

# San Antonio Basin Water District

Board of Directors Regular Meeting  
January 18, 2022, at 1:00 P.M.

Subject to the Board's approval of Resolution 22-01, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.  
You can join on your computer and/or call in.  
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

**Online** – raise your hand, or use the Chat option

**Phone** – press \*9 to raise your hand, \*6 to mute or unmute to submit comments.

## Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 22-01; Initially Authorizing Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
  - a. November 2021 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
  - a. Review and Approve November/December Financial Statements
  - b. Assessments Status Report
  - c. Review November/December GSA Financial Statements
  - d. Consider Approval of GSA Fund Request
- 7) **Informational Items**
  - a. Management/Administration Report
  - b. Director Training Report
  - c. Update on San Antonio Basin Groundwater Sustainability Agency

- 8) **New Business**— requests for items to be placed on next agenda.
- 9) **Next Meeting Date – February 15, 2022**
- 10) **Adjournment**

*In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, [admin@sanantoniobasinwd.org](mailto:admin@sanantoniobasinwd.org) or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.*

*Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, [admin@sanantoniobasinwd.org](mailto:admin@sanantoniobasinwd.org) or 805-928-8349.*

**SAN ANTONIO BASIN WATER DISTRICT**

**RESOLUTION 22-01**

**RESOLUTION INITIALLY AUTHORIZING REMOTE  
TELECONFERENCE MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, the District wishes to invoke the provisions of AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e);

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) As required by Government Code section 54953(e)(1), a proclaimed state of emergency exists under the California Emergency Services Act, as declared by the Governor on March 4, 2020.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

**[This Space Left Intentionally Blank]**

Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on January 18, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

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Craig Reade, Secretary of the Board of Directors

# San Antonio Basin Water District

## Meeting Minutes

Board of Directors Regular Meeting  
November 16, 2021, at 1:00 P.M.

Subject to the Board's approval of Resolution 21-04, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

**Online** – raise your hand, or use the Chat option

**Phone** – press \*9 to raise your hand, \*6 to mute or unmute to submit comments.

1) **Call to Order**

The meeting was called to order at 1:04 p.m. by President Merrill.

2) **Roll Call**

The following directors were present, constituting a quorum for the transaction of business.

**Directors Present:**

Kevin Merrill  
Randy Sharer  
Victor Schaff

Directors absent: Craig Reade and Ken Hunter

**Others in attendance:** Donna Glass - District Manager, Ginalisa Tamayo – Jackson Family Wines.

3) **Review and Adopt Resolution 21-04; Authorizing Renewal of Remote Teleconference Meetings Under AB361**

**Motion** was made by Director Sharer to Adopt Resolution 21-04; Initially Authorizing Remote Teleconference Meetings Under AB361as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

5) **Minutes**

- a. **September and October 2021 Board Meeting Minutes – Board Approval Needed**  
**Motion** was made by Director Merrill to approve the September and October 2021 Minutes as presented. **Motion seconded** by Director Sharer

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

6) **Financial Report**

- a. **Review and Approve October Financial Statement**

Donna Glass reported on the October statement included in the board packet. As of October 31, 2021, 33% of the year has elapsed. The SABWD collected \$261,986 or 42% of the Assessments. The expenses through October have been \$230,055 or 28% of the budget. This includes \$200,000 transferred to the GSA or 59% of the GSA Budget. Net Income YTD has been \$131,931. The Reserve/Equity/Checking balance is \$622,585.

**Motion** was made by Director Schaff to approve the September Financials as presented.  
**Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer, and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

- b. **Assessments Status Report**

Donna Glass reported on the Assessment Status thru November 16th.

As of Nov 16th, the District has received \$668,054 of the 2021-22 Assessments. The remaining balance is \$133,119. Total due was \$801,174 by Oct 8th. Delinquent if not paid by Feb 8, 2022.

- c. **Review October GSA Financial Statement**

For review only Donna Glass reported on the GSA Financials for October that were included in the board packet. As of October 31, 2021, 33% of the year had elapsed. The SABGSA accounts total \$73,774. The expenses YTD have been \$199,691. They have received \$200,000 from the SABWD YTD or 59% of the Budget.

As of October 31st, Grant A has a remaining balance of \$51,922. Grant B's remaining balance is \$119,135. Total remaining of grant funds is \$259,525.

Two grant funding invoices have been submitted to DWR for \$46,748 and \$41,750.

**d. Consider Approval of GSA Fund Request**

The GSA requested \$20,00 to carry them over to January 2022 if the District takes off December. The funds requested for 2 months included projected expenses for:

- GSI work for quarterly monitoring and wrapping up the GSP development and finalization of the GSP
- Legal time for meeting attendance as requested by the GSA Board Chair & provide any counsel on questions needing legal review (if needed)
- Funds for workshop assistance provided by Stephanie Bertoux & any funds needed for November & December for ED transition
- Admin funds for current ED

This leaves a balance for the GSA budget of \$117,839 for the remaining 6 months.

**Motion** was made by Director Schaff to approve the SABGSA request for the accountant to transfer \$20,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

**AYES:** Director Merrill, Sharer and Schaff

**NOES:** None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

**7) Informational Items**

**a. Management/Administration Report**

Donna Glass provided most of the updates during the agenda items.

Brief discussion of possible change of District Manager from employee payroll to independent contractor/consultant in January 2022. Further investigation required.

**b. Director Training Report**

Discussed one training still needed for one board member.

**c. Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer and Director Merrill provided a brief update and discussion regarding the GSA workshop, comments submitted for the Draft GSA Groundwater Sustainability Plan (GSP) and comments pertaining to the District that were provided to the GSA for the FAQ's that will be available on their website.

**8) New Business—** requests for items to be placed on next agenda.

No new business requested.

**9) Next Meeting Date – December 21, 2021 and/or January 18, 2022**

The next meeting date will be January 18, 2022.

**10) Adjournment**

Meeting was adjourned by Director Merrill at 1:30 p.m.

Respectfully submitted,

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Craig Reade, Secretary

**Accepted:**

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Kevin Merrill, President

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Date

DRAFT



# San Antonio Basin Water District Profit & Loss Budget vs. Actual

July through November 2021

42 % of the year has elapsed	<u>Jul - Nov 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
Assessments	644,986.66	800,179.00	-155,192.34	80.61%
FSAWB Carry Over Funds	0.00	0.00	0.00	0.0%
Misc Payments	0.00	23,068.00	-23,068.00	0.0%
<b>Total Income</b>	<u>644,986.66</u>	<u>823,247.00</u>	<u>-178,260.34</u>	<u>78.35%</u>
<b>Expense</b>				
01 - General Manager	17,333.35	41,600.00	-24,266.65	41.67%
02 - Employment Taxes and Benefits	1,326.00	14,600.00	-13,274.00	9.08%
03 - Audit & Financial Reporting	3,250.00	10,800.00	-7,550.00	30.09%
04 - Contract Admin(Assesmt Billing)	11,355.00	28,000.00	-16,645.00	40.55%
05 - Legal Services	3,607.00	31,200.00	-27,593.00	11.56%
06 - Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,200.00	-5,200.00	0.0%
09 - Travel	0.00	3,600.00	-3,600.00	0.0%
10 - Insurance E&O; Board	2,577.00	3,300.00	-723.00	78.09%
11 - Office Supplies	158.75	2,100.00	-1,941.25	7.56%
12 - Postage/Printing	0.00	5,200.00	-5,200.00	0.0%
13 - Board Elections	0.00	2,100.00	-2,100.00	0.0%
14 - CSDA Membership	200.00	1,000.00	-800.00	20.0%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,100.00	-3,100.00	0.0%
17 - Contingency 10%	0.00	15,500.00	-15,500.00	0.0%
18 - GSA Budget	220,000.00	337,839.00	-117,839.00	65.12%
19 - Designation to District Reserve	0.00	314,708.00	-314,708.00	0.0%
<b>Total Expense</b>	<u>259,807.10</u>	<u>823,247.00</u>	<u>-563,439.90</u>	<u>31.56%</u>
<b>Net Ordinary Income</b>	<u>385,179.56</u>	<u>0.00</u>	<u>385,179.56</u>	<u>100.0%</u>
<b>Net Income</b>	<u><u>385,179.56</u></u>	<u><u>0.00</u></u>	<u><u>385,179.56</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin Water District  
Balance Sheet**

**As of November 30, 2021**

	<u>Nov 30, 21</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Community Bank - Checking	875,833.68
Total Checking/Savings	<u>875,833.68</u>
Total Current Assets	875,833.68
<b>TOTAL ASSETS</b>	<u><u>875,833.68</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Board Designated Reserves	471,408.40
32000 - Retained Earnings	19,245.72
Net Income	385,179.56
Total Equity	<u>875,833.68</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>875,833.68</u></u>

# San Antonio Basin Water District Transaction List by Vendor

November 2021

	Type	Date	Num	Memo	Account	Amount
<b>CARRIE TROUP</b>	Check	11/04/2021	5063	INV # 1121SABWD	Community Bank - Checking	-650.00
<b>CSDA</b>	Check	11/04/2021	5064	MEMBER ID 68504	Community Bank - Checking	-200.00
<b>EDD</b>	Liability Check	11/17/2021	E-pay	136-2280-8 QB Tracking # -2081128438	Community Bank - Checking	-136.81
<b>QuickBooks Payroll Service</b>	Liability Check	11/23/2021		Created by Payroll Service on 11/17/2021	Community Bank - Checking	-2,706.41
<b>SAN ANTONIO BASIN GSA</b>	Check	11/17/2021	EFT		Community Bank - Checking	-20,000.00
<b>The Law Offices of Young Wooldridge</b>	Check	11/04/2021	5062	CLIENT ID 21089 AFD	Community Bank - Checking	-2,155.00
<b>United States Treasury</b>	Liability Check	11/17/2021	E-pay	85-1380283 QB Tracking # -2081137438	Community Bank - Checking	-890.40
<b>Wallace Group</b>	Check	11/15/2021	5065	1591-0002-00	Community Bank - Checking	-2,983.50



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
 1800 30TH STREET, FOURTH FLOOR  
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
 PHONE: (661) 327-9661  
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

**CONFIDENTIAL**

SAN ANTONIO BASIN WATER DISTRICT  
 1005 S. BROADWAY  
 SANTA MARIA, CA 93454

October 31, 2021

Client ID 21089 AFD

Statement for period through October 31, 2021

**Summary by Matter**

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
1	ACCOUNTING AND AUDIT	\$253.50	-\$253.50	\$0.00	\$0.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$827.50	\$827.50
25	EMPLOYEES--GEN (INCLUDING POLICIES)	\$88.50	-\$88.50	\$0.00	\$0.00
34	GROUNDWATER MANAGMENT PLAN	\$0.00	\$0.00	\$1,327.50	\$1,327.50
PRIOR STATEMENT BALANCE					\$342.00
TOTAL PAYMENTS AND ADJUSTMENTS					-\$342.00
CURRENT CHARGES					\$2,155.00
<b>PAY THIS AMOUNT</b>					<b>\$2,155.00</b>

Any Payments Received After 10/31/21 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



WALLACE GROUP

**Wallace Group**  
**A California Corporation**  
**612 Clarion Court**  
**San Luis Obispo, CA 93401**  
**Phone: 805-544-4011 Fax: 805-544-4294**

San Antonio Basin Water District  
 1005 South Broadway  
 Santa Maria, CA 93454

November 12, 2021  
 Project No: 1591-0002-00  
 Invoice No: 54750  
**Invoice Total \$3,013.25**

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

**Professional services rendered through September 30, 2021**

Phase 00100 Tax Roll Preparation

**Labor**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal	.50	238.00	119.00	
Senior Project Analyst I	3.75	147.00	551.25	
Senior Mechanical Engineer II	7.50	182.00	1,365.00	
Project Assistant II	7.50	107.00	802.50	
Project Assistant III	1.50	117.00	175.50	
Totals	20.75		3,013.25	
<b>Total Labor</b>				<b>3,013.25</b>
				<b>Total this Phase \$3,013.25</b>

<b>Budget</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Labor	3,013.25	30,791.50	33,804.75
Limit			48,000.00
Remaining			14,195.25

Subtotal this Invoice **\$3,013.25**

Credit due (Incorrect rates applied to June invoice) (\$29.75)

**Outstanding Invoices**

Total this Invoice \$2,983.50

<b>Number</b>	<b>Date</b>	<b>Balance</b>
54393	10/19/2021	5,124.00
<b>Total</b>		<b>5,124.00</b>

# Billing Backup

Friday, November 12, 2021

Wallace Group

Invoice 54750 Dated 11/12/2021

3:50:55 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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**Labor**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Principal						
Wagner, Kari	9/20/2021	Respond to Customer Email	.25	238.00	59.50	
Wagner, Kari	9/27/2021	Project Management	.25	238.00	59.50	
Senior Project Analyst I						
Lepore, Lonnie	9/2/2021	A/R, Bank Dep, QB Updates	1.00	147.00	147.00	
Lepore, Lonnie	9/8/2021	A/R, Bank Dep	.50	147.00	73.50	
Lepore, Lonnie	9/10/2021	A/R, Bank Dep, spreadsheet to Donna	1.00	147.00	147.00	
Lepore, Lonnie	9/17/2021	A/R, Bank Dep	.50	147.00	73.50	
Lepore, Lonnie	9/22/2021	A/R, Bank Updates	.25	147.00	36.75	
Lepore, Lonnie	9/28/2021	A/R, Bank Dep	.50	147.00	73.50	
Senior Mechanical Engineer II						
Lindahl, Nels	9/8/2021	Assessment 0113 Bounced Invoice & Update;	.25	182.00	45.50	
Lindahl, Nels	9/21/2021	Update Contact on Assessment 0052;	.25	182.00	45.50	
Lindahl, Nels	9/22/2021	Post Card Creation Organization;	.25	182.00	45.50	
Lindahl, Nels	9/24/2021	Postcard Details and Mailing List;	2.75	182.00	500.50	
Lindahl, Nels	9/27/2021	Mailing Labels and Mailing Coordination;	3.00	182.00	546.00	
Lindahl, Nels	9/28/2021	Labels for Second Mailing & Coordination;	1.00	182.00	182.00	
Project Assistant II						
Castle, Kylie	9/24/2021	NWL project management assistance. GSA Postcard Mailer Design.	3.50	107.00	374.50	
Castle, Kylie	9/27/2021	NWL project management assistance. GSA postcard mailer design. GSA invitation design.	2.75	107.00	294.25	
Castle, Kylie	9/28/2021	Proposal Prep. GSA invitation mailing. Finalized and printed mailer.	1.00	107.00	107.00	
Castle, Kylie	9/29/2021	NWL project management assistance. Coordination of mailer preparation.	.25	107.00	26.75	
Project Assistant III						
Valez, Matthew	9/27/2021	Project assistance per BL.	1.50	117.00	175.50	<b>\$2,206.50 GSA Total</b>
<b>Totals</b>			<b>20.75</b>		<b>3,013.25</b>	
<b>Total Labor</b>						<b>3,013.25</b>

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Project	1591-0002-00	SAN ANTONIO BASIN WTR TAX ROLL PREP	Invoice	54750
			<b>Total this Phase</b>	<b>\$3,013.25</b>
			<b>Total this Project</b>	<b>\$3,013.25</b>
			<b>Total this Report</b>	<b>\$3,013.25</b>

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**California Special  
Districts Association**  
*Districts Stronger Together*

California Special Districts Association  
1112 I Street, Suite 200  
Sacramento, CA 95814  
Phone: 877.924.2732 Fax: 916.520.2470  
www.csdanet

**2022 CSDA MEMBERSHIP RENEWAL**

To:

San Antonio Basin Water District  
1005 S Broadway  
Santa Maria, CA 93454-6605

Membership ID: 68504

Issue Date: October 1, 2021

Due Date: December 31, 2021

RM-Regular Member	<b>\$200.00</b>
<b>Optional Purchases</b>	
\$25 2022 Required State & Federal Labor Law Poster	\$
\$225 CSDA Sample Policy Handbook	\$
Total	\$
<b>PAYMENT</b>	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470. To pay by ACH, please contact membership@csda.net.

OBRA 1993 prohibits taxpayers from deducting, for federal income tax purposes, the portion of membership dues that are allocable to the lobbying activities of trade organizations. The nondeductible portion of your dues is estimated to be 8%. To view dues categories, please visit the CSDA transparency page at www.csdanet

***Thank you for being a CSDA Member!***



**San Antonio Basin Water District**  
**Profit & Loss Budget vs. Actual**  
**July through December 2021**

50% of the year has elapsed	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Assessments</b>	675,224.56	800,179.00	-124,954.44	84.38%
<b>FSAWB Carry Over Funds</b>	399.40	0.00	399.40	100.0%
<b>Misc Payments</b>	13,347.29	23,068.00	-9,720.71	57.86%
<b>Total Income</b>	<u>688,971.25</u>	<u>823,247.00</u>	<u>-134,275.75</u>	<u>83.69%</u>
<b>Expense</b>				
<b>01 · General Manager</b>	20,800.02	41,600.00	-20,799.98	50.0%
<b>02 · Employment Taxes and Benefits</b>	1,591.20	14,600.00	-13,008.80	10.9%
<b>03 · Audit &amp; Financial Reporting</b>	3,900.00	10,800.00	-6,900.00	36.11%
<b>04 · Contract Admin(Assesmt Billing)</b>	12,104.23	28,000.00	-15,895.77	43.23%
<b>05 · Legal Services</b>	3,902.00	31,200.00	-27,298.00	12.51%
<b>06 · Meeting Room Lease</b>	0.00	1,200.00	-1,200.00	0.0%
<b>07 · Web Page Support</b>	0.00	1,200.00	-1,200.00	0.0%
<b>08 · Conferences/Training</b>	0.00	5,200.00	-5,200.00	0.0%
<b>09 · Travel</b>	0.00	3,600.00	-3,600.00	0.0%
<b>10 · Insurance E&amp;O; Board</b>	2,577.00	3,300.00	-723.00	78.09%
<b>11 · Office Supplies</b>	190.50	2,100.00	-1,909.50	9.07%
<b>12 · Postage/Printing</b>	0.00	5,200.00	-5,200.00	0.0%
<b>13 · Board Elections</b>	0.00	2,100.00	-2,100.00	0.0%
<b>14 · CSDA Membership</b>	200.00	1,000.00	-800.00	20.0%
<b>15 · LAFCO District Fees</b>	0.00	1,000.00	-1,000.00	0.0%
<b>16 · Telephone/Computer/Internet</b>	0.00	3,100.00	-3,100.00	0.0%
<b>17 · Contingency 10%</b>	0.00	15,500.00	-15,500.00	0.0%
<b>18 · GSA Budget</b>	220,000.00	337,839.00	-117,839.00	65.12%
<b>19 · Designation to District Reserve</b>	0.00	314,708.00	-314,708.00	0.0%
<b>Total Expense</b>	<u>265,264.95</u>	<u>823,247.00</u>	<u>-557,982.05</u>	<u>32.22%</u>
<b>Net Ordinary Income</b>	<u>423,706.30</u>	<u>0.00</u>	<u>423,706.30</u>	<u>100.0%</u>
<b>Net Income</b>	<u><u>423,706.30</u></u>	<u><u>0.00</u></u>	<u><u>423,706.30</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin Water District  
Balance Sheet**

**As of December 31, 2021**

**Dec 31, 21**

**ASSETS**

**Current Assets**

**Checking/Savings**

**Community Bank - Checking**                     914,360.42

**Total Checking/Savings**                             914,360.42

**Total Current Assets**                                     914,360.42

**TOTAL ASSETS**   **914,360.42**

**LIABILITIES & EQUITY**

**Equity**

**Board Designated Reserves**                     471,408.40

**32000 - Retained Earnings**                     19,245.72

**Net Income**   423,706.30

**Total Equity**   914,360.42

**TOTAL LIABILITIES & EQUITY**                         **914,360.42**

# San Antonio Basin Water District Transaction List by Vendor

**December 2021**

	Type	Date	Num	Memo	Account	Amount
<b>CARRIE TROUP</b>	Check	12/06/2021	5067	INV # 1221SABWD	Community Bank - Checking	-650.00
<b>EDD</b>	Liability Check	12/17/2021	E-pay	136-2280-8 QB Tracking # -1566516438	Community Bank - Checking	-136.81
<b>QuickBooks Payroll Service</b>	Liability Check	12/23/2021		Created by Payroll Service on 12/17/2021	Community Bank - Checking	-2,706.41
<b>The Law Offices of Young Wooldridge</b>	Check	12/06/2021	5066	CLIENT ID 21089	Community Bank - Checking	-295.00
<b>United States Treasury</b>	Liability Check	12/29/2021	E-pay	85-1380283 QB Tracking # -1064667438	Community Bank - Checking	-890.40
<b>Wallace Group</b>	Check	12/13/2021	5068	1591-0002-00	Community Bank - Checking	-556.73
	Check	12/31/2021	5069	1591-0002-00	Community Bank - Checking	-192.50



A LIMITED LIABILITY PARTNERSHIP • EST. 1939  
 1800 30TH STREET, FOURTH FLOOR  
 BAKERSFIELD . CA. 93301

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

HTTP://WWW.YOUNGWOOLDRIDGE.COM  
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM  
 PHONE: (661) 327-9661  
 FACSIMILE: (661) 327-1087

**CONFIDENTIAL**

SAN ANTONIO BASIN WATER DISTRICT  
 1005 S. BROADWAY  
 SANTA MARIA, CA 93454

November 30, 2021  
 Client ID 21089 AFD

Statement for period through November 30, 2021

**Summary by Matter**

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$827.50	-\$827.50	\$118.00	\$118.00
34	GROUNDWATER MANAGMENT PLAN	\$1,327.50	-\$1,327.50	\$177.00	\$177.00
				PRIOR STATEMENT BALANCE	\$2,155.00
				TOTAL PAYMENTS AND ADJUSTMENTS	-\$2,155.00
				CURRENT CHARGES	\$295.00
				<b>PAY THIS AMOUNT</b>	<b>\$295.00</b>

Any Payments Received After 11/30/21 Will Appear on Your Next Statement

--- Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



**Wallace Group**  
**A California Corporation**  
**612 Clarion Court**  
**San Luis Obispo, CA 93401**  
**Phone: 805-544-4011 Fax: 805-544-4294**

San Antonio Basin Water District  
 1005 South Broadway  
 Santa Maria, CA 93454

December 7, 2021  
 Project No: 1591-0002-00  
 Invoice No: 54916  
**Invoice Total \$556.73**

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

**Professional services rendered through October 31, 2021**

Phase 00100 Tax Roll Preparation

**Labor**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Senior Project Analyst I	2.25	147.00	330.75	
Senior Mechanical Engineer II	.25	182.00	45.50	
Project Assistant I	.25	97.00	24.25	
Totals	2.75		400.50	
<b>Total Labor</b>				<b>400.50</b>

**Reimbursables**

Reimbursable Postage/Shipping/Delivery	156.23			
<b>Total Reimbursables</b>			<b>156.23</b>	<b>156.23</b>

**Total this Phase \$556.73**

**Budget**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>	
Labor	400.50	33,804.75	34,205.25	
Limit			48,000.00	
Remaining			13,794.75	
				<b>Total this Invoice \$556.73</b>

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
54750	11/12/2021	29.75
<b>Total</b>		<b>29.75</b>

# Billing Backup

Tuesday, December 7, 2021

Wallace Group

Invoice 54916 Dated 12/7/2021

6:21:20 AM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
---------	--------------	--

Phase	00100	Tax Roll Preparation
-------	-------	----------------------

## Labor

			Hours	Rate	Amount	
Senior Project Analyst I						
Lepore, Lonnie	10/15/2021		1.00	147.00	147.00	
A/R, Bank Dep, Spreadsheet Update, Duplicate Paymnt						
Lepore, Lonnie	10/18/2021		.50	147.00	73.50	
A/R, QB Updates						
Lepore, Lonnie	10/25/2021		.25	147.00	36.75	
QB Updates						
Lepore, Lonnie	10/27/2021		.50	147.00	73.50	
A/R, Bank Dep, Updates to DG						
Senior Mechanical Engineer II						
Lindahl, Nels	10/4/2021		.25	182.00	45.50	
Mailers;						
Project Assistant I						
Mendoza Pacheco, Gabriela	10/18/2021		.25	97.00	24.25	
KEW Project Management Assistance.						
Totals			2.75		400.50	
<b>Total Labor</b>						<b>400.50</b>

## Reimbursables

Reimbursable Postage/Shipping/Delivery						
8312021	8/31/2021	Postage Log August 2021 / 8/13/2021 MW			74.64	
9302021	9/30/2021	Postage Log September 2021 / 9/27/2021 NES			81.59	GSA Mailing
<b>Total Reimbursables</b>					<b>156.23</b>	<b>156.23</b>
					<b>Total this Phase</b>	<b>\$556.73</b>
					<b>Total this Project</b>	<b>\$556.73</b>
					<b>Total this Report</b>	<b>\$556.73</b>

**San Antonio Basin Water District**  
**Transaction List by Customer**  
Balance Remaining on Transaction as of 1-13-2022

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26	\$ -	\$ 5,508.26
0002	\$ 240.12	\$ -	\$ 240.12
0004	\$ 50.00	\$ -	\$ 50.00
0011	\$ 267.99	\$ -	\$ 267.99
0013	\$ 38,154.73	\$ -	\$ 38,154.73
0014	\$ 50.00	\$ -	\$ 50.00
0019	\$ 50.00	\$ -	\$ 50.00
0024	\$ 50.00	\$ -	\$ 50.00
0029	\$ 2,005.71	\$ -	\$ 2,005.71
0030	\$ 50.00	\$ -	\$ 50.00
0033	\$ 50.08	\$ 50.00	\$ 0.08
0035	\$ 3,148.25	\$ -	\$ 3,148.25
0040	\$ 380.78	\$ -	\$ 380.78
0042	\$ 469.29	\$ -	\$ 469.29
0043	\$ 50.00	\$ -	\$ 50.00
0046	\$ 50.00	\$ -	\$ 50.00
0047	\$ 63.85	\$ -	\$ 63.85
0049	\$ 1,774.88	\$ -	\$ 1,774.88
0050	\$ 1,697.74	\$ -	\$ 1,697.74
0059	\$ 8,243.46	\$ -	\$ 8,243.46
0066	\$ 1,267.60	\$ -	\$ 1,267.60
0067	\$ 723.44	\$ -	\$ 723.44
0071	\$ 4,721.39	\$ -	\$ 4,721.39
0075	\$ 316.31	\$ 158.16	\$ 158.15
0076	\$ 207.98	\$ 50.00	\$ 157.98
0079	\$ 2,427.11	\$ -	\$ 2,427.11
0080	\$ 8,000.35	8,000.34	\$ 0.01
0081	\$ 9,733.59	\$ -	\$ 9,733.59
0082	\$ 152.52	\$ -	\$ 152.52
0087	\$ 50.00	\$ -	\$ 50.00
0108	\$ 3,449.24	\$ -	\$ 3,449.24
0115	\$ 2,891.22	\$ -	\$ 2,891.22
0201	\$ 3,258.42	\$ -	\$ 3,258.42
	797,837.41	706,541.86	91,295.55

**Reminder letters sent out on 1-7-2022 about approaching Feb 8th delinquent date for the 2021-22 Assessment to be paid.**

January 6, 2021

[REDACTED]  
[REDACTED]  
[REDACTED]  
ASSESSMENT #: [REDACTED]

Subject: San Antonio Basin Water District: 2021-2022  
Tax Payment for APN(s) [REDACTED]

Dear [REDACTED]

On July 20, 2021, an assessment was levied by the San Antonio Basin Water District. Wallace Group mailed invoices to all property owners in August 2021. The invoice was due October 8, 2021 and will shortly become delinquent on February 8, 2022. As the delinquency date approaches, we wanted to send you another copy of your invoice in case your original invoice was misplaced. The attached invoice reflects the approved assessment amounts specific to your property for 2021-2022.

At this time, our records indicate we've received a payment of \$0.00, leaving an owed balance to the District \$ [REDACTED] for the 2021-2022 assessment. Please submit payment promptly as the due date has passed and the delinquency date is quickly approaching. If payment is not received by February 8, 2021, the assessment will be delinquent and the District will have the option to commence collection procedures.

If you have any questions, please feel free to contact me at [kariw@wallacegroup.us](mailto:kariw@wallacegroup.us) or at (805) 544-4011. Thank you!

Sincerely,

WALLACE GROUP



Kari Wagner, PE  
Principal

Enclosure (Invoice 2021 [REDACTED])



WALLACE GROUP®

CIVIL AND  
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ENGINEERING

CONSTRUCTION  
MANAGEMENT

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WATER RESOURCES

WALLACE GROUP  
A California Corporation

612 CLARION CT  
SAN LUIS OBISPO  
CALIFORNIA 93401

T 805 544-4011  
F 805 544-4294

[www.wallacegroup.us](http://www.wallacegroup.us)



### San Antonio Basin Water District - 2020-21 Delinquent Assessments Prop Tax List

Assessment Number	Assessment	Delinquent Balance Due	Balance due with 5% Penalty	1st Prop Tax Payment 12-22-2021	Balance Still Due
2	\$ 240.12	\$ 240.12	\$ 252.13	\$ -	\$ 252.13
7	\$ 983.36	\$ 138.20	\$ 145.11	\$ 73.05	\$ 72.06
11	\$ 267.99	\$ 214.95	\$ 225.70	\$ 113.35	\$ 112.35
13	\$ 14,935.93	\$ 6,911.26	\$ 7,256.82	\$ 3,628.91	\$ 3,627.91
13	\$ 8,032.00	\$ 3,194.38	\$ 3,354.10	\$ 1,677.55	\$ 1,676.55
13	\$ 9,165.14	\$ 2,729.36	\$ 2,865.82	\$ 1,433.41	\$ 1,432.41
30	\$ 50.00	\$ 50.00	\$ 52.50	\$ -	\$ 52.50
35	\$ 3,148.25	\$ 2,533.13	\$ 2,659.79	\$ 1,330.39	\$ 1,329.40
43	\$ 50.00	\$ 50.00	\$ 52.50	\$ 26.75	\$ 25.75
50	\$ 1,325.14	\$ 1,325.14	\$ 1,391.40	\$ 696.20	\$ 695.20
50	\$ 50.17	\$ 50.17	\$ 52.68	\$ 26.84	\$ 25.84
67	\$ 723.44	\$ 612.32	\$ 642.94	\$ 321.97	\$ 320.97
79	\$ 2,427.11	\$ 1,942.19	\$ 2,039.30	\$ 2,040.30	\$ -
82	\$ 141.96	\$ 141.96	\$ 149.06	\$ 75.03	\$ 74.03
84	\$ 9,936.60	\$ 1,786.47	\$ 1,875.79	\$ 1,876.79	\$ -
90	\$ 50.00	\$ 50.00	\$ 52.50	\$ 26.75	\$ 25.75

\$ 21,969.64    \$ 23,068.12    \$ 13,347.29    \$ 9,722.83

**San Antonio Basin GSA**  
**Profit & Loss Budget vs. Actual**  
**July through November 2021**

42% of the year has elapsed	<u>Jul - Nov 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
01 DWR Grant #1 Payments	35,988.84	37,379.00	-1,390.16	96.28%
01 DWR Grant #2 Payments	27,580.90	92,005.00	-64,424.10	29.98%
4-Interest Income	9.42			
<b>Total Income</b>	<u>63,579.16</u>	<u>129,384.00</u>	<u>-65,804.84</u>	<u>49.14%</u>
<b>Expense</b>				
<b>Administration and Operation</b>				
01Administrative Exp/Office Ex	20,280.00	70,400.00	-50,120.00	28.81%
02-Accountant	3,230.00	12,800.00	-9,570.00	25.23%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	14,082.12	45,048.00	-30,965.88	31.26%
05-Legal Counsel	6,918.00	45,000.00	-38,082.00	15.37%
06-Insurance	0.00	2,300.00	-2,300.00	0.0%
07-Audit Fees	0.00	3,200.00	-3,200.00	0.0%
08-GSP Development(GSIcontract)	196,813.25	221,000.00	-24,186.75	89.06%
<b>Total Administration and Operation</b>	<u>241,323.37</u>	<u>424,748.00</u>	<u>-183,424.63</u>	<u>56.82%</u>
<b>Total Expense</b>	<u>241,323.37</u>	<u>424,748.00</u>	<u>-183,424.63</u>	<u>56.82%</u>
<b>Net Ordinary Income</b>	-177,744.21	-295,364.00	117,619.79	60.18%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
11 Operating Transfers	220,000.00	337,839.00	-117,839.00	65.12%
<b>Total Other Income</b>	<u>220,000.00</u>	<u>337,839.00</u>	<u>-117,839.00</u>	<u>65.12%</u>
<b>Other Expense</b>				
Contingency (10%)	0.00	42,475.00	-42,475.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>220,000.00</u>	<u>295,364.00</u>	<u>-75,364.00</u>	<u>74.48%</u>
<b>Net Income</b>	<u><u>42,255.79</u></u>	<u><u>0.00</u></u>	<u><u>42,255.79</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin GSA**  
**Balance Sheet**  
**As of November 30, 2021**

	<b>Nov 30, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Community Bank of Santa Maria	27,134.99
Community Bank of SM MMKT -2449	25,009.18
<b>Total Checking/Savings</b>	52,144.17
<b>Other Current Assets</b>	
Prepaid Insurance	1,783.00
<b>Total Other Current Assets</b>	1,783.00
<b>Total Current Assets</b>	53,927.17
<b>TOTAL ASSETS</b>	<b>53,927.17</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	11,671.38
Net Income	42,255.79
<b>Total Equity</b>	53,927.17
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>53,927.17</b>

## San Antonio Basin GSA Expenses by Vendor Detail

November 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
<b>Brownstein Hyatt Farber Schreck</b>						
	Check	11/30/2021	2274	05-Legal Counsel	Community Bank of Santa Maria	1,848.00
Total Brownstein Hyatt Farber Schreck						<u>1,848.00</u>
<b>Cachuma Resource Conservation District</b>						
	Check	11/30/2021	2273	01Administrative Exp/Office Ex	Community Bank of Santa Maria	4,030.00
Total Cachuma Resource Conservation District						<u>4,030.00</u>
<b>Carrie Troup, C.P.A.</b>						
	Check	11/30/2021	2270	02-Accountant	Community Bank of Santa Maria	650.00
Total Carrie Troup, C.P.A.						<u>650.00</u>
<b>GSI WATER SOLUTIONS, INC.</b>						
	Check	11/30/2021	2271	04-Monitoring	Community Bank of Santa Maria	853.25
	Check	11/30/2021	2272	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	34,250.45
Total GSI WATER SOLUTIONS, INC.						<u>35,103.70</u>
<b>TOTAL</b>						<u><u>41,631.70</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY  
ACCOUNTS RECEIVABLE**

<b>Name</b>	<b>Total per agreement</b>	<b>Amount Invoiced</b>	<b>Amount Paid</b>	<b>Amount Due (Receivable)</b>
<b>DWR Agreement A</b>	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-
DWR 4600012675 Inv #12A		46,747.57	-	46,747.57
Total Grant A	300,000.00			
		248,077.94	201,330.37	46,747.57

Amount Remaining Grant  
A (includes retention) 51,922.06

<b>DWR Agreement B</b>	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-
DWR 4600012675 Inv #12B		41,750.42	-	41,750.42
Total Grant B	249,400.00			
		130,265.01	88,514.59	41,750.42

Amount Remaining Grant  
B - (includes retention) 119,134.99

<b>Total Grants A and B</b>	<b>549,400.00</b>	<b>378,342.95</b>	<b>289,844.96</b>	<b>88,497.99</b>
	<b>Total per agreement</b>	<b>Amount Invoiced</b>	<b>Amount Paid</b>	<b>Amount Due (Receivable)</b>

**San Antonio Basin GSA**  
**Profit & Loss Budget vs. Actual**  
**July through December 2021**

50% of the year has elapsed	<u>Jul - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>01 DWR Grant #1 Payments</b>	35,988.84	37,379.00	-1,390.16	96.28%
<b>01 DWR Grant #2 Payments</b>	27,580.90	92,005.00	-64,424.10	29.98%
<b>4-Interest Income</b>	11.06			
<b>Total Income</b>	<u>63,580.80</u>	<u>129,384.00</u>	<u>-65,803.20</u>	<u>49.14%</u>
<b>Expense</b>				
<b>Administration and Operation</b>				
<b>01Administrative Exp/Office Ex</b>	25,720.00	70,400.00	-44,680.00	36.53%
<b>02-Accountant</b>	3,880.00	12,800.00	-8,920.00	30.31%
<b>03-Comm Eng Grant Wrtnng NonGSP</b>	0.00	25,000.00	-25,000.00	0.0%
<b>04-Monitoring</b>	26,719.56	45,048.00	-18,328.44	59.31%
<b>05-Legal Counsel</b>	8,556.00	45,000.00	-36,444.00	19.01%
<b>06-Insurance</b>	0.00	2,300.00	-2,300.00	0.0%
<b>07-Audit Fees</b>	0.00	3,200.00	-3,200.00	0.0%
<b>08-GSP Development(GSIcontract)</b>	203,565.00	221,000.00	-17,435.00	92.11%
<b>09-GSP Related Costs-Annual Rep</b>	11,490.00			
<b>Total Administration and Operation</b>	<u>279,930.56</u>	<u>424,748.00</u>	<u>-144,817.44</u>	<u>65.91%</u>
<b>Total Expense</b>	<u>279,930.56</u>	<u>424,748.00</u>	<u>-144,817.44</u>	<u>65.91%</u>
<b>Net Ordinary Income</b>	<u>-216,349.76</u>	<u>-295,364.00</u>	<u>79,014.24</u>	<u>73.25%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>11 Operating Transfers</b>	220,000.00	337,839.00	-117,839.00	65.12%
<b>Total Other Income</b>	<u>220,000.00</u>	<u>337,839.00</u>	<u>-117,839.00</u>	<u>65.12%</u>
<b>Other Expense</b>				
<b>Contingency (10%)</b>	0.00	42,475.00	-42,475.00	0.0%
<b>Total Other Expense</b>	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>220,000.00</u>	<u>295,364.00</u>	<u>-75,364.00</u>	<u>74.48%</u>
<b>Net Income</b>	<u><u>3,650.24</u></u>	<u><u>0.00</u></u>	<u><u>3,650.24</u></u>	<u><u>100.0%</u></u>

**San Antonio Basin GSA**  
**Balance Sheet**  
**As of December 31, 2021**

	<b>Dec 31, 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Community Bank of Santa Maria	-11,472.20
Community Bank of SM MMKT -2449	25,010.82
<b>Total Checking/Savings</b>	13,538.62
<b>Other Current Assets</b>	
Prepaid Insurance	1,783.00
<b>Total Other Current Assets</b>	1,783.00
<b>Total Current Assets</b>	15,321.62
<b>TOTAL ASSETS</b>	<b>15,321.62</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	11,671.38
Net Income	3,650.24
<b>Total Equity</b>	15,321.62
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>15,321.62</b>

# San Antonio Basin GSA Expenses by Vendor Detail

December 2021

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
<b>BERTOUX &amp; COMPANY</b>						
	Check	12/31/2021	2279	01Administrative Exp/Office Ex	Community Bank of Santa Maria	1,540.00
Total BERTOUX & COMPANY						<u>1,540.00</u>
<b>Brownstein Hyatt Farber Schreck</b>						
	Check	12/31/2021	2283	05-Legal Counsel	Community Bank of Santa Maria	1,638.00
Total Brownstein Hyatt Farber Schreck						<u>1,638.00</u>
<b>Cachuma Resource Conservation District</b>						
	Check	12/31/2021	2277	01Administrative Exp/Office Ex	Community Bank of Santa Maria	3,900.00
Total Cachuma Resource Conservation District						<u>3,900.00</u>
<b>Carrie Troup, C.P.A.</b>						
	Check	12/31/2021	2278	02-Accountant	Community Bank of Santa Maria	650.00
Total Carrie Troup, C.P.A.						<u>650.00</u>
<b>GSI WATER SOLUTIONS, INC.</b>						
	Check	12/31/2021	2275	09-GSP Related Costs	Community Bank of Santa Maria	11,490.00
	Check	12/31/2021	2276	04-Monitoring	Community Bank of Santa Maria	12,637.44
	Check	12/31/2021	2280	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	6,751.75
Total GSI WATER SOLUTIONS, INC.						<u>30,879.19</u>
<b>TOTAL</b>						<u><u><b>38,607.19</b></u></u>



**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY  
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
<b>DWR Agreement A</b>	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-
DWR 4600012675 Inv #12A		46,747.57	-	46,747.57
Total Grant A	300,000.00			
		248,077.94	201,330.37	46,747.57

Amount Remaining Grant A (includes retention) 51,922.06

<b>DWR Agreement B</b>	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-
DWR 4600012675 Inv #12B		41,750.42	-	41,750.42
Total Grant B	249,400.00			
		130,265.01	88,514.59	41,750.42

Amount Remaining Grant B - (includes retention) 119,134.99

Amount Remaining Grant A & B - (includes retention) 171,057.05

<b>Total Grants A and B</b>	<b>549,400.00</b>	<b>378,342.95</b>	<b>289,844.96</b>	<b>88,497.99</b>
	<b>Total per agreement</b>	<b>Amount Invoiced</b>	<b>Amount Paid</b>	<b>Amount Due (Receivable)</b>

## SAB GSA Funds Request

Anna Olsen <aolsen@sanantoniobasingsa.org>

Thu 1/13/2022 2:37 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

Cc: Carrie Troup, CPA (carrie@troupcpa.com) <carrie@troupcpa.com>; stephanie.bertoux@gmail.com <stephanie.bertoux@gmail.com>

Hi Donna,

I would like to request the transfer for \$40,000 to the San Antonio Basin GSA from the San Antonio Basin Water District.

Anticipated expenses are:

- Monitoring: \$1,500-\$2,500
- GSP Development: ~\$45,000
- Legal: \$1,500-\$2,500
- Other costs, including admin: \$3,500-4,000

Thanks!

Anna Olsen  
Executive Director  
San Antonio Basin Groundwater Sustainability Agency  
920 East Stowell Rd  
Santa Maria, CA 93454  
805.868.4013  
[aolsen@sanantoniobasingsa.org](mailto:aolsen@sanantoniobasingsa.org)

**SAN ANTONIO BASIN WATER DISTRICT**

1005 S. Broadway - Santa Maria, California 93454

**BOARD OF DIRECTORS – 2022 MEETING CALENDAR**

**Time and Place**

Regular meetings of the Board of Directors of the San Antonio Basin Water District are held at 1:00 pm at the Los Alamos Community Service District Office, located at 82 North Saint Joseph St - Los Alamos, California. Due to Covid 19, until further notice, all meeting are utilizing a virtual meeting format.

**Meeting Dates**

**Meetings are held on the third Tuesday of each month:**

**January 18, 2021**

**February 15, 2021**

**March 15, 2021**

**April 19, 2021**

**May 17, 2021**

**June 21, 2021**

**July 19, 2021**

**August 16, 2021**

**September 20, 2021**

**October 18, 2021**

**November 15, 2021**

**December 20, 2021**

**The San Antonio Basin Groundwater Sustainability Agency  
holds their meeting on the same day at 6:00 pm.**