

San Antonio Basin Water District

Board of Directors Regular Meeting February 15, 2022, at 1:00 P.M.

Subject to the Board's approval of Resolution 22-02, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 22-02; Authorizing Renewal of Remote Teleconference Meetings Under AB361**
- 4)
- 5) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 6) **Minutes**
 - a. January 2021 Board Meeting Minutes – **Board Approval Needed**
- 7) **Financial Report**
 - a. Review and Approve January Financial Statements
 - b. Assessments Status Report
 - c. Review January GSA Financial Statements
 - d. Consider Approval of GSA Fund Request
- 8) **Discussion and Possible Action on Contract Agreement for District Manager**
- 9) **Informational Items**
 - a. Management/Administration Report

- i. Independent Special District Official Mailed Election Ballot for 2022 LAFCO Appointment
- ii. LAFCO Municipal Service Review (MSR) Questionnaire regarding Water, Wastewater, Recycled Water, and Storm Water Drainage Services
- b. Director Training Report
- c. Update on San Antonio Basin Groundwater Sustainability Agency
 - i. New Executive Director, Stephanie Bertoux
 - ii. Vandenberg Dunes Golf Course Development
 - iii. Agreement between San Antonio Basin GSA and Los Alamos Community Services District (CSD)
 - iv. Well Registration and Metering Program

10) New Business— requests for items to be placed on next agenda.

11) Next Meeting Date – March 15, 2022

12) Adjournment

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 22-02

**RESOLUTION RENEWING USE OF REMOTE TELECONFERENCE
MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on January 18, 2022, in Resolution 22-01, the District invoked AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e); and

WHEREAS, pursuant to Government Code section 54953(e)(3), the District is required to reconsider the state of emergency every 30 days.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) The Board has reconsidered the circumstances of the state of emergency.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on February 15,2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Board of Directors Regular Meeting
January 18, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-01, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) **Call to Order**

The meeting was called to order at 1:02 p.m. by President Merrill.

2) **Roll Call**

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Craig Reade
Ken Hunter

Directors absent: Victor Schaff

Others in attendance: Donna Glass - District Manager, Ginalisa Tamayo – Jackson Family Wines, Dan McClamroch – Gladstone, M. Washington – TFE, Peter Nolan, Tony Marci, Leta Spencer - Westchester Group Investment Management, Inc., and Tracy Stone.

3) **Review and Adopt Resolution 22-01; Initially Authorizing Remote Teleconference Meetings Under AB361**

Motion was made by Director Reade to Adopt Resolution 22-01; Initially Authorizing Remote Teleconference Meetings Under AB361as presented. **Motion seconded** by Director Sharer

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

Leta Spencer commented on the proposed agreement between SABGSA and Los Alamos Community Services District (CSD) on the GSA agenda.

5) **Minutes**

a. **November 2021 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the November 2021 Minutes as presented. **Motion seconded** by Director Reade

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Hunter and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

6) **Financial Report**

a. **Review and Approve November/December Financial Statements**

The November/December statements were included in the packet.

Donna Glass reviewed the December statement. As of December 31, 2021, 50% of the year has elapsed. The SABWD has collected \$675,225 or 84% of the Assessments.

Received \$399 of the remaining balance of the retainer to complete the FSAWB Taxes and dissolve the non-profit corporation.

Received the 1st payment from Santa Barbara County Tax Assessor for \$13,347 for the 2020-21 Delinquent Assessments. 2020-21 remaining balance is \$9,723.

The expenses through December were \$265,265 or 32% of the budget. This included \$220,000 transferred to the GSA or 65% of the GSA portion of the Budget and GSA workshop expenses for postcards/mailers to the Wallace Group for \$2,363. Net Income YTD is \$423,706. Reserve/Equity/Checking balance is \$914,360.

Motion was made by Director Hunter to approve the November and December Financials as presented. **Motion seconded** by Director Merrill.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

b. **Assessments Status Report**

Donna Glass reported on the Assessment Status thru January 13, 2022

- As of January 13th, the District has received \$706,542 of the 2021-22 Assessments. The remaining balance is \$91,296.
- Reminder letters were sent out on Jan 7th by the Wallace Group about the approaching Feb 8th delinquent date for the 2021-22 Assessment to be paid. (Sample was included in packet)
- Santa Barbara County Property Tax payment for 2020-21 Assessment was received as reported with the Financials.
- The 2021-22 Assessment roll was corrected for an error in irrigated acres to # 50 from \$5,033.91 to \$1,697.74. New invoice was sent with the late letter.
- Total adjusted 2021-22 roll is \$797,837. Remaining balance is \$91,296. Delinquent if not paid by Feb 8, 2022. Any remaining unpaid by July 2022 will incur the 5% penalty and be added to the Santa Barbara County Property Tax Bill for Dec 2022.
- One correspondent was received from #79. Discussed the reason for the Assessment and how they can make corrections to their irrigated acres. Added to email list and invited to attend WD/GSA meeting.
- Wallace Group and District Manager will begin work on the 2022-23 assessment roll. It will be updated with ownership changes and change order requests mailed out approx. Feb 8th with the return date of approx. March 22nd. Change request Policy will be included with the mailing.

c. Review November/December GSA Financial Statements

The November/December Statements were included in the board packet for review.

Donna Glass reviewed the December statement. As of December 31, 2021, 50% of the year has elapsed. The SABGSA accounts total \$13,539. The expenses YTD have been \$279,931 or 67% of the budget. They have received \$220,000 from the SABWD YTD or 65% of the Budget.

As of December 31st, Grant A has a remaining balance of \$51,922. Grant B's remaining balance is \$119,135. Total remaining of grant funds is \$259,525.

Two grant funding invoices have been submitted to DWR. \$46,748 and \$41,750 for a total of \$88,498. As of Jan 14th, no funds have been received.

d. Consider Approval of GSA Fund Request

The GSA requested \$40,00. Anticipated expenses are for:

- Monitoring: \$1,500-\$2,500
- GSP Development: ~\$45,000
- Legal: \$1,500-\$2,500
- Other costs, including admin: \$3,500-4,000

GSA remaining balance of their budget is \$77,839.

Motion was made by Director Hunter to approve the SABGSA request for the accountant to transfer \$40,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

7) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items.

Brief discussion of change of District Manager from employee payroll to independent contractor/consultant in January 2022. Agreement will be on the February agenda.

Streamline website service contacted the DM and requested to meet for a demo of what the SABWD site would look like with them. Their cost would be \$1,200 per year with the CSDA discount. GoDaddy, current web server, would still be needed for the domain/email. Currently paying \$282.74. It would eliminate the website cost of \$179.88 but would still need the other services for \$103. They are offering us a free site for 15 months. Will check back after GSA ED transition to see if the GSA plans to make any website changes and how linking the two sites with the same webservice might work.

b. Director Training Report

Discussed one training still needed for one board member.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer and Director Merrill provided a brief update and some discussion took place regarding:

- GSP approved on Dec 7th. Will be submitted to the State before end of January 2022.
- New GSA FAQ's was approved on Dec 7th and uploaded to GSA website/link added from SABWD site.
- SABGSA/LACSD agreement regarding future charges will be discussed/considered at the next GSA meeting on Jan 18th.
- A new GSA ED, Stephanie Bertoux, is proposed to take effect after the Jan 18th meeting.
- Stephanie Bertoux and Donna Glass plan to review the Annual/5-year budget.
- Well registration and meter program will be discussed at the GSA meeting.

The GSA still has two positions open for Alternate Board Members. One vineyard and one row crop. Also, two Advisory Committee members are needed.

8) New Business— requests for items to be placed on next agenda.

Request was made to add two items from the Jan 18th GSA meeting to next month's agenda:

- Vandenberg Dunes Golf Course Development Presentation
- Agreement between SABGSA and Los Alamos CSD

9) **Next Meeting Date – February 15, 2022**
The next meeting date will be February 15, 2022.

10) **Adjournment**
Meeting was adjourned by Director Merrill at 1:55 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

DRAFT

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July 2021 through January 2022

58% of the year has elapsed	<u>Jul '21 - Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	691,667.09	800,179.00	-108,511.91	86.44%
FSAWB Carry Over Funds	399.40	0.00	399.40	100.0%
Misc Payments	13,347.29	23,068.00	-9,720.71	57.86%
Total Income	<u>705,413.78</u>	<u>823,247.00</u>	<u>-117,833.22</u>	<u>85.69%</u>
Expense				
01 - General Manager	20,800.02	41,600.00	-20,799.98	50.0%
02 - Employment Taxes and Benefits	1,591.20	14,600.00	-13,008.80	10.9%
03 - Audit & Financial Reporting	4,550.00	10,800.00	-6,250.00	42.13%
04 - Contract Admin(Assesmt Billing)	12,104.23	28,000.00	-15,895.77	43.23%
05 - Legal Services	3,902.00	31,200.00	-27,298.00	12.51%
06 - Meeting Room Lease	149.90	1,200.00	-1,050.10	12.49%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,200.00	-5,200.00	0.0%
09 - Travel	0.00	3,600.00	-3,600.00	0.0%
10 - Insurance E&O; Board	2,577.00	3,300.00	-723.00	78.09%
11 - Office Supplies	220.50	2,100.00	-1,879.50	10.5%
12 - Postage/Printing	0.00	5,200.00	-5,200.00	0.0%
13 - Board Elections	0.00	2,100.00	-2,100.00	0.0%
14 - CSDA Membership	200.00	1,000.00	-800.00	20.0%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,100.00	-3,100.00	0.0%
17 - Contingency 10%	0.00	15,500.00	-15,500.00	0.0%
18 - GSA Budget	260,000.00	337,839.00	-77,839.00	76.96%
19 - Designation to District Reserve	0.00	314,708.00	-314,708.00	0.0%
Total Expense	<u>306,094.85</u>	<u>823,247.00</u>	<u>-517,152.15</u>	<u>37.18%</u>
Net Ordinary Income	<u>399,318.93</u>	<u>0.00</u>	<u>399,318.93</u>	<u>100.0%</u>
Net Income	<u><u>399,318.93</u></u>	<u><u>0.00</u></u>	<u><u>399,318.93</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District

Balance Sheet

As of January 31, 2022

Jan 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 889,973.05

Total Checking/Savings 889,973.05

Total Current Assets 889,973.05

TOTAL ASSETS 889,973.05

LIABILITIES & EQUITY

Equity

Board Designated Reserves 471,408.40

32000 - Retained Earnings 19,245.72

Net Income 399,318.93

Total Equity 889,973.05

TOTAL LIABILITIES & EQUITY 889,973.05

**San Antonio Basin Water District
Transaction List by Vendor
January 2022**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	01/10/2022	5070	INV# 0122SABWD	Community Bank - Checking	-650.00
Donna Glass	Check	01/10/2022	5071	Zoom Subscription Reimbursement	Community Bank - Checking	-149.90
SAN ANTONIO BASIN GSA	Check	01/18/2022	EFT		Community Bank - Checking	-40,000.00

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-9-2022

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26	\$ 5,508.26	\$ -
0002	\$ 240.12	\$ -	\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 983.36	\$ 983.36	\$ -
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ -	\$ 267.99
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.73	\$ -	\$ 38,154.73
0014	\$ 50.00	\$ 50.00	\$ -
0015	\$ 54,554.70	\$ 54,554.70	\$ -
0016	\$ 2,139.23	\$ 2,139.23	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ -	\$ 50.00
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.37	\$ 73.37	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.66	\$ 4,770.66	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71	\$ 2,005.71	\$ -
0030	\$ 50.00	\$ -	\$ 50.00
0031	\$ 2,524.83	\$ 2,524.83	\$ -
0032	\$ 1,069.46	\$ 1,069.46	\$ -
0033	\$ 50.08	\$ 50.00	\$ 0.08
0034	\$ 13,035.58	\$ 13,035.58	\$ -
0035	\$ 3,148.25	\$ -	\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51	\$ 2,992.51	\$ -
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ -	\$ 380.78
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.29	\$ 469.29	\$ -
0043	\$ 50.00	\$ -	\$ 50.00
0044	\$ 347.50	\$ 347.50	\$ -

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-9-2022

Assessment No.	Invoiced	Paid	Balance
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00	\$ -	\$ 50.00
0047	\$ 63.85	\$ 63.85	\$ -
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ -	\$ 1,774.88
0050	\$ 1,697.74	\$ -	\$ 1,697.74
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 82,674.20	\$ 82,674.20	\$ -
0053	\$ 14,686.56	\$ 14,686.56	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 10,242.67	\$ 10,242.67	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ 2,926.04	\$ -
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.46	\$ -	\$ 8,243.46
0060	\$ 1,637.54	\$ 1,637.54	\$ -
0062	\$ 53.17	\$ 53.17	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60	\$ -	\$ 1,267.60
0067	\$ 723.44	\$ -	\$ 723.44
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.40	\$ 5,527.40	\$ -
0071	\$ 4,721.39	\$ -	\$ 4,721.39
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.31	\$ 316.31	\$ -
0076	\$ 207.98	\$ 207.98	\$ -
0077	\$ 87.54	\$ 87.54	\$ -
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 8,000.35	\$ 8,000.34	\$ 0.01
0081	\$ 9,733.59	\$ 9,733.59	\$ -
0082	\$ 152.52	\$ -	\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00	\$ -	\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.41	\$ 1,844.41	\$ -
0090	\$ 50.00	\$ 50.00	\$ -
0091	\$ 5,308.01	\$ 5,308.25	\$ (0.24)

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 2-9-2022

Assessment No.	Invoiced	Paid	Balance
0092	\$ 227,516.35	\$ 227,516.36	\$ (0.01)
0093	\$ 297.76	\$ 297.76	\$ -
0094	\$ 6,092.10	\$ 6,092.10	\$ -
0095	\$ 50.00	\$ 50.00	\$ -
0097	\$ 711.12	\$ 711.12	\$ -
0098	\$ 11,743.00	\$ 11,743.00	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.32	\$ 2,843.32	\$ -
0103	\$ 50.00	\$ 50.00	\$ -
0104	\$ 697.38	\$ 697.38	\$ -
0105	\$ 8,644.80	\$ 8,644.80	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.47	\$ 17,923.47	\$ -
0108	\$ 3,449.24	\$ -	\$ 3,449.24
0109	\$ 55,098.77	\$ 55,098.78	\$ (0.01)
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 15,171.83	\$ 15,171.83	\$ -
0114	\$ 35,950.03	\$ 35,950.03	\$ -
0115	\$ 2,891.22	\$ 2,891.22	\$ -
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.29	\$ 510.29	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 295.99	\$ 295.99	\$ -
0201	\$ 3,258.42	\$ -	\$ 3,258.42
797,837.41		730,107.02	67,730.39

San Antonio Basin Water District

February 1, 2022

Subject: San Antonio Basin Water District: Annual Data Change Request Form

Dear District Landowner:

Preparation has begun to update the July 2022 through June 2023 Assessment Roll for the San Antonio Basin Water District (SABWD). Enclosed is the information for your parcel(s) the SABWD has on file. If you have had or expect to have an ***increase or decrease*** in your irrigated acres, ownership and/or mailing address changes to your parcel please submit the enclosed Data Change Request Form **by March 29, 2022**. Forms are also available on the SABWD website listed below and may be returned by email or USPS mail.

If land you own in the District that the District has identified as irrigated land has been or will soon be converted to non-irrigated land, and you would like the Board to consider a change to your Assessment, please refer to the enclosed adopted *Policy for Evaluation of Requests for Assessment Changes*. For the Board to consider approving your request it must meet the requirements in the policy. The Board and our Assessment Engineer, Kari Wagner, will evaluate your request based on the terms of the Policy.

Please contact for questions and/or submit your request by March 29, 2022, to:

**Wallace Group
c/o Kari Wagner
612 Clarion Court, San Luis Obispo, CA 93401
(805) 544- 4011
Kariw@Wallacegroup.us**

The District is pleased to welcome the new Executive Director, Stephanie Bertoux, to the San Antonio Basin Groundwater Sustainability Agency (SABGSA). The Groundwater Sustainability Plan (GSP) developed with their consultant, GSI Water Solutions, Inc has been submitted to the Department of Water Resources. It can be found on the GSA's website at <https://sanantoniobasinga.org/> along with a new Frequently Asked Questions (FAQ's) section.

Board meetings for both the SABWD and SABGSA are held on the third Tuesday of each month, currently via Zoom, for the SABWD at 1:00 pm. The SABGSA meeting is held in-person with a Zoom option for the public at 6:00 pm. More information, including the Agendas, are available on the District website listed below and SABGSA site listed above. You may also request to be added to our email list and have the Agendas sent to you. We encourage everyone to attend the meetings, stay informed and we appreciate your input.

Please let us know if you have questions.

Yours very truly,



Donna Glass, District Manager
San Antonio Basin Water District
(805) 928-8349
admin@sanantoniobasinwd.org
<https://sanantoniobasinwd.org/>

San Antonio Basin Water District Data Change Request Form

Date: _____

Request Received By: _____

APN Number: _____

CURRENT PROPERTY OWNER INFORMATION

* Owner Name: _____

* Situs Address: _____

Mailing Address: _____

Email Address: _____

CHANGE REQUESTED:

- New Owner - New Mailing Address - Update Information

* Owner Name: _____

* Situs Address: _____

Mailing Address: _____

- Change in Irrigated versus Non-Irrigated Land

* Current: Irrigated _____ Non-Irrigated _____

* Requested Change: Irrigated _____ Non-Irrigated _____

- Other - Describe

Name of Person Requesting the Change: _____

Contact Phone Number: _____

Email Address: _____

* required information

Please submit your request by March 29, 2022 to:

Wallace Group

c/o Kari Wagner

612 Clarion Court, San Luis Obispo, CA 93401

(805) 544- 4011

Kariw@Wallacegroup.us

.....
For Official Use Only

- Approved

- Denied

Updated: _____

By: _____

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
 July 2021 through January 2022

58% of the year has elapsed	<u>Jul '21 - Jan 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	35,988.84	37,379.00	-1,390.16	96.28%
01 DWR Grant #2 Payments	27,580.90	92,005.00	-64,424.10	29.98%
4-Interest Income	12.12			
Total Income	<u>63,581.86</u>	<u>129,384.00</u>	<u>-65,802.14</u>	<u>49.14%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	30,110.00	70,400.00	-40,290.00	42.77%
02-Accountant	4,530.00	12,800.00	-8,270.00	35.39%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	26,719.56	45,048.00	-18,328.44	59.31%
05-Legal Counsel	11,067.00	45,000.00	-33,933.00	24.59%
06-Insurance	0.00	2,300.00	-2,300.00	0.0%
07-Audit Fees	0.00	3,200.00	-3,200.00	0.0%
08-GSP Development(GSIcontract)	215,513.00	221,000.00	-5,487.00	97.52%
09-GSP Related Costs-Annual Rep	53,108.50			
Total Administration and Operation	<u>341,048.06</u>	<u>424,748.00</u>	<u>-83,699.94</u>	<u>80.29%</u>
Total Expense	<u>341,048.06</u>	<u>424,748.00</u>	<u>-83,699.94</u>	<u>80.29%</u>
Net Ordinary Income	<u>-277,466.20</u>	<u>-295,364.00</u>	<u>17,897.80</u>	<u>93.94%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	260,000.00	337,839.00	-77,839.00	76.96%
Total Other Income	<u>260,000.00</u>	<u>337,839.00</u>	<u>-77,839.00</u>	<u>76.96%</u>
Other Expense				
Contingency (10%)	0.00	42,475.00	-42,475.00	0.0%
Total Other Expense	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
Net Other Income	<u>260,000.00</u>	<u>295,364.00</u>	<u>-35,364.00</u>	<u>88.03%</u>
Net Income	<u><u>-17,466.20</u></u>	<u><u>0.00</u></u>	<u><u>-17,466.20</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of January 31, 2022

Jan 31, 22

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria -32,589.70

Community Bank of SM MMKT -2449 25,011.88

Total Checking/Savings -7,577.82

Other Current Assets

Prepaid Insurance 1,783.00

Total Other Current Assets 1,783.00

Total Current Assets -5,794.82

TOTAL ASSETS -5,794.82

LIABILITIES & EQUITY

Equity

Retained Earnings 11,671.38

Net Income -17,466.20

Total Equity -5,794.82

TOTAL LIABILITIES & EQUITY -5,794.82

**San Antonio Basin GSA
Expenses by Vendor Detail**

January 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	01/31/2022	2284	01Administrative Exp/Office Ex	Community Bank of Santa Maria	880.00
Total BERTOUX & COMPANY						<u>880.00</u>
Brownstein Hyatt Farber Schreck						
	Check	01/31/2022	2287	05-Legal Counsel	Community Bank of Santa Maria	2,511.00
Total Brownstein Hyatt Farber Schreck						<u>2,511.00</u>
Cachuma Resource Conservation District						
	Check	01/31/2022	2285	01Administrative Exp/Office Ex	Community Bank of Santa Maria	3,510.00
Total Cachuma Resource Conservation District						<u>3,510.00</u>
Carrie Troup, C.P.A.						
	Check	01/31/2022	2286	02-Accountant	Community Bank of Santa Maria	650.00
Total Carrie Troup, C.P.A.						<u>650.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	01/31/2022	2288	09-GSP Related Costs-Annual Rep	Community Bank of Santa Maria	41,618.50
	Check	01/31/2022	2289	08-GSP Development(GSIcontract)	Community Bank of Santa Maria	11,948.00
Total GSI WATER SOLUTIONS, INC.						<u>53,566.50</u>
TOTAL						<u><u>61,117.50</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement A	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-
DWR 4600012675 Inv #12A		46,747.57	-	46,747.57
DWR 4600012675 Inv #13A		10,321.78	-	10,321.78
Total Grant A	300,000.00			
		258,399.72	201,330.37	57,069.35

Received 2/11

Amount Remaining Grant
A (includes retention) 41,600.28

DWR Agreement B	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-
DWR 4600012675 Inv #12B		41,750.42	-	41,750.42
DWR 4600012675 Inv #13A		36,955.38	-	36,955.38
Total Grant B	249,400.00			
		167,220.39	88,514.59	78,705.80

Received 2/11

Amount Remaining Grant
B - (includes retention) 82,179.61

Amount Remaining Grant
A & B - (includes retention) 123,779.89

Total Grants A and B	549,400.00	425,620.11	289,844.96	135,775.15
	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)

Independent Special District Official Mailed Election Ballot for 2022 LAFCO appointment

Email Lafco <lafco@countyofsb.org>

Wed 2/9/2022 8:51 AM

To: Alexander, Jacquelyne <jralexander@countyofsb.org>; Carbajal, Natasha <nCarbajal@countyofsb.org>; generalmanager@ivcsd.com <generalmanager@ivcsd.com>; Guadcem@verizon.net <Guadcem@verizon.net>; Rick Bower info@goletacemetery.com <info@goletacemetery.com>; Michael Damron <carpcemetery@yahoo.com>; kfenton@santamariaairport.com <kfenton@santamariaairport.com>; cclark@losalamoscscsd.com <cclark@losalamoscscsd.com>; sgarner@vvcscd.org <sgarner@vvcscd.org>; wendy@syccsd.com <wendy@syccsd.com>; gh@mhcscd.org <gh@mhcscd.org>; Robert Perrault <robertjerrault51@gmail.com>; Vivian Vickery <cuyamacsd@gmail.com>; Mark E. Powers mpowers@impulse.net <mpowers@impulse.net>; Jsprigg@mvmdistrict.org <Jsprigg@mvmdistrict.org>; Marjon (Mar) Souza <msouza@summerlandscsd.org>; kpark@goletawest.org <kpark@goletawest.org>; rmangus@goletasanitary.org <rmangus@goletasanitary.org>; king@carpsan.com <king@carpsan.com>; Olsen, Anna <aolsen@rcdsantabarbara.org>

Cc: mdamron@carpsan.com <mdamron@carpsan.com>; lgraf@carpsan.com <lgraf@carpsan.com>; sscawthon@gmail.com <sscawthon@gmail.com>; case@westlandfloral.com <case@westlandfloral.com>; jenaj101@yahoo.com <jenaj101@yahoo.com>; kwerner@goletawater.com <kwerner@goletawater.com>; fborah@goletawater.com <fborah@goletawater.com>; Geyer, Craig <cg@css.sbcoxmail.com>; spencer.brandt@islavistacsd.com <spencer.brandt@islavistacsd.com>; catherine.flaherty@islavistacsd.com <catherine.flaherty@islavistacsd.com>; pegeensoutar@gmail.com <pegeensoutar@gmail.com>; oilyboyd@yahoo.com <oilyboyd@yahoo.com>; Lisa@lpalmerconsulting.com <Lisa@lpalmerconsulting.com>; tom.fayram.locsd@gmail.com <tom.fayram.locsd@gmail.com>; tplough@montecitowater.com <tplough@montecitowater.com>; kcoates@montecitowater.com <kcoates@montecitowater.com>; cengel@santamariaairport.com <cengel@santamariaairport.com>; sbrown@santamariaairport.com <sbrown@santamariaairport.com>; marty.new@icloud.com <marty.new@icloud.com>; callen@syrwcd.com <callen@syrwcd.com>

Hi All Presiding Officers & Alternates,

Please find your Official Mailed Ballot for 2022 Special District Selection Election. Please take the matter to your Board, if necessary, and return by the deadline.

Ballot No.1 - Regular Special District Member

Please cast your Districts vote by sending one signed ballot back to me at this email by the **Presiding Officer** or their Alternate. You may also hand deliver or U.S. mail to the LAFCO Office **by April 11, 2022**.

Pursuant to Government Code Section 56332 (f) a meeting of the special district selection committee was deemed not feasible by the executive officer and Elections may be conducted by electronic mail.

Call for Nominations have been completed which ran from November 22, 2021, to January 24, 2022. Two candidates were nominated which can be found on the ballot. **All Ballots shall be returned within 60-days by April 11, 2022**. For an election to be valid, at least a quorum of the special districts must submit valid ballots.

Ballot No.2 - Alternate Nomination and Election Procedure

In addition to the Election of Special District LAFCO representative, please cast your vote regarding future Independent Special District Election procedures. **By majority vote of the Presiding Officer**, a "Yes" vote on Ballot No.2 means all future Nominations and Elections will be ran by the Mailed Ballot process. **All Ballots shall be returned within 60-days by April 11, 2022**. In order to move to all mailed ballot procedure, at least a quorum of the special districts must submit valid ballots regarding this question.

Thank you for your participation in this Election.

Mike Prater
Executive Officer
Santa Barbara LAFCO
105 E. Anapamu Street. Santa Barbara, CA. 93101
t. (805) 568-3391 f. (805) 568-2249

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE

Submit No Later than 5:00 pm, Monday, April 11, 2022

OFFICIAL BALLOT No. 1

Election of Regular Special District Member on Santa Barbara LAFCO

Vote for one of the following **Regular Special District Member** nominees:

<input type="checkbox"/>	Edward Fuller – Goleta Sanitary District
<input type="checkbox"/>	Jay Freeman, Incumbent – Isla Vista CSD

Name of Independent Special District

Signature

Print Name

Title (please check one)

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

Date: _____

Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, or via email to lafco@sblafco.org, or Fax to (805) 568-2249

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p style="text-align: center;">NOMINATION FOR REGULAR SPECIAL DISTRICT MEMBER</p> <p style="text-align: center;"><i>Return to:</i> Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 407 Santa Barbara CA 93101 or FAX to (805) 568-2249 or email to lafco@sblafco.org</p>	<p>LAFCO STAFF USE</p> <p>Date Received: <u>12/29/21</u></p>
<p>Please print in ink or type</p>	
<p>POSITION SOUGHT: Regular Special District Member</p>	
<p>NAME OF NOMINEE: <u>EDWARD FULLER</u></p>	
<p>NOMINEE'S DISTRICT: <u>GOLETA SANITARY DISTRICT</u></p>	
<p>MAILING ADDRESS: <u>5860 Mandarin Dr. C</u> <u>Goleta, CA 93117</u></p>	
<p>Phone: Bus. _____ Cell: <u>805 570-6988</u></p>	
<p>SIGNATURE OF NOMINATOR:</p> <p style="text-align: center;"><u>GOLETA SANITARY DISTRICT</u> Name of Independent Special District</p> <p style="text-align: center;"><u>Jerry D. Smith</u> Signature</p> <p style="text-align: center;"><u>JERRY D. SMITH</u> Print Name</p> <p>Nominator Title (please check one)</p> <p><input checked="" type="checkbox"/> Presiding Officer of the Special District Board</p> <p><input type="checkbox"/> Presiding Officer's alternate as designated by Special District Board to vote or make a nomination in this election. (Gov. Code sec. 56332.)</p> <p>Date: <u>12/20/2021</u></p>	

ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for the Alternate Special District Member: This information will be distributed to all independent special districts.

Local Agency Formation Commission
Edward Fuller Bio
December 29, 2021

Ed Fuller came into this world at Santa Barbara's Saint Francis Hospital in 1956 and has spent his entire life residing on the south coast of Santa Barbara County. He has attended local schools including Garfield, Isla Vista, Goleta Valley Junior High, Dos Pueblos Senior High, Santa Barbara City College, and extension classes at University of California Santa Barbara. Areas of study have been business, marketing, real estate, and mediation. He has received a Certificate in Professional Accounting from UCSB Extension and completed the Pepperdine/Caruso School of Law C.A.R. Mediation Training. He has completed diverse professional course work through the National Association of REALTORS covering many aspects of land use and real estate related issues.

As one of the 1,400 members of the Santa Barbara Association of REALTORS® he served as a Director for nine years and as President in 2014. In 2016 was awarded Honorary Member for Life. For four years starting in 2014 he served as a Director of the 200,000 member California Association of REALTORS® and in 2014 was a Delegate to the 1,400,000 member National Association of REALTORS® convention. He has been a member of the Santa Barbara Rental Property Association since 1974 and served six years on its Board of Directors. Organizational memberships have included the League of California Cities, Citizen's Planning Association of Santa Barbara, and many years as President of his Home Owners Association.

Throughout his life he has been an astute observer of local current events, issues and legislation including land use and transportation concerns. In 2014 he was appointed to the City of Goleta Planning Commission and served until his election in 2020 to the Goleta Sanitary District. In 2016 he made an unsuccessful run for California State Assembly 37th District based on his platform calling for the return of local planning issues to local communities. He received 36% of the vote in the General Election.

A lifelong bachelor, he has two brothers, one deceased from COVID, nine nieces and nephews, and twelve great nieces and nephews.

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE
Submit No Later than 5:00 pm, Monday, April 11, 2022

OFFICIAL BALLOT No. 2

Approval of All Mailed Ballot Process for Nomination and Election of
Special District Members on Santa Barbara LAFCO

Vote for one of the following **Alternate Nomination and Election Procedure:**

<input type="checkbox"/>	Yes (all mailed ballot process)
<input type="checkbox"/>	No (keep process the same)

Name of Independent Special District

Signature

Print Name

Title (please check one)

- Presiding Officer of the Special District Board
- Board member alternate designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

Date: _____

Each returned ballot shall be signed by the presiding officer or his or her alternate as designated by the district governing body. (Gov. Code sec. 56332(a) & (c)(5).)

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, or via email to lafco@sblafco.org, or Fax to (805) 568-2249

SBLAFCO MSR Questionnaire regarding Water, Wastewater, Recycled Water, and Stormwater Drainage Services

Email Lafco <lafco@countyofsb.org>

Wed 2/9/2022 1:52 PM

To: Donna Glass <admin@sanantoniobasinwd.org>

📎 1 attachments (373 KB)

Agency_Memo_MSR Donna Glass.pdf;

Hello,

Santa Barbara County Local Agency Formation Commission (SBLAFCO) is currently conducting its Municipal Service Review (MSR) process. MSRs are comprehensive studies of municipal services (e.g., water, sewer, police, fire, library etc.) in Santa Barbara County. SBLAFCO invites your participation in this important survey/questionnaire. **The deadline for responses to the survey is March 31, 2022.**

This survey will give LAFCO the opportunity to note key areas of interest regarding water, wastewater, recycled water and stormwater services that are provided to residents. Your feedback will be an integral component in assisting with data compilation.

If you would like to learn more about the SBLAFCO MSR process and previous MSR reports, you can contact SBLAFCO staff at (805) 568-3391.

I am available and willing to meet with you, other members of your staff, and attend a public meeting to discuss this matter and promote the work LAFCO is undertaking. Please encourage citizens within your community to also participate in our online electronic survey that can be accessed at the following link: <https://www.surveymonkey.com/r/S3DWHHH>

Thank you for your participation.

Mike Prater
Executive Officer
Santa Barbara LAFCO
105 E. Anapamu Street. Santa Barbara, CA. 93101
t. (805) 568-3391 f. (805) 568-2249

February 9, 2022

Donna Glass, General Manager
San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA. 93454
admin@sanantoniobasinwd.org

Program to Update Spheres of Influence and Municipal Service Review

Dear Donna:

The law requires that Spheres of Influence be updated every five years. The Santa Barbara Local Agency Formation Commission (LAFCO) received a report from its staff regarding a proposed program and schedule to review and update Spheres of Influence for the cities and special districts in Santa Barbara County.

After receiving the report and discussing the update program on February 3, 2022, the Commission directed me to prepare a new Municipal Service Reviews (MSR) to update the Spheres of Influence. Updates will be prepared to include services related to water, wastewater, recycled water and stormwater services. Since your Agency provides some of these services directly, indirectly, or by contract, I am requesting information to assist our preparation in a new Municipal Service Review and Sphere of Influence.

In this regard, please complete the attached Santa Barbara LAFCO Municipal Service Review Survey and Questionnaire (**Attachment A**). The information contained in your response will be the basis for preparing a new Municipal Service Review and either readopting the agencies existing Sphere of Influence or adding or deleting areas from the agencies Sphere of Influence.

Please provide the requested information **no later than March 31, 2022**. I am available and willing to meet with you, other members of your staff, and attend a Board meeting to discuss this matter.

Enc:

Sincerely,



Mike Prater
Executive Officer

LOCAL AGENCY FORMATION COMMISSION OF SANTA BARBARA COUNTY

**Comprehensive Water/Wastewater/Recycled
Water/Stormwater Service & Sphere Review (Survey
Questions – Deadline is March 31, 2022)**

****Please refer to page 7 for information on how to respond to this survey****

Survey Questions	Agency Response
<p>A. Overview:</p> <ol style="list-style-type: none"> 1) Administrative Office Address and Mailing Address (if different) 2) Website Address 3) Contact Information of LAFCO Liaison (for any follow-up questions) 4) Number of Employees for entire agency. Please indicate whether employees are full-time, part-time, contract, etc. 5) Number of Operators and their Grade Levels. Number of Emergency Operators available. 6) Staffing experience and tenure to the agency. Please indicate # years each employee has been in the industry and the number of years with the current agency. 7) Current Board/Council Members and Term Limits. Please indicate who is the current Board Chair/President. 8) Board/Council Members background and years on the board. Background example indicate educator, finance, etc. 9) Current Plant/Operations Manager. Please list for both Water Treatment and Wastewater Treatment, if applicable. Please indicate the number of years serving as the current Manager. 10) Regular Board meeting date and location. 11) Would you be able to participate in an online short survey as well or further encourage citizen participation in an online survey? 	

B. Boundaries:

- 1) Does your agency desire to change its existing jurisdictional boundary? If yes, please indicate the area(s) and reason(s).
- 2) Does your agency desire to change its existing sphere of influence boundary? If yes, please indicate the area(s) and reason(s).
- 3) Does your agency plan to or currently provide services outside its existing boundaries? If yes, please indicate the area(s) and reason(s).
- 4) Are there any overlaps or duplicate services being provided by another agency within your agency's boundaries?
- 5) Have consolidation or reorganization with others been considered in the past 5 years? Would this evaluation benefit your agency?

C. Service Provisions

Please indicate which services your agency provides related to the service review of Water/Wastewater/Recycled Water/Stormwater. Examples include

- 1) Collection
- 2) Treatment
- 3) Disposal
- 4) Recycled Water Use (list level of treatment)
- 5) Stormwater Management
- 6) Groundwater Sustainability Agency Member
- 7) Other

Please indicate whether your agency provides these services in-house or by-contract with another agency within your boundaries, and whether your agency provides a service outside your boundaries.

Please provide a current draft of your Groundwater Sustainability Plan (GSP).

<p>D. Connection Types</p> <p>1) Total number of water, wastewater connections for each following type.</p> <ul style="list-style-type: none"> a) Single Family b) Multi-Family c) Commercial d) Industrial e) Agricultural f) Other? 	
<p>E. Population</p> <p>1) Please provide population estimates for the following years: 2020, 2025, 2030, 2035, and 2040. If a population forecast is unavailable, please provide the current population count.</p> <p>2) Do you believe future population or housing will affect your agency's service capacity?</p> <p>3) Is your agency aware of any disadvantage communities within or adjacent to your boundary?</p>	
<p>F. Capacity and System Demands</p> <p>1) Please indicate the permitted capacity and any estimated equivalent units. Provide any State Permitting Documents.</p> <p>2) Estimated annual demand in gallons and AF</p> <p>3) Estimate gallons per day for each resident or equivalent unit.</p> <p>4) Distribution/Collection and Storage description.</p> <p>5) Any other Information your agency tracks?</p>	

G. Treatment Plants, Boosters, Lift Stations

Please provide information for the following:

- 1) Number of and type of treatment plants
- 2) Name and location of treatment plants
- 3) Built date of treatment plants
- 4) Current condition of treatment plants
- 5) Size, square footage/ acres of treatment plants
- 6) Number of Boosters and Lift Stations
- 7) Name/location of Boosters and Lift Stations
- 8) Current condition of Boosters and Lift Stations
- 9) Size, capacity of Boosters and Lift Stations
- 10) Disposal process

Are there any plans to upgrade current treatment plants or construct new treatment plants?

H. Finances

Please provide information for the following:

- 1) Adopted Financial Statements (2018 to 2021)
- 2) Adopted/Proposed Budgets (2021 and 2022)
- 3) Capital Improvement Plans (if applicable)
- 4) Any Pension/OPEB Obligations and payments
- 5) Ending Fund Balance for 2021
- 6) Total Fund Balance/Annual Revenue for 2021
- 7) Revenue sources
- 8) COVID Fund/Refund Applications (ARPA, Cares Act, Grants, etc.)

I. Water Supply Sources

Please indicate which type of water supply and estimated acre-feet are available for your agency use: Examples include:

- 1) Groundwater
- 2) Surface Water
- 3) State Water
- 4) Recycled Water
- 5) Desalination
- 6) River Alluvium
- 7) Other(s)?

J. Shared Services

Please indicate whether your agency collaborates with other organizations through any of the following:

- 1) Exchange Agreement
- 2) Wheeling Arrangements
- 3) Lease Agreement
- 4) Memorandum of Understanding
- 5) Joint Power Authorities/Agreements
- 6) Other Contracts?

Please name the organizations and purpose that your agency collaborates with and provide documents, if possible. LAFCO would like to highlight these partnerships and joint efforts.

K. Distribution/Collection Maintenance

Please indicate which Inspection, Repair, Replacement, Upgrade or Addition your agency addressed during FY 2016 to 2021. Also indicate how many miles of system lines were addressed for each FY from 2016-2021:

- 1) Inspected
- 2) Cleaned
- 3) Replaced
- 4) Added
- 5) Video
- 6) Booster Stations addressed
- 7) Treatment Plant Upgrades, Repairs,
- 8) Other(s)?
- 9) Storm Drains

L. Other Information

Please provide the following:

- 1) Rate Structure. Connection Fees, User Fees per Month for various types (SFR, MFR, MHP, Commercial, Industrial, etc)
- 2) Provide most recent Rate Study Report.
- 3) Does your agency have an emergency and disaster mitigation plan? If so, please provide a copy/link to review the document.
- 4) Does your agency have an Urban Water Management Plan? If so please provide a copy/link to review the document.
- 5) Does your agency have a Sewer System Management Plan? If so please provide a copy/link to review the document.
- 6) Please provide a copy/link to review the following documents? Master Plans, Strategic Plans, Conservation Plans, Reclaimed Water Reports/ Studies.
- 7) Has climate change affected your agency? Do you have a Climate Action plan?
- 8) How is your agency preparing for future service needs/demands? What strategies are used to direct growth/service demands where infrastructure is or will be available?
- 9) Are there any new or pending laws that have affected your agency? If so, please provide information on such laws/bills.
- 10) List agencies to which your agency is required to report and for what. Do you prepare or receive annual reports or inspections?
- 11) Describe your agencies efforts regarding Public Outreach?

<p>L. Other Information (continued)</p> <p>12)How are the operations of your agency routinely evaluated, and by whom? Any procedures, customer feedback, etc.?</p> <p>13)Are there any best practices or recent success stories you would like LAFCO to highlight in the upcoming service review?</p> <p>14)What opportunities/challenges does your agency face?</p> <p>15)What regional collaboration does your agency participate in?</p> <p>16)Are there any specific topics you would like LAFCO to analyze as part of the upcoming service review?</p>	
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LAFCO Staff Comments

Survey Reponses: If the requested information is available on the agency’s website or online, please provide the hyperlink and direct us to the proper location. We understand that your time is limited, and LAFCO staff can retrieve the information if pointed in the right direction.

Thank you for participating in LAFCO’s survey. Please send your responses to LAFCO no later than **Thursday, March 31, 2022.** Responses can be sent by email at lafco@sblafco.org. Feel free to contact LAFCO staff if you have any questions. The LAFCO office number is 805-568-3391.