

San Antonio Basin Water District

1005 S. Broadway - Santa Maria, California 93454

Phone: (805) 937-0511 - Fax: (805) 754-2874

Board of Directors Regular Meeting

August 18, 2020 at 1:00 P.M.

Dial-in-number - 1-605-472-5736

Access Code – 186891

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced above.

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 4) **Minutes**
 - a. July 21, 2020 Board Meeting Minutes – **Board Approval Needed**
- 5) **Financial Report**
 - a. Review and Approve July Financial Statement
 - b. Review and Approve July GSA Financial Statement
- 6) **Informational items**
 - a. Management/Administration Report
 - b. Update on San Antonio Basin Groundwater Sustainability Agency
- 7) **Other Business Matters**
 - a. Consider Approval of the use of Rapid Remote Deposit for Assessment Payments Received by the Wallace Group
 - b. Discuss Procedure to Verify Property Change Request Between Irrigated and Non-Irrigated Acreage
 - c. Consider Approval of Proposal for Comprehensive General Liability Insurance, including Director Errors & Omissions, Worker's Compensation and Crime Bond
 - d. Adopt Resolution Approving the Filing of an Application to the California Employment Development Department for State Disability Insurance for Employees of the SABWD
 - e. Discuss Changing Regular Board Meetings to Quarterly Meetings

- f. Discuss Director Training Requirements
 - i. Sexual Harassment Training (within 6 months)
 - ii. Ethics Training (within 12 months)

- 8) **New Business**— requests for items to be placed on next agenda.

- 9) **Next Meeting Date – September 15, 2020**

- 10) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454.

San Antonio Basin Water District

1005 S. Broadway - Santa Maria, California 93454

Phone: (805) 937-0511 - Fax: (805) 754-2874

Meeting Minutes

Board of Directors Regular Meeting

July 21, 2020 at 1:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/84279217392?pwd=Q2FoMDFJYkpgY2dNMFM2SVM3RnpBZz09>

Meeting ID: 842 7921 7392

Password: 189908

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 842 7921 7392

Password: 189908

Find your local number: <https://us02web.zoom.us/u/kbYCEXqJXk>

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced above.

1) Call to Order

The meeting was called to order at 1:04 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill – at the LACSD

Randy Sharer - joined via Zoom

Craig Reade - joined via Zoom

Ken Hunter - joined via Zoom

Members absent: Victor Schaff

Others in attendance: Alan Doud, Young Wooldridge, via Zoom. Kari Wagner and Bill Lindahl, Wallace Group, LLC, Lon Fletcher, Water District Formation Coordinators for the Friends of the San Antonio Basin Water District and Donna Glass, District Manager were all present at the LACSD.

3) Self-Introductions

Tiffany Abeloe and Roy Killgore (present outside) joined via Zoom

4) Proposition 218 Hearing Regarding Proposed Assessment

President Merrill opened the hearing and announced it was being recorded and a transcript could be prepared if necessary.

District staff, Alan Doud and Kari Wagner, made some brief presentations regarding the background for the proposed assessment.

The public was invited to provide comments, questions or objections to the proposed assessment. During the hearing and until it closed, Landowners were able to cast new or revised assessment ballots.

The hearing was conducted remotely via Zoom and phone due to the Coronavirus and the various state and local public health directives related to it. Landowners were advised by the District in a letter and a notice on the District's Web site, that no physical location for the hearing would be available

The District's Engineer, District's Manager and President Merrill were present at the District's regular meeting place, the offices of the Los Alamos Community Services District, because they needed to have a physical location for receiving new or amended ballots and a physical location for the engineer to tally the vote. Anyone arriving at the CSD building was met in the parking lot by a District representative, who provided instructions on how to submit a new or amended ballot.

After Alan Doud finished his remarks and Kari Wagner presented her report President Merrill asked the board if they had any questions or comments of the staff. There being no questions or comments by the board there was a call for questions, comments or objections by District landowners concerning the proposed assessment or any matters concerning the preliminary roll as it applies to specific parcels. There were no questions, comments or objections.

There being no further testimony to be presented at the hearing, President Merrill declared the public participation part of the hearing closed, subject to the voting process that followed.

Alan Doud described the voting process and District staff confirmed that no landowners were waiting outside the LACSD who wished to submit new or amended ballots.

President Merrill announced that at the conclusion of the hearing the ballots would be opened and counted. The Board designated Kari Wagner as the person to count the ballots. The hearing was closed and Kari Wagner was excused to count the ballots.

5) Open General Meeting

President Merrill announced that while the ballots were being opened and counted by Kari Wagner and Bill Lindahl they would be visible via Zoom and the regular board meeting would resume.

6) Public Comment: This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and

that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no public comments

7) Minutes

a. June 16, 2020 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Sharer to approve the minutes as presented and seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

8) Financial Report

a. Open SABWD Bank Account

Donna Glass give a brief update that the new Bank account was opened and the check approved at the last meeting from the FSAWB for \$225,000.00 was deposited on July 1, 2020. As soon as checks arrive there are a number of invoices that will to be paid.

Also reported was the remaining balance in the FSAWB accounts as of July 20, 2020 was:

GSA = \$19,805.66

WD = \$21,818.65

TOTAL = \$41,624.31

These remaining funds will be used to dissolve the FSAWB. The balance remaining has been budgeted to go to the SABWD.

b. Review and Approve GSA June Financial Statement

Donna Glass reported on the GSA Financials as of June 30, 2020. The SABGSA account has \$-239.74 and \$-10.00 in a MMKT account for a total of \$-249.74. The expenses for June were \$44,963.94. YTD total expenses were \$202,185.77. Net Income YTD was \$-138,832.92. The board will need to approve a transfer of money from the SABWD to the SABGSA.

Motion was made by Director Sharer to approve the GSA Financials as presented and transfer \$75,000 from the SABWD account to the SABGSA account and seconded by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

9) Management/Administration

a. Status Report

Donna Glass reported on the status report provided in the board packet. It included:

- The Bylaws were approved by the Board of Supervisor's July 14, 2020 and the BOS minute order had been received.
- A request for payment from LAFCO to the California State Board of Equalization for LAFCO Application No. 18-01 for the formation of the San Antonio Basin Water District had been made by the FSAWB. Once payment is processed the LAFCO Certificate of Completion recorded on or about June 26, 2020 will be finalized.
- Due to COVID 19 modifications to the Board Meeting and Prop 218 Assessment Hearing scheduled for July 21, 2020 needed to be made. A letter explaining the changes was mailed to all landowners on July 30, 2020 and posted to the SABWD website.

10) Proposition 218 Assessment Ballot Proceedings Matters

a. Receive Ballot Count

Kari Wagner reported that having reviewed and tabulated all ballots submitted, she conclude that the weighted votes in favor of the proposed assessment outweigh the weighted ballots in opposition, with the results being that 590,401.03 votes are in favor of the proposed assessment, and 50 votes in opposition to the proposed assessment.

b. Review and Approve 2020/2021 Budget

The 2020/2021 Budget and 5 year Assessment Options 1 & 2 was reviewed and discussed. **Motion** was made by Director Merrill to approve the 2020/2021 Budget and Assessment Option 2 as presented with the Assessment Fee for FY 2020/2021 set as \$48.00 for Irrigated Acres and \$0.50 for Non-Irrigated Acres. Motion seconded by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

c. Consider Resolution Confirming Results from Prop 218 Assessment Ballot Proceeding and Authorizing Levy and Collection of Assessment

President Merrill announced that in light of the reported ballot count by Kari Wagner a majority protest as defined by Proposition 218 did **NOT** exist, and the Board may impose the charges as proposed in its Resolution.

Donna Glass read Resolution 20-05 which is attached to these minutes.

A **Motion** was made by Director Merrill and seconded by Director Hunter to approve the Resolution as presented with the:

- Assessment for 2020, that being less than that authorized by the Assessment Ballot Proceedings and the above reference Petition for Formation, shall be **\$48.00** per acre for Irrigated Agriculture, **\$0.50** per acre for Non-Irrigated Agriculture, and **\$0.00** for Non-Overlying; Provided, however, the Board determined that if the aggregate assessment of any owner of Irrigated Agriculture or Non-Irrigated Agriculture results in an assessment of less than **\$50**, that owner shall be subject to a minimum assessment of **\$50**.
- Notice of Assessment: Within 10 days of the Assessment being due and payable, the Assessor shall publish a notice as specified by Water Code Section 36826, including the date the Assessments are due and payable, the time when Assessments are

delinquent, which is six months from when they become due as provided by Water Code Section 36950, and that a delinquency penalty of five percent (5%) of the amount delinquent will be applicable; provided, however, landowners will be asked to make payment of Assessments within **60 days** of the date due and payable.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

d. Review and Approve Contract with Wallace Group to Prepare Tax Roll

Motion was made by Director Merrill to approve the Contract with the Wallace Group to Prepare the Tax Roll and seconded by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

11) New Business— requests for items to be placed on next agenda.

Director Merrill requested a discussion be placed on the next agenda to reduce the regular Board meetings from monthly to quarterly.

Director Hunter requested a discussion about creating a procedure to verify change order requests for reducing irrigated acres to non-irrigated acres on the next agenda.

12) Next Meeting Date – August 18, 2020

Motion was made and seconded to set the next meeting date for August 18, 2020

13) Adjournment

Meeting was adjourned by Director Merrill at 2:16 pm.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July 2020

8.3% of the year has elapsed	<u>Jul 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	50.00	626,236.00	-626,186.00	0.01%
FSAWB Carry Over Funds	225,000.00	225,000.00	0.00	100.0%
Total Income	<u>225,050.00</u>	<u>851,236.00</u>	<u>-626,186.00</u>	<u>26.44%</u>
Expense				
01 · General Manager	0.00	40,000.00	-40,000.00	0.0%
02 · Employment Taxes and Benefits	0.00	14,000.00	-14,000.00	0.0%
03 · Audit & Financial Reporting	0.00	7,500.00	-7,500.00	0.0%
04 · Contract Admin(Assesmt Billing)	11,003.53	25,000.00	-13,996.47	44.01%
05 · Legal Services	1,407.00	30,000.00	-28,593.00	4.69%
06 · Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 · Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 · Conferences/Training	0.00	5,000.00	-5,000.00	0.0%
09 · Travel	0.00	3,500.00	-3,500.00	0.0%
10 · Insurance E&O; Board	0.00	8,000.00	-8,000.00	0.0%
11 · Office Supplies	0.00	2,000.00	-2,000.00	0.0%
12 · Postage/Printing	99.37	5,000.00	-4,900.63	1.99%
13 · Board Elections	0.00	2,000.00	-2,000.00	0.0%
14 · CSDA Membership	0.00	1,000.00	-1,000.00	0.0%
15 · LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 · Telephone/Computer/Internet	0.00	3,000.00	-3,000.00	0.0%
17 · Contingency 10%	0.00	14,900.00	-14,900.00	0.0%
18 · GSA Budget	75,000.00	458,900.00	-383,900.00	16.34%
19 · Designation to District Reserve	0.00	228,036.00	-228,036.00	0.0%
Total Expense	<u>87,509.90</u>	<u>851,236.00</u>	<u>-763,726.10</u>	<u>10.28%</u>
Net Ordinary Income	<u>137,540.10</u>	<u>0.00</u>	<u>137,540.10</u>	<u>100.0%</u>
Net Income	<u><u>137,540.10</u></u>	<u><u>0.00</u></u>	<u><u>137,540.10</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of July 31, 2020

	<u>Jul 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
Community Bank - Checking	137,540.10
Total Checking/Savings	<u>137,540.10</u>
Total Current Assets	<u>137,540.10</u>
TOTAL ASSETS	<u>137,540.10</u>
LIABILITIES & EQUITY	
Equity	
Net Income	137,540.10
Total Equity	<u>137,540.10</u>
TOTAL LIABILITIES & EQUITY	<u>137,540.10</u>

**San Antonio Basin Water District
Transaction List by Vendor
July 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Donna Glass	Check	07/29/2020	5002	Reimbursement	Community Bank - Checking	-99.37
The Law Offices of Young Wooldridge	Check	07/29/2020	5000	Client ID 21089	Community Bank - Checking	-1,407.00
Wallace Group	Check	07/29/2020	5001	Project 1591-0001-00	Community Bank - Checking	-11,003.53

Donna Glass
1875 Cambridge Way, Santa Maria, CA 93454

Expense	Date	Amount
Postage 111 first class stamps @\$.55	07/01/20	61.05
Print 111 letters (black) @ \$.10	07/01/20	11.10
Print/provide 8 pages (30) of mailing labels @ \$.35	07/01/20	2.80
Provide 111 #10 envelopes @\$.22	07/01/20	24.42
Total		99.37



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

June 30, 2020

Client ID 21089-32 AFD
 Invoice No. 66957

Statement for period through June 30, 2020

LEGAL SERVICES REGARDING: FORMATION/ORGANIZATION/HISTORY

Fees	T.K.	Hours	Amount
06/15/20 PHONE CONFERENCE WITH ALAN REGARDING PROP 218 HEARING.	IJS	0.20	\$44.00
RESEARCH REGARDING PROP 218 HEARING IN SANTA BARBARA COUNTY AMID COVID-19; PHONE CONFERENCE WITH PUBLIC HEALTH DEPARTMENT OF SANTA BARBARA COUNTY.	IJS	0.80	\$176.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
IJS	INDERRAJ SINGH	1.00	\$220.00	\$220.00

TOTAL FEES **\$220.00**

PRIOR STATEMENT BALANCE \$0.00

CURRENT CHARGES \$220.00

PAY THIS AMOUNT **\$220.00**

Any Payments Received After 06/30/20 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

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SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

June 30, 2020

Client ID 21089-4 AFD
 Invoice No. 66955

Statement for period through June 30, 2020

LEGAL SERVICES REGARDING: BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)

Fees	T.K.	Hours	Amount
06/16/20 PARTICIPATE IN BOARD MEETING.	AFD	1.00	\$295.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	1.00	\$295.00	\$295.00

TOTAL FEES **\$295.00**

PRIOR STATEMENT BALANCE	\$0.00
CURRENT CHARGES	\$295.00
PAY THIS AMOUNT	\$295.00

Any Payments Received After 06/30/20 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

June 30, 2020

Client ID 21089-8 AFD
 Invoice No. 66956

Statement for period through June 30, 2020

LEGAL SERVICES REGARDING: CONFLICT OF INTEREST

Fees	T.K.	Hours	Amount
06/22/20 EVALUATE CONFLICT OF INTEREST CODE, NOTICE OF INTENT TO ADOPT CODE, AND PRESIDENT'S DECLARATION. COLLABORATE WITH ATTORNEY SINGH ON DEVELOPMENT JOB/POSITION DESCRIPTIONS. REVIEW CODE OF REGULATIONS PERTAINING TO NOTICE PERIODS.	AFD	1.80	\$531.00
06/23/20 FINALIZE DRAFT OF CONFLICT OF INTEREST CODE AND RELATED DOCUMENTS. CALL WITH D. GLASS TO DISCUSS SAME.	AFD	1.00	\$295.00
REVISED AND AMENDED CONFLICT OF INTEREST CODE FOR JOB DESCRIPTION.	IJS	0.30	\$66.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	2.80	\$295.00	\$826.00
IJS	INDERRAJ SINGH	0.30	\$220.00	\$66.00

TOTAL FEES **\$892.00**

PRIOR STATEMENT BALANCE	\$0.00
CURRENT CHARGES	\$892.00
PAY THIS AMOUNT	\$892.00

Any Payments Received After 06/30/20 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 S. Broadway
 Santa Maria, CA 93454

June 22, 2020
 Project No: 1591-0001-00
 Invoice No: 51092
Invoice Total \$9,502.28

Project 1591-0001-00 San Antonio Water Basin District, Prop 218 Support

Professional services rendered through May 31, 2020

Phase 00100 Water District Formation Support

Labor

	Hours	Rate	Amount	
Principal	18.00	230.00	4,140.00	
Senior Mechanical Engineer II	24.00	175.00	4,200.00	
Project Assistant I	1.00	90.00	90.00	
Project Assistant II	.50	95.00	47.50	
Project Assistant III	2.00	100.00	200.00	
Totals	45.50		8,677.50	
Total Labor				8,677.50

Consultants

Reimbursable Consultants				
5/1/2020	Software Solutions	Invoice #20-8427 NWL	517.50	
	Total Consultants		517.50	517.50

Reimbursables

Reimbursable Materials/Supplies	133.40			
Reimbursable Postage/Shipping/Delivery	173.88			
Total Reimbursables			307.28	307.28

Total this Phase \$9,502.28

Budget

	Current	Prior	To-Date	
Total Billings	9,502.28	0.00	9,502.28	
Limit			20,660.00	
Remaining			11,157.72	
				Total this Invoice \$9,502.28

Billing Backup

Monday, June 22, 2020

Wallace Group

Invoice 51092 Dated 6/22/2020

8:24:12 PM

Project	1591-0001-00	San Antonio Water Basin District, Prop 218 Support
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Phase	00100	Water District Formation Support
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Labor

			Hours	Rate	Amount
Principal					
Wagner, Kari	5/7/2020		3.25	230.00	747.50
Update Engineer's Report					
Wagner, Kari	5/8/2020		1.00	230.00	230.00
Engineer's Report and Supporting Documents					
Wagner, Kari	5/12/2020		3.50	230.00	805.00
Finalize Engineer's Report and Roll					
Wagner, Kari	5/13/2020		.75	230.00	172.50
Finalize Documents					
Wagner, Kari	5/15/2020		.50	230.00	115.00
Finalize Documents					
Wagner, Kari	5/19/2020		.25	230.00	57.50
Project Management					
Wagner, Kari	5/19/2020		2.25	230.00	517.50
Board Mtg					
Wagner, Kari	5/20/2020		5.00	230.00	1,150.00
Ballot Prep and Mailing					
Wagner, Kari	5/21/2020		.50	230.00	115.00
Follow Up					
Wagner, Kari	5/21/2020		.50	230.00	115.00
Project Management					
Wagner, Kari	5/22/2020		.50	230.00	115.00
Call from Resident					
Senior Mechanical Engineer II					
Lindahl, Nels	5/1/2020		.50	175.00	87.50
Ballot Verbiage Update;					
Lindahl, Nels	5/7/2020		.50	175.00	87.50
KW Ballot Status;					
Lindahl, Nels	5/8/2020		6.00	175.00	1,050.00
New Assessment Calcs; Voter Instructions;					
Lindahl, Nels	5/9/2020		.25	175.00	43.75
Donna email Excel DB Transfer;					
Lindahl, Nels	5/11/2020		.75	175.00	131.25
Ballot fields for Donna;					
Lindahl, Nels	5/12/2020		3.50	175.00	612.50
Assessment Roll Clarification/Prep.;					
Lindahl, Nels	5/13/2020		4.25	175.00	743.75
Assessment Roll Clarification/Prep.; dB QA - Mailing Addresses;					
Lindahl, Nels	5/15/2020		.25	175.00	43.75
Change to Name per DG;					
Lindahl, Nels	5/19/2020		.75	175.00	131.25
Ballot update;					
Lindahl, Nels	5/20/2020		7.25	175.00	1,268.75
218 Ballot/Envelope Prep.					

Project	1591-0001-00	SAN ANTONIO WATER BASIN PROP 218 SUPPRT	Invoice	51092
Project Assistant I				
Mendoza Pacheco, Gabriela	5/21/2020	1.00	90.00	90.00
KEW project management assistance				
Project Assistant II				
Castle, Kylie	5/21/2020	.25	95.00	23.75
KEW project management assistance.				
Castle, Kylie	5/22/2020	.25	95.00	23.75
KEW project management assistance.				
Project Assistant III				
Valez, Matthew	5/20/2020	2.00	100.00	200.00
Project assistance per KEW				
Totals		45.50		8,677.50
Total Labor				8,677.50
Consultants				
Reimbursable Consultants				
AP 39431	5/1/2020	Software Solutions		517.50
Total Consultants				517.50
Reimbursables				
Reimbursable Materials/Supplies				
39604	5/28/2020	Chase Card Services		133.40
Reimbursable Postage/Shipping/Delivery				
0052920	5/29/2020	Postage Log May 2020 / 5/20/20 KEW		173.88
Total Reimbursables				307.28
Total this Phase				\$9,502.28
Total this Project				\$9,502.28
Total this Report				\$9,502.28

APPROVED

Bill Lindahl



Software Solutions Team
3220 S. Higuera St., Ste. 208
San Luis Obispo, CA 93401
(805)786-4283

BILL TO

Kathy Redden
Wallace Group
612 Clarion Court
San Luis Obispo, CA 93401

INVOICE 20-8427

DATE 05/01/2020 TERMS Net 30

DUE DATE 05/31/2020

SERVICE	QTY	RATE	AMOUNT
Consulting Hourly consulting/service fee: Access database development services	3	150.00	450.00
Client: Wallace Group Name of Database/Project: Ballot Database Work Order Date: 04/30/20 Total Time: 3 Hrs Charged Time: 3 Hrs Time Remaining: 0 Authorized by: Bill Lindahl Summary of work: Creating Ballot using Access Concerns/Issues: Project Refence Nr: 1504-0001-0100			

Federal TIN: 20-2297174

TOTAL DUE \$450.00

Person Placing Order	
Chase Cardholder Name	M. Velez Last 4 digits of Card # 2549
Date of Order	5.12.20
Vendor Name	STAPLES
Item Ordered	Stamps and Envelopes
Amount of Order (\$)	\$ 116.00/xc
Job Number <u>01 -</u> (if expenses or BD: 01-0012)	Phase # _____ (dept number)
G/L Account # <u>77405</u> (call Accounting if not su)	
Additional Info: _____	

Please attach copy of receipt



2950 Broad Street
 SAN LUIS OBISPO, CA 93401
 (805) 782-9881

SALE 1956289 1 002 64058
 0361 05/12/20 01:08

QTY	SKU	PRICE
1	CATALOG ENV P&S WH 718103031639	25.99
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
1	STAR SPANGLED FORE 015645682306	11.00N
	SUBTOTAL	113.99
	Standard Tax 7.7500%	2.01
	TOTAL	\$116.00

CHASE VISA USD\$116.00
 Card No.: XXXXXXXXXXXX2549 [C]
 Chip Read
 Auth No.: 02650G
 AID.: A0000000031010

TOTAL ITEMS 9



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

July 24, 2020
 Project No: 1591-0001-00
 Invoice No: 51290
Invoice Total \$1,501.25

Project 1591-0001-00 San Antonio Basin Water District, Prop 218 Support

Professional services rendered through June 30, 2020

Phase 00100 Water District Formation Support

Labor

	Hours	Rate	Amount	
Principal	5.75	230.00	1,322.50	
Senior Mechanical Engineer II	.75	175.00	131.25	
Project Assistant II	.50	95.00	47.50	
Totals	7.00		1,501.25	
Total Labor				1,501.25
				Total this Phase \$1,501.25

Budget

	Current	Prior	To-Date	
Total Billings	1,501.25	9,502.28	11,003.53	
Limit			20,660.00	
Remaining			9,656.47	
				Total this Invoice \$1,501.25

Outstanding Invoices

Number	Date	Balance
51092	6/22/2020	9,502.28
Total		9,502.28

Billing Backup

Friday, July 24, 2020

Wallace Group

Invoice 51290 Dated 7/24/2020

3:15:58 PM

Project	1591-0001-00	San Antonio Basin WaterDistrict, Prop 218 Support
---------	--------------	---

Phase	00100	Water District Formation Support
-------	-------	----------------------------------

Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	6/3/2020	Review Ballots Received	.50	230.00	115.00	
Wagner, Kari	6/4/2020	Follow up with Donna/Project Management	.75	230.00	172.50	
Wagner, Kari	6/10/2020	Response to Property Owner	.25	230.00	57.50	
Wagner, Kari	6/15/2020	Project Update	.50	230.00	115.00	
Wagner, Kari	6/16/2020	San Antonio Basin Meeting	1.25	230.00	287.50	
Wagner, Kari	6/19/2020	Issue New Ballot/Jackson Family Vineyards Phone Call	.75	230.00	172.50	
Wagner, Kari	6/24/2020	Project Management	.50	230.00	115.00	
Wagner, Kari	6/25/2020	Review Letter	.25	230.00	57.50	
Wagner, Kari	6/26/2020	Update	.75	230.00	172.50	
Wagner, Kari	6/29/2020	Information to Jackson Family Vineyard	.25	230.00	57.50	
Senior Mechanical Engineer II						
Lindahl, Nels	6/18/2020	SRAN Sale Ballot Reprocess;	.75	175.00	131.25	
Project Assistant II						
Castle, Kylie	6/23/2020	KEW project management assistance.	.25	95.00	23.75	
Castle, Kylie	6/24/2020	KEW project management assistance.	.25	95.00	23.75	
Totals			7.00		1,501.25	
Total Labor						1,501.25
				Total this Phase		\$1,501.25
				Total this Project		\$1,501.25
				Total this Report		\$1,501.25

San Antonio Basin GSA
Profit & Loss Budget Performance
July 2020

8.3% of the year has elapsed	<u>Jul 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	196,453.00	-196,453.00	0.0%
01 DWR Grant #2 Payments	0.00	200,000.00	-200,000.00	0.0%
Total Income	<u>0.00</u>	<u>396,453.00</u>	<u>-396,453.00</u>	<u>0.0%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	3,062.00	68,600.00	-65,538.00	4.46%
02-Accountant	600.00	12,600.00	-12,000.00	4.76%
03-Comm Eng Grant Wrtng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	338.50	45,153.00	-44,814.50	0.75%
05-Legal Counsel	592.50	42,000.00	-41,407.50	1.41%
06-Insurance	0.00	2,100.00	-2,100.00	0.0%
07-Audit Fees	0.00	3,000.00	-3,000.00	0.0%
08-GSP Development(GSIcontract)	24,091.00	579,181.00	-555,090.00	4.16%
Total Administration and Operation	<u>28,684.00</u>	<u>777,634.00</u>	<u>-748,950.00</u>	<u>3.69%</u>
Total Expense	<u>28,684.00</u>	<u>777,634.00</u>	<u>-748,950.00</u>	<u>3.69%</u>
Net Ordinary Income	-28,684.00	-381,181.00	352,497.00	7.53%
Other Income/Expense				
Other Income				
11 Operating Transfers	75,000.00	458,944.00	-383,944.00	16.34%
Total Other Income	<u>75,000.00</u>	<u>458,944.00</u>	<u>-383,944.00</u>	<u>16.34%</u>
Other Expense				
Contingency (10%)	0.00	77,763.00	-77,763.00	0.0%
Total Other Expense	<u>0.00</u>	<u>77,763.00</u>	<u>-77,763.00</u>	<u>0.0%</u>
Net Other Income	<u>75,000.00</u>	<u>381,181.00</u>	<u>-306,181.00</u>	<u>19.68%</u>
Net Income	<u><u>46,316.00</u></u>	<u><u>0.00</u></u>	<u><u>46,316.00</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of July 31, 2020

Jul 31, 20

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 40,487.21

Community Bank of SM MMKT -2449 0.00

Total Checking/Savings 40,487.21

TOTAL ASSETS 40,487.21

LIABILITIES & EQUITY

Equity

Retained Earnings -5,828.79

Net Income 46,316.00

Total Equity 40,487.21

TOTAL LIABILITIES & EQUITY 40,487.21

**San Antonio Basin GSA
Expenses by Vendor Detail
July 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>	<u>Balance</u>
Community Bank of Santa Maria								
	Credit	07/01/2020	Cr	Credit-Bank Fee	01Administrative Exp/Office Ex	Community Bank of Santa Maria	-10.00	-10.00
Community Bank of Santa Maria							-10.00	-10.00
Brownstein Hyatt Farber Schreck								
	Check	07/31/2020	2185	#810619	05-Legal Counsel	Community Bank of Santa Maria	592.50	592.50
Total Brownstein Hyatt Farber Schreck							592.50	592.50
Cachuma Resource Conservation District								
	Check	07/31/2020	2186	#7-2020	01Administrative Exp/Office Ex	Community Bank of Santa Maria	3,072.00	3,072.00
Total Cachuma Resource Conservation District							3,072.00	3,072.00
Carrie Troup, C.P.A.								
	Check	07/31/2020	2187	#0720GSA	02-Accountant	Community Bank of Santa Maria	600.00	600.00
Total Carrie Troup, C.P.A.							600.00	600.00
GSI WATER SOLUTIONS, INC.								
	Check	07/31/2020	2188	#0748.001 - 6	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	24,091.00	24,091.00
	Check	07/31/2020	2189	#0748.002 - 12	04-Monitoring	Community Bank of Santa Maria	338.50	24,429.50
Total GSI WATER SOLUTIONS, INC.							24,429.50	24,429.50
TOTAL							28,684.00	28,684.00

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY- ACCOUNTS RECEIVABLE				
Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
Total	300,000.00	32,841.56	32,841.56	-
Amount Remaining Available (includes retention)	267,158.44			

San Antonio Basin Groundwater Sustainability Agency
c/o Cachuma Resource Conservation District
Attn: Anna Olsen, Executive Director
920 East Stowell Road
Santa Maria, CA 93454

Invoice Date: August 09, 2020
Invoice #: 810619
Client.Matter #: 019867.0001

Payable Upon Receipt

Client: San Antonio Basin Groundwater Sustainability Agency
Matter: Formation and Management

INVOICE SUMMARY

For Professional Services Rendered Through July 31, 2020

TOTAL FEES

\$ 592.50

Total Amount Due This Invoice

\$ 592.50

**Brownstein Hyatt
Farber Schreck**

Brownstein Hyatt Farber Schreck, LLP
1021 Anacapa Street
2nd Floor
Santa Barbara, CA 93101
Phone: 805-963-7000
Facsimile: 805-965-4333
[http: www.bhfs.com](http://www.bhfs.com)

San Antonio Basin Groundwater Sustainability Agency
c/o Cachuma Resource Conservation District
Attn: Anna Olsen, Executive Director
920 East Stowell Road
Santa Maria, CA 93454

Invoice Date: August 09, 2020
Invoice #: 810619
Client.Matter #: 019867.0001

Re: Formation and Management

For Professional Services Rendered Through July 31, 2020

FEES

<u>Date</u>	<u>Tkpr</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
07/21/2020	J. Diaz	Monthly Board of Directors meeting	1.50	395.00	\$ 592.50
Total Fees			<u>1.50</u>		<u>\$ 592.50</u>

TIMEKEEPER SUMMARY

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Jessica L. Diaz	<u>1.50</u>	395.00	<u>\$ 592.50</u>
Total Fees	1.50		\$ 592.50
Total Amount Due This Invoice			<u>\$ 592.50</u>

PRIVILEGED AND CONFIDENTIAL
ATTORNEY/CLIENT PRIVILEGE
(EVID. CODE, SECT 950 ET SEQ.)

**Brownstein Hyatt
Farber Schreck**

Brownstein Hyatt Farber Schreck, LLP
1021 Anacapa Street
2nd Floor
Santa Barbara, CA 93101
Phone: 805-963-7000
Facsimile: 805-965-4333
http: www.bhfs.com
EIN: 26-1367865
For W-9 Form: www.bhfs.com/w-9

San Antonio Basin Groundwater Sustainability Agency
c/o Cachuma Resource Conservation District
Attn: Anna Olsen, Executive Director
920 East Stowell Road
Santa Maria, CA 93454

Invoice Date: August 09, 2020
Invoice #: 810619
Client.Matter #: 019867.0001

Re: Formation and Management

For Professional Services Rendered Through July 31, 2020

Previous Balance	\$ 434.50
Less Credits	(434.50)
Balance Forward	\$ -
Total Fees	\$ 592.50
Total Costs	-
Total Amount Due This Invoice	\$ 592.50
TOTAL AMOUNT DUE	\$ 592.50

ELECTRONIC PAYMENTS
(PREFERRED)

For Electronic Payment Instructions,
please visit the
Brownstein website at:

www.BHFS.com/WireInstructions

CHECK PAYMENTS
(LOCKBOX)

Send to:
Brownstein Hyatt Farber Schreck, LLP
P.O. Box 172168
Denver, CO 80217-2168
DO NOT MAIL PAYMENTS VIA CERTIFIED MAIL

PRIVILEGED AND CONFIDENTIAL
ATTORNEY/CLIENT PRIVILEGE
(EVID. CODE, SECT 950 ET SEQ.)



August 6, 2020

Invoice No: 0748.002-12 (July 2020)

Anna Olsen
San Antonio Basin Groundwater Sustainability Agency
c/o Cachuma Resource Conservation District
920 East Stowell Road
Santa Maria, CA 93454

Subject: Quarterly Water Level Monitoring and Reporting in the San Antonio Creek Basin
Project: 0748.002

Dear Anna,

Attached please find our invoice for the above referenced project for July 2020. Below is an explanation of charges for this billing period, planned activities for the next billing period, budget and schedule status, and summary of project issues.

Activities Completed this Billing Period

Task .001 – Transducer Purchase and Installation

- No work performed under this task

Task .002 – Quarterly Groundwater Level and Streamflow Monitoring

- Coordination transducer replacement (to be repaired under warranty)
- Update Health and Safety Plan

Task .003 – Quarterly and Annual Reporting

- No work performed under this task

Planned Activities for August 2020

- Prepare replacement transducer
- Assist with access agreements for remaining wells
- Prepare for Q3 monitoring

Budget and Schedule Status

Table 1 (attached) shows the budgets by task and subtask, amount invoiced this period, and amount remaining in each Task budget. The work completed to date is within the planned budget and the percent complete relative to budget is as expected.

The project is on-schedule as of the date of this invoice.

Summary of Project Issues

The following project issues are continued from the last invoicing period and are currently in the process of being addressed:

- There are remaining wells that are still in need of access agreements. The wells in the Barka Slough area are of particular importance. Access to Vandenberg is not possible until COVID-19 restrictions ease.

Please feel free to contact me if you have any questions.

Thank you,
GSI Water Solutions, Inc.

A handwritten signature in black ink that reads "Brian Franz". The signature is written in a cursive, flowing style.

Brian Franz
Project Manager



55 SW Yamhill Street, Suite 300
 Portland, OR 97204
 P: 503.239.8799
 accounting@gsiws.com
 www.gsiws.com

Anna Olsen
 San Antonio Basin Groundwater Sustainability Agency
 920 East Stowell Road
 Santa Maria, CA 93454

August 6, 2020
 Invoice No: 0748.002 - 12

Project 0748.002 Quarterly Water Level Monitoring and Reporting in the San Antonio Creek Basin

Activities this Billing Period:

- Coordinate transducer replacement under warranty
- Updates to Health and Safety Plan

Professional Services from July 1, 2020 to July 31, 2020

Task .002 Quarterly Groundwater Level & Streamflow Monitoring

Labor			
	Hours	Rate	Amount
Consulting Hydrogeologist			
Franz, Brian	1.50	149.00	223.50
Administrative Assistant			
Courtenay, Jill	1.25	92.00	115.00
Totals	2.75		338.50
Total Labor			338.50
		Total this Task	\$338.50

Project Summary	Current Period	Prior Periods	Invoiced to Date
Total Billings	338.50	38,467.19	38,805.69
Authorized Budget			59,358.00
Budget Remaining			20,552.31
		Total this Invoice	<u><u>\$338.50</u></u>

San Antonio Basin Groundwater Sustainability Agency

Quarterly Water Level Monitoring in the San Antonio Creek Basin

GSI Project Number: 0748.002

Description	Total			Budget Remaining
	Authorized Budget	Jul-20	Billed to Date	
Task .001 - Transducer Selection & Installation	\$ 14,205.00		\$ 18,610.26	\$ (4,405.26)
Task .002 - Quarterly Water Level Monitoring	\$ 34,278.00	\$ 338.50	\$ 18,576.43	\$ 15,701.57
Task .003 - Quarterly & Annual Reporting	\$ 10,875.00		\$ 1,619.00	\$ 9,256.00
Totals	\$ 59,358.00	\$ 338.50	\$ 38,805.69	\$ 20,552.31

Carrie Troup, C.P.A.

(805) 937-0511

1005 S Broadway Santa Maria, CA 93454

July 31, 2020

Invoice No: 0720GSA

Cachuma Resource Conservation District
San Antonio Creek Groundwater Basin GSA
920 East Stowell Road
Santa Maria, CA 93454

For Professional Services Rendered:
July 1 through July 31, 2020

Financial reports, Form 700 Conflict of interest Form gathering and contact for alternate board members, Ethics training & Harassment training information and gathering for alternate board members ,bank account reconciliation, Board meeting report, enter/pay bills\$ 600

Total Fee.....	\$	600
Amount Received on Account.....		0
Total Amount Due.....	\$	<u>600</u>



55 SW Yamhill Street, Suite 300
 Portland, OR 97204
 P: 503.239.8799
 accounting@gsiws.com
 www.gsiws.com

Anna Olsen
 San Antonio Basin Groundwater Sustainability Agency
 920 East Stowell Road
 Santa Maria, CA 93454

August 10, 2020
 Invoice No: 0748.001 - 26

Project 0748.001 Groundwater Sustainability Plan

Professional Services from July 1, 2020 to July 31, 2020

Task	.002	Data Management System, Data Collection and Analysis, Plan Review
Subtask	.001	Perform Data and Information Collection and Land Use Plan Review

Labor		Hours	Rate	Amount	
Consulting Hydrogeologist					
McAlpin, Michael		14.00	150.00	2,100.00	
Totals		14.00		2,100.00	
Total Labor					2,100.00
				Total this Subtask	\$2,100.00

Subtask	.002	Develop a Data Management System
---------	------	----------------------------------

Labor		Hours	Rate	Amount	
GIS/Graphics/Database					
Hernandez, Elyse		.50	125.00	62.50	
Totals		.50		62.50	
Total Labor					62.50
				Total this Subtask	\$62.50
				Total this Task	\$2,162.50

Task	.003	Description of the Plan Area, Hydrogeologic Conceptual Model, and Groundwater Conditions
------	------	--

Subtask	.001	Develop Description of the Plan Area
---------	------	--------------------------------------

Labor		Hours	Rate	Amount	
Consulting Hydrogeologist					
McAlpin, Michael		1.00	150.00	150.00	
Totals		1.00		150.00	
Total Labor					150.00
				Total this Subtask	\$150.00

Subtask	.002	Develop Hydrogeologic Conceptual Model
---------	------	--

Project	0748.001	San Antonio Basin GSA: GWSP	Invoice	26
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Labor				
		Hours	Rate	Amount
Staff Hydrologist				
Knutson, Lee		20.00	116.00	2,320.00
Totals		20.00		2,320.00
Total Labor				2,320.00
			Total this Subtask	\$2,320.00

Subtask	.003	Prepare Draft Groundwater Conditions Section for the GSP		
Labor				
		Hours	Rate	Amount
Consulting Hydrogeologist				
McAlpin, Michael		41.00	150.00	6,150.00
Page, Nathan		6.00	163.00	978.00
Totals		47.00		7,128.00
Total Labor				7,128.00
			Total this Subtask	\$7,128.00
			Total this Task	\$9,598.00

Task	.004	Basin Model and Water Budget		

Subtask	.001	Perform Assessment of USGS Model		
Labor				
		Hours	Rate	Amount
Principal Hydrogeologist				
Barry, Jeffrey		1.00	264.00	264.00
Consulting Hydrogeologist				
Page, Nathan		3.50	163.00	570.50
Totals		4.50		834.50
Total Labor				834.50
			Total this Subtask	\$834.50

Subtask	.002	Develop Historical Water Budget Estimates		
Labor				
		Hours	Rate	Amount
Principal Hydrogeologist				
Barry, Jeffrey		.50	264.00	132.00
Consulting Hydrogeologist				
McAlpin, Michael		18.00	150.00	2,700.00
Totals		18.50		2,832.00
Total Labor				2,832.00
			Total this Subtask	\$2,832.00
			Total this Task	\$3,666.50

Task	.005	Establish Basin Sustainability Criteria		

Subtask	.002	Establish Undesirable Results		

Labor				
		Hours	Rate	Amount
Principal Hydrogeologist				
Barry, Jeffrey		8.50	264.00	2,244.00
Totals		8.50		2,244.00
Total Labor				2,244.00
			Total this Subtask	\$2,244.00

Labor				
		Hours	Rate	Amount
Principal Hydrogeologist				
Barry, Jeffrey		1.00	264.00	264.00
Totals		1.00		264.00
Total Labor				264.00
			Total this Subtask	\$264.00

Labor				
		Hours	Rate	Amount
Consulting Hydrogeologist				
McAlpin, Michael		23.00	150.00	3,450.00
GIS/Graphics/Database				
Barry, Andrea		.50	105.00	52.50
Totals		23.50		3,502.50
Total Labor				3,502.50
			Total this Subtask	\$3,502.50
			Total this Task	\$6,010.50

Labor				
		Hours	Rate	Amount
Consulting Hydrogeologist				
Franz, Brian		1.50	153.00	229.50
Totals		1.50		229.50
Total Labor				229.50
			Total this Subtask	\$229.50
			Total this Task	\$229.50

Labor				
		Hours	Rate	Amount
Principal Hydrogeologist				
Barry, Jeffrey		3.00	264.00	792.00

Project	0748.001	San Antonio Basin GSA: GWSP	Invoice	26
---------	----------	-----------------------------	---------	----

Consulting Hydrogeologist				
McAlpin, Michael	10.00	150.00	1,500.00	
Totals	13.00		2,292.00	
Total Labor				2,292.00

Total this Subtask \$2,292.00

Total this Task \$2,292.00

Task .011 Project Management

Subtask .001 PM

Labor

	Hours	Rate	Amount	
Principal Hydrogeologist				
Barry, Jeffrey	.50	264.00	132.00	
Totals	.50		132.00	
Total Labor				132.00

Total this Subtask \$132.00

Total this Task \$132.00

Project Summary	Current Period	Prior Periods	Invoiced to Date	
Total Billings	24,091.00	158,555.24	182,646.24	
Authorized Budget			600,249.00	
Budget Remaining			417,602.76	
			Total this Invoice	<u><u>\$24,091.00</u></u>

Table 1

San Antonio Basin Groundwater Sustainability Agency
Groundwater Sustainability Plan

GSI Project Number: 0748.001

Description	Original Budget	Amendment #1	Total Authorized Budget	Jul-20	Billed to Date	Budget Remaining	% Complete
Task .001 - Work Plan for GSP & Stakeholder Engagement Strategy	\$ 3,008.00	\$ -	\$ 3,008.00	\$ -	\$ 985.50	\$ 2,022.50	33%
Task .002 - Data Management System, Collection and Analysis, and Plan	\$ 59,332.00	\$ -	\$ 59,332.00	\$ 2,162.50	\$ 39,282.56	\$ 20,049.44	66%
Subtask .001 - Data & Information Collection, General Plan Review	\$ 21,300.00	\$ -	\$ 21,300.00	\$ 2,100.00	\$ 19,693.13	\$ 1,606.88	
Subtask .002 - Develop Data Management System	\$ 24,482.00	\$ -	\$ 24,482.00	\$ 62.50	\$ 19,589.44	\$ 4,892.57	
Subtask .003 - Develop Draft Data Management Section for the GSP	\$ 13,550.00	\$ -	\$ 13,550.00	\$ -	\$ -	\$ 13,550.00	
Task .003 - Description of Plan Area, Hydrogeo Conc. Model, and GW Conditions	\$ 84,892.00	\$ -	\$ 84,892.00	\$ 9,598.00	\$ 45,880.89	\$ 39,011.11	54%
Subtask .001 - Develop Description of Plan Area	\$ 15,876.00	\$ -	\$ 15,876.00	\$ 150.00	\$ 9,081.02	\$ 6,794.98	
Subtask .002 - Develop Hydrogeologic Conceptual Model and Groundwater Conditions	\$ 44,390.00	\$ -	\$ 44,390.00	\$ 2,320.00	\$ 28,796.87	\$ 15,593.13	
Subtask .003 - Prepare Draft GW Conditions Section for GSP	\$ 24,626.00	\$ -	\$ 24,626.00	\$ 7,128.00	\$ 8,003.00	\$ 16,623.00	
Task .004 - Basin Model and Water Budget	\$ 59,224.00	\$ -	\$ 59,224.00	\$ 3,666.50	\$ 13,290.40	\$ 45,933.60	22%
Subtask .001 - Perform Assessment of USGS Model	\$ 10,570.00	\$ -	\$ 10,570.00	\$ 834.50	\$ 8,022.90	\$ 2,547.10	
Subtask .002 - Develop Historical Water Budget Estimates	\$ 7,725.00	\$ -	\$ 7,725.00	\$ 2,832.00	\$ 5,267.50	\$ 2,457.50	
Subtask .003 - Develop Current and Future Water Budget Baselines	\$ 5,061.00	\$ -	\$ 5,061.00	\$ -	\$ -	\$ 5,061.00	
Subtask .004 - Prepare Draft Water Budget Section for GSP	\$ 17,270.00	\$ -	\$ 17,270.00	\$ -	\$ -	\$ 17,270.00	
Subtask .005 - Modeling Support for GSP Alternatives Analysis	\$ 18,598.00	\$ -	\$ 18,598.00	\$ -	\$ -	\$ 18,598.00	
Task .005 - Establish Basin Sustainability Criteria	\$ 79,354.00	\$ -	\$ 79,354.00	\$ 6,010.50	\$ 31,822.50	\$ 47,531.50	40%
Subtask .001 - Identify Sustainability Goal	\$ 3,896.00	\$ -	\$ 3,896.00	\$ -	\$ 3,300.00	\$ 596.00	
Subtask .002 - Establish Undesirable results	\$ 7,978.00	\$ -	\$ 7,978.00	\$ 2,244.00	\$ 4,944.00	\$ 3,034.00	
Subtask .003 - Identify Parties Affected by GSP and Effects	\$ 4,188.00	\$ -	\$ 4,188.00	\$ -	\$ -	\$ 4,188.00	
Subtask .004 - Develop Representative Monitoring Approach	\$ 6,394.00	\$ -	\$ 6,394.00	\$ -	\$ 4,800.00	\$ 1,594.00	
Subtask .005 - Develop Minimum Thresholds	\$ 11,928.00	\$ -	\$ 11,928.00	\$ 264.00	\$ 8,496.00	\$ 3,432.00	
Subtask .006 - Develop Measurable Objectives and Margin of Operational Flexibility	\$ 10,510.00	\$ -	\$ 10,510.00	\$ 3,502.50	\$ 10,282.50	\$ 227.50	
Subtask .007 - Develop Interim Milestones	\$ 10,510.00	\$ -	\$ 10,510.00	\$ -	\$ -	\$ 10,510.00	
Subtask .008 - Prepare Draft Sustainable Management Criteria Section for GSP	\$ 23,950.00	\$ -	\$ 23,950.00	\$ -	\$ -	\$ 23,950.00	
Task .006 - Monitoring Networks	\$ 18,996.00	\$ -	\$ 18,996.00	\$ 229.50	\$ 8,588.00	\$ 10,408.00	45%
Subtask .001 - Establish Monitoring Networks and Methodology	\$ 8,276.00	\$ -	\$ 8,276.00	\$ 229.50	\$ 8,588.00	\$ (312.00)	
Subtask .002 - Prepare Draft Monitoring Networks Criteria Section for GSP	\$ 10,720.00	\$ -	\$ 10,720.00	\$ -	\$ -	\$ 10,720.00	
Task .007 - Projects and Actions for Sustainability Goals	\$ 72,512.00	\$ -	\$ 72,512.00	\$ -	\$ -	\$ 72,512.00	0%
Subtask .001 - Identify Projects, Management Actions, and Adaptive Management Actions	\$ 30,360.00	\$ -	\$ 30,360.00	\$ -	\$ -	\$ 30,360.00	
Subtask .002 - Prioritization of Projects and Management Actions	\$ 16,816.00	\$ -	\$ 16,816.00	\$ -	\$ -	\$ 16,816.00	
Subtask .003 - Prepare Draft Projects and Management Actions Section for GSP	\$ 25,336.00	\$ -	\$ 25,336.00	\$ -	\$ -	\$ 25,336.00	
Task .008 - Groundwater Sustainability Plan Implementation	\$ 45,076.00	\$ -	\$ 45,076.00	\$ -	\$ -	\$ 45,076.00	0%
Subtask .001 - GSP Implementation Schedule and Reporting	\$ 10,814.00	\$ -	\$ 10,814.00	\$ -	\$ -	\$ 10,814.00	
Subtask .002 - GSP Implementation Costs and Funding	\$ 17,528.00	\$ -	\$ 17,528.00	\$ -	\$ -	\$ 17,528.00	
Subtask .003 - Groundwater Model and Data Management System Implementation Planning	\$ 4,538.00	\$ -	\$ 4,538.00	\$ -	\$ -	\$ 4,538.00	
Subtask .004 - Develop Draft Plan Implementation Section for GSP	\$ 12,196.00	\$ -	\$ 12,196.00	\$ -	\$ -	\$ 12,196.00	
Task .009 - Groundwater Sustainability Plan Document Development	\$ 89,360.00	\$ -	\$ 89,360.00	\$ -	\$ 924.00	\$ 88,436.00	1%
Subtask .001 - Develop GSP Outline	\$ 3,538.00	\$ -	\$ 3,538.00	\$ -	\$ 924.00	\$ 2,614.00	
Subtask .002 - Perform Reference Tracking and Storage	\$ 3,894.00	\$ -	\$ 3,894.00	\$ -	\$ -	\$ 3,894.00	
Subtask .003 - Prepare Administrative Draft GSP	\$ 38,184.00	\$ -	\$ 38,184.00	\$ -	\$ -	\$ 38,184.00	
Subtask .004 - Prepare Public Draft and Final GSP	\$ 43,744.00	\$ -	\$ 43,744.00	\$ -	\$ -	\$ 43,744.00	
Task .010 - Education, Outreach, and Communication	\$ 36,921.00	\$ -	\$ 36,921.00	\$ 2,292.00	\$ 22,347.03	\$ 14,573.97	61%
Subtask .001 - Project Team Meetings	\$ 36,921.00	\$ -	\$ 36,921.00	\$ 2,292.00	\$ 22,347.03	\$ 14,573.97	
Task .011 - Project Management	\$ 51,574.00	\$ -	\$ 51,574.00	\$ 132.00	\$ 19,525.29	\$ 32,048.72	38%
Subtask .001 - PM	\$ 51,574.00	\$ -	\$ 51,574.00	\$ 132.00	\$ 19,525.29	\$ 32,048.72	
Totals	\$ 600,249.00	\$ -	\$ 600,249.00	\$ 24,091.00	\$ 182,646.17	\$ 417,602.83	30%



August 10, 2020

Invoice No: 0748.001-26 (July 2020)

Anna Olsen
San Antonio Basin Groundwater Sustainability Agency
c/o Cachuma Resource Conservation District
920 East Stowell Road
Santa Maria, CA 93454

Subject: Groundwater Sustainability Plan Project 0748.001

Dear Anna,

Attached please find our invoice for the above referenced project for July 2020. Below is an explanation of charges for this billing period, planned activities for the next billing period, budget and schedule status, and summary of project issues.

Activities Completed this Billing Period

Task .001 – Stakeholder Engagement Plan

- No charges

Task .002 – Data Management System (DMS)

- DMS system improvements
- Compile and load water quality and water level data into DMS

Task .003 - Description of the Plan Area, Hydrogeologic Conceptual Model, and Groundwater Conditions

- Develop San Antonio Creek flow statistics
- Development of hydrogeological conceptual model and groundwater conditions section of GSP using USGS information and historical reports
- Compile Water quality data and MCLs

Task .004 – Basin Model and Water Budgets

- Review data from the USGS
- Build water budget templates and beginning defining inflow and outflow terms
- Compile precip data
- Develop stream percolation estimates

Task .005 – Establish Basin Sustainability Criteria

- Prepare graphs and Identify SMCs for water levels when rainfall was average
- Prepare and deliver third webinar for SMC committee

Task .006 – Monitoring Network

- Identify priority wells to be used for ongoing monitoring and provide to Anna for access

Task .007 – Projects and Management Actions

- No charges this month

Task .008 – GSP Implementation

- No charges this month

Task .009 – GSP Document

- No charges this month

Task .010 – Education, Outreach and Communication

- Attendance at SAB Board meeting and SMC presentation (call)
- Present SMC overview at third SMC Committee workshop (webinar)

Task .011 - Project Management

- Project tracking and management

Planned Activities for August 2020

- Continue to develop sustainable management criteria (SMC) for water levels and other sustainability criteria.
- Continue development of hydrogeological model and groundwater conditions section of GSP that incorporates USGS information and published reports.
- Build basin water budget with available data

Budget and Schedule Status

Table 1 (attached) shows the budgets by task and subtask, amount invoiced this period, and amount remaining in each Task budget. The work completed to date is within the planned budget.

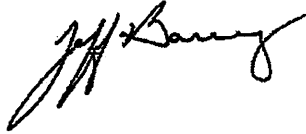
Summary of Project Issues

Information provided by the USGS has been insufficient and has required substantially more effort from GSI to process and develop into the necessary GSP elements. This additional effort will continue to occur unless the USGS delivers more substantial information, text, and graphics in the next scheduled deliverable this summer. We requested specific data needed to prepare the water budget elements of the project but these data are incomplete. Nonetheless, it is necessary for us to move forward with developing the GSP in order to meet our deadline.

We are proceeding with developing the GSP required information utilizing published information and incorporating USGS data as it becomes available to the extent we can within our authorized budgets.

Please feel free to contact me if you have any questions.

Thank you,
GSI Water Solutions, Inc.

A handwritten signature in black ink, appearing to read "Jeff Barry". The signature is written in a cursive style with a large initial "J" and "B".

Jeff Barry
Project Manager

San Antonio Basin Water District

Management/Administration Status Report: July 22, 2020 - August 18, 2020

Date: August 14, 2020

To: San Antonio Basin Water District Board of Directors

From: Donna Glass, District Manager

1. The results of the Assessment Ballot Proceeding and the Assessment Levels for Fiscal Year 2020/2021 were posted to the SABWD Website.
2. All of the necessary documents for the Assessment Book were prepared, signed and sent to the District Treasurer, Assessor and Tax Collector, Victor Schaff, on August 8, 2020. This included:
 - a. Signed Corrected Integrated Roll
 - b. Signed Results & Final Levy and Collection Resolution
 - c. Signed 2020/2021 District Budget
 - d. 2020/2021 Assessment Roll
3. The Notice of Assessment required to be published within 10 days of the Assessor receiving the Assessment Book will run in the Santa Maria Times on August 16, 2020.
4. The Wallace Group will be sending out the 2020/2021 Assessment Invoice to landowners next week. We are requesting it be paid by October 7, 2020. It will be delinquent if not paid by February 8, 2021. Upon delinquent a penalty of 5% will be added.
5. The signed/approved May 19, 2020 Board Meeting Minutes were provided to Community Bank to finalize the required documents for setting up the bank account.
6. Alan Doud sent LAFCO a letter pertaining to the Satisfaction of Prop 218 Assessment Condition of Approval and the Signed Results & Final Levy and Collection Resolution on August 3, 2020.
7. Lisa Rico from Craig Bernard's office informed us the check for the letter/invoice for the California State Board of Equalization for LAFCO Application No. 18-01 was being returned. They claim it was mailed to the wrong address, however Lisa has confirmed it was send to the address on the invoice. Claification on where to mail the check was provided by Jacquelyne Alexander, Chief Deputy Clerk of the Board of Supervisors. The check has been mailed again. Our Certificate of Completions is pending until this process is completed.
8. As of August 14, 2020, the account balances for the FSAWB, assuming all checks had cleared, are:

GSA	\$19,805.66
<u>WD</u>	<u>\$21,284.48</u>
TOTAL	\$41,090.14
9. As of August 14, 2020 the Friends of the San Antonio Water Basin have received 17 Dissolution Ballots for the September 15, 2020 board meeting. We needed 12 of the 34 returned to make quorum.

SANTA MARIA TIMES
P.O. BOX 400
SANTA MARIA CA 93456
(805)925-2691
Fax (805)739-2152

ORDER CONFIRMATION

Salesperson: TERESA RAMIREZ Printed at 08/14/20 10:42 by trami-bk

Acct #: 71934 Ad #: 4516 Status: New
SAN ANTONIO BASIN WATER DISTRICT Start: 08/16/2020 Stop: 08/16/2020
DONNA GLASS Times Ord: 1 Times Run: ***
1005 S BROADWAY 4LGL 1.00 X 21.00 Words: 87
Total 4LGL 21.00
Class: S0986 LEGALS
Rate: LD Cost: 41.75
Affidavits: 1

Contact: Ad Descrpt: SAN ANTONIO BASIN WATER D
Phone: (805)928-8349 Given by: *
Fax#: P.O. #:
Email: admin@sanantoniobasinwd.org Created: trami 08/13/20 13:25
Agency: Last Changed: trami 08/14/20 10:42

PUB ZONE EDT TP RUN DATES
SMT A 95 S 08/16
SMTD A 95 S 08/16

AUTHORIZATION

Under this agreement rates are subject to change with 30 days notice. In the event of a cancellation before schedule completion, I understand that the rate charged will be based upon the rate for the number of insertions used.

Name (print or type)

Name (signature)

**SAN ANTONIO BASIN WATER
DISTRICT
NOTICE OF ASSESSMENT**

NOTICE IS HEREBY GIVEN that on July 21, 2020, an assessment levied by the San Antonio Basin Water District (the "District") on lands within the District became due and payable. Payment is requested by October 7, 2020. The assessment will be delinquent if not paid by February 8, 2021. Upon delinquency, a penalty of 5 percent of the amount delinquent will be added thereto and the delinquent property sold to the District.

Legal #4516
Pub date: Aug 16, 2020



A Limited Liability Partnership • Est. 1939

Alan F. Doud, Partner

August 3, 2020

VIA EMAIL AND U.S. FIRST CLASS MAIL

William Dillon, Santa Barbara LAFCO Counsel
Santa Barbara Local Agency Formation Commission
105 East Anapamu Street, Room 407
Santa Barbara, CA 93101
law.wmdillon@gmail.com

**RE: San Antonio Basin Water District Satisfaction of Prop 218 Assessment
Condition of Approval**

Dear Mr. Dillon:

On July 11, 2019, the Santa Barbara Local Agency Formation Commission (LAFCo) adopted Resolution No. 19-03 and approved the formation of San Antonio Basin Water District (District). Pursuant to Resolution No. 19-03, LAFCo conditioned its approval on the District's adoption of an assessment under Prop 218 by June 30, 2020.

In a letter dated May 4, 2020, the District requested that LAFCo extend the June 30, 2020 deadline to September 30, 2020 due to delays in the formation process beyond the control of the petitioners. The LAFCO Board approved this extension at its May 14, 2020, meeting.

Also, on May 14, 2020, the LAFCo Board approved and signed the Certificate of Completion of the District's formation. Section 5(d) of the Certificate of Completion provides that, "The District shall cease to exist if the Proposition 218 Proceeding is not Conducted and an assessment to fund the District is not approved by June 30, 2020 *or later date approved by the Santa Barbara LAFCO.*" (Emphasis added.)

This letter confirms that on July 21, 2020, the District completed an assessment ballot proceeding in accordance with the requirements of Proposition 218. Following a landowner vote in favor of the District's assessment, the District adopted Resolution No. 20-05 authorizing levy and collection of 2020 assessment. A copy of Resolution 20-05 is enclosed for your reference.

William Dillon, SB LAFCo Counsel

August 3, 2020

Page 2

If there is anything further we can provide please let me know. Otherwise, we will consider the LAFCo condition referenced above as having been timely satisfied.

Very truly yours,



ALAN F. DOUD

Enclosures

cc: San Antonio Water Basin Water District

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 20-05

RESOLUTION AUTHORIZING LEVY AND COLLECTION OF 2020 ASSESSMENT

WHEREAS, as authorized by Water Code Section 36550 *et seq.*, and pursuant to Proposition 218, this Board has determined that it is necessary to adopt an assessment to cover certain of the District's estimated costs in order to confer special benefits to the assessed property; and

WHEREAS, the San Antonio Basin Water District ("District") is newly formed and will be levying an assessment for the first time; and

WHEREAS, the Board is in receipt of and previously considered an Engineer's Report, entitled "Engineer's Report For the San Antonio Basin Water District," dated May 19, 2020, prepared for the District in compliance with Proposition 218 by the Wallace Group, which includes a detailed roll of the parcels within the District that would be subject to the proposed assessment; and

WHEREAS, the Engineer's Report discusses the District's anticipated costs and required revenues; and

WHEREAS, the Engineer's Report recommends among other things splitting lands within the District into three classes: Irrigated Agriculture, Non-Irrigated Agriculture, and Non-Overlying as authorized by Water Code Section 36578; and

WHEREAS, the purpose for the proposed assessment is further described in the Engineer's Report; and

WHEREAS, on May 19, 2020, the Board of Directors passed and adopted a Resolution that, among other things, (1) outlined procedures to be used in an assessment ballot proceeding for adopting the proposed Assessment, (2) adopted the Engineer's Report and called for an assessment ballot proceeding, (3) scheduled the Assessment hearing, and (4) directed District personnel to prepare and send notices and ballots for the proceedings; and

WHEREAS, on May 20, 2020, the Wallace Group mailed notices and ballots related to the proposed assessment to all affected landowners, consistent with the requirements of said resolution; and

WHEREAS, pursuant to the Santa Barbara County Local Agency Formation Commission ("LAFCo")'s resolution approving formation of the District conditions the District's formation on

the successful completion of a Proposition 218 and approval of an assessment by June 30, 2020, which date LAFCo subsequently extended to September 30, 2020; and

WHEREAS, Government Code Section 53753 of the Proposition 218 Omnibus Implementation Act provides that any agency that complies with the notice, protest, and hearing requirements of that Act is not required to comply with any other statutory notice, protest, and hearing requirements, and accordingly, these proceedings with respect to notice, protest, and hearing requirements have been conducted in accordance with the Omnibus Implementation Act, rather than the Water Code; and

WHEREAS, this Assessment Ballot Proceeding has been carried out in accordance with the Board of director's May 19, 2020 Resolution, including a hearing conducted on even date herewith; and

WHEREAS, as provided by Water Code Section 36578(d), the proposed Assessment having been levied under the alternate provisions of Section 36577 through 36579, the proceedings for carrying out the Assessment shall be carried out by the Board and the Secretary of the District, rather than the clerk of the Board of Supervisors;

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN ANTONIO BASIN WATER DISTRICT does hereby resolve, declare and order as follows:

- 1) **Statement of Legislative Intent.** It is the District's intent in adopting this Resolution, to levy and collect an assessment in compliance with Article XIID, Section 4 of the California Constitution, Proposition 218's Omnibus Implementation Act codified in Government Code sections 53750 through 53758, and Division 13, Part 7 of the Water Code.
- 2) **Results of the Assessment Ballot Proceedings.** Upon tabulating the votes at the conclusion of the assessment hearing, as conducted by Kari Wagner as designated to perform such function by this Board, certifies that the weighted ballots in favor of the proposed Assessment outweigh the weighted ballots in opposition, with the results being 590,401.03 votes in favor of the assessment and 50 votes in opposition.
- 3) **Proceedings to Levy and Collect Assessment.** The following procedures shall be used by the District in levying and collecting the Assessment, as required by Division 13, Part 7 of the Water Code and Article XIID, Section 4 of the California Constitution, and all consistent with the above reference Petition for Formation:
 - a. **2020 Assessment:** The Board determines that the amount of the Assessment for 2020, that being less than that authorized by the Assessment Ballot Proceedings and the above reference Petition for Formation, shall be \$48.00

per acre for Irrigated Agriculture, \$0.50 per acre for Non-Irrigated Agriculture, and \$0.00 for Non-Overlying; Provided, however, this Board determines that if the aggregate assessment of any owner of Irrigated Agriculture or Non-Irrigated Agriculture results in an assessment of less than \$50, that owner shall be subject to a minimum assessment of \$50.

- b. Assessment Book:** The roll attached to the Engineer’s Report, upon which the Assessment Ballot Proceedings have been conducted as hereinafter referred to, shall constitute the Assessment Book for levying an Assessment upon lands with the District, and the Secretary shall cause to be prepared an integrated version of said roll and Assessment Book, including such corrections (the “Integrated Roll”). As provided by Water Code Section 36725, within 10 days, the President and Secretary shall sign duplicate copies of the following documents, which shall be attached to the Assessment Book:
1. A list of all parcels of land subject to the Assessment, that being the Integrated Roll. The list shall specify within each parcel the number of acres of Irrigated Agriculture, the number of acres of Non-Irrigated Agriculture, and the number of acres of Non-Overlying;
 2. The order of the Board of Directors fixing the assessment, that being a copy of this Resolution; and
 3. The annual estimate of the board of directors, that being the District’s 2020 Budget.
- c. Charging the Assessment:** Within 10 days after the obligations in the previous paragraph are completed, the Assessor and Tax Collector (since the offices of Treasurer, Assessor and Tax Collector may be combined as authorized by Water Code Section 34711) shall compute the assessment due on each parcel, and file the Assessment Book, that being the Integrated Roll which identifies by landowner and parcels of each landowner the acreage subject to the Assessment and the amount of the Assessment levied with respect to each parcel. Once the Assessment Book has been filed, the Assessment listed shall be due and payable to the Tax Collector of the District.
- d. Lien:** Pursuant to Water Code Section 36825, upon filing the Assessment Book with the Tax Collector the assessment and any penalties for delinquencies shall constitute a lien on the lands the subject of the Assessment.

- e. **Notice of Assessment:** Within 10 days of the Assessment being due and payable, the Assessor shall publish a notice as specified by Water Code Section 36826, including the date the Assessments are due and payable, the time when Assessments are delinquent, which is six months from when they become due as provided by Water Code Section 36950, and that a delinquency penalty of five percent (5%) of the amount delinquent will be applicable; provided, however, landowners will be asked to make payment of Assessments within 60 days of the date due and payable.
- f. **Other Matters:** The District's staff and officers are authorized and directed to do all things necessary to collect the assessments consist with applicable law.

All the foregoing being on motion of Director Kevin Merrill seconded by Director Ken Hunter and authorized by the following vote, to wit:

AYES: Director Hunter, Merrill, Reade and Sharer

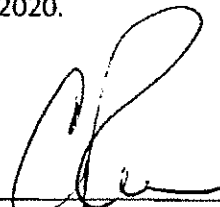
NOES: None

ABSTAIN: None

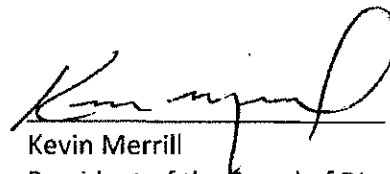
ABSENT: Director Schaff

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly passed and adopted by said Board of Directors on July 21, 2020.

WITNESS my hand of said Board of Directors, July 21, 2020.



Craig Reade
Secretary of the Board of Directors



Kevin Merrill
President of the Board of Directors

FW: Community bank of SM - Rapid Remote Deposit Application

Lonnie Lepore <LonnieL@wallacegroup.us>

Thu 8/13/2020 3:10 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

Cc: Kari Wagner <KARIW@wallacegroup.us>; Bill Lindahl <Bill.Lindahl@wallacegroup.us>

📎 1 attachments (586 KB)

COD_Rapid_Remote_Deposit_Application.pdf;

Here is the info from the bank.

Let me know if you have questions or need additional information.

Lonnie

From: Zachary Sharp <zsharp@yourcbsm.com>

Sent: Thursday, August 13, 2020 3:06 PM

To: Lonnie Lepore <LonnieL@wallacegroup.us>

Subject: Community bank of SM - Rapid Remote Deposit Application

Lonnie,

Thank you for calling Community Bank of Santa Maria and I look forward to assisting you. Please find the Rapid Remote Deposit Application attached.

Key points:

- \$30 month fee
- Check to be secured & retained for 60 days after depositing
- Checks to be destroyed via microcut shredder
- Microsoft Windows enabled computer for software

It is a pretty easy and fast process. I look forward to working with everyone.

Zachary Sharp

Assistant Vice President

Commercial Loan Officer

MLO #1894391

Community Bank of Santa Maria

Santa Maria Way Office

2739 Santa Maria Way

Santa Maria CA, 93455

Phone: (805) 922-2900

Cell: (805)-268-4812

Fax: (805) 349-2313

Website: www.yourcbsm.com

HOME OF "SANTA MARIA STYLE" BANKING®



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Community Bank of Santa Maria

Rapid Remote Deposit Application

The Applicant hereby applies for Rapid Remote Deposit service. If approved, access to the service will be subject to the limits and other conditions and restrictions established by the Bank as amended from time to time, which will be provided to Applicant. The Bank, in its sole discretion, reserves the right to revoke and/or limit the service at any time.

ACCOUNT INFORMATION

NAME		DBA NAME		YEAR ESTABLISHED	
LEGAL STATUS: <input type="checkbox"/> SOLE PROPRIETOR <input type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> OTHER:					
PHYSICAL ADDRESS			CITY		STATE
MAILING ADDRESS (IF DIFFERENT)			CITY		STATE
TAXPAYER ID		TELEPHONE NUMBER	FAX NUMBER	WEBSITE ADDRESS/URL	
PRIMARY AUTHORIZED USER		TITLE	TELEPHONE NUMBER	EMAIL ADDRESS	
NUMBER OF LOCATIONS		NUMBER OF LOCATIONS PROCESSING WITH REMOTE DEPOSIT CAPTURE			
BUSINESS DESCRIPTION (describe exactly what types of products or services for which you will be accepting payments)					

ESTIMATED VOLUME

HOW OFTEN WILL YOU BE SUBMITTING DEPOSITS? (Daily, weekly, monthly, etc)				AVG DEPOSIT TOTAL	
				\$	
# OF CKS/WEEK	# OF CKS/MONTH	DOLLAR VOLUME/DAY	DOLLAR VOLUME/WEEK	DOLLAR VOLUME/MONTH	
		\$	\$	\$	

AUTHORIZED OFFICE CONTACT

NAME OF AUTHORIZED OFFICE CONTACT (QUESTIONS OR ADJUSTMENTS)		PHONE #
EMAIL ADDRESS		FAX #
OTHER INSTRUCTIONS		

BANK INFORMATION

BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS	BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS
BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS	BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS
BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS	BANK ACCOUNT NUMBER	ACCOUNT TYPE <input type="checkbox"/> CHECKING <input type="checkbox"/> SAVINGS

AUTHORIZED ACCOUNT REPRESENTATIVE

The Authorized Account Representative(s) below certifies that all information is true and correct and authorizes Community Bank of Santa Maria to verify credit history and/or have a credit reporting agency prepare a credit report on the undersigned individuals.

SIGNATURE	PRINT NAME	TITLE	DATE
SIGNATURE	PRINT NAME	TITLE	DATE

BANK USE ONLY

EQUIPMENT INFORMATION

SCANNER MAKE	SCANNER MODEL	SCANNER SERIAL NUMBER
SCANNER MAKE	SCANNER MODEL	SCANNER SERIAL NUMBER



August 5, 2020

Donna Glass
San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

RE: Indication for Coverage – San Antonio Basin Water District

Dear Donna,

Thank you for the opportunity to provide this proposal for San Antonio Basin Water District's membership in the Golden State Risk Management Authority. Golden State Risk Management Authority (GSRMA) is an excellent risk-pooling option for California special districts.

GSRMA requires participation in all applicable programs, and a three-year membership commitment. This commitment is vital to rate stabilization in risk-sharing pools. Per GSRMA's Joint Powers Agreement, your district's rates will be locked for three years (some exceptions apply). GSRMA has provided its members with competitive rates and high limits of coverage since 1979. GSRMA currently has over 290 member agencies throughout the State of California.

Please take a moment to review the attached indication which is based on the information you have provided. The following additional documentation is required before coverage is bound:

- "No known loss" letter for all lines of coverage;
- Signed JPA Agreement (acceptance of, and agreement to abide by, the Golden State Risk Management Authority Joint Exercise of Powers Agreement, and the Golden State Risk Management Authority By-Laws).

Additionally, your district's information will be provided to PRISM, our excess carrier, for acceptance and approval prior to binding coverage.

We look forward to the opportunity to serve your agency. Please feel free to call with any questions.

Sincerely,

Elizabeth Smith, ARM
Risk Management Analyst
Golden State Risk Management Authority

ENCLOSURE



Contribution Indication

Policy Period: 2020-21
Coverage Dates: 9/1/2020 - 7/1/2021
Account No: SANANTO1

Customer Service
For Information on Your Account Visit:
www.mygsrma.org
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

San Antonio Basin Water District

2020-21 COVERAGE	CONTRIBUTION
Workers' Compensation <i>Estimated Payroll</i> \$40,000	\$1,000
General Liability <i>Estimated Payroll</i> \$40,000	\$1,742
Crime Bond <i>Exposure</i> 1	\$15
TOTAL ESTIMATED ANNUAL CONTRIBUTION*	\$2,757
TOTAL ESTIMATED PRORATED CONTRIBUTION* (9/1/2020 - 7/1/2021)	\$2,288
TOTAL PAYMENT	\$2,288

*Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.
 Indication dated 8/5/2020



Contribution Comparison

Policy Period: 2020-21
Coverage Dates: 9/1/2020 - 7/1/2021
Account No: SANANTO1

Customer Service
For Information on Your Account Visit:
www.mygsrma.org
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

San Antonio Basin Water District

COVERAGE	2020-21	-	DIFFERENCE	% CHANGE
Workers' Compensation	\$1,000	\$0	\$1,000	0.0%
<i>Estimated Payroll</i>	\$40,000	\$0	\$40,000	0.0%
<i>Effective Rate</i>	\$2.50	\$0.00	\$2.50	0.0%
<i>Experience Ratio</i>				
General Liability	\$1,742	\$0	\$1,742	0.0%
<i>Estimated Payroll</i>	\$40,000	\$0	\$40,000	0.0%
<i>Effective Rate</i>	\$4.36	\$0.00	\$4.36	0.0%
<i>Experience Ratio</i>				
Property	\$0	\$0	\$0	0.0%
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
HV Property	\$0	\$0	\$0	0.0%
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
Auto	\$0	\$0	\$0	0.0%
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
Watercraft	\$0	\$0	\$0	0.0%
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
Mobile Equipment	\$0	\$0	\$0	0.0%
<i>Total Insured Value</i>	\$0	\$0	\$0	0.0%
Crime Bond	\$15	\$0	\$15	0.0%
<i># of Employees</i>	1	0	1	0.0%
Pollution	\$0	\$0	\$0	0.0%
<i>Estimated Payroll</i>	\$0	\$0	\$0	0.0%
TOTAL ESTIMATED CONTRIBUTION*	\$2,757	\$0	\$2,757	0.0%

*Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.
 Indication dated 8/5/2020



Estimated Payroll

Policy Period: 2020-21
Coverage Dates: 9/1/2020 - 7/1/2021
Account No: SANANTO1

Customer Service
For Information on Your Account Visit:
www.mygsrma.org
GSRMA PO Box 706 Willows, CA 95988
Phone: 530-934-5633 Fax: 530-934-8133

San Antonio Basin Water District

CLASS CODE	DESCRIPTION	# FULL TIME EMPLOYEES	# PART TIME EMPLOYEES	ANNUAL REGULAR	ANNUAL OVERTIME
8810-1	Clerical Office Employees	0	1	\$40,000.00	\$0.00
TOTALS		0	1	\$40,000.00	\$0.00



Innovative programs, personalized service

Coverage Summary and Limits

Comprehensive General Liability

\$50,000,000 Per Occurrence Limits Broad Occurrence Coverage

Including:

- First-dollar coverage - no member retention or deductible for liability losses
- Bodily Injury & Property Damage
- Personal Injury
- Public Officials Errors & Omissions
- Automobile Liability
- Contractual Liability
- Employment Practices Liability
- Excess coverage is provided through PRISM (Public Risk Innovation, Solutions, and Management), one of the largest and most respected public entity insurance programs in the nation

Cyber Liability

\$5,000,000 Aggregate limit

Claims Made and Reported Coverage including:

- GSRMA members share a single sublimit of \$12,000,000 Aggregate for all coverages combined (including Claims Expenses)
- Additional sub limits may apply
- Member's Self Insured Retention is \$10,000 and there is an eight (8) hour waiting period for first party claims
- Coverage includes Breach Response
- Coverage includes First Party Loss (Business Interruption, Dependent Business Interruption, Cyber Extortion, Data Recovery)
- Coverage includes 3rd Party Liability (Data and Network, Regulatory Defense and Penalties, Payment Card Liabilities and Costs, Media Liability)
- Coverage includes eCrime (Fraudulent Instruction, Telephone Fraud)



Crime

\$15,000,000 limit

Occurrence Coverage including:

- GSRMA members have a \$2,500 deductible per occurrence
- Coverage includes Employee Theft including Faithful Performance of Duty (per loss coverage)
- Coverage includes Depositor's Forgery or Alteration including Credit, Debit or Charge Card Forgery
- Coverage includes Theft, Disappearance and Destruction- Inside and Outside the Premises
- Coverage includes Computer Fraud and Funds Transfer Fraud
- Coverage includes Money Orders and Counterfeit Paper Currency

Workers' Compensation

Statutory Limits/\$5,000,000 Employers Liability

- Complete Self-Administration of Claims
- Coordinated Phone-In Reporting and Injury Triage
- Customized Return-to-Work Programs
- Nationally Recognized for Innovative Claims Management Solutions



Disclosures/Disclaimers

This proposal for coverage is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Golden State Risk Management Authority by your organization. This proposal does not reflect any independent study or investigation by Golden State Risk Management Authority or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed coverage (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, GSRMA may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of coverage and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your coverage, please refer to the policy itself. Golden State Risk Management Authority will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

**AGREEMENT FOR ADMISSION OF NEW MEMBER
TO THE GOLDEN STATE RISK MANAGEMENT AUTHORITY**

Enclosures:

- 1) Golden State Risk Management Authority Joint Exercise of Powers Agreement;
- 2) Golden State Risk Management Authority Bylaws.

RECITALS

- 1. San Antonio Basin Water District, a public agency within Santa Barbara County, State of California, has applied for membership in the Golden State Risk Management Authority.
- 2. Said membership is contingent upon the acceptance of, and agreement to abide by, the Golden State Risk Management Authority Joint Exercise of Powers Agreement (Encl. 1), and the Golden State Risk Management Authority By-Laws (Encl. 2).

AGREEMENT

Therefore, the San Antonio Basin Water District, a public agency, has applied for membership in the Golden State Risk Management Authority. It hereby accepts and agrees to all provisions of the Joint Exercise of Powers Agreement (Encl. 1) and the Bylaws of the Golden State Risk Management Authority (Encl. 2), and agrees to abide by and comply with all the provisions contained therein.

Upon entering this Agreement, the San Antonio Basin Water District is accepted as a new member. Membership is effective as of the date of the prior conditional approval by the Board of Directors of the Golden State Risk Management Authority.

Dated: _____

Kevin Merrill, Board President
San Antonio Basin Water District

Dated: _____

John Viegas, President of the Board
Golden State Risk Management Authority

Approved as to form:

Leonard G. Krup, General Counsel,
Golden State Risk Management Authority

Reviewed and Approved:

Scott Schimke, Risk Manager
Golden State Risk Management Authority

DATE: August 18, 2020

To Whom It May Concern:

I certify that there have been no known losses, accidents or circumstances that might give rise to a claim in the past 10 years. This is in regards to the following lines of coverage:

- Liability
- Workers' Compensation
- Crime
- Cyber

Sincerely,

Kevin Merrill
San Antonio Basin Water District



State of California
Department of Industrial Relations
OFFICE OF SELF-INSURANCE PLANS

**APPLICATION FOR CERTIFICATE OF CONSENT
TO SELF-INSURE AS A PUBLIC AGENCY EMPLOYER SELF-INSURER**
All questions must be answered. If not applicable, enter "N/A".

To the Director of the Department of Industrial Relations: The public agency employer identified below submits the following information to obtain a Certificate of Consent to Self-Insure the payment of workers' compensation under California Labor Code Section 3700.

LEGAL NAME OF APPLICANT (Show exactly as on Charter or other official documents):

San Antonio Basin Water District

Address: 1005 S. Broadway

City: Santa Maria State: CA Zip + 4: 93454 -

Federal Tax ID # of Group: 85-1380283

CONTACT - Who Should Correspondence Regarding This Applicant Be Addressed To:

Name: Scott Schimke Title: Executive Director

Company Name: Golden State Risk Management Authority

Address: P.O. Box 706

City: Willows State: CA Zip + 4: 95988 -

Phone: (530) 934-5633 E-Mail: memberservices@gsrma.org

TYPE OF PUBLIC ENTITY (Check one):

- City and/or County
- School District
- Police and/or Fire District
- Hospital District
- Joint Powers Authority
- Other (describe): California Water District

TYPE OF APPLICATION (Check one):

- New Application
- Reapplication (Merger/Unification)
- Reapplication (Name Change)
- Other (describe):

Date Self-Insurance Program will begin: 09/01/2020

CURRENT WORKERS' COMPENSATION PROGRAM

Currently Insured with State Fund Policy # _____ Expiration Date: _____

Currently Self Insured, Certificate # _____

Other (describe): Newly formed entity - not currently insured

CLAIMS ADMINISTRATION

Who will be administering your agency's workers' compensation claims? (Check one)

JPA will administer

Third Party Administrator, TPA Certificate # _____

Public entity will self-administer

Insurance Carrier will administer

Name of Third Party Administrator:

Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Phone: _____ E-Mail: _____

of claims reporting locations to be used to handle Agency's claims: 1

Does applicant currently have a California Certificate of Consent to Self-Insure? Yes No

If yes, what is the current Certificate Number: _____

Total Number of Affiliate's California employees to be covered by Group: 1

AGENCY EMPLOYER

Current # of Agency Employees: 1 # of Public Safety Employees (police//fire): _____

If school District, # of certificated employees: _____

Will all Agency employees be covered by this self-insurance plan? Yes No

If 'No', explain who is not covered and how workers' compensation coverage will be provided to the excluded employees:

JOINT POWERS AUTHORITY

Will applicant be a member of a JPA for workers' compensation ?

Yes No (If 'yes', complete the following)

Effective date of JPA Membership: 09/01/2020 JPA Certificate # 5804

Name of JPA: Golden State Risk Management Authority

AGENCY SAFETY PROGRAM

Does the Agency have a written Injury and Illness Prevention Program (IIPP)? Yes No

Individual responsible for Agency workplace safety and IIPP program:

Name: _____ Title: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip + 4: _____ - _____

Phone: _____ E-Mail: _____

SUPPLEMENTAL COVERAGE

1.) Will your program be supplemented by any insurance or pooled coverage under a **STANDARD** workers' compensation insurance policy? Yes No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: _____

Policy #: _____ Effective Date of Coverage: _____

2.) Will your program be supplemented by any insurance or pooled coverage under a **SPECIFIC EXCESS** workers' compensation insurance policy? Yes No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: PRISM (Public Risk Innovation, Solutions, and Management)

Policy #: PRISM-PE 20 EWC-02 Effective Date of Coverage: 07/01/2020

Retention Limits: \$300,000

3.) Will your program be supplemented by any insurance or pooled coverage under an **AGGREGATE EXCESS** (stop loss) specific excess workers' compensation insurance policy? Yes No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: _____

Policy #: _____ Effective Date of Coverage: _____

Retention Limits: _____

RESOLUTION FROM GOVERNING BOARD

Attach a properly executed Governing Board Resolution. See attached sample resolution on page 5.

CERTIFICATION

The undersigned on behalf of the applicant hereby applies for a Certificate of Consent to Self-Insure the payment of workers' compensation liabilities pursuant to Labor Code Section 3700. The above information is submitted for the purpose of procuring said Certificate from the Director of Industrial Relations, State of California. If the Certificate is issued, the applicant agrees to comply with applicable California statutes and regulations pertaining to the payment of compensation that may become due to the applicant's employees covered by the Certificate.

X _____ DATE: _____

SIGNED: Authorized Official / Representative

Kevin Merrill

Printed Name

Board President

Title

San Antonio Basin Water District

Agency Name

RESOLUTION NO.: 20-06 DATED: 08/18/2020

**A RESOLUTION AUTHORIZING APPLICATION
TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA
FOR A CERTIFICATE OF CONSENT TO SELF-INSURE
WORKERS' COMPENSATION LIABILITIES**

At a meeting of the Board of Directors
(Enter Name of the Board)

of the San Antonio Basin Water District
(Enter Name of Public Agency, District, Etc.)

a California Water District organized and existing under the
(Enter Type of Agency, i.e., County, City, School District, etc.)

laws of the State of California, held on the 18 day of August, 2020,

the following resolution was adopted:

RESOLVED, that the above named public agency is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of Agency are authorized to execute any and all documents required for such application.

IN WITNESS WHEREOF: I HAVE SIGNED AND AFFIXED THE AGENCY SEAL.

X _____ DATE: _____

SIGNED: Board Secretary or Chair

Kevin Merrill

Printed Name

Board President

Title

San Antonio Basin Water District

Agency Name

Affix Seal Here

**APPLICATION FOR ELECTIVE COVERAGE OF STATE DISABILITY INSURANCE* ONLY
LOCAL PUBLIC ENTITIES AND INDIAN TRIBES**

Reference: Section 709 of the California Unemployment Insurance Code (**CUIC**)

IMPORTANT

Do not complete this form unless you wish to apply for State Disability Insurance only under Section 709 for ALL of your employees (excluding elected officials and appointees by the Governor). Coverage under this section of the CUIC does not make provision for Unemployment Insurance benefits.

FOR DEPARTMENT USE ONLY	
EMPLOYER ACCOUNT NUMBER	STATISTICAL CODE
EFFECTIVE DATE	DATE EMPLOYER NOTIFIED
APPROVED BY	DATE APPROVED
SEND	NUMBER OF EMPLOYEES

PLEASE TYPE OR PRINT

1. Name of Government Entity or Indian Tribe	Business Phone
2. Business Address (Number, Street, City, County, State, ZIP Code)	
3. Mailing Address (Number, Street, City, County, State, ZIP Code)	
4. Type of Local Public Entity <input type="checkbox"/> County <input type="checkbox"/> City <input type="checkbox"/> Indian Tribe <input type="checkbox"/> Other (Specify) _____	

5. Law under which agency was established: (Complete a, b, c, or d; does not apply to Indian Tribes.)			
a. California Tax Law	Title of Act	Number	Date
b. California Codes	Title of Code	Division	Part
c. Charter	Title of Charter		Date
d. Ordinance	Title of Ordinance		Date

6. Members of governing body of local public entity or Indian Tribe, such as Board of Supervisors, City Council, District Directors, Tribal Council, etc.				
Name	Title	Residence Address	Phone	Social Security Number

NOTE: If your application is approved, the elective coverage agreement will be subject to all of the requirements and conditions outlined in *Information Concerning Elective Coverage Under Section 709 of the California Unemployment Insurance Code (CUIC)*, **DE 1378L**. Please retain your copy of the DE 1378L for reference.

* Includes Paid Family Leave (PFL).

7. Appointive Positions: (These persons are eligible for coverage unless appointed by the Governor.)

Title of Position	Number of Positions in This Category	By Whom Appointed	Number of Persons Desiring Coverage

8. Total number of employees to be covered, excluding elected officers and those appointed by the Governor: _____

9. On what date do you wish elective coverage to commence? Keep in mind that the commencement date of an elective coverage agreement shall not be prior to the first day of the calendar quarter in which the application is filed, nor later than the first day of the following calendar quarter.

- First day of current quarter First day of next quarter

NOTE: Deductions should not be made from your employee's wages for the purpose of paying employee contributions required under the CUIC until your election is approved.

Attach a copy of the resolution in which the governing body described in Item 6 approved the filing of an application for elective coverage under Section 709 of the CUIC.

The governmental or tribal entity described in Item 1 hereby files its application under Section 709 of the CUIC to become an employer subject to the CUIC. It is understood that upon approval of the election by the Director, the governmental or tribal entity will be an employer subject to the CUIC for State Disability Insurance purposes only to the same extent as other employers as of the date specified in the approval, and will remain a subject employer for at least **two complete calendar years**. Thereafter, this election may be terminated as provided by the CUIC.

I certify that this application has been examined by me, and to the best of my knowledge and belief, it is true and correct and made in good faith under the provisions of the CUIC.

This certificate must be signed by one or more of the persons listed under Item 6.

Signature	Title	Date

Return completed application to:

Employment Development Department
 Analysis Resolution and Correspondence Organization
 PO Box 2068
 Rancho Cordova, CA 95741-2068

Questions may be directed to the above address or call 888-745-3886.

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for services, aids, and/or alternate formats need to be made by calling 888-745-3886 (voice) or TTY 800-547-9565.

Fact Sheet

State Disability Insurance Program

State Disability Insurance (SDI) is an employee-funded program that provides, if eligible, approximately 60 to 70 percent of your weekly salary (from \$50 up to \$1,300 weekly) based on income. The SDI program is comprised of two separate partial wage replacement benefits: ***Disability Insurance (DI) and Paid Family Leave (PFL).**

Am I covered by SDI?

Approximately 18.7 million California workers are covered by SDI. You may qualify if you are:

1. A part- or full-time employee who contributes to the SDI program through state-mandated payroll deductions [you may be covered under a voluntary plan in lieu of SDI, visit [VP Information](http://edd.ca.gov/Disability/VP_Information.htm) (edd.ca.gov/Disability/VP_Information.htm)]. –OR–;
2. A self-employed Californian or independent contractor who has contributed to the Disability Insurance Elective Coverage program. For more information visit [Self-Employed/Independent Contractor](http://edd.ca.gov/Disability/Self-Employed.htm) (edd.ca.gov/Disability/Self-Employed.htm).

Am I eligible?

You may be eligible for benefits, if you:

- File a claim online or by mail, no later than 49 days for DI and 41 days for PFL, from the date your disability or family leave began.
- Have earned at least \$300 in wages (that have been subject to SDI contributions) during the 12-month base period of the claim.
- Have your physician/practitioner complete medical documentation certifying your disability (for DI), have the care recipient's physician/practitioner complete medical documentation certifying the need for care (for PFL care), or provide documentation showing the relationship between you and your new child (for PFL bonding).

Note: Citizenship and immigration status do not affect eligibility.

You may not be eligible for benefits, if you:

- Are receiving benefits from another EDD benefit program (Unemployment Insurance, DI, or PFL).
- Are not losing wages.
- Are in custody due to conviction of a crime.
- Have religious exemption from SDI taxes.
- Were not working or looking for work at the time your disability or family leave began.
- Are receiving workers' compensation at a weekly rate equal to or greater than the DI rate.

SDI does not provide job protection or return to work rights. However, job protection may be provided if you are covered under the federal Family and Medical Leave Act, the California Family Rights Act, or the New Parent Leave Act.

How do I apply?

Apply for benefits by filling out the *Claim for Disability Insurance (DI) Benefits* (DE 2501) or *Claim for Paid Family Leave (PFL) Benefits* (DE 2501F) online or by mail. To apply online, visit [SDI Online](http://edd.ca.gov/SDI_Online) (edd.ca.gov/SDI_Online). To apply by mail, request a hard copy by calling 1-800-480-3287 for DI and 1-877-238-4373 for PFL, go online at [EDD Forms and Publications](http://edd.ca.gov/Forms) (edd.ca.gov/Forms), or visit an SDI office near you. Visit [Contact SDI](http://edd.ca.gov/Disability/Contact_SDI.htm) (edd.ca.gov/Disability/Contact_SDI.htm) for a list of office locations.

*Disability Insurance

Disability Insurance provides wage replacement benefits to workers who are unable to work due to a non-work-related illness or injury; either physical or mental. Disability includes elective surgery, pregnancy, childbirth, or related medical conditions. Benefits are payable for a maximum of 52 weeks. For more information, visit [Disability Insurance](http://edd.ca.gov/disability) (edd.ca.gov/disability).

*Paid Family Leave

California Paid Family Leave (PFL) provides wage replacement benefits to workers who take time off work to care for a seriously ill family member or to bond with a new child entering the family through birth, adoption, or foster care placement. For more information, visit [Paid Family Leave](http://edd.ca.gov/paidfamilyleave) (edd.ca.gov/paidfamilyleave).

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for services, aids, and/or alternate formats need to be made by calling 1-866-490-8879 (voice). TTY users, please call the California Relay Service at 711.

**BEFORE THE BOARD OF DIRECTORS OF
SAN ANTONIO BASIN WATER DISTRICT**

IN THE MATTER OF:

Resolution NO. 20-_____

**RESOLUTION APPROVING THE FILING OF AN APPLICATION TO CALIFORNIA'S
EMPLOYMENT DEVELOPMENT DEPARTMENT FOR STATE DISABILITY INSURANCE
FOR EMPLOYEES OF THE SAN ANTONION BASIN WATER DISTICT**

WHEREAS, under provisions in the California Unemployment Insurance Code, employers may elect State Disability Insurance coverage for their employees; and

WHEREAS, the District desires to enable its employees to obtain State Disability Insurances; and

WHEREAS, the employees will be responsible for any payments into the State Disability Insurance fund.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO BASIN WATER DISTRICT that the Accountant is hereby authorized to file an application to the California's Employment Development Department for State Disability Insurance for employees of the San Antonio Basin Water District.

All the foregoing being on motion of Director_____seconded by Director_____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly passed and adopted by said Board of Directors on August 18, 2020.

WITNESS my hand and seal of said Board of Directors, August 18, 2020.

Craig Reade
Secretary of the Board of Directors