary Income	<u>-42,729.37</u>	<u>-519,645.00</u>	<u>476,915.63</u>	<u>8.22%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	102,000.00	762,300.00	-660,300.00	13.38%
Total Other Income	<u>102,000.00</u>	<u>762,300.00</u>	<u>-660,300.00</u>	<u>13.38%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>102,000.00</u>	<u>519,645.00</u>	<u>-417,645.00</u>	<u>19.63%</u>
Net Income	<u><u>59,270.63</u></u>	<u><u>0.00</u></u>	<u><u>59,270.63</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of October 31, 2022

Oct 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 61,892.91

Community Bank of SM MMKT -2449 25,021.23

Total Checking/Savings 86,914.14

Total Current Assets 86,914.14

TOTAL ASSETS 86,914.14

LIABILITIES & EQUITY

Equity

Retained Earnings 27,643.51

Net Income 59,270.63

Total Equity 86,914.14

TOTAL LIABILITIES & EQUITY 86,914.14

**San Antonio Basin GSA
Expenses by Vendor Detail**

October 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	10/17/2022	2342	01Administrative Exp/Office Ex	Community Bank of Santa Maria	247.32
	Check	10/17/2022	2344	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>4,000.00</u>
Total BERTOUX & COMPANY						4,247.32
Brownstein Hyatt Farber Schreck						
	Check	10/17/2022	2343	05-Legal Counsel	Community Bank of Santa Maria	<u>6,982.00</u>
Total Brownstein Hyatt Farber Schreck						6,982.00
Carrie Troup, C.P.A.						
	Check	10/17/2022	2341	02-Accountant	Community Bank of Santa Maria	<u>645.00</u>
Total Carrie Troup, C.P.A.						645.00
GSI WATER SOLUTIONS, INC.						
	Check	10/17/2022	2338	04-Monitoring	Community Bank of Santa Maria	7,543.01
	Check	10/17/2022	2339	10-GSP Implementation / PMAs	Community Bank of Santa Maria	<u>2,970.00</u>
Total GSI WATER SOLUTIONS, INC.						10,513.01
Los Alamos CSD						
	Check	10/17/2022	2340	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>200.00</u>
Total Los Alamos CSD						200.00
TOTAL						<u><u>22,587.33</u></u>

Donna Glass

From: Director SABGSA <admin@sanantoniobasingsa.org>
Sent: Thursday, November 10, 2022 3:22 PM
To: Donna Glass
Subject: Fund Request Detail
Attachments: Bertoux & Co - Invoice 22-010 October 2022.pdf; BHFS - Invoice #913816 - 11.10.2022.pdf; GSI Annual Report Invoice #0748.010-1.pdf; GSI DWR Grant Writing - Invoice #0748.009-1.pdf; GSI On-Call - Invoice#0748.008-4.pdf; GSI Qtrly Monitoring - Invoice #0748.005-8.pdf; LACSD Invoice.pdf

Hi Donna,

As of 10/31, we have \$86,914.14 in the bank account. The attached invoices for October (to be paid in Nov) total \$36,480.50 leaving us with \$50,433.64 in the bank. I'd like to request \$50,000 to hold us over until the January meeting. I anticipate the following to be billed for November. These are my best guesses at this point.

- Legal: \$10,000
- GSI for Grant: \$25,000 remaining on contract
- GSI for Annual Report: \$10,000. The total contract is \$50,000 so could be more than 10k next month
- GSI for On-Call: \$2,000
- GSI for Monitoring/Reporting: \$2,500
- Stephanie: \$5,000
- LACSD: \$200
- Carrie: \$600
- Wallace Group: may have some initial work to prepare list for me and QC materials

Stephanie Bertoux

Executive Director, San Antonio Basin GSA



(805) 451-0841

<https://sanantoniobasingsa.org/>

San Antonio Basin Water District

November 9, 2022

California Department of Water Resources
P.O. Box 942836
Sacramento, CA 94236-0001

Re: Letter of Support for the San Antonio Basin GSA - Round 2 SGMA Implementation Grant

Dear DWR Grant Selection Committee,

I, Donna Glass, am the District Manager of the San Antonio Basin Water District. On behalf of myself and the District's Board of Directors, I am writing in support of the Round 2 SGMA Implementation Grant application prepared by the San Antonio Basin Groundwater Sustainability Agency.

We understand this grant will fund important tier one implementation projects associated with the San Antonio Creek Valley Groundwater Basin GSP. We are in full support of these projects and cooperating wherever needed to promote a healthier and more sustainable Basin.

Sincerely,



Donna Glass, District Manager
San Antonio Basin Water District
admin@sanantoniobasinwd.org