

San Antonio Basin Water District

1005 S. Broadway - Santa Maria, California 93454

Phone: (805) 937-0511 - Fax: (805) 754-2874

Board of Directors Regular Meeting

January 19, 2021 at 1:00 P.M.

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced below. You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 408 638 0968 or +1 669 900 6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 4) **Minutes**
 - a. November 17, 2020 Board Meeting Minutes – **Board Approval Needed**
- 5) **Financial Report**
 - a. Review and Approve November/December Financial Statement
 - b. Assessments Status Report
 - c. Review November/December GSA Financial Statement
 - d. Consider Approval of GSA Fund Request
- 6) **Review and Approve Contract Amendment with Wallace Group to Prepare Tax Roll**
- 7) **Review and Discuss Proposed Task Schedule for 2021/2022 Assessment Roll**
- 8) **Informational Items**
 - a. Management/Administration Report

- b. Director Training Report
- c. Update on San Antonio Basin Groundwater Sustainability Agency

9) **New Business**— requests for items to be placed on next agenda.

10) **Next Meeting Date – February 16, 2021**

11) **Adjournment**

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454.

San Antonio Basin Water District

1005 S. Broadway - Santa Maria, California 93454

Phone: (805) 937-0511 - Fax: (805) 754-2874

Meeting Minutes

Board of Directors Regular Meeting

November 17, 2020 at 1:00 P.M.

Dial-in-number - 1-602-580-9349

Access Code – 6982471

Consistent with Executive Order N-29-20 suspending provisions of the Brown Act to allow for public meetings to be conducted remotely, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public. Public participation is encouraged using the teleconference information referenced above.

1) Call to Order

The meeting was called to order at 1:05 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill

Randy Sharer

Craig Reade

Ken Hunter

Victor Schaff

Craig Reade – arrived about 1:34 pm

Members absent: None

Others in attendance Alan Doud – YoungWooldridge, Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., Janice Battles and Ginalisa Tamayo - Jackson Family Winery.

- 3) Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

4) Committee Report

A brief update was provided about the committee meeting and report.

a. Discussion and Possible Action on a Policy for Evaluating Requests for Assessment Changes

After a discussion about the committee report a **Motion** was made by Director Shafer to accept the committee recommendations, draft policy and draft landowner cover letter for Evaluating Requests for Assessment Changes as presented. **Motion seconded** by Director Hunter. *(Committee Report, policy and landowner letter attached)*

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade

5) Adoption of Process for Appointing Directors and Alternate Directors to the San Antonio Basin GSA Board of Directors

A brief update was provided that the policy discussed and approved at the October meeting was being provide as a final draft for approval.

Motion was made by Director Hunter to accept the final draft policy for Appointing Directors and Alternate Directors to the San Antonio Basin GSA Board of Directors, as presented. **Motion seconded** by Director Sharer *(policy attached)*

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade, Schaff, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) Consider Appointment of a Director and/or Alternate Director to the SABGSA Board

After a brief discussion a **Motion** was made by Director Hunter to appoint Dan Chabot as Director for the Cattle Category for the San Antonio Basin GSA Board of Directors. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Reade, Schaff, and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

7) Minutes

a. October 20, 2020 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Hunter to approve the minutes as presented. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

8) Financial Report

a. Review and Approve October Financial Statement

Donna Glass reported on the Financials. As of October 31, 2020 the SABWD has collected \$490,375.98 of the Assessments. The expenses YTD for July-October have been

\$220,507.90. This includes the \$165k transferred to the GSA. Net Income YTD has been \$494,868.08.

Motion was made by Director Merrill to approve the Financials as presented. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. Assessments Status Report

Donna Glass reported on the Assessment Status. As of Nov, 11th \$501,311 of the assessments have been collected. \$157,789 balance remains to be collected for 2020/2021. All income going forward toward will go toward future year's reserves. Landowners have until Feb 8, 2021 before the assessment becomes delinquent.

c. Consider Options and Possible Action for Reserve Funds Investment

Donna Glass reported on information gathered for 6 month CD's and Money Market Accounts. Community Bank of SM current rates for a 6 month CD over \$100,000.00 is 0.15 %. Money Market for \$100,000.00 is 0.20 %. Currently have approx. \$70k available that you might want to tie up in a CD. Bankrate.com lists CD rates for 6 months ranging from 0.30% - 0.60%. At 0.60% Total interest earned would be = \$299.55.

Also discussed was to consider approving a Reserve Investment Policy before making any investments.

Item was tabled until next year.

d. Review October GSA Financial Statement

Donna Glass reported on the GSA Financials. For review only, as of October 31, 2020 the SABGSA account has \$3,785 and \$24,991.47 in a MMKT account for a total of \$28,777. The expenses YTD have been \$132,156. They have received \$165k from the SABWD YTD. They have (2) pending grant payments due totaling \$42,080. Grant balance, including retention, left available is \$219,950.

e. Consider Recommendations to GSA on Amendment of GSA Fund Request Procedure

Donna Glass reported that a Fund Request Procedure was approved by the GSA on Sept 15th. The District reviewed and approved the procedure. At the last District meeting it was discussed to amend the timeline to receive the request. This would give the GSA more time to review their financials prior to making the request.

Motion was made by Director Merrill to approve the amendment to the Fund Request as presented. **Motion seconded** by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

f. Consider Approval of GSA Fund Request

Motion was made by Director Sharer to approve the transfer of funds request for \$50,000 to the GSA by the accountant, Carrie Troup. **Motion seconded** by Director Hunter.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Schaff, Reade and Sharer.

NOES: None; **ABSTAIN:** None; **ABSENT:** None

9) **Informational Items**

a. **Management/Administration Report**

Donna Glass gave a brief update. Most updates were included during agenda items.

- The District joined the California Special Districts Association for \$186 and received notice that the membership has been extended for an additional year.
- Per a board member request, the District will be set up to start using Zoom for the January 2021 meeting.

b. **Director Training Report**

Donna Glass gave a brief update. Alan Doub also clarified that a Harassment course through a member's employment will count toward the requirement. However, the board members will still need to take AB 1234 Ethics course to meet their requirement. His office will be offering the course in December and it is available through Target Solutions as well.

c. **Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer provided a brief update on the SABGSA progress on the GSP. Draft GSP documents will start being released for a 45 day comment period on the GSA website.

10) **New Business— requests for items to be placed on next agenda.**

No new business was requested

11) **Next Meeting Date – December 15, 2020 and/or January 19, 2021**

Motion was made and **seconded** to set the next meeting date for January 19, 2021

12) **Adjournment**

Meeting was adjourned by Director Merrill at 2:10 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July through November 2020

42% of the year has elapsed	<u>Jul - Nov 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	501,311.15	626,236.00	-124,924.85	80.05%
FSAWB Carry Over Funds	225,000.00	225,000.00	0.00	100.0%
Total Income	<u>726,311.15</u>	<u>851,236.00</u>	<u>-124,924.85</u>	<u>85.32%</u>
Expense				
01 - General Manager	16,666.65	40,000.00	-23,333.35	41.67%
02 - Employment Taxes and Benefits	1,520.00	14,000.00	-12,480.00	10.86%
03 - Audit & Financial Reporting	2,500.00	7,500.00	-5,000.00	33.33%
04 - Contract Admin(Assesmt Billing)	29,171.31	25,000.00	4,171.31	116.69%
05 - Legal Services	10,125.05	30,000.00	-19,874.95	33.75%
06 - Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,000.00	-5,000.00	0.0%
09 - Travel	0.00	3,500.00	-3,500.00	0.0%
10 - Insurance E&O; Board	2,288.00	8,000.00	-5,712.00	28.6%
11 - Office Supplies	63.50	2,000.00	-1,936.50	3.18%
12 - Postage/Printing	383.86	5,000.00	-4,616.14	7.68%
13 - Board Elections	0.00	2,000.00	-2,000.00	0.0%
14 - CSDA Membership	186.00	1,000.00	-814.00	18.6%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,000.00	-3,000.00	0.0%
17 - Contingency 10%	0.00	14,900.00	-14,900.00	0.0%
18 - GSA Budget	215,000.00	458,900.00	-243,900.00	46.85%
19 - Designation to District Reserve	0.00	228,036.00	-228,036.00	0.0%
Total Expense	<u>277,904.37</u>	<u>851,236.00</u>	<u>-573,331.63</u>	<u>32.65%</u>
Net Ordinary Income	<u>448,406.78</u>	<u>0.00</u>	<u>448,406.78</u>	<u>100.0%</u>
Net Income	<u><u>448,406.78</u></u>	<u><u>0.00</u></u>	<u><u>448,406.78</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of November 30, 2020

Nov 30, 20

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 448,406.78

Total Checking/Savings 448,406.78

Total Current Assets 448,406.78

TOTAL ASSETS **448,406.78**

LIABILITIES & EQUITY

Equity

Net Income 448,406.78

Total Equity 448,406.78

TOTAL LIABILITIES & EQUITY **448,406.78**

**San Antonio Basin Water District
Transaction List by Vendor
November 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	11/06/2020	5024	# 1020SABWD	Community Bank - Checking	-625.00
Donna Glass	Check	11/02/2020	5021	REIMBURSEMENT CSDA MEMBERSHIP	Community Bank - Checking	-186.00
EDD	Liability Check	11/23/2020	E-pay	136-2280-8 QB Tracking # -999006254	Community Bank - Checking	-121.60
QuickBooks Payroll Service	Liability Check	11/24/2020		Created by Payroll Service on 11/23/2020	Community Bank - Checking	-2,612.48
SAN ANTONIO BASIN GSA	Check	11/19/2020	Transfer		Community Bank - Checking	-50,000.00
The Law Offices of Young Wooldridge	Check	11/06/2020	5022	CLIENT ID 21089 AFD	Community Bank - Checking	-796.50
United States Treasury	Liability Check	11/23/2020	E-pay	85-1380283 QB Tracking # -999024254	Community Bank - Checking	-856.00
Wallace Group	Check	11/06/2020	5023	1591-0002-00	Community Bank - Checking	-2,170.00



THE LAW OFFICES OF

Young Wooldridge

A LIMITED LIABILITY PARTNERSHIP • EST. 1939

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BAKERSFIELD . CA. 93301

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SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

October 31, 2020

Client ID 21089 AFD

Statement for period through October 31, 2020

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
2	ASSESSMENTS, TOLLS AND CHARGES	\$236.00	-\$236.00	\$295.00	\$295.00
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$817.00	-\$817.00	\$501.50	\$501.50
8	CONFLICT OF INTEREST	\$295.00	-\$295.00	\$0.00	\$0.00
100	COSTS	\$1.95	-\$1.95	\$0.00	\$0.00

PRIOR STATEMENT BALANCE	\$1,349.95
TOTAL PAYMENTS AND ADJUSTMENTS	-\$1,349.95
CURRENT CHARGES	\$796.50
PAY THIS AMOUNT	\$796.50

Any Payments Received After 10/31/20 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



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 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

October 31, 2020

Client ID 21089-2 AFD
 Invoice No. 70797

Statement for period through October 31, 2020

LEGAL SERVICES REGARDING: ASSESSMENTS, TOLLS AND CHARGES

Fees	T.K.	Hours	Amount
10/08/20 CALL WITH D. GLASS TO DISCUSS RESPONSES TO LANDOWNER ASSESSMENT INQUIRIES.	AFD	0.30	\$88.50
10/09/20 EVALUATE AND REVISE DRAFT OF RESPONSE TO LANDOWNERS REQUESTING ADJUSTMENTS TO ASSESSMENTS.	AFD	0.70	\$206.50

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	1.00	\$295.00	\$295.00

TOTAL FEES **\$295.00**

PRIOR STATEMENT BALANCE	\$236.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$236.00
CURRENT CHARGES	\$295.00
PAY THIS AMOUNT	\$295.00

Any Payments Received After 10/31/20 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
10/13/20	5019	Payment Received-SAN ANTONIO BASIN WATER DISTRICT	\$236.00

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



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SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

October 31, 2020

Client ID 21089-4 AFD
 Invoice No. 70798

Statement for period through October 31, 2020

LEGAL SERVICES REGARDING: BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)

Fees	T.K.	Hours	Amount
10/12/20 CONFER WITH D. GLASS ON PREPARATION OF AGENDA FOR OCTOBER BOARD MEETING.	AFD	0.30	\$88.50
10/20/20 PARTICIPATE IN BOARD MEETING.	AFD	1.00	\$295.00
RESEARCH RULES GOVERNING PUBLIC MEETINGS IN SANTA BARBARA COUNTY AND ADVISE CHAIR MERRILL AND D. GLASS.	AFD	0.40	\$118.00

Timekeeper Recap

T.K.	Name	Hours	Rate	Amount
AFD	ALAN DOUD	1.70	\$295.00	\$501.50

TOTAL FEES **\$501.50**

PRIOR STATEMENT BALANCE	\$817.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$817.00
CURRENT CHARGES	\$501.50
PAY THIS AMOUNT	\$501.50

Any Payments Received After 10/31/20 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
10/13/20	5019	Payment Received-SAN ANTONIO BASIN WATER DISTRICT	\$817.00

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



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SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

October 31, 2020
 Client ID 21089-8 AFD

Statement for period through October 31, 2020

LEGAL SERVICES REGARDING: CONFLICT OF INTEREST

PRIOR STATEMENT BALANCE	\$295.00
TOTAL PAYMENTS AND ADJUSTMENTS	-\$295.00
PAY THIS AMOUNT	\$0.00

Any Payments Received After 10/31/20 Will Appear on Your Next Statement

Detail of Payments and Adjustments

Date	Check No.	Description	Amount
10/13/20	5019	Payment Received-SAN ANTONIO BASIN WATER DISTRICT	\$295.00

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



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SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

October 31, 2020

Client ID 21089-100 AFD

Statement for period through October 31, 2020

LEGAL SERVICES REGARDING: COSTS

PRIOR STATEMENT BALANCE	\$1.95
TOTAL PAYMENTS AND ADJUSTMENTS	-\$1.95
PAY THIS AMOUNT	\$0.00

Any Payments Received After 10/31/20 Will Appear on Your Next Statement

Detail of Payments and Adjustments

<u>Date</u>	<u>Check No.</u>	<u>Description</u>	<u>Amount</u>
10/13/20	5019	Payment Received-SAN ANTONIO BASIN WATER DISTRICT	\$1.95

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

Friends of the San Antonio Water Basin
 1005 S. Broadway
 Santa Maria, CA 93454

October 30, 2020
 Project No: 1591-0002-00
 Invoice No: 51941
Invoice Total \$2,170.00

Project 1591-0002-00 San Antonio Water Basin, Tax Roll Preparation

Professional services rendered through September 30, 2020

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	4.75	230.00	1,092.50	
Senior Project Analyst I	4.50	145.00	652.50	
Senior Mechanical Engineer II	.75	175.00	131.25	
GIS Technical Specialist	1.50	135.00	202.50	
Project Assistant I	.75	90.00	67.50	
Project Assistant II	.25	95.00	23.75	
Totals	12.50		2,170.00	
Total Labor				2,170.00
				Total this Phase \$2,170.00

Budget	Current	Prior	To-Date	
Labor	2,170.00	6,217.50	8,387.50	
Limit			10,000.00	
Remaining			1,612.50	
				Total this Invoice \$2,170.00

Billing Backup

Friday, October 30, 2020

Wallace Group

Invoice 51941 Dated 10/30/2020

10:01:51 AM

Project	1591-0002-00	San Antonio Water Basin, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount
Principal					
Wagner, Kari	9/2/2020		.25	230.00	57.50
Follow Up					
Wagner, Kari	9/4/2020		.25	230.00	57.50
Update with DG					
Wagner, Kari	9/9/2020		.25	230.00	57.50
Follow Up					
Wagner, Kari	9/10/2020		.50	230.00	115.00
Follow Up on Change Requests and New Invoices					
Wagner, Kari	9/11/2020		.50	230.00	115.00
Prepare Agenda Package					
Wagner, Kari	9/15/2020		1.00	230.00	230.00
Board meeting					
Wagner, Kari	9/17/2020		.25	230.00	57.50
Project Management					
Wagner, Kari	9/22/2020		.75	230.00	172.50
Follow Up with Property Owners					
Wagner, Kari	9/25/2020		.50	230.00	115.00
Conference Call to Discuss Property Owner Requested Changes					
Wagner, Kari	9/28/2020		.50	230.00	115.00
Review Memo Discussing Corrections and Property Owner Requests					
Senior Project Analyst I					
Lepore, Lonnie	9/1/2020		1.00	145.00	145.00
Upload Invoices to QB					
Lepore, Lonnie	9/3/2020		1.00	145.00	145.00
Trainging with Bank re: Electronic Deposits, Created Batch Deposit					
Lepore, Lonnie	9/4/2020		.50	145.00	72.50
Process A/R, fwd to team					
Lepore, Lonnie	9/10/2020		.50	145.00	72.50
A/R, Bank Deposit					
Lepore, Lonnie	9/11/2020		.50	145.00	72.50
A/R, Database Updates					
Lepore, Lonnie	9/16/2020		.50	145.00	72.50
Process A/R, Bank Dep					
Lepore, Lonnie	9/24/2020		.50	145.00	72.50
A/R, Bank Dep					
Senior Mechanical Engineer II					
Lindahl, Nels	9/8/2020		.25	175.00	43.75
CHIPS18 Re-Invoice;					
Lindahl, Nels	9/10/2020		.50	175.00	87.50
CHIPS18 & Boobie Trap Cap. Re-Invoice;					
GIS Technical Specialist					
LeNay, Jeffrey	9/10/2020		1.00	135.00	135.00
Preparation of two parcel maps showing irrigated and non irrigated lands. APN 133 100 046 and 133 110 061					

Project	1591-0002-00	SAN ANTONIO WTR BASIN TAX ROLL PREP		Invoice	51941
LeNay, Jeffrey		9/16/2020	.50	135.00	67.50
	Irrigated vs non-irrigated map for 133 130 043 and update to 133 100 046				
	Project Assistant I				
Mendoza Pacheco, Gabriela		9/9/2020	.75	90.00	67.50
	KEW Project Management Assistant				
	Project Assistant II				
Castle, Kylie		9/17/2020	.25	95.00	23.75
	KEW project management assistance.				
	Totals		12.50		2,170.00
	Total Labor				2,170.00
				Total this Phase	\$2,170.00
				Total this Project	\$2,170.00
				Total this Report	\$2,170.00

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
July through December 2020

50 % of the year has elapsed	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	522,401.71	626,236.00	-103,834.29	83.42%
FSAWB Carry Over Funds	261,524.42	225,000.00	36,524.42	116.23%
Total Income	<u>783,926.13</u>	<u>851,236.00</u>	<u>-67,309.87</u>	<u>92.09%</u>
Expense				
01 · General Manager	19,999.98	40,000.00	-20,000.02	50.0%
02 · Employment Taxes and Benefits	1,775.00	14,000.00	-12,225.00	12.68%
03 · Audit & Financial Reporting	3,125.00	7,500.00	-4,375.00	41.67%
04 · Contract Admin(Assesmt Billing)	29,916.31	25,000.00	4,916.31	119.67%
05 · Legal Services	13,145.15	30,000.00	-16,854.85	43.82%
06 · Meeting Room Lease	0.00	1,200.00	-1,200.00	0.0%
07 · Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 · Conferences/Training	0.00	5,000.00	-5,000.00	0.0%
09 · Travel	0.00	3,500.00	-3,500.00	0.0%
10 · Insurance E&O; Board	2,288.00	8,000.00	-5,712.00	28.6%
11 · Office Supplies	95.25	2,000.00	-1,904.75	4.76%
12 · Postage/Printing	383.86	5,000.00	-4,616.14	7.68%
13 · Board Elections	0.00	2,000.00	-2,000.00	0.0%
14 · CSDA Membership	186.00	1,000.00	-814.00	18.6%
15 · LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 · Telephone/Computer/Internet	0.00	3,000.00	-3,000.00	0.0%
17 · Contingency 10%	0.00	14,900.00	-14,900.00	0.0%
18 · GSA Budget	215,000.00	458,900.00	-243,900.00	46.85%
19 · Designation to District Reserve	0.00	228,036.00	-228,036.00	0.0%
Total Expense	<u>285,914.55</u>	<u>851,236.00</u>	<u>-565,321.45</u>	<u>33.59%</u>
Net Ordinary Income	<u>498,011.58</u>	<u>0.00</u>	<u>498,011.58</u>	<u>100.0%</u>
Net Income	<u><u>498,011.58</u></u>	<u><u>0.00</u></u>	<u><u>498,011.58</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of December 31, 2020

Dec 31, 20

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 498,011.58

Total Checking/Savings 498,011.58

Total Current Assets 498,011.58

TOTAL ASSETS **498,011.58**

LIABILITIES & EQUITY

Equity

Net Income 498,011.58

Total Equity 498,011.58

TOTAL LIABILITIES & EQUITY **498,011.58**

**San Antonio Basin Water District
Transaction List by Vendor
December 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	12/07/2020	5026	INVOICE # 1120SABWD	Community Bank - Checking	-625.00
EDD	Liability Check	12/15/2020	E-pay	136-2280-8 QB Tracking # 795552550	Community Bank - Checking	-121.59
QuickBooks Payroll Service	Liability Check	12/18/2020		Created by Payroll Service on 12/15/2020	Community Bank - Checking	-2,612.49
The Law Offices of Young Wooldridge	Check	12/07/2020	5025	CLIENT ID 21089 AFD	Community Bank - Checking	-3,020.10
United States Treasury	Liability Check	12/15/2020	E-pay	85-1380283 QB Tracking # 795488550	Community Bank - Checking	-856.00
Wallace Group	Check	12/10/2020	5027	1591-0002-00	Community Bank - Checking	-745.00

San Antonio Basin Water District Transaction List by Customer

All Transactions Outstanding

Assessment No.	Invoiced	Paid	Balance
0002	\$ 240.12	\$ -	\$ 240.12
0007	\$ 788.36	\$ 650.16	\$ 138.20
0011	\$ 214.95	\$ -	\$ 214.95
0013	\$ 42,272.47	\$ -	\$ 42,272.47
0025	\$ 20,309.49	\$ -	\$ 20,309.49
0026	\$ 3,847.34	\$ -	\$ 3,847.34
0030	\$ 50.00	\$ -	\$ 50.00
0033	\$ 50.08	\$ 50.00	\$ 0.08
0034	\$ 10,466.51	\$ -	\$ 10,466.51
0035	\$ 2,533.13	\$ -	\$ 2,533.13
0036	\$ 54.30	\$ -	\$ 54.30
0041	\$ 50.00	\$ -	\$ 50.00
0043	\$ 50.00	\$ -	\$ 50.00
0047	\$ 63.85	\$ -	\$ 63.85
0050	\$ 1,375.31	\$ -	\$ 1,375.31
0054	\$ 50.00	\$ -	\$ 50.00
0059	\$ 6,595.39	\$ -	\$ 6,595.39
0066	\$ 1,014.76	\$ -	\$ 1,014.76
0067	\$ 612.32	\$ -	\$ 612.32
0071	\$ 3,777.95	\$ -	\$ 3,777.95
0072	\$ 4,176.73	\$ -	\$ 4,176.73
0073	\$ 2,887.58	\$ -	\$ 2,887.58
0076	\$ 170.18	\$ -	\$ 170.18
0079	\$ 1,942.19	\$ -	\$ 1,942.19
0081	\$ 7,859.19	\$ -	\$ 7,859.19
0082	\$ 141.96	\$ -	\$ 141.96
0084	\$ 8,105.28	\$ 6,318.81	\$ 1,786.47
0089	\$ 1,475.73	\$ -	\$ 1,475.73
0090	\$ 50.00	\$ -	\$ 50.00
0102	\$ 2,283.77	\$ -	\$ 2,283.77
0104	\$ 697.38	\$ -	\$ 697.38
0108	\$ 2,763.68	\$ -	\$ 2,763.68
0110	\$ 435.83	\$ -	\$ 435.83
0113	\$ 12,139.92	\$ -	\$ 12,139.92
0115	\$ 2,007.53	\$ -	\$ 2,007.53
	659,099.77	524,565.46	134,534.31

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through November 2020

42% of the year has elapsed	<u>Jul - Nov 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	34,047.12	196,453.00	-162,405.88	17.33%
01 DWR Grant #2 Payments	0.00	200,000.00	-200,000.00	0.0%
4-Interest Income	2.50			
Total Income	<u>34,049.62</u>	<u>396,453.00</u>	<u>-362,403.38</u>	<u>8.59%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	17,322.00	68,600.00	-51,278.00	25.25%
02-Accountant	3,000.00	12,600.00	-9,600.00	23.81%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	9,124.18	45,153.00	-36,028.82	20.21%
05-Legal Counsel	1,698.50	42,000.00	-40,301.50	4.04%
06-Insurance	1,759.74	2,100.00	-340.26	83.8%
07-Audit Fees	0.00	3,000.00	-3,000.00	0.0%
08-GSP Development(GSIcontract)	140,227.17	579,181.00	-438,953.83	24.21%
Total Administration and Operation	<u>173,131.59</u>	<u>777,634.00</u>	<u>-604,502.41</u>	<u>22.26%</u>
Total Expense	<u>173,131.59</u>	<u>777,634.00</u>	<u>-604,502.41</u>	<u>22.26%</u>
Net Ordinary Income	<u>-139,081.97</u>	<u>-381,181.00</u>	<u>242,099.03</u>	<u>36.49%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	215,000.00	458,944.00	-243,944.00	46.85%
Total Other Income	<u>215,000.00</u>	<u>458,944.00</u>	<u>-243,944.00</u>	<u>46.85%</u>
Other Expense				
Contingency (10%)	0.00	77,763.00	-77,763.00	0.0%
Total Other Expense	<u>0.00</u>	<u>77,763.00</u>	<u>-77,763.00</u>	<u>0.0%</u>
Net Other Income	<u>215,000.00</u>	<u>381,181.00</u>	<u>-166,181.00</u>	<u>56.4%</u>
Net Income	<u><u>75,918.03</u></u>	<u><u>0.00</u></u>	<u><u>75,918.03</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of November 30, 2020

Nov 30, 20

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 46,856.48

Community Bank of SM MMKT -2449 24,992.50

Total Checking/Savings 71,848.98

Total Current Assets 71,848.98

TOTAL ASSETS 71,848.98

LIABILITIES & EQUITY

Equity

Retained Earnings -4,069.05

Net Income 75,918.03

Total Equity 71,848.98

TOTAL LIABILITIES & EQUITY 71,848.98

**San Antonio Basin GSA
Expenses by Vendor Detail
November 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
Brownstein Hyatt Farber Schreck						
	Check	11/30/2020	2212	05-Legal Counsel	Community Bank of Santa Maria	<u>316.00</u>
Total Brownstein Hyatt Farber Schreck						316.00
Cachuma Resource Conservation District						
	Check	11/30/2020	2208	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>3,900.00</u>
Total Cachuma Resource Conservation District						3,900.00
Carrie Troup, C.P.A.						
	Check	11/30/2020	2206	02-Accountant	Community Bank of Santa Maria	<u>600.00</u>
Total Carrie Troup, C.P.A.						600.00
GSI WATER SOLUTIONS, INC.						
	Check	11/30/2020	2207	04-Monitoring	Community Bank of Santa Maria	585.50
	Check	11/30/2020	2210	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	<u>35,574.50</u>
Total GSI WATER SOLUTIONS, INC.						<u>36,160.00</u>
TOTAL						<u><u>40,976.00</u></u>

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY- ACCOUNTS RECEIVABLE				
Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31		30,533.31
DWR 4600012675 Inv #8B		8,032.57		8,032.57
Total	300,000.00	110,583.59	72,017.71	38,565.88
Amount Remaining Available (includes retention)	189,416.41			

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
July through December 2020

50% of the year has elapsed	<u>Jul - Dec 20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	34,047.12	196,453.00	-162,405.88	17.33%
01 DWR Grant #2 Payments	0.00	200,000.00	-200,000.00	0.0%
4-Interest Income	3.56			
Total Income	<u>34,050.68</u>	<u>396,453.00</u>	<u>-362,402.32</u>	<u>8.59%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	19,841.41	68,600.00	-48,758.59	28.92%
02-Accountant	3,615.00	12,600.00	-8,985.00	28.69%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	19,554.27	45,153.00	-25,598.73	43.31%
05-Legal Counsel	2,844.00	42,000.00	-39,156.00	6.77%
06-Insurance	1,759.74	2,100.00	-340.26	83.8%
07-Audit Fees	0.00	3,000.00	-3,000.00	0.0%
08-GSP Development(GSIcontract)	168,627.42	579,181.00	-410,553.58	29.12%
Total Administration and Operation	<u>216,241.84</u>	<u>777,634.00</u>	<u>-561,392.16</u>	<u>27.81%</u>
Total Expense	<u>216,241.84</u>	<u>777,634.00</u>	<u>-561,392.16</u>	<u>27.81%</u>
Net Ordinary Income	-182,191.16	-381,181.00	198,989.84	47.8%
Other Income/Expense				
Other Income				
11 Operating Transfers	215,000.00	458,944.00	-243,944.00	46.85%
Total Other Income	<u>215,000.00</u>	<u>458,944.00</u>	<u>-243,944.00</u>	<u>46.85%</u>
Other Expense				
Contingency (10%)	0.00	77,763.00	-77,763.00	0.0%
Total Other Expense	<u>0.00</u>	<u>77,763.00</u>	<u>-77,763.00</u>	<u>0.0%</u>
Net Other Income	<u>215,000.00</u>	<u>381,181.00</u>	<u>-166,181.00</u>	<u>56.4%</u>
Net Income	<u><u>32,808.84</u></u>	<u><u>0.00</u></u>	<u><u>32,808.84</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of December 31, 2020

Dec 31, 20

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 3,746.23

Community Bank of SM MMKT -2449 24,993.56

Total Checking/Savings 28,739.79

Total Current Assets 28,739.79

TOTAL ASSETS 28,739.79

LIABILITIES & EQUITY

Equity

Retained Earnings -4,069.05

Net Income 32,808.84

Total Equity 28,739.79

TOTAL LIABILITIES & EQUITY 28,739.79

**San Antonio Basin GSA
Expenses by Vendor Detail
December 2020**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
Brownstein Hyatt Farber Schreck						
	Check	12/31/2020	2217	05-Legal Counsel	Community Bank of Santa Maria	<u>1,145.50</u>
Total Brownstein Hyatt Farber Schreck						1,145.50
Cachuma Resource Conservation District						
	Check	12/31/2020	2214	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>2,340.00</u>
Total Cachuma Resource Conservation District						2,340.00
Carrie Troup, C.P.A.						
	Check	12/31/2020	2215	02-Accountant	Community Bank of Santa Maria	<u>615.00</u>
Total Carrie Troup, C.P.A.						615.00
GSI WATER SOLUTIONS, INC.						
	Check	12/31/2020	2213	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	28,400.25
	Check	12/31/2020	2216	04-Monitoring	Community Bank of Santa Maria	<u>10,430.09</u>
Total GSI WATER SOLUTIONS, INC.						38,830.34
Safeguard Check Supply						
	Check	12/16/2020	EFT	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>179.41</u>
Total Safeguard Check Supply						179.41
TOTAL						<u><u>43,110.25</u></u>

SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY- ACCOUNTS RECEIVABLE				
Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31		30,533.31
DWR 4600012675 Inv #8B		8,032.57		8,032.57
Total	300,000.00	110,583.59	72,017.71	38,565.88
Amount Remaining Available (includes retention)	189,416.41			

RE: SABGSA Fund Request

Anna Olsen <aolsen@sanantoniobasingsa.org>

Fri 1/15/2021 2:08 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

Cc: Carrie Troup <carrie@troupcpa.com>

Hi Donna,

I would like to request the transfer for \$70,000 to the San Antonio Basin GSA from the San Antonio Basin Water District.

Thanks!

Anna Olsen

Executive Director

San Antonio Basin Groundwater Sustainability Agency

920 East Stowell Rd

Santa Maria, CA 93454

805.868.4013

aolsen@sanantoniobasingsa.org

From: Donna Glass <admin@sanantoniobasinwd.org>

Sent: Friday, January 15, 2021 1:46 PM

To: Anna Olsen <aolsen@sanantoniobasingsa.org>

Cc: Carrie Troup <carrie@troupcpa.com>

Subject: SABGSA Fund Request

Hi Anna,

Is the GSA going to request funds for this month?

Thanks,

Donna

Donna Glass

District Manager

San Antonio Basin Water District

805-928-8349

admin@sanantoniobasinwd.org

<https://sanantoniobasinwd.org/>

TRANSMITTAL



WALLACE GROUP®

Date: January 14, 2021

Project Number: 1591-0002

To: Donna Glass
San Antonio Basin Water District
1005 South Broadway
Santa Maria, California 93454

VIA Email

Phone: (805) 928-8349

Fax:

Email: lon4fsawb@gmail.com;
admin@sanantoniobasinwd.org

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

From: Kari Wagner
Principal
WALLACE GROUP
612 Clarion Court
San Luis Obispo, CA 93401

Phone: 805 544-4011

Fax: 805 544-4294

Email: kariw@wallacegroup.us

Subject: Contract Amendment for Tax Roll Preparation

Please find attached our Contract Amendment #2 for the above referenced project. If this meets with your approval, please sign where indicated and return one copy to our office, **to the attention of Kylie Castle (kyliec@wallacegroup.us), Marketing Coordinator**, which will serve as our notice-to-proceed on your project.

Please call me if you have any questions at 805 544-4011.

Thank you.

ATTACHMENT
CA 2

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us

CONTRACT AMENDMENT



Project Name: Tax Roll Preparation	CA No. 2
Client Name: San Antonio Basin Water District	Project/Phase No. 1591-0002/0100
Attention: Donna Glass	Date: January 14, 2021
Address: 1005 South Broadway, Santa Maria, California, 93454	

Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed July 22, 2020. If approved, please return one signed original Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

San Antonio Basin Water District has requested Wallace Group to support the District in the Fiscal Year 2021/22 tax roll. The following tasks are included in the scope of work:

- Prepare and mail letters for delinquent property owners for the FY 2020/21 tax roll.
- Obtain an updated database for the SABWD from the County of Santa Barbara Assessor's Office.
- Update Wallace Group's database with any changes in property ownership or lot splits/merges.
- Prepare property owner assessment change request letter and mail to all property owners.
- Receive property owner questions and requested changes.
- Prepare summary of requested changes for Board of Directors approval.
- Prepare FY 2021/22 tax roll and invoice and distribute to property owners.
- Continue receiving payment from property owners, maintaining records, and making bank deposits.
- Attend meetings with SABWD BOD as requested.

Revision(s) Represent:

- a change in previous instructions
- a change in Scope of Services
- other:

Revision(s) Fee:

- hourly (time & materials) \$
- progress billing: \$
- not-to-exceed w/o authorization: \$10,000

Revision(s) will be invoiced as:

- increase to an item within the existing contract
- a new item added to existing contract

Issued by,
WALLACE GROUP, a California Corporation

APPROVED BY CLIENT:

Kari E. Wagner, PE C66026
Principal
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature

Printed Name

Title

Date

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

SABWD Proposed Task Schedule for 2021-22 Assessment Roll

January 20, 2021	Wallace Group (WG) to send out delinquent date approaching reminder letters for 2020-21 assessment to all outstanding customers
January 22, 2021	WG to request updated database from the Assessor's Office
February 8, 2021	Delinquent for 2020-21 assessment
February 8, 2021	WG to mail out property change request letters (with cover letter and policy approved at the November 2020 meeting)
March 22, 2021	Deadline for landowner to submit any requested changes (6 weeks from mailing date)
April 20, 2021	WG to update the database with any requested changes for April Board Meeting (Board to discuss Preliminary Budget)
May 18, 2021	BOD to review/discuss FY 2021-22 Proposed Budget & Assessment at May meeting
June 15, 2021	BOD to review/discuss FY 2021-22 Proposed Budget & Assessment at June meeting
July 20, 2021	BOD to Approve FY 2021-22 Budget & Assessment Fee at July meeting
July 30, 2021	Assessment Book, including signed copies by the President/Secretary of the Roll, Resolution and Budget, is completed
August 9, 2021	Within 10 days the Assessment Book is filed with the District Treasurer, Assessor and Tax Collector (this filing date sets due date)
August 19, 2021	Within 10 days of filing date, assessment due and payable Notice is publish in the newspaper
August 26, 2021	WG to send out invoices for 2021-22 assessments (approximately 7 days after publishing or sooner)
October 8, 2021	Invoices due for 2021-22 assessment (60 days after filing date)
February 8, 2022	Delinquent for 2021-22 assessment (4 months after due date)

SAN ANTONIO BASIN WATER DISTRICT

1005 S. Broadway - Santa Maria, California 93454

BOARD OF DIRECTORS – 2021 MEETING CALENDAR

Time and Place

Regular meetings of the Board of Directors of the San Antonio Basin Water District are held at 1:00 pm at the Los Alamos Community Service District Office, located at 82 North Saint Joseph St - Los Alamos, California. Due to Covid 19, until further notice, all meeting are utilizing a virtual meeting format.

Meeting Dates

Meetings are held on the third Tuesday of each month:

January 19, 2021

February 16, 2021

March 16, 2021

April 20, 2021

May 18, 2021

June 15, 2021

July 20, 2021

August 17, 2021

September 21, 2021

October 19, 2021

November 16, 2021

December 21, 2021

The San Antonio Basin Groundwater Sustainability Agency holds their meeting on the same day at 6:00 pm.