

San Antonio Basin Water District

Board of Directors Regular Meeting

February 21, 2023, at 1:00 P.M.

Subject to the Board's approval of Resolution 23-03, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 23-03; Renewing Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
 - a. January 2023 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
 - a. Review and Approve January Financial Statements
 - b. Assessments Status Report
 - c. Review January GSA Financial Statements
- 7) **Consider Resolution 23-04 Appointing Alternate Director to the SABGSA Board of Directors**
- 8) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. Update on San Antonio Basin Groundwater Sustainability Agency
 - i. Well Registration Program
- 9) **New Business**— requests for items to be placed on next agenda.

10) Next Meeting Date – March 21, 2023

11) Adjournment

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 23-03

**RESOLUTION RENEWING USE OF REMOTE TELECONFERENCE
MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on January 17, 2023, in Resolution 23-01, the District invoked AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e); and

WHEREAS, pursuant to Government Code section 54953(e)(3), the District is required to reconsider the state of emergency every 30 days.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) The Board has reconsidered the circumstances of the state of emergency.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on February 21, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Board of Directors Regular Meeting

January 17, 2023, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 23-01, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) **Call to Order**

The meeting was called to order at 1:00 p.m. by President Merrill.

2) **Roll Call**

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff

Directors absent: Ken Hunter

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc and GinaLisa Tamayo - Jackson Family Estate

3) **Review and Adopt Resolution 23-01; Initially Authorizing Remote Teleconference Meetings Under AB361**

Motion was made by Director Reade to Adopt Resolution 23-01 Initially Authorizing Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. **November 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Schaff to approve the November 2022 Minutes as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

6) **Financial Report**

a. **Review and Approve November and December Financial Statements**

The November and December statements were included in the packet. As of December 31st, 50% of the year had elapsed. The SABWD collected \$584,963 or 73% of the 2022-23 Assessments. The expenses through December were \$186,126 or 22% of the budget. This includes the GSA transfers of \$152,000. Net income was \$423,197. The checking account balance was \$1,310,859 and \$887,662 is designated toward Reserves.

Motion was made by Director Schaff to approve the November and December Financial Statements as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

b. **Assessments Status Report**

The SABWD collected \$584,963 or 73% of the 2022-23 Assessments through December 2022. Balance remaining is \$215,301. The Wallace Group mailed out reminder letters on January 10th about the delinquent due date of Feb 8, 2023.

c. **Review November and December GSA Financial Statements**

The November and December Statements were included in the board packet and provided for review only. As of December 31st, 50% of the year has elapsed. The GSA bank accounts total \$62,087. The expenses YTD have been \$158,366 or 26% of the budget. They have received \$152,000 from the SABWD YTD or 20% of the Budget.

As of December 31st, the remaining balance for Grant A and B is \$48,838. These invoices have been submitted.

d. **Consider GSA Request for Funds**

The GSA requested \$50,000. Their invoice total for December was \$32,180.67.

Motion was made by Director Merrill to approve the SABGSA request for the accountant to transfer \$50,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

7) **Consider Resolution 23-02 Removing and Appointing Director to the SABGSA Board of Directors and Discussion of Alternate Directors**

After some discussion a **Motion** was made by Director Shafer to approve the Resolution to Remove Director Huguenard and appoint Patrice Mosby as one of the two “Vineyards” positions identified in Section 7.1.1(a) of the JPA in place of Director Huguenard to the SABGSA Board of Directors. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter

8) **Informational Items**

a. Management/Administration Report

Donna Glass provided most updates during agenda items. The 2021-22 Audit was completed and submitted to the State Controller on January 15, 2023.

i. Young Wooldridge Fee Schedule Amendments

A Legal counsel fee increase, as of January 1, 2023, was included in the board packet.

ii. Records Request

Kari Wagner, Wallace Group, and Donna Glass both received a phone call requesting copies of records pertaining to the ability for the Water District to collect the assessment. This was treated as a Public Records Act request and the documents pertaining to the request were provided, via certified mail, on December 22, 2022.

iii. 2023 Meeting Calendar

The 2023 meeting calendar was included in the board packet.

b. Results of Election for 2 Director Positions

At a Special Board of Supervisors meeting on November 22, 2022, two Directors, Ken Hunter and Victor Schaff, were appointed to the Board of the San Antonio Basin Water District in lieu of election pursuant to California Elections Code Section 10515(a), with terms expiring in December, 2026.

c. Director Training Report

Two board members need to take or provide they have taken their Harassment course. One needs to take his Ethics course.

d. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions.

i. Well Registration Program

Director Sharer provided a brief update that the Wallace Group had mailed out the letters and registration forms to all Water District landowners and Los Alamos Community Services District (LACSD) customers. Some discussion took place and questions were addressed regarding future Well Registration/Meter Program Data

Management and the inquiry if the GSA would seek Request For Proposals (RFP) for the project.

9) **New Business**— requests for items to be placed on next agenda.

No new business was requested.

10) **Next Meeting Date – February 21, 2023**

The next meeting date will be February 21, 2023

11) **Adjournment**

Meeting was adjourned by President Merrill at 1:47 p.m.

DRAFT

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July 2022 through January 2023

58% of the year has elapsed	<u>Jul '22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	724,411.18	799,286.00	-74,874.82	90.63%
Misc Payments	24,360.22	56,821.00	-32,460.78	42.87%
Total Income	<u>748,771.40</u>	<u>856,107.00</u>	<u>-107,335.60</u>	<u>87.46%</u>
Expense				
01 - General Manager	23,400.00	58,500.00	-35,100.00	40.0%
03 - Audit & Financial Reporting	4,725.00	12,000.00	-7,275.00	39.38%
04 - Contract Admin(Assesmt Billing)	6,614.68	20,000.00	-13,385.32	33.07%
05 - Legal Services	2,633.51	20,000.00	-17,366.49	13.17%
06 - Meeting Room Lease	0.00	1,300.00	-1,300.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,400.00	-5,400.00	0.0%
09 - Travel	0.00	3,700.00	-3,700.00	0.0%
10 - Insurance E&O; Board	1,982.00	2,100.00	-118.00	94.38%
11 - Office Supplies	210.00	1,000.00	-790.00	21.0%
12 - Postage/Printing	13.50	1,000.00	-986.50	1.35%
13 - Board Elections	113.58	2,200.00	-2,086.42	5.16%
14 - CSDA Membership	215.00	1,100.00	-885.00	19.55%
15 - LAFCO District Fees	0.00	1,100.00	-1,100.00	0.0%
16 - Telephone/Computer/Internet	0.00	1,000.00	-1,000.00	0.0%
17 - Contingency 10%	0.00	13,160.00	-13,160.00	0.0%
18 - GSA Budget	202,000.00	762,300.00	-560,300.00	26.5%
19 - Designation to District Reserve	0.00	-50,953.00	50,953.00	0.0%
Total Expense	<u>241,907.27</u>	<u>856,107.00</u>	<u>-614,199.73</u>	<u>28.26%</u>
Net Ordinary Income	<u>506,864.13</u>	<u>0.00</u>	<u>506,864.13</u>	<u>100.0%</u>
Net Income	<u><u>506,864.13</u></u>	<u><u>0.00</u></u>	<u><u>506,864.13</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District

Balance Sheet

As of January 31, 2023

Jan 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 1,394,526.04

Total Checking/Savings 1,394,526.04

Total Current Assets 1,394,526.04

TOTAL ASSETS 1,394,526.04

LIABILITIES & EQUITY

Equity

Board Designated Reserves 887,661.91

Net Income 506,864.13

Total Equity 1,394,526.04

TOTAL LIABILITIES & EQUITY 1,394,526.04

**San Antonio Basin Water District
Transaction List by Vendor
January 2023**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	01/06/2023	5125	INV 0123SABWD	Community Bank - Checking	-675.00
Donna Glass	Check	01/06/2023	5124	INV# 2301	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	01/18/2023	EFT	TRANSFER	Community Bank - Checking	-50,000.00
The Law Offices of Young Wooldridge	Check	01/06/2023	5127	CLIENT 21089AFD	Community Bank - Checking	-434.50
Wallace Group	Check	01/06/2023	5126	PROJECT 1591-0002-00	Community Bank - Checking	-741.63



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

December 21, 2022
 Project No: 1591-0002-00
 Invoice No: 58276
Invoice Total \$741.63

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through November 30, 2022

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.50	238.00	119.00	
Senior Project Analyst I	1.25	147.00	183.75	
Project Analyst I	.25	112.00	28.00	
Senior Mechanical Engineer II	2.25	182.00	409.50	
Totals	4.25		740.25	
Total Labor				740.25

Reimbursables

Reimbursable Postage/Shipping/Delivery			1.38	
Total Reimbursables			1.38	1.38

Total this Phase \$741.63

Budget

	Current	Prior	To-Date	
Labor	740.25	47,423.25	48,163.50	
Limit			61,000.00	
Remaining			12,836.50	
Total this Invoice				\$741.63

Billing Backup

Wednesday, December 21, 2022

Wallace Group

Invoice 58276 Dated 12/21/2022

5:43:17 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	11/22/2022		.25	238.00	59.50	
Project Management						
Wagner, Kari	11/28/2022		.25	238.00	59.50	
Project Management						
Senior Project Analyst I						
Richardson, Lonnie	11/3/2022		.50	147.00	73.50	
A/R, Bank Dep						
Richardson, Lonnie	11/30/2022		.75	147.00	110.25	
A/R, Bank Dep, Scanner driver update						
Project Analyst I						
Wirt, Paige	11/29/2022		.25	112.00	28.00	
Administrative assistance for NWL						
Senior Mechanical Engineer II						
Lindahl, Nels	11/3/2022		.25	182.00	45.50	
KW Status;						
Lindahl, Nels	11/29/2022		2.00	182.00	364.00	
Split 062 and rebill 062 and 0204						
Totals			4.25		740.25	
Total Labor						740.25

Reimbursables

Reimbursable Postage/Shipping/Delivery						
0113022	11/30/2022	Postage Log November 2022 / 11/29 PJW			1.38	
Total Reimbursables					1.38	1.38

Total this Phase \$741.63

Total this Project \$741.63

Total this Report \$741.63



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

December 31, 2022

Client ID 21089 AFD

Statement for period through December 31, 2022

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
2	ASSESSMENTS, TOLLS AND CHARGES	\$0.00	\$0.00	\$434.50	\$434.50
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$88.50	-\$88.50	\$0.00	\$0.00
22	ELECTION MATTERS	\$295.00	-\$295.00	\$0.00	\$0.00
100	COSTS	\$5.50	-\$5.50	\$0.00	\$0.00
PRIOR STATEMENT BALANCE					\$389.00
TOTAL PAYMENTS AND ADJUSTMENTS					-\$389.00
CURRENT CHARGES					\$434.50
PAY THIS AMOUNT					\$434.50

Any Payments Received After 12/31/22 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Donna Glass Administrative Services
 1875 Cambridge Way
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
1/4/2023	2301

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - December 1 through December 31, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held. Receive/respond to records request.0</p> <p>Finalize/send LACSD/WD parcel owner mailing return tracking spreadsheet/worksheet to GSA ED for well registration. Attend well registration mailing prep meeting with Wallace Group (Kari & Bill) and Stephanie.</p>	<p>3,900.00</p> <p>n/c</p>

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-15-2023**

Agenda Item 6) b.

Assessment No.	Invoiced	Paid	Balance Due
0001	\$ 5,508.26	\$ 5,508.26	\$ -
0002	\$ 240.12		\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 983.36	\$ 983.36	\$ -
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ 267.99	\$ -
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.74		\$ 38,154.74
0014	\$ 50.00	\$ 60.00	\$ (10.00)
0015	\$ 54,554.72	\$ 54,554.72	\$ -
0016	\$ 2,139.23	\$ 2,139.23	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.36	\$ 73.36	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.65	\$ 4,770.65	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71		\$ 2,005.71
0030	\$ 50.00		\$ 50.00
0031	\$ 2,524.84		\$ 2,524.84
0032	\$ 1,069.44	\$ 1,069.44	\$ -
0033	\$ 50.08	\$ 50.08	\$ -
0034	\$ 13,035.59	\$ 13,035.59	\$ -
0035	\$ 3,148.25		\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51	\$ 2,992.51	\$ -
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ 380.78	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.30	\$ 469.30	\$ -
0043	\$ 50.00		\$ 50.00
0044	\$ 347.50	\$ 347.50	\$ -
0045	\$ 50.00	\$ 50.00	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-15-2023**

Assessment No.	Invoiced	Paid	Balance Due
0046	\$ 50.00		\$ 50.00
0047	\$ 63.85		\$ 63.85
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ 1,774.88	\$ -
0050	\$ 1,697.75		\$ 1,697.75
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 86,191.63	\$ 86,191.63	\$ -
0053	\$ 14,686.56	\$ 14,686.56	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 9,302.58	\$ 9,302.58	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ 2,926.04	\$ -
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.47		\$ 8,243.47
0060	\$ 1,399.54	\$ 1,399.54	\$ -
0062	\$ 51.16	\$ 51.16	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60		\$ 1,267.60
0067	\$ 723.44		\$ 723.44
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.41	\$ 5,527.41	\$ -
0071	\$ 4,721.39		\$ 4,721.39
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.30	\$ 158.15	\$ 158.15
0076	\$ 466.80	\$ 466.80	\$ -
0077	\$ 87.54	\$ 87.54	\$ -
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 3,449.41	\$ 3,449.41	\$ -
0081	\$ 9,733.59	\$ 9,733.59	\$ -
0082	\$ 152.52		\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.41	\$ 1,844.41	\$ -
0090	\$ 50.00	\$ 50.00	\$ -
0091	\$ 5,307.48	\$ 5,307.48	\$ -
0092	\$ 227,516.36	\$ 227,516.36	\$ -
0093	\$ 297.77	\$ 297.77	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-15-2023**

Assessment No.	Invoiced	Paid	Balance Due
0094	\$ 6,092.10	\$ 6,092.10	\$ -
0095	\$ 50.00	\$ 50.00	\$ -
0097	\$ 711.13	\$ 711.13	\$ -
0098	\$ 11,743.01	\$ 11,743.01	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.33	\$ 2,843.33	\$ -
0103	\$ 50.00	\$ 50.00	\$ -
0104	\$ 697.38	\$ 697.38	\$ -
0105	\$ 8,644.81	\$ 8,644.81	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.48	\$ 17,923.48	\$ -
0108	\$ 2,727.50		\$ 2,727.50
0109	\$ 55,098.78	\$ 55,098.78	\$ -
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 15,171.84	\$ 15,171.82	\$ 0.02
0114	\$ 35,950.04	\$ 35,950.04	\$ -
0115	\$ 2,891.22	\$ 2,891.22	\$ -
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.30	\$ 510.30	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 296.00	\$ 296.00	\$ -
0201	\$ 3,258.16	\$ 3,258.42	\$ (0.26)
0202	\$ 578.10	\$ 578.10	\$ -
0203	\$ 4,550.94	\$ 4,550.94	\$ -
0204	\$ 50.00		\$ 50.00
800,339.29	734,270.20	66,069.09	

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2022 through January 2023

58% of the year has elapsed	<u>Jul '22 - Jan 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	29,000.00	-29,000.00	0.0%
01 DWR Grant #2 Payments	40,852.88	63,000.00	-22,147.12	64.85%
4-Interest Income	7.36			
Total Income	<u>40,860.24</u>	<u>92,000.00</u>	<u>-51,139.76</u>	<u>44.41%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	30,161.30	91,000.00	-60,838.70	33.14%
02-Accountant	3,925.00	10,000.00	-6,075.00	39.25%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	19,810.43	63,145.00	-43,334.57	31.37%
05-Legal Counsel	49,493.23	80,000.00	-30,506.77	61.87%
06-Insurance	1,734.00	2,500.00	-766.00	69.36%
07-Audit Fees	780.00	3,500.00	-2,720.00	22.29%
09-GSP Related Costs-Annual Rep	9,580.90	75,000.00	-65,419.10	12.78%
10-GSP Implementation / PMAs	75,137.20	226,500.00	-151,362.80	33.17%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>190,622.06</u>	<u>611,645.00</u>	<u>-421,022.94</u>	<u>31.17%</u>
Total Expense	<u>190,622.06</u>	<u>611,645.00</u>	<u>-421,022.94</u>	<u>31.17%</u>
Net Ordinary Income	-149,761.82	-519,645.00	369,883.18	28.82%
Other Income/Expense				
Other Income				
11 Operating Transfers	202,000.00	762,300.00	-560,300.00	26.5%
Total Other Income	<u>202,000.00</u>	<u>762,300.00</u>	<u>-560,300.00</u>	<u>26.5%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>202,000.00</u>	<u>519,645.00</u>	<u>-317,645.00</u>	<u>38.87%</u>
Net Income	<u><u>52,238.18</u></u>	<u><u>0.00</u></u>	<u><u>52,238.18</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of January 31, 2023

Jan 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 54,808.31

Community Bank of SM MMKT -2449 25,024.38

Total Checking/Savings 79,832.69

Total Current Assets 79,832.69

TOTAL ASSETS 79,832.69

LIABILITIES & EQUITY

Equity

Retained Earnings 27,594.51

Net Income 52,238.18

Total Equity 79,832.69

TOTAL LIABILITIES & EQUITY 79,832.69

**San Antonio Basin GSA
Expenses by Vendor Detail**

January 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	01/17/2023	2363	01Administrative Exp/Office Ex	Community Bank of Santa Maria	2,500.00
	Check	01/17/2023	2364	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>1,161.15</u>
Total BERTOUX & COMPANY						3,661.15
Carrie Troup, C.P.A.						
	Check	01/17/2023	2370	02-Accountant	Community Bank of Santa Maria	<u>675.00</u>
Total Carrie Troup, C.P.A.						675.00
GSI WATER SOLUTIONS, INC.						
	Check	01/17/2023	2365	09-GSP Related Costs-Annual Rep	Community Bank of Santa Maria	8,464.40
	Check	01/17/2023	2366	10-GSP Implementation / PMAs	Community Bank of Santa Maria	4,870.00
	Check	01/17/2023	2367	10-GSP Implementation / PMAs	Community Bank of Santa Maria	5,293.95
	Check	01/17/2023	2368	04-Monitoring	Community Bank of Santa Maria	<u>8,512.42</u>
Total GSI WATER SOLUTIONS, INC.						27,140.77
WALLACE GROUP						
	Check	01/17/2023	2369	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>778.75</u>
Total WALLACE GROUP						<u>778.75</u>
TOTAL						<u><u>32,255.67</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Invoices Due	Retention Due
DWR Agreement A	300,000.00				
DWR 4600012675 Inv #1		16,690.68	16,690.68	-	1,854.52
DWR 4600012675 Inv #2		8,118.26	8,118.26	-	902.03
DWR 4600012675 Inv #3		3,312.97	3,312.97	-	368.11
DWR 4600012675 Inv #4		2,750.75	2,750.75	-	305.64
DWR 4600012675 Inv #5		1,968.90	1,968.90	-	218.77
DWR 4600012675 Inv #6		5,129.04	5,129.04	-	569.89
DWR 4600012675 Inv #7		34,047.11	34,047.11	-	3,783.01
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-	3,392.59
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-	3,118.37
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-	3,858.35
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-	3,998.76
DWR 4600012675 Inv #12A		46,747.57	46,747.58	-	5,194.16
DWR 4600012675 Inv #13A		10,321.78	10,321.78	-	1,146.86
DWR 4600012675 Inv #14A		850.50	850.50	-	94.50
Total Grant A	300,000.00			Adj.	(0.13)
		259,250.22	259,250.23	-	28,805.44
DWR Agreement B	249,400.00				
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-	892.51
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-	3,196.91
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-	2,681.00
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-	3,064.54
DWR 4600012675 Inv #12B		41,750.42	41,750.42	-	4,638.94
DWR 4600012675 Inv #13B		36,955.38	36,955.38	-	4,106.15
DWR 4600012675 Inv #14B		40,852.88	40,852.88	-	4,539.21
Total Grant B	249,400.00			Adj.	(3,086.95)
		208,073.27	208,073.27	-	20,032.30
				Invoices Due	Retention Due

Total Due (Grants A and B)

48,837.74

Agenda Item 7

Consideration for Appointment of Alternate Director to the San Antonio Basin Groundwater Sustainability Agency Board

Brief Biography of Bart Haycraft

I have been in the wine business for over 20 years working in Napa/Sonoma, Lodi and Northern California before moving to the central coast. I have been a vineyard manager with Jackson Family wines for nineteen years. I briefly left the company and worked as a territory sales manager for a small bio stimulant foliar fertilizer company, but I am back now as a vineyard manager for JFW. I have been a long-time member of the vineyard team and all of our vineyards are SIP certified. I felt that sustainable farming is the way forward and dedicate a good deal of time to those practices. I think this experience brings a valuable voice to what we are doing in terms of long-term water solutions for our part of the state and would look forward to contributing in my own small way.

Thank you for your consideration.
Bart Haycraft

**BEFORE THE BOARD OF DIRECTORS OF THE
SAN ANTONIO BASIN WATER DISTRICT**

IN THE MATTER OF:

RESOLUTION NO. 23-04

**RESOLUTION APPOINTING ALTERNATE DIRECTOR TO THE SAN ANTONIO BASIN
GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS**

WHEREAS, the District is a member of the San Antonio Basin Groundwater Sustainability Agency (the “GSA”) as the successor to the Cachuma Resource Conservation District under the GSA’s Joint Exercise of Powers Agreement dated May 16, 2017 (the “JPA”); and

WHEREAS, Section 7.4 of the JPA vests the District with the authority to appoint Directors and Alternate Directors to the GSA Board of Directors “by a resolution adopted by a majority vote of the” District’s Board; and

WHEREAS, the Board of Directors of the District desires to exercise its appointment authority relative to an Alternate Director for one of the two “Vineyards” positions on the GSA Board as identified in Section 7.1.1(a) of the JPA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Antonio Basin Water District declares and directs as follows:

1. The Board find that Bart Haycraft satisfies all of the qualifications of an Alternate Director of the GSA as identified in the JPA, including, without limitation, those qualifications prescribed in Section 7.1.3, and appoints Mr. Haycraft as an Alternate Director for one of the two “Vineyards” positions identified in Section 7.1.1(a) of the JPA.
2. District staff is authorized and directed to do all things necessary and appropriate, including through coordination with staff of the GSA, to effectuate the purpose of this Resolution.

All the foregoing being on motion of Director _____ seconded by Director _____ and authorized by the following vote, to wit

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly passed and adopted by said Board of Directors on February 21, 2023.

WITNESS my hand and seal of said Board of Directors, February 21, 2023.

Craig Reade
Secretary of the Board of Directors