

San Antonio Basin Water District

Board of Directors Regular Meeting
November 16, 2021, at 1:00 P.M.

Subject to the Board's approval of Resolution 21-03, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.
You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 21-04; Authorizing Renewal of Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
 - a. September and October 2021 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
 - a. Review and Approve October Financial Statement
 - b. Assessments Status Report
 - c. Review October GSA Financial Statement
 - d. Consider Approval of GSA Fund Request
- 7) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. Update on San Antonio Basin Groundwater Sustainability Agency

- 8) **New Business**— requests for items to be placed on next agenda.
- 9) **Next Meeting Date – December 21, 2021 and/or January 18, 2022**
- 10) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 21-04

RESOLUTION RENEWING USE OF REMOTE TELECONFERENCE MEETINGS UNDER AB361

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on October 19, 2021, in Resolution 21-03, the District invoked AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e); and

WHEREAS, pursuant to Government Code section 54953(e)(3), the District is required to reconsider the state of emergency every 30 days.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) The Board has reconsidered the circumstances of the state of emergency.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on _____, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting
September 21, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Ken Hunter
Victor Schaff

Directors absent: Craig Reade

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines, CJ for Kevin Singer - Carrari Trust, Mary Heyden - Chamberlin Ranch and Chip Hanley – Rancho La Laguna.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) **Minutes**

a. **August 2021 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the August minutes as presented.
Motion seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

5) **Financial Report**

a. **Review and Approve August Financial Statement**

Donna Glass reported on the August statement included in the Board packet. As of August 31, 2021, 17% of the year elapsed. The SABWD collected \$22,898 or 3.0% of the Assessments. The expenses for August were \$141,349 or 17% of the budget. This includes \$125,000 transferred to the GSA or 37% of the GSA Budget. Net Income YTD was \$-118,451. Reserve/Equity/Checking balance was \$352,958

Motion was made by Director Sharer to approve the August Financials as presented.
Motion seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Schaff and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

b. **Assessments Status Report**

As of Sept 17th, the District received \$255,055 of the 2021-22 Assessments. Total due by Oct 8th was \$801,174. Assessments are delinquent if not paid by Feb 8, 2022. Director Hunter reminded everyone that the Assessment can be written off your 2021 Taxes if paid by the end of the year.

c. **Consider Approval of Engagement Letter with Moss, Levy & Hartzheim LLP**

Motion was made by Director Merrill to approve the Engagement Letter with Moss, Levy & Hartzheim LLP for the 2020-21 audit. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Schaff and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

d. **Review August GSA Financial Statement**

Donna Glass reported on the GSA Financials for August included in the board packet.

For review only, as of August 31, 2021, 17% of the year had elapsed. The SABGSA accounts total \$13,113. The expenses YTD were \$121,970. They received \$125,000 from the SABWD YTD or 37% of the Budget.

As of Sept 16th, the GSA received \$63,570 that was not reflected in the August Financial Statements. Grant A balance remaining was \$98,670. Grant B balance remaining was \$160,855. Total remaining of grant funds are \$259,525.

e. Consider Approval of GSA Fund Request

The GSA requested \$75,000. Anticipated expenses:

Monitoring: \$8,000-\$10,000

GSP Development: \$60,000

Legal: \$2,500-\$3,000

Other costs, including admin: \$3,500-&4,000

Motion was made by Director Merrill to approve the SABGSA request for the accountant to transfer \$75,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Schaff and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

6) Informational Items

Agenda item 6 was moved ahead of agenda item 5 at the request of Director Hunter who needed to leave the meeting at 2pm.

a. Management/Administration Report

Most updates were included during agenda items.

The GSA has three positions open for Alternate Board Members. Categories needed include one (1) Vineyard and two (2) for Row Crop. Two (2) Advisory Committee members are also needed.

b. Director Training Report

Everyone is current with all their training courses.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Leta Spencer and Donna Glass provided an update on the GSA sub-committee for the Well Registration Program. The GIS maps prepared for the District Assessments by the Wallace Group and current landowner information was provided to Ms. Spencer, who has volunteered her time and expertise, to begin the mapping/information gathering process.

The District, using the services of the Wallace Group, will be mailing out the GSA workshop notices to landowners.

Director Sharer and Director Merrill provided a brief update and answered questions regarding the recently released draft GSA Groundwater Sustainability Plan (GSP).

Board members and landowners were encouraged to attend the GSA meetings and Stakeholder workshops.

7) New Business— requests for items to be placed on next agenda.

No new business was requested.

8) **Next Meeting Date – October 19, 2021**
The next meeting date will be October 19, 2021.

9) **Adjournment**
Meeting was adjourned by Director Merrill at 2:09 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

DRAFT

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting

October 19, 2021, at 1:00 P.M.

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Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill

Randy Sharer

Ken Hunter

Craig Reade

Directors absent: Victor Schaff

Others in attendance: Alan Doud – Young Wooldridge, Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines.

3) Review and Adopt Resolution 21-03; Initially Authorizing Remote Teleconference Meetings Under AB361

Motion was made by Director Hunter to Adopt Resolution 21-03; Initially Authorizing Remote Teleconference Meetings Under AB361as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

Informational Item 8) c. Update on San Antonio Basin Groundwater Sustainability Agency was moved up in the agenda after public comment. Mr. Doud joined the meeting to comment on items in the GSP under the Water Budget and Management Actions that, after his review, he thought could use some clarification. Additional questions and comments were discussed and answered.

5) **Minutes**

a. **September 2021 Board Meeting Minutes – Board Approval Needed**

Tabled until next meeting.

6) **Financial Report**

a. **Review and Approve September Financial Statement**

Donna Glass reported on the September statement included in the board packet. As of September 30, 2021, 25% of the year has elapsed. The SABWD collected \$236,964 or 30.0% of the Assessments. The expenses through September were \$220,175 or 27% of the budget. This includes \$200,000 transferred to the GSA or 59% of the GSA Budget. Net Income YTD has been \$16,788. The Reserve/Equity/Checking balance was \$507,442

Motion was made by Director Merrill to approve the September Financials as presented.

Motion seconded by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Reade, Sharer, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

b. **Assessments Status Report**

As of October 15th, the District has received \$300,190 of the 2021-22 Assessments. Total due was \$801,174 by Oct 8th. Delinquent if not paid by Feb 8, 2022. On October 16th the District received an additional \$82,674 for a total received of \$382,864.

c. **Review September GSA Financial Statement**

Donna Glass reported on the GSA Financials for September included in the board packet.

For review only, as of September 30, 2021, 25% of the year has elapsed. The SABGSA accounts total \$97,255. The expenses YTD has been \$176,209. They received \$200,000 from the SABWD YTD or 59% of the Budget.

As of September 30th, Grant A has a remaining balance of \$98,670. Grant B's remaining balance is \$160,855. Total remaining of grant funds is \$259,525.

No grant funding invoices were submitted to DWR this month.

No Funding is requested from the GSA this month.

- 7) **Consider Appointment of Directors and/or Alternate Directors to the SABGSA Board**
Motion was made by Director Merrill to appoint Eric Pooler as the Alternate Director for Kenneth Pata in the Row Crop position on the GSA Board. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Reade, Sharer, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

8) **Informational Items**

a. **Management/Administration Report**

Updates provided during agenda items. Reminder that the GSA still has two positions open. One vineyard and one row crop Alternate Board Member plus two Advisory Committee members are needed.

b. **Director Training Report**

Reminder - One board member due October. One member due in November.

c. **Update on San Antonio Basin Groundwater Sustainability Agency**

Update and questions/comments provided earlier in the meeting.

- 9) **New Business**— requests for items to be placed on next agenda.
No new business requested.

10) **Next Meeting Date – November 16, 2021**

The next meeting date will be November 16, 2021.

11) **Adjournment**

Meeting was adjourned by Director Merrill at 2:00 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through October 2021

33% of the year has elapsed	<u>Jul - Oct 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	361,986.22	800,179.00	-438,192.78	45.24%
FSAWB Carry Over Funds	0.00	0.00	0.00	0.0%
Misc Payments	0.00	23,068.00	-23,068.00	0.0%
Total Income	<u>361,986.22</u>	<u>823,247.00</u>	<u>-461,260.78</u>	<u>43.97%</u>
Expense				
01 - General Manager	13,866.68	41,600.00	-27,733.32	33.33%
02 - Employment Taxes and Benefits	1,060.80	14,600.00	-13,539.20	7.27%
03 - Audit & Financial Reporting	2,600.00	10,800.00	-8,200.00	24.07%
04 - Contract Admin(Assesmt Billing)	8,371.50	28,000.00	-19,628.50	29.9%
05 - Legal Services	1,452.00	31,200.00	-29,748.00	4.65%
06 - Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,200.00	-5,200.00	0.0%
09 - Travel	0.00	3,600.00	-3,600.00	0.0%
10 - Insurance E&O; Board	2,577.00	3,300.00	-723.00	78.09%
11 - Office Supplies	127.00	2,100.00	-1,973.00	6.05%
12 - Postage/Printing	0.00	5,200.00	-5,200.00	0.0%
13 - Board Elections	0.00	2,100.00	-2,100.00	0.0%
14 - CSDA Membership	0.00	1,000.00	-1,000.00	0.0%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,100.00	-3,100.00	0.0%
17 - Contingency 10%	0.00	15,500.00	-15,500.00	0.0%
18 - GSA Budget	200,000.00	337,839.00	-137,839.00	59.2%
19 - Designation to District Reserve	0.00	314,708.00	-314,708.00	0.0%
Total Expense	<u>230,054.98</u>	<u>823,247.00</u>	<u>-593,192.02</u>	<u>27.95%</u>
Net Ordinary Income	<u>131,931.24</u>	<u>0.00</u>	<u>131,931.24</u>	<u>100.0%</u>
Net Income	<u><u>131,931.24</u></u>	<u><u>0.00</u></u>	<u><u>131,931.24</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of October 31, 2021

Oct 31, 21

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 622,585.36

Total Checking/Savings 622,585.36

Total Current Assets 622,585.36

TOTAL ASSETS 622,585.36

LIABILITIES & EQUITY

Equity

Board Designated Reserves 471,408.40

32000 - Retained Earnings 19,245.72

Net Income 131,931.24

Total Equity 622,585.36

TOTAL LIABILITIES & EQUITY 622,585.36

**San Antonio Basin Water District
Transaction List by Vendor
October 2021**

	Type	Date	Num	Memo	Account	Amount
CARRIE TROUP	Check	10/11/2021	5059	INV # 1021SABWD	Community Bank - Checking	-650.00
EDD	Liability Check	10/19/2021	E-pay	136-2280-8 QB Tracking # 789154858	Community Bank - Checking	-136.81
QuickBooks Payroll Service	Liability Check	10/22/2021		Created by Payroll Service on 10/19/2021	Community Bank - Checking	-2,706.41
The Law Offices of Young Wooldridge	Check	10/11/2021	5060	CLIENT ID 21089	Community Bank - Checking	-342.00
United States Treasury	Liability Check	10/19/2021	E-pay	85-1380283 QB Tracking # 788082858	Community Bank - Checking	-890.40
Wallace Group	Check	10/21/2021	5061	1591-0002-00	Community Bank - Checking	-5,124.00



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

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 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

September 30, 2021

Client ID 21089 AFD

Statement for period through September 30, 2021

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
1	ACCOUNTING AND AUDIT	\$0.00	\$0.00	\$253.50	\$253.50
2	ASSESSMENTS, TOLLS AND CHARGES	\$88.50	-\$88.50	\$0.00	\$0.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$88.50	-\$88.50	\$0.00	\$0.00
25	EMPLOYEES--GEN (INCLUDING POLICIES)	\$594.50	-\$594.50	\$88.50	\$88.50
PRIOR STATEMENT BALANCE					\$771.50
TOTAL PAYMENTS AND ADJUSTMENTS					-\$771.50
CURRENT CHARGES					\$342.00
PAY THIS AMOUNT					\$342.00

Any Payments Received After 09/30/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

October 19, 2021
 Project No: 1591-0002-00
 Invoice No: 54393
Invoice Total \$5,124.00

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through August 31, 2021

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	1.50	238.00	357.00	
Senior Project Analyst I	4.00	147.00	588.00	
Project Analyst I	5.00	112.00	560.00	
Senior Mechanical Engineer II	19.50	182.00	3,549.00	
GIS Technical Specialist	.50	140.00	70.00	
Totals	30.50		5,124.00	
Total Labor				5,124.00
		Total this Phase		\$5,124.00

Budget	Current	Prior	To-Date	
Labor	5,124.00	25,667.50	30,791.50	
Limit			48,000.00	
Remaining			17,208.50	
		Total this Invoice		\$5,124.00

Billing Backup

Tuesday, October 19, 2021

Wallace Group

Invoice 54393 Dated 10/19/2021

12:54:00 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

	Hours	Rate	Amount
Principal			
Wagner, Kari	8/4/2021	.25	238.00
Review Letter			59.50
Wagner, Kari	8/5/2021	.25	238.00
Follow Up on Schedule and Next steps			59.50
Wagner, Kari	8/23/2021	.50	238.00
Discussion with Leta and Send Files to Leta			119.00
Wagner, Kari	8/27/2021	.25	238.00
Review Email Language Response for DG			59.50
Wagner, Kari	8/31/2021	.25	238.00
Customer Question			59.50
Senior Project Analyst I			
Lepore, Lonnie	8/25/2021	.50	147.00
A/R, Bank Dep			73.50
Lepore, Lonnie	8/26/2021	2.50	147.00
Database Updates, QB Files, A/R, Bank Dep			367.50
Lepore, Lonnie	8/30/2021	1.00	147.00
A/R			147.00
Project Analyst I			
Welker, Matthew	8/12/2021	3.50	112.00
Preparing invoice mailing.			392.00
Welker, Matthew	8/13/2021	1.50	112.00
Preparing invoice mailing			168.00
Senior Mechanical Engineer II			
Lindahl, Nels	8/9/2021	5.00	182.00
2021 Invoices; Special Handling of 0075;			910.00
Lindahl, Nels	8/10/2021	5.25	182.00
2021 Invoices; Special Handling of 0075; Envelopes;			955.50
Lindahl, Nels	8/11/2021	2.00	182.00
Finalize Mailing;			364.00
Lindahl, Nels	8/12/2021	.75	182.00
Direction to Admin for Stuffing; Special Handling of 0075;			136.50
Lindahl, Nels	8/13/2021	4.25	182.00
Final Mailing; Query and Export for Quickbooks;			773.50
Lindahl, Nels	8/25/2021	1.50	182.00
Excel Sheet for GIS Import (with corrections);			273.00
Lindahl, Nels	8/27/2021	.50	182.00
Tie out Assessment Roll with QB;			91.00
Lindahl, Nels	8/30/2021	.25	182.00
Excel Assessment Roll Transmit;			45.50
GIS Technical Specialist			
LeNay, Jeffrey	8/24/2021	.50	140.00
Forward requested GIS files to Leta Spencer of Westchester Group Investment Management, Inc.			70.00
Totals	30.50		5,124.00
Total Labor			5,124.00

Project	1591-0002-00	SAN ANTONIO BASIN WTR TAX ROLL PREP	Invoice	54393
			Total this Phase	\$5,124.00
			Total this Project	\$5,124.00
			Total this Report	\$5,124.00

11/16/2021

**San Antonio Basin Water District
Transaction List by Customer
All Transactions**

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26	\$ -	\$ 5,508.26
0002	\$ 240.12	\$ -	\$ 240.12
0003	\$ 8,084.18	\$ -	\$ 8,084.18
0004	\$ 50.00	\$ -	\$ 50.00
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 983.36	\$ 983.36	\$ -
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ -	\$ 267.99
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.73	\$ -	\$ 38,154.73
0014	\$ 50.00	\$ -	\$ 50.00
0015	\$ 54,554.70	\$ 54,554.70	\$ -
0016	\$ 2,139.23	\$ 2,139.23	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ -	\$ 50.00
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.37	\$ 73.37	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ -	\$ 50.00
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.66	\$ 4,770.66	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71	\$ -	\$ 2,005.71
0030	\$ 50.00	\$ -	\$ 50.00
0031	\$ 2,524.83	\$ 2,524.83	\$ -
0032	\$ 1,069.46	\$ 1,069.46	\$ -
0033	\$ 50.08	\$ 50.00	\$ 0.08
0034	\$ 13,035.58	\$ -	\$ 13,035.58
0035	\$ 3,148.25	\$ -	\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51	\$ 2,992.51	\$ -
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ -	\$ 380.78
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.29	\$ -	\$ 469.29
0043	\$ 50.00	\$ -	\$ 50.00

11/16/2021

**San Antonio Basin Water District
Transaction List by Customer
All Transactions**

Assessment No.	Invoiced	Paid	Balance
0044	\$ 347.50	\$ 347.50	\$ -
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00	\$ -	\$ 50.00
0047	\$ 63.85	\$ -	\$ 63.85
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ -	\$ 1,774.88
0050	\$ 5,033.91	\$ -	\$ 5,033.91
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 82,674.20	\$ 82,674.20	\$ -
0053	\$ 14,686.56	\$ 14,686.56	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 10,242.67	\$ 10,242.67	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ -	\$ 2,926.04
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.46	\$ -	\$ 8,243.46
0060	\$ 1,637.54	\$ 1,637.54	\$ -
0062	\$ 53.17	\$ 53.17	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60	\$ -	\$ 1,267.60
0067	\$ 723.44	\$ -	\$ 723.44
0068	\$ 248.84	\$ -	\$ 248.84
0070	\$ 5,527.40	\$ 5,527.40	\$ -
0071	\$ 4,721.39	\$ -	\$ 4,721.39
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.31	\$ 158.16	\$ 158.15
0076	\$ 207.98	\$ 50.00	\$ 157.98
0077	\$ 87.54	\$ -	\$ 87.54
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ -	\$ 2,427.11
0080	\$ 8,000.35	\$ -	\$ 8,000.35
0081	\$ 9,733.59	\$ -	\$ 9,733.59
0082	\$ 152.52	\$ -	\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00	\$ -	\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.41	\$ 1,844.41	\$ -
0090	\$ 50.00	\$ 50.00	\$ -

11/16/2021

**San Antonio Basin Water District
Transaction List by Customer
All Transactions**

Assessment No.	Invoiced	Paid	Balance
0091	\$ 5,308.01	\$ 5,308.25	\$ (0.24)
0092	\$ 227,516.35	\$ -	\$ 227,516.35
0093	\$ 297.76	\$ -	\$ 297.76
0094	\$ 6,092.10	\$ -	\$ 6,092.10
0095	\$ 50.00	\$ -	\$ 50.00
0097	\$ 711.12	\$ 711.12	\$ -
0098	\$ 11,743.00	\$ 11,743.00	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.32	\$ 2,843.32	\$ -
0103	\$ 50.00	\$ -	\$ 50.00
0104	\$ 697.38	\$ 697.38	\$ -
0105	\$ 8,644.80	\$ 8,644.80	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.47	\$ 17,923.47	\$ -
0108	\$ 3,449.24	\$ -	\$ 3,449.24
0109	\$ 55,098.77	\$ -	\$ 55,098.77
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 15,171.83	\$ 15,171.83	\$ -
0114	\$ 35,950.03	\$ 35,950.03	\$ -
0115	\$ 2,891.22	\$ -	\$ 2,891.22
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.29	\$ 510.29	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 295.99	\$ 295.99	\$ -
0201	\$ 3,258.42	\$ -	\$ 3,258.42
	801,173.58	385,054.34	416,119.24

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
 July through October 2021

33% of the year has elapsed	<u>Jul - Oct 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	35,988.84	37,379.00	-1,390.16	96.28%
01 DWR Grant #2 Payments	27,580.90	92,005.00	-64,424.10	29.98%
4-Interest Income	7.36			
Total Income	<u>63,577.10</u>	<u>129,384.00</u>	<u>-65,806.90</u>	<u>49.14%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	16,250.00	70,400.00	-54,150.00	23.08%
02-Accountant	2,580.00	12,800.00	-10,220.00	20.16%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	13,228.87	45,048.00	-31,819.13	29.37%
05-Legal Counsel	5,070.00	45,000.00	-39,930.00	11.27%
06-Insurance	0.00	2,300.00	-2,300.00	0.0%
07-Audit Fees	0.00	3,200.00	-3,200.00	0.0%
08-GSP Development(GSIcontract)	162,562.80	221,000.00	-58,437.20	73.56%
Total Administration and Operation	<u>199,691.67</u>	<u>424,748.00</u>	<u>-225,056.33</u>	<u>47.01%</u>
Total Expense	<u>199,691.67</u>	<u>424,748.00</u>	<u>-225,056.33</u>	<u>47.01%</u>
Net Ordinary Income	-136,114.57	-295,364.00	159,249.43	46.08%
Other Income/Expense				
Other Income				
11 Operating Transfers	200,000.00	337,839.00	-137,839.00	59.2%
Total Other Income	<u>200,000.00</u>	<u>337,839.00</u>	<u>-137,839.00</u>	<u>59.2%</u>
Other Expense				
Contingency (10%)	0.00	42,475.00	-42,475.00	0.0%
Total Other Expense	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
Net Other Income	<u>200,000.00</u>	<u>295,364.00</u>	<u>-95,364.00</u>	<u>67.71%</u>
Net Income	<u><u>63,885.43</u></u>	<u><u>0.00</u></u>	<u><u>63,885.43</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA
Balance Sheet
As of October 31, 2021

	<u>Oct 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Community Bank of Santa Maria	48,766.69
Community Bank of SM MMKT -2449	<u>25,007.12</u>
Total Checking/Savings	73,773.81
Other Current Assets	
Prepaid Insurance	<u>1,783.00</u>
Total Other Current Assets	<u>1,783.00</u>
Total Current Assets	<u>75,556.81</u>
TOTAL ASSETS	<u><u>75,556.81</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	11,671.38
Net Income	<u>63,885.43</u>
Total Equity	<u>75,556.81</u>
TOTAL LIABILITIES & EQUITY	<u><u>75,556.81</u></u>

**San Antonio Basin GSA
Expenses by Vendor Detail**

October 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
Brownstein Hyatt Farber Schreck						
	Check	10/31/2021	2269	05-Legal Counsel	Community Bank of Santa Maria	<u>1,260.00</u>
Total Brownstein Hyatt Farber Schreck						1,260.00
Cachuma Resource Conservation District						
	Check	10/31/2021	2268	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>4,290.00</u>
Total Cachuma Resource Conservation District						4,290.00
Carrie Troup, C.P.A.						
	Check	10/31/2021	2267	02-Accountant	Community Bank of Santa Maria	<u>650.00</u>
Total Carrie Troup, C.P.A.						650.00
GSI WATER SOLUTIONS, INC.						
	Check	10/31/2021	2265	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	15,891.84
	Check	10/31/2021	2266	04-Monitoring	Community Bank of Santa Maria	<u>1,391.25</u>
Total GSI WATER SOLUTIONS, INC.						<u>17,283.09</u>
TOTAL						<u>23,483.09</u>

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
RECEIVABLE (through 11.11.21)

ACCOUNTS

Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement A	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-
DWR 4600012675 Inv #12A		46,747.57	-	46,747.57
Total Grant A	300,000.00			
		248,077.94	201,330.37	46,747.57

Amount Remaining
(includes retention) 51,922.06

DWR Agreement B	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-
DWR 4600012675 Inv #12B		41,750.42	-	41,750.42
Total Grant B	249,400.00			
		130,265.01	88,514.59	41,750.42

Amount Remaining -
(includes retention) 119,134.99

Total Grants A and B	549,400.00	378,342.95	289,844.96	88,497.99
	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)

SAB GSA Funds Request

Anna Olsen <aolsen@sanantoniobasingsa.org>

Thu 11/11/2021 4:10 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

Cc: Carrie Troup <carrie@troupcpa.com>; Kevin Merrill <kmerrill@mesavineyard.com>; Anna Olsen <aolsen@sanantoniobasingsa.org>

Hi Donna,

I would like to request the transfer for \$20,000 to the San Antonio Basin GSA from the San Antonio Basin Water District.

Thanks!

Anna Olsen

Executive Director

San Antonio Basin Groundwater Sustainability Agency

920 East Stowell Rd

Santa Maria, CA 93454

805-868-4013

aolsen@sanantoniobasingsa.org