

San Antonio Basin Water District

Board of Directors Regular Meeting

January 17, 2023

Subject to the Board's approval of Resolution 23-01, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 23-01; Initially Authorizing Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
 - a. November 2022 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
 - a. Review and Approve November and December Financial Statements
 - b. Assessments Status Report
 - c. Review November and December GSA Financial Statements
 - d. Consider GSA Request for Funds
- 7) **Consider Resolution 23-02 Removing and Appointing Director to the SABGSA Board of Directors and Discussion of Alternate Directors**
- 8) **Informational Items**
 - a. Management/Administration Report
 - i. Young Wooldridge Fee Schedule Amendments
 - ii. Records Request
 - iii. 2023 Meeting Calendar

- b. Results of Election for 2 Director Positions
- c. Director Training Report
- d. Update on San Antonio Basin Groundwater Sustainability Agency
 - i. Well Registration Program

9) **New Business**— requests for items to be placed on next agenda.

10) **Next Meeting Date – February 21, 2023**

11) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 23-01

**RESOLUTION INITIALLY AUTHORIZING REMOTE
TELECONFERENCE MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, the District wishes to invoke the provisions of AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e);

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) As required by Government Code section 54953(e)(1), a proclaimed state of emergency exists under the California Emergency Services Act, as declared by the Governor on March 4, 2020.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on January 17, 2023 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Board of Directors Regular Meeting

November 15, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-13, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) Call to Order

The meeting was called to order at 1:04 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff
Ken Hunter

Directors absent: None

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc and Keith Hadick, President - Santa Maria Valley Conservation District

3) Review and Adopt Resolution 22-13; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Sharer to Adopt Resolution 22-13 Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Hunter, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

4) Public Comment: This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. **October 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Reade to approve the October 2022 Minutes as presented.
Motion seconded by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Hunter, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) **Financial Report**

a. **Review and Approve October Financial Statements**

The October statements were included in the packet. As of October 31st, 33% of the year had elapsed. The SABWD collected \$567,191 or 70% of the 2022-23 Assessments. The expenses through October were \$123,967 or 14% of the budget. This includes a GSA transfer of \$102,000. Net income was \$443,224. The checking account balance was \$1,330,886 and \$887,662 is designated toward Reserves.

Motion was made by Director Merrill to approve the October Financial Statements as presented. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Hunter, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. **Assessments Status Report**

The SABWD collected \$567,191 or 70% of the 2022-23 Assessments. Through Nov 11th \$577,203 has been received. The balance remaining is \$223,089. Reminder letters will go out mid-January about approaching delinquent due date of Feb 8, 2023.

c. **Review October GSA Financial Statements**

The October Statement was included in the board packet for review only. As of October 31st, 33% of the year had elapsed. The GSA bank accounts total \$86,914. The expenses YTD have been \$83,586 or 14% of the budget. They have received \$102,000 from the SABWD YTD or 13% of the Budget.

As of October 30th, the remaining balance for Grant A and B is \$51,925. These invoices have been submitted. Money is not expected until next year.

d. **Consider GSA Request for Funds**

The GSA requested \$50,00 this month in case there are no meeting in December. This would hold them over until their January 2023 meeting.

October 2022 Totals - \$36,480

November estimated expenses are:

- Legal: \$10,000

- GSI for Grant: \$25,000 remaining on contract
- GSI for Annual Report: \$10,000. The total contract is \$50,000 so could be more than 10k next month
- GSI for On-Call: \$2,000
- GSI for Monitoring/Reporting: \$2,500
- Stephanie Bertoux for Admin: \$5,000
- LACSD for Facility Rental: \$200
- Carrie Troup, accountant: \$600
- Wallace Group: may have some initial work to prepare well registration mailing list and materials.

Motion was made by Director Merrill to approve the SABGSA request for the accountant to transfer \$50,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Hunter, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

7) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during agenda items.

i. LAFCO Municipal Service Review (MSR) Admin Draft

The District submitted the admin Draft MSR. Most likely will not hear back about our comments until next year.

ii. SABGSA Grant Application Support Letter

The SABGSA requested a letter of support from the WD. Copy of the letter submitted was included in the packet. More info on the grand application is on the GSA agenda for discussion at their meeting.

b. Update on Election Process for 2 Director Positions

The District is on the agenda for a Special Board of Supervisors meeting to appoint Ken Hunter and Victor Schaff on Nov 22nd. Legal counsel and Donna Glass will attend via Zoom in case any questions come up.

c. Director Training Report

One board member has taken his Harassment course. One more member needs to take it and one member has his Ethics course due in Dec.

d. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided an update and addressed questions.

i. Well Registration Program

Director Sharer provided a brief update from last month's meeting about Ordinance 22-001 establishing SABGSA Rules and Regulations and requiring Landowners to

complete a Well Registration Form. Ordinance 22-001 is on the agenda for the November 15, 2022, for adoption consideration.

At tonight's meeting the board will discuss and consider Landowner correspondence regarding implementation of the Well Registration Program, a proposal from the Wallace Group to provide support for Landowner Communication and Data Storage for the Well Registration Program and discuss an application to the Department of Water Resources (DWR) to obtain a SGMA Implementation Grant Under the 2021 Sustainable Groundwater Management Grant (SGMA) Program.

- 8) **New Business**— requests for items to be placed on next agenda.
No new business was requested.
- 9) **Next Meeting Date – December 20, 2022, and/or January 17, 2023**
The next meeting date will be January 17, 2022. There will be no meeting in December.
- 10) **Adjournment**
Meeting was adjourned by President Merrill at 1:38 p.m.

DRAFT

San Antonio Basin Water District Profit & Loss Budget vs. Actual

July through November 2022

42% of the year has elapsed	<u>Jul - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	584,911.54	799,286.00	-214,374.46	73.18%
Misc Payments	0.00	56,821.00	-56,821.00	0.0%
Total Income	<u>584,911.54</u>	<u>856,107.00</u>	<u>-271,195.46</u>	<u>68.32%</u>
Expense				
01 - General Manager	15,600.00	58,500.00	-42,900.00	26.67%
03 - Audit & Financial Reporting	3,375.00	12,000.00	-8,625.00	28.13%
04 - Contract Admin(Assesmt Billing)	5,383.05	20,000.00	-14,616.95	26.92%
05 - Legal Services	1,815.51	20,000.00	-18,184.49	9.08%
06 - Meeting Room Lease	0.00	1,300.00	-1,300.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,400.00	-5,400.00	0.0%
09 - Travel	0.00	3,700.00	-3,700.00	0.0%
10 - Insurance E&O; Board	1,982.00	2,100.00	-118.00	94.38%
11 - Office Supplies	150.00	1,000.00	-850.00	15.0%
12 - Postage/Printing	8.00	1,000.00	-992.00	0.8%
13 - Board Elections	113.58	2,200.00	-2,086.42	5.16%
14 - CSDA Membership	0.00	1,100.00	-1,100.00	0.0%
15 - LAFCO District Fees	0.00	1,100.00	-1,100.00	0.0%
16 - Telephone/Computer/Internet	0.00	1,000.00	-1,000.00	0.0%
17 - Contingency 10%	0.00	13,160.00	-13,160.00	0.0%
18 - GSA Budget	152,000.00	762,300.00	-610,300.00	19.94%
19 - Designation to District Reserve	0.00	-50,953.00	50,953.00	0.0%
Total Expense	<u>180,427.14</u>	<u>856,107.00</u>	<u>-675,679.86</u>	<u>21.08%</u>
Net Ordinary Income	<u>404,484.40</u>	<u>0.00</u>	<u>404,484.40</u>	<u>100.0%</u>
Net Income	<u><u>404,484.40</u></u>	<u><u>0.00</u></u>	<u><u>404,484.40</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin Water District
Balance Sheet**

As of November 30, 2022

Nov 30, 22

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 1,292,146.31

Total Checking/Savings 1,292,146.31

Total Current Assets 1,292,146.31

TOTAL ASSETS 1,292,146.31

LIABILITIES & EQUITY

Equity

Board Designated Reserves 887,661.91

Net Income 404,484.40

Total Equity 1,292,146.31

TOTAL LIABILITIES & EQUITY 1,292,146.31

San Antonio Basin Water District Transaction List by Vendor

November 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	11/09/2022	5116	INV# 1122SABWD	Community Bank - Checking	-675.00
Donna Glass	Check	11/09/2022	5115	INV# 2210	Community Bank - Checking	-3,900.00
SAN ANTONIO BASIN GSA	Check	11/16/2022	EFT	TRANSFER	Community Bank - Checking	-50,000.00
The Law Offices of Young Wooldridge	Check	11/09/2022	5118	CLIENT 21089 AFD	Community Bank - Checking	-1,025.50
Wallace Group	Check	11/09/2022	5117	1591-0002-00	Community Bank - Checking	-829.50



THE LAW OFFICES OF

Young Wooldridge

A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

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 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

October 31, 2022
 Client ID 21089 AFD

Statement for period through October 31, 2022

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
22	ELECTION MATTERS	\$0.00	\$0.00	\$427.50	\$427.50
47	ORGANIZATION- DETACH/ANNEX	\$0.00	\$0.00	\$590.00	\$590.00
100	COSTS	\$0.00	\$0.00	\$8.00	\$8.00
PRIOR STATEMENT BALANCE					\$0.00
CURRENT CHARGES					\$1,025.50
PAY THIS AMOUNT					\$1,025.50

Any Payments Received After 10/31/22 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
11/2/2022	2210

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - October 1 through October 31, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held. Work on Board Election and LAFCO draft MSR.</p> <p>Attend GSA Ad Hoc Committee Meeting, discuss ideas with GSA ED for well registration mailing to LACSD parcel owners. Request LACSD APN's and mailing addresses from County Assessor.</p>	<p>3,900.00</p> <p>n/c</p>

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

October 25, 2022
 Project No: 1591-0002-00
 Invoice No: 57566
Invoice Total \$829.50

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through September 30, 2022

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.25	238.00	59.50	
Senior Project Analyst I	4.00	147.00	588.00	
Senior Mechanical Engineer II	1.00	182.00	182.00	
Totals	5.25		829.50	
Total Labor				829.50
				Total this Phase \$829.50

Budget	Current	Prior	To-Date	
Labor	829.50	46,103.75	46,933.25	
Limit			61,000.00	
Remaining			14,066.75	
				Total this Invoice \$829.50

Billing Backup

Tuesday, October 25, 2022

Wallace Group

Invoice 57566 Dated 10/25/2022

6:15:23 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

		Hours	Rate	Amount	
Principal					
Wagner, Kari	9/14/2022	.25	238.00	59.50	
Customer Question					
Senior Project Analyst I					
Richardson, Lonnie	9/8/2022	1.00	147.00	147.00	
A/R, Bank Deposits (2)					
Richardson, Lonnie	9/15/2022	1.00	147.00	147.00	
A/R, Bank Dep, Spreadsheet/updates to Donna					
Richardson, Lonnie	9/21/2022	1.00	147.00	147.00	
Process A/R, Bank Dep					
Richardson, Lonnie	9/26/2022	.50	147.00	73.50	
QB updates, A/R					
Richardson, Lonnie	9/28/2022	.50	147.00	73.50	
A/R, Bank Dep					
Senior Mechanical Engineer II					
Lindahl, Nels	9/2/2022	.50	182.00	91.00	
Returned Invoices;					
Lindahl, Nels	9/13/2022	.25	182.00	45.50	
Peter Capone Lookup;					
Lindahl, Nels	9/15/2022	.25	182.00	45.50	
Capone Update and Info to Donna;					
Totals		5.25		829.50	
Total Labor					829.50
			Total this Phase		\$829.50
			Total this Project		\$829.50
			Total this Report		\$829.50

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July through December 2022

50% of the year has elapsed	<u>Jul - Dec 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	584,962.70	799,286.00	-214,323.30	73.19%
Misc Payments	24,360.22	56,821.00	-32,460.78	42.87%
Total Income	<u>609,322.92</u>	<u>856,107.00</u>	<u>-246,784.08</u>	<u>71.17%</u>
Expense				
01 · General Manager	19,500.00	58,500.00	-39,000.00	33.33%
03 · Audit & Financial Reporting	4,050.00	12,000.00	-7,950.00	33.75%
04 · Contract Admin(Assesmt Billing)	5,873.05	20,000.00	-14,126.95	29.37%
05 · Legal Services	2,199.01	20,000.00	-17,800.99	11.0%
06 · Meeting Room Lease	0.00	1,300.00	-1,300.00	0.0%
07 · Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 · Conferences/Training	0.00	5,400.00	-5,400.00	0.0%
09 · Travel	0.00	3,700.00	-3,700.00	0.0%
10 · Insurance E&O; Board	1,982.00	2,100.00	-118.00	94.38%
11 · Office Supplies	180.00	1,000.00	-820.00	18.0%
12 · Postage/Printing	13.50	1,000.00	-986.50	1.35%
13 · Board Elections	113.58	2,200.00	-2,086.42	5.16%
14 · CSDA Membership	215.00	1,100.00	-885.00	19.55%
15 · LAFCO District Fees	0.00	1,100.00	-1,100.00	0.0%
16 · Telephone/Computer/Internet	0.00	1,000.00	-1,000.00	0.0%
17 · Contingency 10%	0.00	13,160.00	-13,160.00	0.0%
18 · GSA Budget	152,000.00	762,300.00	-610,300.00	19.94%
19 · Designation to District Reserve	0.00	-50,953.00	50,953.00	0.0%
Total Expense	<u>186,126.14</u>	<u>856,107.00</u>	<u>-669,980.86</u>	<u>21.74%</u>
Net Ordinary Income	<u>423,196.78</u>	<u>0.00</u>	<u>423,196.78</u>	<u>100.0%</u>
Net Income	<u><u>423,196.78</u></u>	<u><u>0.00</u></u>	<u><u>423,196.78</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet

As of December 31, 2022

Dec 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 1,310,858.69

Total Checking/Savings 1,310,858.69

Total Current Assets 1,310,858.69

TOTAL ASSETS 1,310,858.69

LIABILITIES & EQUITY

Equity

Board Designated Reserves 887,661.91

Net Income 423,196.78

Total Equity 1,310,858.69

TOTAL LIABILITIES & EQUITY 1,310,858.69

San Antonio Basin Water District Transaction List by Vendor

December 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	12/08/2022	5119	INV# 1222SABWD	Community Bank - Checking	-675.00
CSDA	Check	12/08/2022	5121	MEMBERSHIP ID# 68504	Community Bank - Checking	-215.00
Donna Glass	Check	12/08/2022	5120	INV# 2211	Community Bank - Checking	-3,900.00
The Law Offices of Young Wooldridge	Check	12/08/2022	5123	CLIENT ID 21089 AFD	Community Bank - Checking	-389.00
Wallace Group	Check	12/08/2022	5122	1591-0002-00	Community Bank - Checking	-490.00



A LIMITED LIABILITY PARTNERSHIP · EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

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 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

November 30, 2022

Client ID 21089 AFD

Statement for period through November 30, 2022

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$88.50	\$88.50
22	ELECTION MATTERS	\$427.50	-\$427.50	\$295.00	\$295.00
47	ORGANIZATION-DETACH/ANNEX	\$590.00	-\$590.00	\$0.00	\$0.00
100	COSTS	\$8.00	-\$8.00	\$5.50	\$5.50
				PRIOR STATEMENT BALANCE	\$1,025.50
				TOTAL PAYMENTS AND ADJUSTMENTS	-\$1,025.50
				CURRENT CHARGES	\$389.00
				PAY THIS AMOUNT	\$389.00

Any Payments Received After 11/30/22 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



**California Special
Districts Association**
Districts Stronger Together

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csda.net

2023 CSDA MEMBERSHIP RENEWAL

To:

San Antonio Basin Water District
1005 S Broadway
Santa Maria, CA 93454-6605

Membership ID: 68504

Issue Date: October 1, 2022

Due Date: December 31, 2022

RM-Regular Member	\$215.00
Optional Purchases	
\$25 2023 Required State & Federal Labor Law Poster	\$
\$225 CSDA Sample Policy Handbook	\$
Total	\$
PAYMENT	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470. To pay by ACH, please contact membership@csda.net.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csda.net

Thank you for being a CSDA Member!

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
12/6/2022	2211

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - November 1 through November 30, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held. Attend BOS meeting re: Board Election.</p> <p>Research changes to WD Assessment Roll with WG per new parcel APN's/owner info from County Assessor. Prepare LACSD/WD parcel owner spreadsheet for GSA ED well registration mailing return tracking.</p>	<p>3,900.00</p> <p>n/c</p>

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

November 22, 2022
 Project No: 1591-0002-00
 Invoice No: 58002
Invoice Total \$490.00

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through October 31, 2022

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.75	238.00	178.50	
Senior Project Analyst I	1.50	147.00	220.50	
Senior Mechanical Engineer II	.50	182.00	91.00	
Totals	2.75		490.00	
Total Labor				490.00
				Total this Phase \$490.00

Budget	Current	Prior	To-Date	
Labor	490.00	46,933.25	47,423.25	
Limit			61,000.00	
Remaining			13,576.75	
				Total this Invoice \$490.00

Billing Backup

Tuesday, November 22, 2022

Wallace Group

Invoice 58002 Dated 11/22/2022

6:55:30 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	10/4/2022		.25	238.00	59.50	
Project Management						
Wagner, Kari	10/10/2022		.25	238.00	59.50	
Project Management						
Wagner, Kari	10/20/2022		.25	238.00	59.50	
Proejct Management						
Senior Project Analyst I						
Richardson, Lonnie	10/5/2022		.50	147.00	73.50	
A/R, Bank Dep						
Richardson, Lonnie	10/12/2022		.50	147.00	73.50	
A/R, Bank Dep						
Richardson, Lonnie	10/26/2022		.50	147.00	73.50	
A/R, Bank Dep, QB Updates						
Senior Mechanical Engineer II						
Lindahl, Nels	10/13/2022		.50	182.00	91.00	
0097 and 0098 Invoice Issues;						
Totals			2.75		490.00	
Total Labor						490.00
				Total this Phase		\$490.00
				Total this Project		\$490.00
				Total this Report		\$490.00

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 12-28-2022**

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26		\$ 5,508.26
0002	\$ 240.12		\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00		\$ 50.00
0007	\$ 983.36		\$ 983.36
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ 267.99	\$ -
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.74		\$ 38,154.74
0014	\$ 50.00	\$ 60.00	\$ (10.00)
0015	\$ 54,554.72	\$ 54,554.72	\$ -
0016	\$ 2,139.23		\$ 2,139.23
0017	\$ 50.00		\$ 50.00
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.36	\$ 73.36	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.65	\$ 4,770.65	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71		\$ 2,005.71
0030	\$ 50.00		\$ 50.00
0031	\$ 2,524.84		\$ 2,524.84
0032	\$ 1,069.44	\$ 1,069.44	\$ -
0033	\$ 50.08	\$ 50.08	\$ -
0034	\$ 13,035.59	\$ 13,035.59	\$ -
0035	\$ 3,148.25		\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51		\$ 2,992.51
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ 380.78	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.30	\$ 469.30	\$ -
0043	\$ 50.00		\$ 50.00
0044	\$ 347.50	\$ 347.50	\$ -

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 12-28-2022

Assessment No.	Invoiced	Paid	Balance
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00		\$ 50.00
0047	\$ 63.85		\$ 63.85
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ 1,774.88	\$ -
0050	\$ 1,697.75		\$ 1,697.75
0051	\$ 50.00		\$ 50.00
0052	\$ 86,191.63		\$ 86,191.63
0053	\$ 14,686.56		\$ 14,686.56
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 9,302.58	\$ 9,302.58	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ 2,926.04	\$ -
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.47		\$ 8,243.47
0060	\$ 1,399.54	\$ 1,399.54	\$ -
0062	\$ 51.16	\$ 51.16	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60		\$ 1,267.60
0067	\$ 723.44		\$ 723.44
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.41	\$ 5,527.41	\$ -
0071	\$ 4,721.39		\$ 4,721.39
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.30	\$ 158.15	\$ 158.15
0076	\$ 466.80	\$ 466.80	\$ -
0077	\$ 87.54	\$ 87.54	\$ -
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 3,449.41	\$ 3,449.41	\$ -
0081	\$ 9,733.59		\$ 9,733.59
0082	\$ 152.52		\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.42		\$ 1,844.42
0090	\$ 50.00	\$ 50.00	\$ -
0091	\$ 5,307.48	\$ 5,307.48	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 12-28-2022**

Assessment No.	Invoiced	Paid	Balance
0092	\$ 227,516.36	\$ 227,516.36	\$ -
0093	\$ 297.77	\$ 297.77	\$ -
0094	\$ 6,092.10		\$ 6,092.10
0095	\$ 50.00		\$ 50.00
0097	\$ 711.13	\$ 711.13	\$ -
0098	\$ 11,743.01	\$ 11,743.01	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.33	\$ 2,843.33	\$ -
0103	\$ 50.00		\$ 50.00
0104	\$ 697.38		\$ 697.38
0105	\$ 8,644.81	\$ 8,644.81	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.48	\$ 17,923.48	\$ -
0108	\$ 2,727.50		\$ 2,727.50
0109	\$ 55,098.78	\$ 55,098.78	\$ -
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00		\$ 50.00
0113	\$ 15,171.84		\$ 15,171.84
0114	\$ 35,950.04	\$ 35,950.04	\$ -
0115	\$ 2,891.22		\$ 2,891.22
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.30	\$ 510.30	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 296.00	\$ 296.00	\$ -
0201	\$ 3,258.16	\$ 3,258.42	\$ (0.26)
0202	\$ 578.10	\$ 578.10	\$ -
0203	\$ 4,550.94	\$ 4,550.94	\$ -
0204	\$ 50.00		\$ 50.00
800,339.30	585,038.13	215,301.17	

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through November 2022

42% of the year has elapsed	<u>Jul - Nov 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	29,000.00	-29,000.00	0.0%
01 DWR Grant #2 Payments	40,852.88	63,000.00	-22,147.12	64.85%
4-Interest Income	5.24			
Total Income	<u>40,858.12</u>	<u>92,000.00</u>	<u>-51,141.88</u>	<u>44.41%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	20,303.22	91,000.00	-70,696.78	22.31%
02-Accountant	2,575.00	10,000.00	-7,425.00	25.75%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	11,088.01	63,145.00	-52,056.99	17.56%
05-Legal Counsel	43,570.73	80,000.00	-36,429.27	54.46%
06-Insurance	1,783.00	2,500.00	-717.00	71.32%
07-Audit Fees	780.00	3,500.00	-2,720.00	22.29%
09-GSP Related Costs-Annual Rep	45.00	75,000.00	-74,955.00	0.06%
10-GSP Implementation / PMAs	39,987.00	226,500.00	-186,513.00	17.65%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>120,131.96</u>	<u>611,645.00</u>	<u>-491,513.04</u>	<u>19.64%</u>
Total Expense	<u>120,131.96</u>	<u>611,645.00</u>	<u>-491,513.04</u>	<u>19.64%</u>
Net Ordinary Income	-79,273.84	-519,645.00	440,371.16	15.26%
Other Income/Expense				
Other Income				
11 Operating Transfers	152,000.00	762,300.00	-610,300.00	19.94%
Total Other Income	<u>152,000.00</u>	<u>762,300.00</u>	<u>-610,300.00</u>	<u>19.94%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	152,000.00	519,645.00	-367,645.00	29.25%
Net Income	<u><u>72,726.16</u></u>	<u><u>0.00</u></u>	<u><u>72,726.16</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA
Balance Sheet

As of November 30, 2022

Nov 30, 22

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 75,347.41

Community Bank of SM MMKT -2449 25,022.26

Total Checking/Savings 100,369.67

Total Current Assets 100,369.67

TOTAL ASSETS 100,369.67

LIABILITIES & EQUITY

Equity

Retained Earnings 27,643.51

Net Income 72,726.16

Total Equity 100,369.67

TOTAL LIABILITIES & EQUITY 100,369.67

San Antonio Basin GSA Expenses by Vendor Detail

November 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	11/14/2022	2352	01Administrative Exp/Office Ex	Community Bank of Santa Maria	4,000.00
Total BERTOUX & COMPANY						<u>4,000.00</u>
Brownstein Hyatt Farber Schreck						
	Check	11/14/2022	2345	05-Legal Counsel	Community Bank of Santa Maria	13,438.50
Total Brownstein Hyatt Farber Schreck						<u>13,438.50</u>
Carrie Troup, C.P.A.						
	Check	11/14/2022	2347	02-Accountant	Community Bank of Santa Maria	665.00
Total Carrie Troup, C.P.A.						<u>665.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	11/14/2022	2346	10-GSP Implementation / PMAs	Community Bank of Santa Maria	9,597.50
	Check	11/14/2022	2348	10-GSP Implementation / PMAs	Community Bank of Santa Maria	7,309.50
	Check	11/14/2022	2349	04-Monitoring	Community Bank of Santa Maria	1,290.00
	Check	11/14/2022	2350	09-GSP Related Costs-Annual Rep	Community Bank of Santa Maria	45.00
Total GSI WATER SOLUTIONS, INC.						<u>18,242.00</u>
Los Alamos CSD						
	Check	11/14/2022	2351	01Administrative Exp/Office Ex	Community Bank of Santa Maria	200.00
Total Los Alamos CSD						<u>200.00</u>
TOTAL						<u><u>36,545.50</u></u>

San Antonio Basin GSA Profit & Loss Budget vs. Actual

July through December 2022

50% of the year has elapsed	Jul - Dec 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	0.00	29,000.00	-29,000.00	0.0%
01 DWR Grant #2 Payments	40,852.88	63,000.00	-22,147.12	64.85%
4-Interest Income	6.30			
Total Income	<u>40,859.18</u>	<u>92,000.00</u>	<u>-51,140.82</u>	<u>44.41%</u>
Expense				
Administration and Operation				
01 Administrative Exp/Office Ex	25,721.40	91,000.00	-65,278.60	28.27%
02-Accountant	3,250.00	10,000.00	-6,750.00	32.5%
03-Comm Eng Grant Wrtnng NonGSP	0.00	35,000.00	-35,000.00	0.0%
04-Monitoring	11,298.01	63,145.00	-51,846.99	17.89%
05-Legal Counsel	49,493.23	80,000.00	-30,506.77	61.87%
06-Insurance	1,734.00	2,500.00	-766.00	69.36%
07-Audit Fees	780.00	3,500.00	-2,720.00	22.29%
09-GSP Related Costs-Annual Rep	1,116.50	75,000.00	-73,883.50	1.49%
10-GSP Implementation / PMAs	64,973.25	226,500.00	-161,526.75	28.69%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>158,366.39</u>	<u>611,645.00</u>	<u>-453,278.61</u>	<u>25.89%</u>
Total Expense	<u>158,366.39</u>	<u>611,645.00</u>	<u>-453,278.61</u>	<u>25.89%</u>
Net Ordinary Income	-117,507.21	-519,645.00	402,137.79	22.61%
Other Income/Expense				
Other Income				
11 Operating Transfers	152,000.00	762,300.00	-610,300.00	19.94%
Total Other Income	<u>152,000.00</u>	<u>762,300.00</u>	<u>-610,300.00</u>	<u>19.94%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>152,000.00</u>	<u>519,645.00</u>	<u>-367,645.00</u>	<u>29.25%</u>
Net Income	<u><u>34,492.79</u></u>	<u><u>0.00</u></u>	<u><u>34,492.79</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of December 31, 2022

Dec 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 37,063.98

Community Bank of SM MMKT -2449 25,023.32

Total Checking/Savings 62,087.30

Total Current Assets 62,087.30

TOTAL ASSETS 62,087.30

LIABILITIES & EQUITY

Equity

Retained Earnings 27,594.51

Net Income 34,492.79

Total Equity 62,087.30

TOTAL LIABILITIES & EQUITY 62,087.30

San Antonio Basin GSA Expenses by Vendor Detail

December 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	12/28/2022	2353	01Administrative Exp/Office Ex	Community Bank of Santa Maria	5,000.00
	Check	12/28/2022	2360	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>146.30</u>
Total BERTOUX & COMPANY						5,146.30
Brownstein Hyatt Farber Schreck						
	Check	12/28/2022	2354	05-Legal Counsel	Community Bank of Santa Maria	<u>5,922.50</u>
Total Brownstein Hyatt Farber Schreck						5,922.50
Cachuma Resource Conservation District						
	Check	12/28/2022	2355	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>71.88</u>
Total Cachuma Resource Conservation District						71.88
Carrie Troup, C.P.A.						
	Check	12/28/2022	2362	02-Accountant	Community Bank of Santa Maria	<u>675.00</u>
Total Carrie Troup, C.P.A.						675.00
GSI WATER SOLUTIONS, INC.						
	Check	12/28/2022	2356	10-GSP Implementation / PMAs	Community Bank of Santa Maria	20,527.50
	Check	12/28/2022	2357	09-GSP Related Costs-Annual Rep	Community Bank of Santa Maria	1,071.50
	Check	12/28/2022	2358	10-GSP Implementation / PMAs	Community Bank of Santa Maria	4,458.75
	Check	12/28/2022	2359	04-Monitoring	Community Bank of Santa Maria	<u>210.00</u>
Total GSI WATER SOLUTIONS, INC.						26,267.75
Los Alamos CSD						
	Check	12/28/2022	2361	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>200.00</u>
Total Los Alamos CSD						200.00
TOTAL						<u><u>38,283.43</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Invoices Due	Retention Due
DWR Agreement A	300,000.00				
DWR 4600012675 Inv #1		16,690.68	16,690.68	-	1,854.52
DWR 4600012675 Inv #2		8,118.26	8,118.26	-	902.03
DWR 4600012675 Inv #3		3,312.97	3,312.97	-	368.11
DWR 4600012675 Inv #4		2,750.75	2,750.75	-	305.64
DWR 4600012675 Inv #5		1,968.90	1,968.90	-	218.77
DWR 4600012675 Inv #6		5,129.04	5,129.04	-	569.89
DWR 4600012675 Inv #7		34,047.11	34,047.11	-	3,783.01
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-	3,392.59
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-	3,118.37
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-	3,858.35
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-	3,998.76
DWR 4600012675 Inv #12A		46,747.57	46,747.58	-	5,194.16
DWR 4600012675 Inv #13A		10,321.78	10,321.78	-	1,146.86
DWR 4600012675 Inv #14A		850.50	850.50	-	94.50
Total Grant A	300,000.00			Adj.	(0.13)
		259,250.22	259,250.23	-	28,805.44
DWR Agreement B	249,400.00				
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-	892.51
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-	3,196.91
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-	2,681.00
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-	3,064.54
DWR 4600012675 Inv #12B		41,750.42	41,750.42	-	4,638.94
DWR 4600012675 Inv #13B		36,955.38	36,955.38	-	4,106.15
DWR 4600012675 Inv #14B		40,852.88	40,852.88	-	4,539.21
Total Grant B	249,400.00			Adj.	(3,086.95)
		208,073.27	208,073.27	-	20,032.30
				Invoices Due	Retention Due

Total Due (Grants A and B)

48,837.74

**BEFORE THE BOARD OF DIRECTORS OF THE
SAN ANTONIO BASIN WATER DISTRICT**

IN THE MATTER OF:

RESOLUTION NO. 23-02

**RESOLUTION REMOVING AND APPOINTING DIRECTOR TO THE SAN
ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY BOARD OF
DIRECTORS**

WHEREAS, the District is a member of the San Antonio Basin Groundwater Sustainability Agency (the “GSA”) as the successor to the Cachuma Resource Conservation District under the GSA’s Joint Exercise of Powers Agreement dated May 16, 2017 (the “JPA”); and

WHEREAS, Section 7.4 of the JPA vests the District with the authority to appoint Directors to the GSA Board of Directors and remove Directors from the GSA Board of Directors “by a resolution adopted by a majority vote of the” District’s Board; and

WHEREAS, the Board of Directors of the District desires to exercise its appointment and removal authority relative to one of the two “Vineyards” positions on the GSA Board as identified in Section 7.1.1(a) of the JPA.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Antonio Basin Water District declares and directs as follows:

1. Director Huguenard is hereby removed as a Director of the GSA Board.
2. The Board finds that Patrice Mosby satisfies all of the qualifications of a Director of the GSA as identified in the JPA, including, without limitation, those qualifications prescribed in Section 7.1.3, and appoints Ms. Mosby as one of the two “Vineyards” positions identified in Section 7.1.1(a) of the JPA in place of Director Huguenard.
3. District staff is authorized and directed to do all things necessary and appropriate, including through coordination with staff of the GSA, to effectuate the purpose of this Resolution.

All the foregoing being on motion of Director _____ seconded by
Director _____ and authorized by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly
passed and adopted by said Board of Directors on January 17, 2023.

WITNESS my hand and seal of said Board of Directors, January 17, 2023.

Craig Reade
Secretary of the Board of Directors

**Consideration for Appointment of Director to the
San Antonio Basin Groundwater Sustainability Agency Board**

Brief Biography of Patrice Mosby

Patrice Mosby is excited to step up from alternate to sitting board member of the San Antonio Basin Groundwater Sustainability Agency.

While emphasizing agriculture and business, Patrice received a BS degree in plant science from UC Davis and an accounting degree from the University of LaVerne. Her love of agriculture led to the start-up phase of PrimusLab.com, co-owning a winery with her husband, establishing a small vineyard, and expertise in vineyard and winery finance.

Developing strong relationships is the foundation of everything she does, both professionally and personally. She is passionate about her 20+ years of commercial banking experience. As Wells Fargo's lead relationship manager in Northern Santa Barbara and San Luis Obispo Counties, she facilitates market-leading solutions, industry expertise, and insights to sustain growth and success for large corporations, mid-sized companies, governments, and not-for profits. Her broad range of products and comprehensive suite of services includes tailored financing, treasury management, investment banking, and capital markets services.

Since there is more to life than work, Patrice is active in the Santa Maria Rotary Club, past President of California Women for Agriculture, VP of Finance with the Economic Alliance of Northern Santa Barbara County, and Task Force member for Students for Eco-Education and Agriculture (SeeAg). Physical labor at the vineyard along with wine tasting and food paring are weekend highlights.

Agenda Item #8) a.i.

November 18, 2022

Honorable Board of Directors
 San Antonio Basin Water District
 1005 S. Broadway
 Santa Maria, CA 93454

Re: Fee Schedule Amendments

Dear Board Members:

We have not modified our fee schedule for three (3) years. In light of increased costs of doing business, we find it necessary to now review our current fee schedule and propose a new schedule.

Our existing hourly fee schedule and proposed new schedule are as follows:


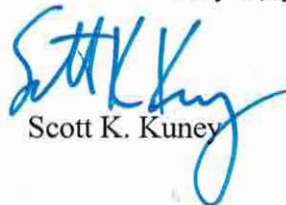


<u>Public Agency/District Rate Schedule</u>	<u>Existing:</u>	<u>New:</u>
Senior Attorneys (10 or more years experience)	\$295	\$325
Junior Attorneys (5 to 9 years experience)	\$265	\$295
Associate Attorneys II (3 to 4 years experience)	\$235	\$265
Associate Attorneys I (less than 3 years experience)	\$220	\$250
Law Clerks	\$150	\$175
Legal Assistants/Paralegals	\$110	\$130
Of Counsel (Scott Kuney/40 or more years experience)	N/A	\$350

The remainder of our schedule would remain unchanged, namely, photocopies at .10¢ per page for black and white and .25¢ per page for color, mileage at the then current IRS rate, and other costs and expenses incurred while performing legal services, including consultant and expert fees, long distance telephone, computerized legal research charges, out-of-town travel expenses, court costs, filing fees, and similar items, at rates not exceeding the actual costs incurred by the law firm.

The new fee schedule would take effect January 1, 2023.

We believe that these adjustments are very competitive with fees currently charged in the area to most other districts for similar services. Your favorable consideration will be greatly appreciated.

Very truly yours,

Steven M. Torrigiani Scott K. Kuney Alan F. Doud Brett A. Stroud



County of Santa Barbara BOARD OF SUPERVISORS

Agenda Item #8) b.

Minute Order

November 22, 2022

Present: 4 - Supervisor Williams, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino
Absent 1 - Supervisor Hart

COUNTY EXECUTIVE OFFICE

File Reference No. 22-00998

RE: Consider recommendations regarding Appointments in Lieu of Election to the San Antonio Basin Water District Board of Directors, as follows:

a) Appoint the following two Directors to the Board of the San Antonio Basin Water District in lieu of election pursuant to California Elections Code Section 10515(a), with terms expiring in December, 2026:

- i) Ken Hunter; and
- ii) Victor Schaff; and

b) Determine that the appointment of the Directors to the Board of Directors of the San Antonio Basin Water District does not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b) (5), as the actions are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

A motion was made by Supervisor Hartmann, seconded by Supervisor Nelson, that this matter be acted on as follows:

a) i) and ii) Approved; and

b) Approved.

The motion carried by the following vote:

Ayes: 4 - Supervisor Williams, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

Absent: 1 - Supervisor Hart

SAN ANTONIO BASIN WATER DISTRICT

1005 S. Broadway - Santa Maria, California 93454

BOARD OF DIRECTORS – 2023 MEETING CALENDAR

Time and Place

Regular meetings of the Board of Directors of the San Antonio Basin Water District are held at 1:00 pm at the Los Alamos Community Service District Office, located at 82 North Saint Joseph St - Los Alamos, California. Due to Covid 19, until further notice, all meeting are utilizing a virtual meeting format.

Meeting Dates

Meetings are held on the third Tuesday of each month:

January 18, 2023

February 21, 2023

March 21, 2023

April 18, 2023

May 16, 2023

June 20, 2023

July 18, 2023

August 15, 2023

September 19, 2023

October 17, 2023

November 21, 2023

December 19, 2023

**The San Antonio Basin Groundwater Sustainability Agency
holds their meeting on the same day at 6:00 pm.**