

San Antonio Basin Water District

Board of Directors Regular Meeting August 17, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 4) **Minutes**
 - a. July 2021 Board Meeting Minutes – **Board Approval Needed**
- 5) **Financial Report**
 - a. Approve Designation to Reserves
 - b. Review and Approve June Financial Statement
 - c. Review and Approve July Financial Statement
 - d. Review July GSA Financial Statement
 - e. Consider Approval of GSA Fund Request
- 6) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. Update on San Antonio Basin Groundwater Sustainability Agency

- 7) **New Business**— requests for items to be placed on next agenda.
- 8) **Next Meeting Date – September 21, 2021**
- 9) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting
July 20, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

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If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

1) Call to Order

The meeting was called to order at 1:08 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Ken Hunter

Directors absent: Victor Schaff and Craig Reade

Others in attendance: Kari Wagner – Wallace Group, Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines and Jim Stollberg – Maverick Farming.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) Minutes

a. June 2021 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Sharer to approve the June minutes as presented. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

5) Financial Report

a. Review and Approve June Financial Statement

Donna Glass reported on the Financials for June.

The June statement was included in your packet. As of June 30, 2021 100% of the year has elapsed. The SABWD has collected \$637,130 or 97% of the Assessments and received \$261,524. in carry over funds from the FSAWB. The expenses YTD for July-June \$427,246 or 48% of the budget. This includes \$315,000 transferred to the GSA or 69% of the GSA Budget. Net Income YTD has been \$471,408.

After some discussion about the net income and no amount showing on the statements as designated to reserves, it was decided to get clarification from the accountant and move the review and approval to the next board meeting.

b. Consider Resolution Authorizing Additional Check Signers

After some discussion about the request by the Accountant to add the Accountant and/or District Manager as additional check signers to facilitate the challenges of the bill paying/check signing process without the availability of an office site, it was decided not to make any changes.

c. Review June GSA Financial Statement

Donna Glass reported on the GSA Financials for June.

For review only, as of June 30, 2021 100% of the year has elapsed. The SABGSA accounts total \$10,080. The expenses YTD have been \$487,382. They have received \$315,000 from the SABWD YTD or 68% of their Budget.

They have no pending grant payments due. Grant A balance, including retention, remaining is \$134,658. Grant B balance, including retention, remaining is \$139,066.

d. Consider Approval of GSA Fund Request

The GSA requested \$50,000. **Motion** was made by Director Sharer to approve the SABGSA request for the accountant to transfer \$50,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

6) **2021-22 Budget and Assessment**

a. **Review and Approve 2021/2022 Budget**

Donna Glass reviewed the Budget and Assessment Fee Options with the Board that was included in their packet. Kari Wagner discussed the 5-year budget and made the recommendation to set the Assessment Fee at the maximum allowed due to the downward trend in Irrigated Acres and uncertainty of future GSA/GSP expenses.

Motion was made by Director Hunter to approve the 2021/2022 Budget as presented with the Assessment Fee for 2021/2022 set at \$60.00 for Irrigated Acres and \$0.50 for Non-Irrigated Acres. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

b. **Consider Resolution Authorizing Levy and Collection of 2021-22 Assessment**

Motion was made by Director Merrill and **seconded** by Director Sharer to approve the Resolution as amended to remove *“that being less than that”* from a. 2021-22 Assessment:

a. **2021-22 Assessment:** The Board determines that the amount of the Assessment for 2021-22, authorized by the Assessment Ballot Proceedings, shall be \$60.00 per acre for Irrigated Agriculture, \$0.50 per acre for Non-Irrigated Agriculture, and \$0.00 for Non-Overlying; provided, however, this Board determines that if the aggregate assessment of any owner of Irrigated Agriculture or Non-Irrigated Agriculture results in an assessment of less than \$50, that owner shall be subject to a minimum assessment of \$50.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Schaff

7) **Informational Items**

a. **Management/Administration Report**

Updates were provided during agenda items.

b. **Director Training Report**

Everyone is current.

c. **Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer and Director Merrill provided a brief update on the SABGSA progress on the GSP.

8) **New Business**— requests for items to be placed on next agenda.

No new business was requested.

9) **Next Meeting Date – August 17, 2021**

The next meeting date will be August 17, 2021.

10) Adjournment

Meeting was adjourned by Director Merrill at 2:21 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

DRAFT

**San Antonio Basin Water District
Profit & Loss Budget vs. Actual**

**Agenda Item 5) b.
Adjusted Financial Report**

July 2020 through June 2021

100% of the year has elapsed	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	637,130.05	658,054.00	-20,923.95	96.82%
FSAWB Carry Over Funds	261,524.42	225,000.00	36,524.42	116.23%
Total Income	898,654.47	883,054.00	15,600.47	101.77%
Expense				
01 · General Manager	39,999.96	40,000.00	-0.04	100.0%
02 · Employment Taxes and Benefits	3,550.00	14,000.00	-10,450.00	25.36%
03 · Audit & Financial Reporting	7,500.00	7,500.00	0.00	100.0%
04 · Contract Admin(Assesmt Billing)	40,614.53	25,000.00	15,614.53	162.46%
05 · Legal Services	17,005.15	30,000.00	-12,994.85	56.68%
06 · Meeting Room Lease	149.90	1,200.00	-1,050.10	12.49%
07 · Web Page Support	282.92	1,200.00	-917.08	23.58%
08 · Conferences/Training	0.00	5,000.00	-5,000.00	0.0%
09 · Travel	0.00	3,500.00	-3,500.00	0.0%
10 · Insurance E&O; Board	2,288.00	8,000.00	-5,712.00	28.6%
11 · Office Supplies	285.75	2,000.00	-1,714.25	14.29%
12 · Postage/Printing	383.86	5,000.00	-4,616.14	7.68%
13 · Board Elections	0.00	2,000.00	-2,000.00	0.0%
14 · CSDA Membership	186.00	1,000.00	-814.00	18.6%
15 · LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 · Telephone/Computer/Internet	0.00	3,000.00	-3,000.00	0.0%
17 · Contingency 10%	0.00	14,900.00	-14,900.00	0.0%
18 · GSA Budget	315,000.00	458,900.00	-143,900.00	68.64%
19 · Designation to District Reserve	471,408.40	259,854.00	211,554.40	181.41%
Total Expense	898,654.47	883,054.00	15,600.47	101.77%
Net Ordinary Income	0.00	0.00	0.00	0.0%
Net Income	0.00	0.00	0.00	0.0%

San Antonio Basin Water District
Balance Sheet
As of June 30, 2021

	<u>Jun 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Community Bank - Checking	471,408.40
Total Checking/Savings	<u>471,408.40</u>
Total Current Assets	<u>471,408.40</u>
TOTAL ASSETS	<u><u>471,408.40</u></u>
LIABILITIES & EQUITY	
Equity	
Board Designated Reserves	471,408.40
Total Equity	<u>471,408.40</u>
TOTAL LIABILITIES & EQUITY	<u><u>471,408.40</u></u>

San Antonio Basin Water District **Agenda Item 5) b.**
Profit & Loss Budget vs. Actual **Original Financial Report**
 July 2020 through June 2021

100% of the year has elapsed	<u>Jul '20 - Jun 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	637,130.05	658,054.00	-20,923.95	96.82%
FSAWB Carry Over Funds	261,524.42	225,000.00	36,524.42	116.23%
Total Income	<u>898,654.47</u>	<u>883,054.00</u>	<u>15,600.47</u>	<u>101.77%</u>
Expense				
01 - General Manager	39,999.96	40,000.00	-0.04	100.0%
02 - Employment Taxes and Benefits	3,550.00	14,000.00	-10,450.00	25.36%
03 - Audit & Financial Reporting	7,500.00	7,500.00	0.00	100.0%
04 - Contract Admin(Assesmt Billing)	40,614.53	25,000.00	15,614.53	162.46%
05 - Legal Services	17,005.15	30,000.00	-12,994.85	56.68%
06 - Meeting Room Lease	149.90	1,200.00	-1,050.10	12.49%
07 - Web Page Support	282.92	1,200.00	-917.08	23.58%
08 - Conferences/Training	0.00	5,000.00	-5,000.00	0.0%
09 - Travel	0.00	3,500.00	-3,500.00	0.0%
10 - Insurance E&O; Board	2,288.00	8,000.00	-5,712.00	28.6%
11 - Office Supplies	285.75	2,000.00	-1,714.25	14.29%
12 - Postage/Printing	383.86	5,000.00	-4,616.14	7.68%
13 - Board Elections	0.00	2,000.00	-2,000.00	0.0%
14 - CSDA Membership	186.00	1,000.00	-814.00	18.6%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,000.00	-3,000.00	0.0%
17 - Contingency 10%	0.00	14,900.00	-14,900.00	0.0%
18 - GSA Budget	315,000.00	458,900.00	-143,900.00	68.64%
19 - Designation to District Reserve	0.00	259,854.00	-259,854.00	0.0%
Total Expense	<u>427,246.07</u>	<u>883,054.00</u>	<u>-455,807.93</u>	<u>48.38%</u>
Net Ordinary Income	<u>471,408.40</u>	<u>0.00</u>	<u>471,408.40</u>	<u>100.0%</u>
Net Income	<u><u>471,408.40</u></u>	<u><u>0.00</u></u>	<u><u>471,408.40</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of June 30, 2021

Jun 30, 21

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 471,408.40

Total Checking/Savings 471,408.40

Total Current Assets 471,408.40

TOTAL ASSETS **471,408.40**

LIABILITIES & EQUITY

Equity

Net Income 471,408.40

Total Equity 471,408.40

TOTAL LIABILITIES & EQUITY **471,408.40**

San Antonio Basin Water District Transaction List by Vendor

June 2021

	Type	Date	Num	Memo	Account	Amount
CARRIE TROUP	Check	06/07/2021	5045	INV # 0621SABWD	Community Bank - Checking	-625.00
EDD	Liability Check	06/17/2021	E-pay	136-2280-8 QB Tracking # -1965404338	Community Bank - Checking	-126.41
QuickBooks Payroll Service	Liability Check	06/24/2021		Created by Payroll Service on 06/17/2021	Community Bank - Checking	-2,609.67
The Law Offices of Young Wooldridge	Check	06/07/2021	5046	CLIENT 21089 AFD	Community Bank - Checking	-472.00
United States Treasury	Liability Check	06/17/2021	E-pay	85-1380283 QB Tracking # -1965383338	Community Bank - Checking	-854.00
Wallace Group	Check	06/07/2021	5003	# 1591-0002-00	Community Bank - Checking	-1,820.00



A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL
 SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

May 31, 2021

Client ID 21089 AFD

Statement for period through May 31, 2021

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
2	ASSESSMENTS, TOLLS AND CHARGES	\$206.50	-\$206.50	\$472.00	\$472.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$531.00	-\$531.00	\$0.00	\$0.00
PRIOR STATEMENT BALANCE					\$737.50
TOTAL PAYMENTS AND ADJUSTMENTS					-\$737.50
CURRENT CHARGES					\$472.00
PAY THIS AMOUNT					\$472.00

Any Payments Received After 05/31/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 S. Broadway
 Santa Maria, CA 93454

June 3, 2021
 Project No: 1591-0002-00
 Invoice No: 53511
Invoice Total \$1,820.00

Project 1591-0002-00 San Antonio Water Basin, Tax Roll Preparation

Professional services rendered through April 30, 2021

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	3.00	230.00	690.00	
Senior Project Analyst I	1.75	145.00	253.75	
Senior Mechanical Engineer II	2.50	175.00	437.50	
GIS Technical Specialist	3.25	135.00	438.75	
Totals	10.50		1,820.00	
Total Labor				1,820.00
				Total this Phase \$1,820.00

Budget	Current	Prior	To-Date	
Labor	1,820.00	17,782.50	19,602.50	
Limit			20,000.00	
Remaining			397.50	
				Total this Invoice \$1,820.00

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July 2021

8% of the year has elapsed	<u>Jul 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	0.00	800,179.00	-800,179.00	0.0%
FSAWB Carry Over Funds	0.00	0.00	0.00	0.0%
Misc Payments	0.00	23,068.00	-23,068.00	0.0%
Total Income	<u>0.00</u>	<u>823,247.00</u>	<u>-823,247.00</u>	<u>0.0%</u>
Expense				
01 - General Manager	3,466.67	41,600.00	-38,133.33	8.33%
02 - Employment Taxes and Benefits	265.20	14,600.00	-14,334.80	1.82%
03 - Audit & Financial Reporting	625.00	10,800.00	-10,175.00	5.79%
04 - Contract Admin(Assesmt Billing)	2,819.40	28,000.00	-25,180.60	10.07%
05 - Legal Services	1,003.00	31,200.00	-30,197.00	3.22%
06 - Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,200.00	-5,200.00	0.0%
09 - Travel	0.00	3,600.00	-3,600.00	0.0%
10 - Insurance E&O; Board	2,577.00	3,300.00	-723.00	78.09%
11 - Office Supplies	31.75	2,100.00	-2,068.25	1.51%
12 - Postage/Printing	0.00	5,200.00	-5,200.00	0.0%
13 - Board Elections	0.00	2,100.00	-2,100.00	0.0%
14 - CSDA Membership	0.00	1,000.00	-1,000.00	0.0%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,100.00	-3,100.00	0.0%
17 - Contingency 10%	0.00	15,500.00	-15,500.00	0.0%
18 - GSA Budget	50,000.00	337,839.00	-287,839.00	14.8%
19 - Designation to District Reserve	0.00	314,708.00	-314,708.00	0.0%
Total Expense	<u>60,788.02</u>	<u>823,247.00</u>	<u>-762,458.98</u>	<u>7.38%</u>
Net Ordinary Income	<u>-60,788.02</u>	<u>0.00</u>	<u>-60,788.02</u>	<u>100.0%</u>
Net Income	<u><u>-60,788.02</u></u>	<u><u>0.00</u></u>	<u><u>-60,788.02</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of July 31, 2021

Jul 31, 21

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 410,620.38

Total Checking/Savings 410,620.38

Total Current Assets 410,620.38

TOTAL ASSETS **410,620.38**

LIABILITIES & EQUITY

Equity

Board Designated Reserves 471,408.40

Net Income -60,788.02

Total Equity 410,620.38

TOTAL LIABILITIES & EQUITY **410,620.38**

**San Antonio Basin Water District
Transaction List by Vendor
July 2021**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	07/12/2021	5049	INV # 0721SABWD	Community Bank - Checking	-625.00
EDD	Liability Check	07/21/2021	E-pay	136-2280-8 QB Tracking # -854841142	Community Bank - Checking	-136.81
Golden State Risk Management Authority	Check	07/01/2021	5047	ACCT # SANANTO1	Community Bank - Checking	-2,577.00
QuickBooks Payroll Service	Liability Check	07/22/2021		Created by Payroll Service on 07/21/2021	Community Bank - Checking	-2,706.41
SAN ANTONIO BASIN GSA	Check	07/20/2021	EFT		Community Bank - Checking	-50,000.00
The Law Offices of Young Wooldridge	Check	07/12/2021	5048	CLIENT ID 21089	Community Bank - Checking	-1,003.00
United States Treasury	Liability Check	07/21/2021	E-pay	85-1380283 QB Tracking # -854714142	Community Bank - Checking	-890.40
Wallace Group	Check	07/12/2021	5050	1591-0002-00	Community Bank - Checking	-2,819.40

Carrie Troup, C.P.A.

(805) 937-0511

1005 S Broadway Santa Maria, CA 93454

July 31, 2021

Invoice No: 0721SABWD

San Antonio Basin Water District
1005 South Broadway
Santa Maria, CA 93454

For Professional Services Rendered as per contract:

July 2021.....\$ 625

Total Fee.....	\$	625
Amount Received on Account.....		<u>0</u>
Total Amount Due.....	\$	<u>625</u>



INVOICE

Account No.: SANANTO1
 Policy Period: 07/01/2021 to 07/01/2022
 Annual Pay Plan

Prepared For: San Antonio Basin Water District
 Attn: Accounts Payable
 1005 S. Broadway
 Santa Maria, CA 93454

Customer Service	
For information on your Account visit	www.gsrma.org
Mail Payments and all other inquiries to	GSRMA PO Box 706 Willows, CA 95988
Phone	530-934-5633
FAX	530-934-8133

Billing Cycle and Payment Information				
Statement Date	Payment Terms	Delinquent After	To Pay in Full	Amount Due This Invoice
07/01/2021	Due and Payable Upon Receipt.	07/16/2021	\$2,577.00	\$2,577.00

Billing Information			
07/01/2021	Work. Comp. Contribution		749.00
07/01/2021	General Liability Contribution		1,812.00
07/01/2021	Crime/Bond Contribution		16.00
	Balance		2,577.00



GSRMA accepts ACH payments - contact financedept@gsrma.org for details

Innovative programs, personalized service

 Please cut on dashed line to detach and return with payment.

Important Information

**Please make all checks payable to: Golden State Risk Management Authority
 To ensure proper credit, be sure to write your account number on your check.**

Prepared For: San Antonio Basin Water District

Mail this payment coupon along with a check or money order payable to:

Golden State Risk Management Authority
 PO Box 706
 Willows, CA 95988

Payment Information	
Account Number:	SANANTO1
Invoice Number:	GS2107100652
Payment Due Date:	07/01/2021
Minimum Due:	\$2,577.00
To Pay in Full:	\$2,577.00
Amount Paid:	\$ _____



EMAILED
 7/6/21

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL
 SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

June 30, 2021

Client ID 21089 AFD

Statement for period through June 30, 2021

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
2	ASSESSMENTS, TOLLS AND CHARGES	\$472.00	-\$472.00	\$0.00	\$0.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$1,003.00	\$1,003.00
PRIOR STATEMENT BALANCE					\$472.00
TOTAL PAYMENTS AND ADJUSTMENTS					-\$472.00
CURRENT CHARGES					\$1,003.00
PAY THIS AMOUNT					\$1,003.00

Any Payments Received After 06/30/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
1005 South Broadway
Santa Maria, CA 93454

July 12, 2021
Project No: 1591-0002-00
Invoice No: 53759
Invoice Total \$2,819.40

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through May 31, 2021

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	10.25	230.00	2,357.50	
Senior Mechanical Engineer II	2.50	175.00	437.50	
Project Assistant I	.25	90.00	22.50	
Totals	13.00		2,817.50	
Total Labor				2,817.50

Reimbursables

Reimbursable Postage/Shipping/Delivery			1.90	
Total Reimbursables			1.90	1.90

Total this Phase \$2,819.40

Budget

	Current	Prior	To-Date	
Labor	2,817.50	19,602.50	22,420.00	
Limit			48,000.00	
Remaining			25,580.00	
Total this Invoice				\$2,819.40

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July 2021

8% of the year has elapsed	<u>Jul 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	37,379.00	-37,379.00	0.0%
01 DWR Grant #2 Payments	0.00	92,005.00	-92,005.00	0.0%
4-Interest Income	1.06			
Total Income	<u>1.06</u>	<u>129,384.00</u>	<u>-129,382.94</u>	<u>0.0%</u>
Expense				
Administration and Operation				
01 Administrative Exp/Office Ex	4,160.00	70,400.00	-66,240.00	5.91%
02-Accountant	645.00	12,800.00	-12,155.00	5.04%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	736.00	45,048.00	-44,312.00	1.63%
05-Legal Counsel	42.00	45,000.00	-44,958.00	0.09%
06-Insurance	0.00	2,300.00	-2,300.00	0.0%
07-Audit Fees	0.00	3,200.00	-3,200.00	0.0%
08-GSP Development(GSIcontract)	45,141.26	221,000.00	-175,858.74	20.43%
Total Administration and Operation	<u>50,724.26</u>	<u>424,748.00</u>	<u>-374,023.74</u>	<u>11.94%</u>
Total Expense	<u>50,724.26</u>	<u>424,748.00</u>	<u>-374,023.74</u>	<u>11.94%</u>
Net Ordinary Income	-50,723.20	-295,364.00	244,640.80	17.17%
Other Income/Expense				
Other Income				
11 Operating Transfers	50,000.00	337,839.00	-287,839.00	14.8%
Total Other Income	<u>50,000.00</u>	<u>337,839.00</u>	<u>-287,839.00</u>	<u>14.8%</u>
Other Expense				
Contingency (10%)	0.00	42,475.00	-42,475.00	0.0%
Total Other Expense	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
Net Other Income	<u>50,000.00</u>	<u>295,364.00</u>	<u>-245,364.00</u>	<u>16.93%</u>
Net Income	<u><u>-723.20</u></u>	<u><u>0.00</u></u>	<u><u>-723.20</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of July 31, 2021

Jul 31, 21

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria -15,643.64

Community Bank of SM MMKT -2449 25,000.82

Total Checking/Savings 9,357.18

Other Current Assets

Prepaid Insurance 1,783.00

Total Other Current Assets 1,783.00

Total Current Assets 11,140.18

TOTAL ASSETS 11,140.18

LIABILITIES & EQUITY

Equity

Retained Earnings 11,863.38

Net Income -723.20

Total Equity 11,140.18

TOTAL LIABILITIES & EQUITY 11,140.18

**San Antonio Basin GSA
Expenses by Vendor Detail**

July 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
Brownstein Hyatt Farber Schreck						
	Check	07/31/2021	2254	05-Legal Counsel	Community Bank of Santa Maria	42.00
Total Brownstein Hyatt Farber Schreck						<u>42.00</u>
Cachuma Resource Conservation District						
	Check	07/31/2021	2251	01Administrative Exp/Office Ex	Community Bank of Santa Maria	4,160.00
Total Cachuma Resource Conservation District						<u>4,160.00</u>
Carrie Troup, C.P.A.						
	Check	07/31/2021	2252	02-Accountant	Community Bank of Santa Maria	645.00
Total Carrie Troup, C.P.A.						<u>645.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	07/31/2021	2253	04-Monitoring	Community Bank of Santa Maria	736.00
	Check	07/31/2021	2255	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	45,141.26
Total GSI WATER SOLUTIONS, INC.						<u>45,877.26</u>
TOTAL						<u><u>50,724.26</u></u>

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY- ACCOUNTS RECEIVABLE

Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement A	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
Total Grant A	300,000.00			
		165,341.53	165,341.53	-

Amount Remaining
(includes retention) 134,658.47

DWR Agreement B	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	-	27,580.90
Total Grant B	249,400.00			
		88,514.59	60,933.69	27,580.90

Amount Remaining -
(includes retention) 160,885.41

Total Grants A and B	549,400.00	253,856.12	226,275.22	27,580.90
	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)

SAB GSA Funds Request

Anna Olsen <aolsen@sanantoniobasingsa.org>

Thu 8/12/2021 1:10 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

Cc: Carrie Troup, CPA (carrie@troupcpa.com) <carrie@troupcpa.com>

Hi Donna,

I would like to request the transfer for \$75,000 to the San Antonio Basin GSA from the San Antonio Basin Water District.

Thanks!

Anna Olsen

Executive Director

San Antonio Basin Groundwater Sustainability Agency

920 East Stowell Rd

Santa Maria, CA 93454

805.868.4013

aolsen@sanantoniobasingsa.org