

San Antonio Basin Water District

Board of Directors Regular Meeting Tuesday, June 20, 2023, at 1:00 p.m. at

Los Alamos Community Services District
82 St. Joseph Street, Los Alamos, CA 93440

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 4) **Minutes**
 - a. May 2023 Board Meeting Minutes – **Board Approval Needed**
- 5) **Other Business**
 - a. Discussion and Possible Action On Change Order Requests to the 2023-24 Assessment Roll
 - b. Review and Approve Contract Amendment with Wallace Group to Prepare Tax Roll
 - c. Discussion and Possible Action Regarding Delinquent 2022-23 Assessments
 - i. Resolution Authorizing Santa Barbara County to Collect 2022-23 Delinquent Assessments on the Santa Barbara County Tax Roll
- 6) **Financial Report**
 - a. Review and Approve May Financial Statements
 - b. Investment Report
 - c. Approve Designation to Reserves
 - d. Review May GSA Financial Statements
- 7) **Discussion and Possible Action On CSDA Board of Directors Election Ballot - Term 2024 - 2026; Seat C - Coastal Network**

8) Informational Items

- a. Management/Administration Report
 - i. Annual Audit For FY 2021-22 – Completed
<https://sanantoniobasinwd.org/district-documents>
 - ii. LAFCO Approved 2023-2024 Budget/Notice of Invoice
 - iii. LAFCO 2022 Municipal Service Review and Sphere of Influence Adopted
<https://www.sblafco.org/files/fb2a29670/Final+Adopted+WATER+SEWER+MSR.pdf>
- b. Director Training Report
- c. Update on San Antonio Basin Groundwater Sustainability Agency

9) New Business— requests for items to be placed on the next agenda.

10) Next Meeting Date – July 18, 2023

11) Adjournment

Note: In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349, 1005 S. Broadway, Santa Maria, CA 93454. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Note: Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, May 16, 2023, at 1:00 P.M.

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440.

Meeting Minutes

This regular meeting is the first meeting to be held in person since the institution of COVID restrictions. The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

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To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Victor Schaff

Directors Absent: Craig Reade and Ken Hunter

Others in Attendance: Donna Glass - District Manager

- 3) Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

4) Minutes

a. April 2023 Board Meeting Minutes – Board Approval Needed

Motion was made by Director Schaff to approve the April 2023 Minutes as presented. **Motion seconded** by Director Schaff. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

5) Financial Report

a. Review and Approve April Financial Statements

The April statement was included in the packet. As of April 30th, 83% of the year had elapsed. The SABWD collected \$754,322 or 94% of the 2022-23 Assessments. Also received an additional \$ 24,933.54 or 87% from the County for the delinquent 2021-22 Assessments. The balance remaining to collect for 2021-22 is \$6,479.43.

The expenses through April were \$352,363 or 41% of the budget. This included GSA transfers of \$287,000. Net income was \$451,253. The checking account balance is \$1,338,915 and \$887,662 is designation toward Reserves.

Motion was made by Director Schaff to approve the April Financial Statements as presented.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

b. Preliminary 2023-24 Budget Discussion

The preliminary draft 2023-24 budget and a proposed five-year budget was reviewed and discussed. The final draft will be presented for approval in July.

c. Discuss and Consider Investment Options

After some discussion regarding both investment options included in the board packet a

Motion was made by Director Merrill to approve California CLASS. Signers on the account will be President, Kevin Merrill; Accountant, Carrie Troup; and District Manager, Donna Glass.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

Motion was made by Director Schaff to open the account at California CLASS and transfer \$1,000,000.00 from Community Bank of Santa Maria to the new California CLASS account.

Motion seconded by Director Sharer. A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

d. Assessments Status Report

As of April 12th, the SABWD has collected \$754,398 or 94% of the 2022-23 Assessments. The remaining balance is \$45,942 which will be submitted to SB County in July to be included on the landowners 2023-24 Property Taxes.

The Change Order return deadline was March 31st. There were several ownerships and/or address change requests. There was one request to reduce 20 irrigated acres and one request to increase 23 acres. A brief discussion took place about two landowners in review that are also on the delinquent assessment list. These parcels appear to have irrigated acres that were previously requested and approved to be removed. Further investigation will be conducted, as directed by the board, and more details will be on the June agenda for board review.

e. Review April GSA Financial Statements

The April statement was included in the board packet for review only. As of April 30, 2023, 83% of the year has elapsed. The GSA bank accounts total \$106,439. The expenses YTD are \$297,856 or 49% of the budget. They have received \$287,000 from SABWD YTD or 38% of the

Budget. The 2 old bank accounts opened under the RCD have been closed. No funds are requested at this time.

6) Informational Items

a. Management/Administration Report

Donna Glass provided updates during the agenda items.

b. Director Training Report

The chart included in the packet has been updated. Director Merrill provided his certificate from Oct 2022 and is not due until Oct 2024. Director Schaff completed the Harassment and Ethics Courses. Director Hunter and Reade need their Ethics course.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on various items and addressed other questions.

i. Well Registration Program Update

Director Sharer provided a brief update on the Well Registration progress.

7) New Business— requests for items to be placed on the next agenda.

No new business was requested.

8) Next Meeting Date – June 20, 2023

The next meeting date will be June 20, 2023.

9) Adjournment

The meeting was adjourned by President Merrill at 1:40 p.m.



WALLACE GROUP®

MEMORANDUM

San Antonio Basin Water District

Date: June 12, 2023
To: Donna Glass, District Manager
From: Kari Wagner, PE

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Subject: Assessment Roll Change Requests for 2023-24 Tax Roll

Wallace Group mailed out a letter February 2023 to all property owners in the San Antonio Basin Water District to provide opportunity to make corrections to the assessment database for the upcoming 2023-24 Tax Roll. The requests were due by March 31, 2023, to be included in the upcoming Tax Roll. Based on the mailing, Wallace Group received responses from four (4) property owners affecting four (4) properties. Additional requests were submitted but were simply address changes and were handled administratively. The four (4) requests and the recommendation for approval or denial that affect the irrigated lands and the overall assessment roll are as follows:

Assmnt #	APN	Current Irrigated	Proposed Irrigated	Comments	Recommendation
0020	099-030-058	60	40	Has not started cultivating the last 20 acres. Not intended to cultivate until 2025/26	Approve
0027	101-300-009	10	12.5	Requesting increase	Approve
0108	101-300-008	45	25	No written/visual documentation submitted to verify request. Significant time provided for the request to submit documentation.	Deny
0203	099-010-060	70.21	93.0	Is expanded facility. Provided proposed acreage area to be irrigated	Approve
Total Acreage Change Approved				Increase of 5.29 acres	

Note, the increase of 5.29 irrigated acres will decrease the non-irrigated acreage by 5.29 acres.

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MEMORANDUM

San Antonio Basin Water District



Date: June 15, 2023
To: Donna Glass, District Manager
From: Kari Wagner, PE

Subject: Verification of Past Change Requests

The District has been processing and approving or denying change requests each year since 2021 but has not completed any follow up to verify if these changes remained in effect or if property owners reverted or modified their intended irrigation practices. The following is a summary of the requested changes and Wallace Group’s recommendation if there is a need to alter the irrigated acreage request. Note, minor requests or corrections were not re-evaluated. Any “No” answers are further discussed below the table.

- CIVIL AND TRANSPORTATION ENGINEERING
- CONSTRUCTION MANAGEMENT
- LANDSCAPE ARCHITECTURE
- MECHANICAL ENGINEERING
- PLANNING
- PUBLIC WORKS ADMINISTRATION
- SURVEYING / GIS SOLUTIONS
- WATER RESOURCES

APN	Assmnt #	Historic Requested Change From	Historic Requested Change To	Irrigation Request Still Acceptable (Y/N)
133 130 043	007	16.25	12.86	Y
101 060 058	013	308.80	188.80	N
101 060 059	013	164.97	97.72	Possible
101 100 034	013	189.46	132.00	N
133 100 046	044	45	5	Y
099 030 048	050	26.87	7	Y
133 110 061	084	152.61	108	N
133 100 062	108	57	45	Y

The above only re-evaluated those parcels that have requested changes to their irrigated acreage since 2021. Wallace Group has not re-evaluated all parcels within the District to determine if there have been any other modifications in irrigated acreage in other parcels. It is recommended that Wallace Group complete this task as part of the change request process next fiscal year (fall 2024) to re-verify all parcels within the San Antonio Basin Water District.

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101 060 058 (#013)

In April 2021, in preparation of the 2021/22 tax roll, the property owner submitted an aerial map (Attachment A) showing the plots of land that were to be fallowed. The District's interpretation of fallow means that all land is to go back to its natural state. The following are plots of land that appear to have been planted in 2021/22 but are out of cultivation by 9/2022:

Plot # per Attachment A	Acres
1D	13.8
1E	8.7
Total	22.5



Imagery date 3/10/22



Imagery date 9/20/22

The property owner has also identified several other parcels as fallowed and the plots of land have not been in production and are not ready for planting, but imagery does show that the land has been maintained with a tractor to remove weeds and other vegetation. It is unknown if water is being used to maintain these plots of land.

Plot # per Attachment A	Acres	Notes
1A1	10	
1A2	15	
1D	13.8	From 9/22
1E	8.7	From 9/22
1J	6.8	
1I	13.1	
1K	5.8	
Total	73.2	



101 060 059 (#013)

In April 2021, in preparation of the 2021/22 tax roll, the property owner submitted an aerial map (Attachment A) showing the plots of land that were fallowed. The District’s interpretation of fallow means that all land is to go back to its natural state. The plots of land identified have not been in production and are not ready for planting, but imagery does show that the land has been maintained with a tractor to remove weeds and other vegetation. It is unknown if water is being used to maintain these plots of land.

Plot # per Attachment A	Acres
2I	7.2
6B	8.4
6C	9.7
6E	12.5
6F	5.5
6L	2.4
6M	3.4
6J	7.3
6O	8.9
6R	1.0
Total	66.3

101 100 034 (#013)

In April 2021, in preparation of the 2021/22 tax roll, the property owner submitted an aerial map (Attachment A) showing the plots of land that were to be fallowed. The District’s interpretation of fallow means that all land is to go back to its natural state. The following are plots of land that appear to be in cultivation in 9/2022:

Plot # per Attachment A	Acres
1U	5.1 of 7.1
1U	27.3
Total	34.4



Plot 1U: Street Imagery date 4/2023
 Google Earth Imagery date 9/2022

Also, Plot 1T in 3/2022 appears to not have been in production and is not ready for planting, but imagery does show that the land has been maintained with a tractor to remove weeds and other vegetation. Subsequent imagery in 9/2022 shows the land is prepped and ready for planting as rows are now clearly identified.

Plot # per Attachment A	Acres
1T	22.6
Total	22.6



Plot 1T: Street Imagery date 5/2023 (land is prepped)
 Google Earth Imagery date 9/2022 (land is prepped)



The following is a summary of the recommendations for two of the APNs under Assessment #013:

- *For Fiscal Year 2021/22, assess APN 101 060 058 for 22.5 acres of irrigated acres for cultivated land that was requested to be removed but was not.*
- *For Fiscal Year 2021/22, assess APN 101 100 034 for 34.4 acres of irrigated acres for cultivated land that was requested to be removed but was not.*
- *For Fiscal Year 2022/23, assess APN 101 100 034 for 57.0 acres of irrigated acres for cultivated land that was requested to be removed but was not.*
- *For Fiscal Year 2023/24, assess APN 101 100 034 for an additional 57.0 acres of irrigated acres for cultivated land that was requested to be removed but was not.*

The following is a summary of items for consideration for three of the APNs under Assessment #013. This is in addition to the recommendations noted above:

- *For Fiscal Year 2021/22, consider assessing for tilled, but not cultivated land for the following:*
 - 101 060 058: 50.7 acres
 - 101 060 059: 66.3 acres
 - 101 100 034: 22.6 acres
- *For Fiscal Year 2022/23, consider assessing for tilled, but not cultivated land for the following:*
 - 101 060 058: 73.2 acres
 - 101 060 059: 66.3 acres
- *For Fiscal Year 2023/24, consider additional assessment for tilled, but not cultivated land for the following:*
 - 101 060 058: 73.2 acres
 - 101 060 059: 66.3 acres



Fiscal Impact for Recommendations Only, not for Considerations

Assmnt #013 APN 101 060 058	Year 2021/22		Year 2022/23	
Current				
Irrigated	188.80	\$11,328.00	188.80	\$11,328.00
Non-Irrigated	347.05	\$173.53	347.05	\$173.53
Total	535.85	\$11,501.53	535.85	\$11,501.53
Proposed				
Irrigated	211.30	\$12,678.00	211.30	\$12,678.00
Non-Irrigated	324.55	\$162.28	324.55	\$162.28
Total	535.85	\$12,840.28	535.85	\$12,840.28
Delta				
		\$1,338.75		\$1,338.75
Irrigated Cost per Acre				
		\$60.00		\$60.00
Non-Irrigated				
		\$0.50		\$0.50

Assmnt #013 APN 101 100 034	Year 2021/22		Year 2022/23	
Current				
Irrigated	132.00	\$7,920.00	132.00	\$7,920.00
Non-Irrigated	199.57	\$99.79	199.57	\$99.79
Total	331.57	\$8,019.79	331.57	\$8,019.79
Proposed				
Irrigated	166.40	\$9,984.00	189.00	\$11,340.00
Non-Irrigated	165.17	\$82.59	142.57	\$71.29
Total	331.57	\$10,066.59	331.57	\$11,411.29
Delta				
		\$2,046.80		\$3,391.50
Irrigated Cost per Acre				
		\$60.00		\$60.00
Non-Irrigated				
		\$0.50		\$0.50

133 110 061 (#084)

In 2021, the property owner submitted an irrigation plan (see Attachment A) for the entire property which noted the total acreage for irrigation. Wallace Group compared this drawing to the recent imagery (June 2022) and noted numerous areas where the extent of the irrigation is greater than what was provided in 2021. Therefore, it is recommended to increase the acreage from 108 acres to 118.72 acres to account for the areas that are irrigated that are not noted on the irrigation plan. Recent imagery and outline of irrigated areas to make up the 118.72 acres is provided as Attachment B. In addition to the 10.72 acres, Wallace Group also noted an additional 1.64 acres located to the east of the

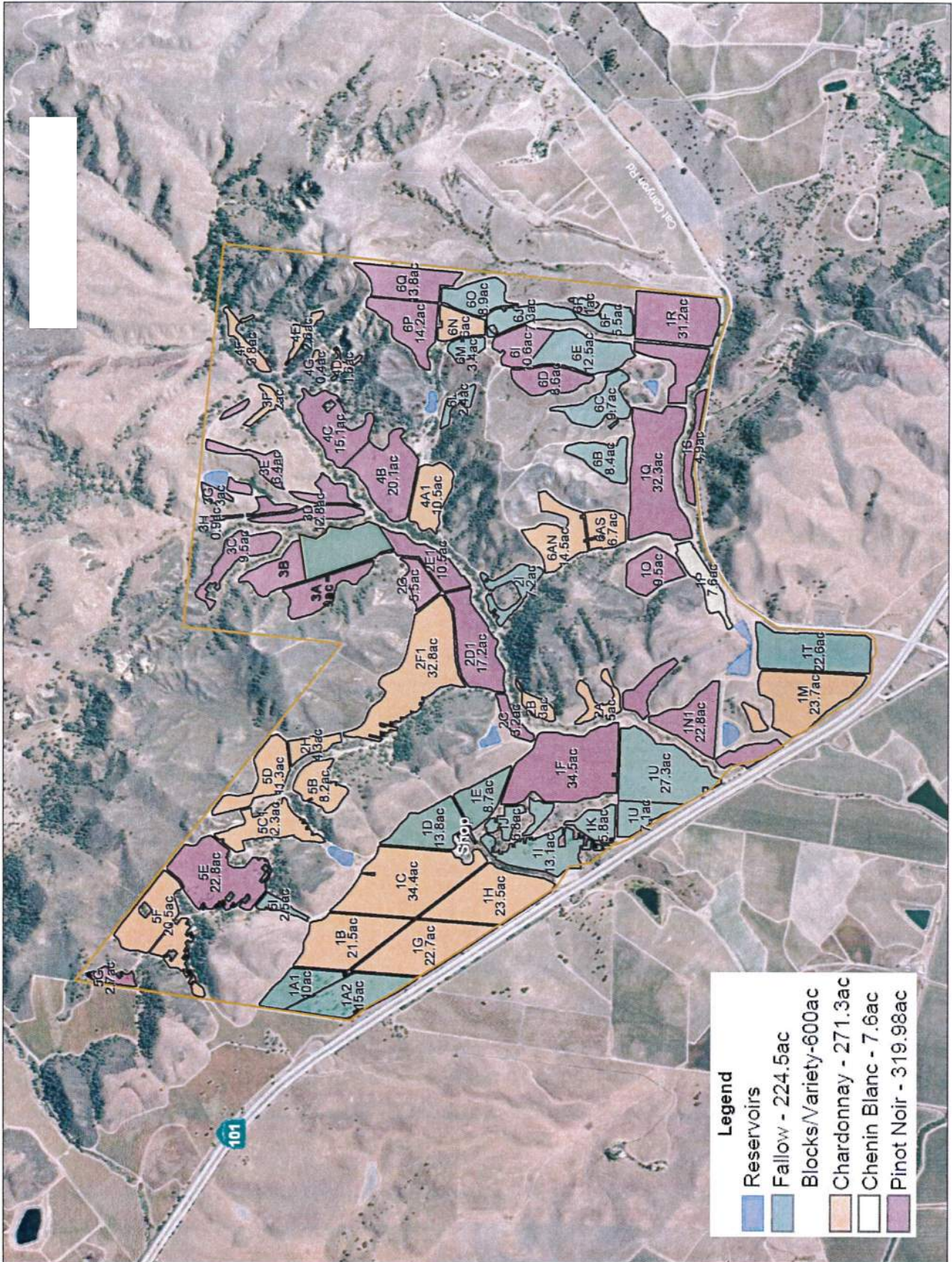


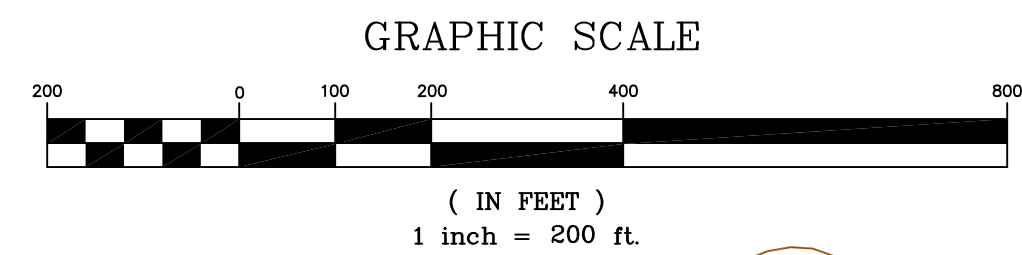
residence on the property that was not previously included in the assessment that has been planted since the inception of the District (See Attachment C).

It is recommended to retroactively assess Assessment #084 for 1.64 acres for Tax Year 2020/21 and 12.36 acres for Tax Years 2021/22 and 2022/23. The total irrigated acreage to be assessed for Tax Year 2023/24 should be 120.36 acres. Note, any increase in irrigated acreage should subsequently reduce non-irrigated acreage by the same amount.

Fiscal Impact

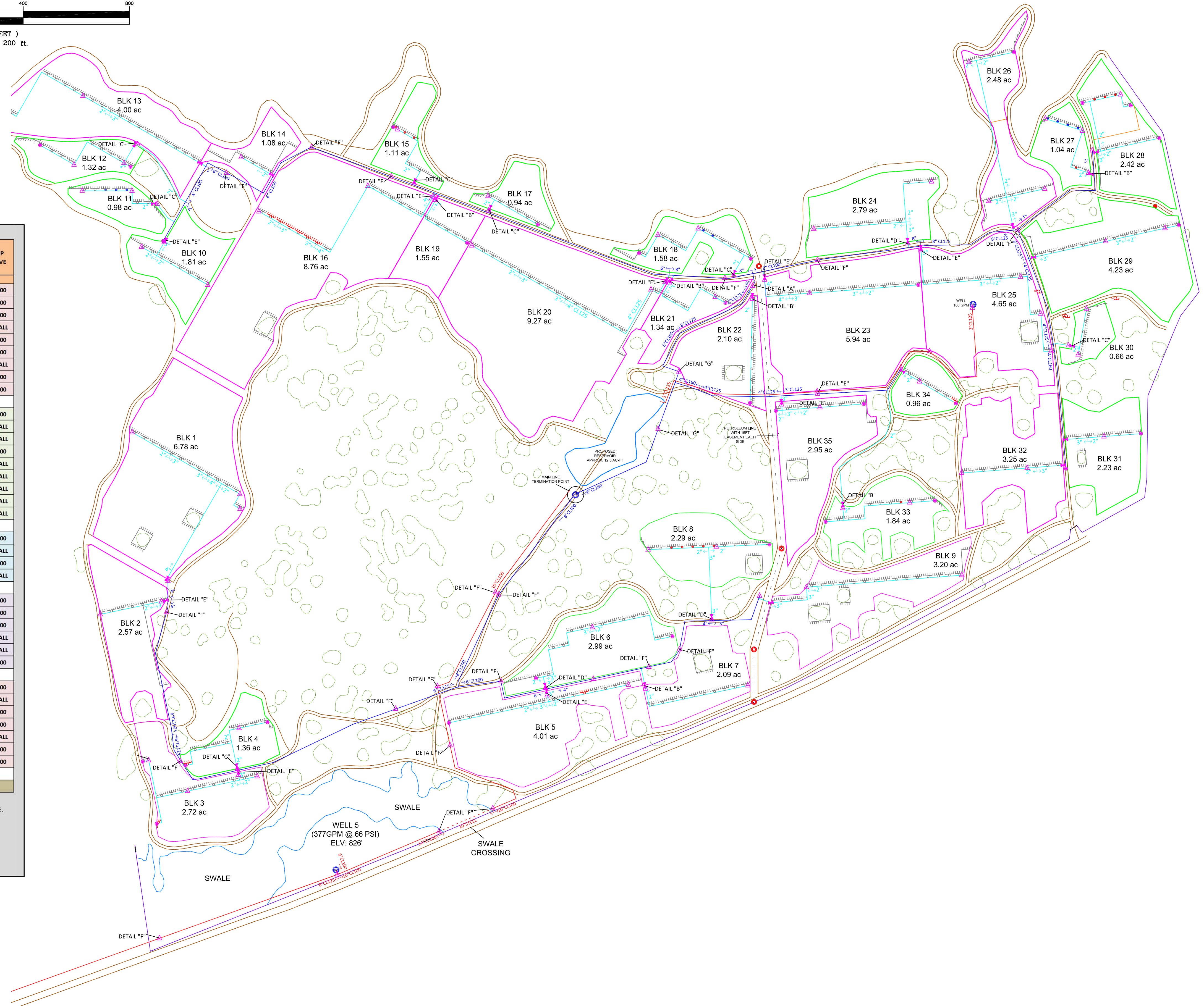
Assmnt #084 APN 133 110 061	Year 2020/21		Year 2021/22		Year 2022/23	
Current						
Irrigated	152.61	\$7,325.28	108.00	\$6,480.00	108.00	\$6,480.00
Non-Irrigated	1,560.00	\$780.00	1,604.61	\$802.31	1,604.61	\$802.31
Total	1,712.61	\$8,105.28	1,712.61	\$7,282.31	1,712.61	\$7,282.31
Proposed						
Irrigated	154.25	\$7,404.00	120.36	\$7,221.60	120.36	\$7,221.60
Non-Irrigated	1,558.36	\$779.18	1,592.25	\$796.13	1,592.25	\$796.13
Total	1,712.61	\$8,183.18	1,712.61	\$8,017.73	1,712.61	\$8,017.73
Delta						
		\$77.90		\$735.42		\$735.42
Cost per Acre						
Irrigated	\$48.00		\$60.00		\$60.00	
Non-Irrigated	\$0.50		\$0.50		\$0.50	





*** This map was created for the sole purpose of irrigation design and is in no way to be construed a property survey. Please contact a licensed surveyor for exact property survey.

Reproduction, publication or use of these plans by any method, in whole or in part, without the express consent of PACIFIC AG WATER, INC., is prohibited. Visual contact with these plans and specifications shall constitute prima facie to the acceptance of these restrictions.

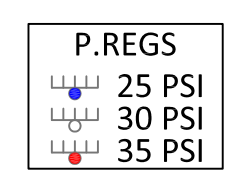
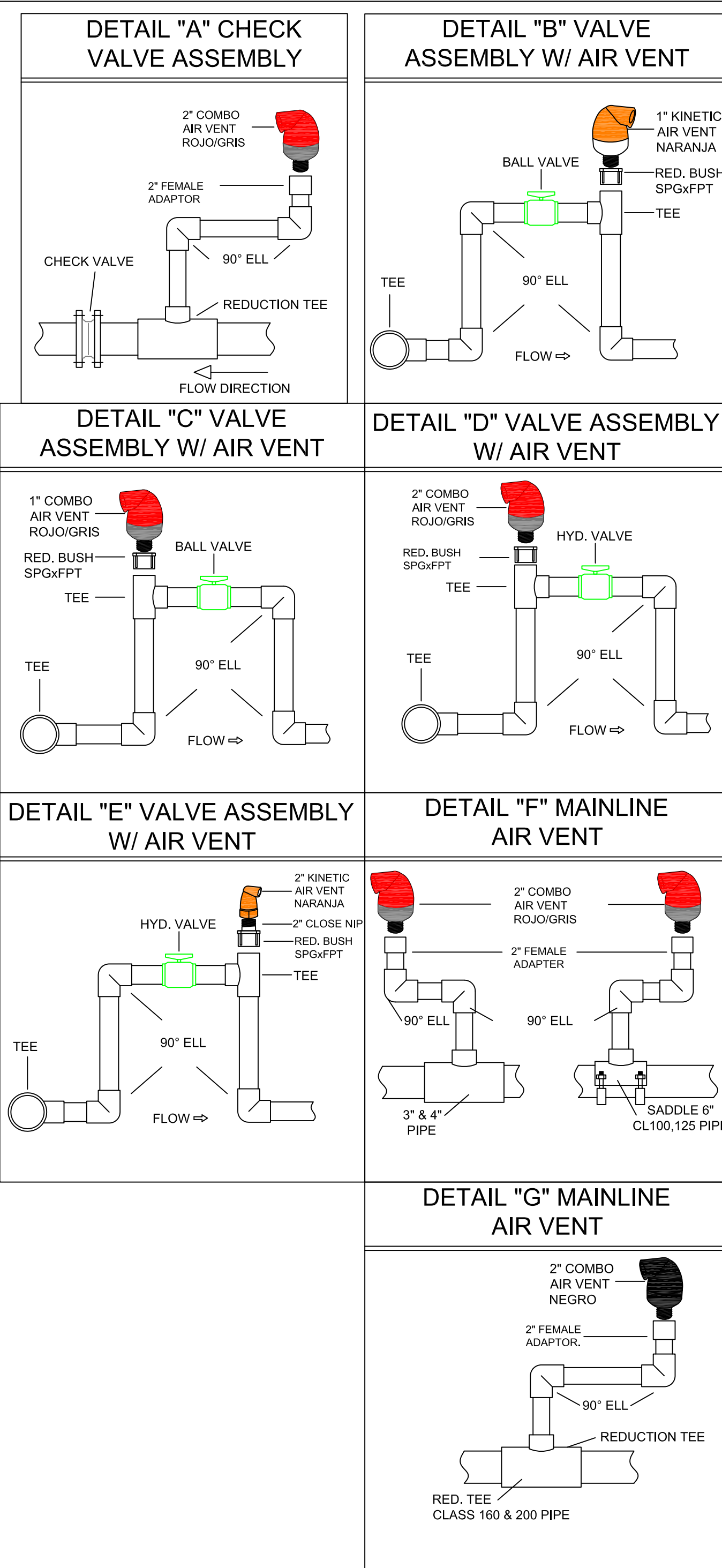


DRIP BLOCK INFO

BLOCK #	AREA (ACRES)	VINE SPACING (FEET)	ROW SPACING (FEET)	# OF VINES	DRIP FLOW RATE (GPM)	DRIP PRESSURE (PSI)	DRIP VALVE
1	6.78	4	8	9,235	172	48*	3" 400
2	2.57	4	8	3,501	65	33*	2" 400
3	2.72	4	8	3,705	68	34*	2" 400
4	1.36	3	8	2,469	46	50*	2" BALL
5	4.01	4	8	5,462	101	30*	2" 400
6	2.99	3	8	5,427	100	52*	2" 400
7	2.09	4	8	2,847	52	35*	2" BALL
8	2.29	3	8	4,157	76	60*	2" 400
9	3.20	4	8	4,359	80	34*	2" 400
SET 1	28.01			41162	760		
10	1.81	3	8	3,286	61	31***	2" 400
11	0.98	3	8	1,779	33	42***	2" BALL
12	1.32	3	8	2,396	44	38***	2" BALL
13	4.00	4	8	5,448	100	44***	2" 400
14	1.08	4	8	1,471	27	52***	2" BALL
15	1.11	3	8	2,015	37	33***	2" BALL
17	0.94	3	8	1,707	32	40***	2" BALL
18	1.58	3	8	2,868	54	40***	2" BALL
22	2.10	4	8	2,861	53	30***	2" BALL
SET 2	14.92			23831	441		
16	8.76	4	8	11,932	221	40**	3" 400
19	1.55	4	8	2,112	39	40**	2" BALL
20	9.27	4	8	12,626	233	40**	3" 400
21	1.34	4	8	1,826	34	40**	2" BALL
SET 3	20.92			28496	527		
23	5.94	4	8	8,091	150	31**	3" 400
24	2.79	3	8	5,064	93	48**	2" 400
25	4.65	4	8	6,334	118	26**	2" 400
33	1.84	3	8	3,340	62	46**	2" BALL
34	0.96	3	8	1,743	32	36**	2" BALL
35	2.95	4	8	4,018	74	32**	2" 400
SET 4	19.13			28590	528		
26	2.48	4	8	3,378	63	58***	2" 400
27	1.04	3	8	1,888	36	42***	2" 400
28	2.42	3	8	4,393	81	52***	3" 400
29	4.23	3	8	7,678	143	44***	2" 400
30	0.66	3	8	1,198	22	33***	2" BALL
31	2.23	3	8	4,048	75	37***	2" 400
32	3.25	4	8	4,427	82	35***	2" 400
SET 5	16.31			27010	501		
TOTAL	99.29			261495	2229		

NOTES:
 1. * PRESSURE REQUIRED IMMEDIATELY D/S OF THE DRIP BLOCK VALVE. REQUIRES 65 PSI AT THE LOW PRESSURE DRIP PUMP.
 2. ** PRESSURE REQUIRED IMMEDIATELY D/S OF THE SPRINKLER BLOCK REQUIRES 90 PSI AT THE HIGH PRESSURE DRIP PUMP.
 3. *** PRESSURE REQUIRED IMMEDIATELY D/S OF THE SPRINKLER BLOCK REQUIRES 120 PSI AT THE HIGH PRESSURE DRIP PUMP.

DESIGN SPECIFICATIONS
PIPELINES:
 DRIP MAIN LINE PIPE: 4", 6" & 8" CL100, 3", 4", 6" & 8" CL125, 4" & 6" CL160
 DRIP SUBMAIN PIPE: 4" & 6" CL 100, 3", 4" & 6" CL125, 2" CL160
 SPRINKLER MAIN LINE PIPE: 4", 6", 8", 10" & 12" CL100, 3", 4", 6", 8", 10" & 12" CL125, 10" & 12" CL160, 10" & 12" CL200
 SPRINKLER SUBMAIN PIPE: 3" CL 125, 4" CL100, 6" CL100, 8" CL100
DRIP MANIFOLDS:
 25, 30, & 35 PSI LF, MF AND HF PRESS. REGULATORS WHERE SHOWN
 8'X3' & 8' X 4' VINE SPACING W/ (1) WPC-4 1 GPH EMITTER PER VINE
SPRINKLERS:
 1/2" IMPACT SPRINKLERS W/ 2.5 GPM NOZZLE
 APPLICATION RATE: 0.125 IN/HR
AIR VENTS:
 2" = 1" CONTINUOUS AIR VENTS
 3" - 4" = 2" PRO AIR VENTS
 6" - 8" = 2" CONTINUOUS AIR VENTS
 10" - 12" = 2" DYNAMIC AIR VENTS



TOTAL GROSS AREA = 163 ACRES
 NET AREA = 99.29 ACRES

LEGEND

—	EXISTING ROAD	⊕	VALVE
—	EDGE OF FIELD	⊕	LF DRIP MANIFOLD
—	FENCE LINE	⊕	MF DRIP MANIFOLD
—	TREES	⊕	HF DRIP MANIFOLD
- - - -	PETROLEUM LINE	⊕	AIR VENT
—	RESERVOIR FILL LINE	⊕	CHECK VALVE
—	MAIN LINE	⊕	FLUSHOUT
—	SUBMAIN	⊕	UTILITY POLE
—	DRIP BREAK	⊕	WELL

DRIP IRRIGATION PLAN

Attachment B: Assessment #084

NO.	REVISION DESCRIPTION	DATE
5		
4		
3		
2		
1	(6) HIGH FLOW MANIFOLDS ADDED TO BLOCK 16	1-31-18



Total= 118.72 acres

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS



CIVIL ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
MECHANICAL ENGINEERING
PLANNING
PUBLIC WORKS ADMINISTRATION
SURVEYING/GIS SOLUTIONS
WATER RESOURCES

612 CLARION COURT
SAN LUIS OBISPO, CA 93401
T 805 544-4011 F 805 544-4294
www.wallacegroup.us



1 inch = 500 Feet

Attachment C: Assessment #084

JOB NO: 1591-0002
MAP DOC: 5/11/2023
CREATED BY: ONW
DATE: 5/11/2023

EXHIBIT NOTES:
WALLACE GROUP DID
NOT PERFORM SURVEY
SERVICES FOR THIS MAP.
NOT A LEGAL DOCUMENT.



Additional Acres= 1.64

Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS



CIVIL ENGINEERING
CONSTRUCTION MANAGEMENT
LANDSCAPE ARCHITECTURE
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1 inch = 500 Feet

Attachment D: Assessment #084

JOB NO: 1591-0002
MAP DOC: 5/11/2023
CREATED BY: ONW
DATE: 5/11/2023
EXHIBIT NOTES:
WALLACE GROUP DID
NOT PERFORM SURVEY
SERVICES FOR THIS MAP.
NOT A LEGAL DOCUMENT.

San Antonio Basin Water District

1005 S. Broadway - Santa Maria, California 93454

Policy for Evaluating Requests for Assessment Changes

Adopted November 17, 2020

PURPOSE

This *Policy for Evaluating Requests for Assessment Changes* (this “Policy”) is intended to provide guidelines for the Board of Directors of the District when considering requests from District landowners for a change in the amount of the District’s Assessment levied on a landowner’s property. The District has developed this policy in the interest of maintaining fair, consistent and orderly administration of District finances.

BACKGROUND

Upon its formation the District adopted and levied a special benefit assessment (the “Assessment”). The District landowners approved the Assessment pursuant to the Assessment Ballot Proceeding that the District conducted consistent with the requirements of Proposition 218. The purpose of the Assessment is to fund the District’s operations and activities, which mostly pertain to the implementation and enforcement of the Sustainable Groundwater Management Act through the District’s participation in the San Antonio Basin Groundwater Sustainability Agency.

The District Board commissioned and approved an “Engineer’s Report” in connection with its adoption and levy of the Assessment. The Engineer’s Report explained the various categories of parcels within the District and how the parcels in each category would be assessed. Two of those categories are Irrigated Agriculture and Non-Irrigated Agriculture. Lands within each category are assessed at different rates. The Engineer’s Report provides that the Board will develop a process to adjust assessments from time to time based on variations in land use on particular parcels.

POLICY GUIDELINES

Landowners may request an Assessment adjustment based on change in land use no later than February 28th of each year. The Board will evaluate and render a decision on such requests in April of each year. The Board shall give full consideration to requests and take into account the facts and circumstances related to the subject parcels. **The Board intends to grant reductions in Assessments based on change in land use from Irrigated Agriculture to Non-Irrigated Agriculture where the requesting landowner can demonstrate that the subject parcels either (i) (a) have not been irrigated in the past several years or (b) have recently been fallowed, *and* (ii) in either case are not likely to or are not capable of being irrigated in the near future.** By way of example only, and without committing the Board to a determination regarding a particular request, the Board will consider granting requests for Assessment reductions in the following cases:

1. A landowner can demonstrate that parcels subject to Irrigated Agriculture Assessments are non-irrigated and were improperly designated by the District based on faulty data such as inaccurate satellite imagery, inaccurate Assessor Parcel Map boundaries, well location, and the like.
2. A landowner can demonstrate that the landowner recently purchased the subject parcels, and can further demonstrate actions taken to substantially alter the land use on a long-term basis from Irrigated to Non-Irrigated.
3. A landowner can demonstrate that the subject parcels that were previously Irrigated have been fallowed, and that substantial changes to the water distribution systems serving the subject parcels have become altered in a manner that the subject parcels are not likely to return to Irrigated status in the near future.
4. A landowner can demonstrate a change in zoning regulations that would preclude the use of the subject parcels in a manner that would qualify them for designation as Irrigation Agriculture for purposes of the Assessment.

In the absence of a demonstrable showing that the subject parcels have become and will remain Non-Irrigated for an extended period of time, the Board will not grant a request for a reduction in the Assessment. In no event will the Board authorize reductions in Assessments to account for roads, ditches, landscape, and similar uses of land that occur within and among parcels properly designated as Irrigated Agriculture.

The District will invoice the requesting landowner for the actual costs of work performed by the District's engineer consultant to verify requests and make adjustments to the District's Assessment Roll. The requesting landowner must remit payment to the District for such costs before the District will grant a request for an Assessment reduction.

In the event that the District grants a request for a reduction in the Assessment and the subject parcels are later returned to Irrigated Agriculture, the District will reinstate the Irrigated Agriculture Assessment retroactive to the beginning of the Assessment year in which the land use conversion occurs.

CONTRACT AMENDMENT

Project Name: Tax Roll Preparation	CA No. 5
Client Name: San Antonio Basin Water District	Project/Phase No. 1591-0002
Attention: Donna Glass	Date: May 24, 2023
Address: 1005 South Broadway, Santa Maria, California, 93454	



Wallace Group requests the Client's authorization to proceed with revisions to the contract agreement for the above referenced project as herein described. Approval below incorporates this document as a part of the original contract signed July 22, 2020. If approved, please return one signed original Contract Amendment to Wallace Group.

Description and Purpose of the Revision(s)

Wallace Group continues to provide San Antonio Basin Water District (SABWD) for their tax roll.

This includes:

- Responding to customer questions
- Updating the database with changes and updating Board as needed
- Prepare FY 2023/24 tax roll and invoice and distribute to property owners
- Continue receiving payment from property owners, maintaining records, and making bank deposits
- Attend meetings with SABWD BOD as requested
- On-call support as needed at SABWD's request

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Revision(s) Represent:

- a change in previous instructions
- a change in Scope of Services
- other:

Revision(s) Fee:

- hourly (time & materials) \$
- progress billing: \$
- not-to-exceed w/o authorization: \$15,000

Revision(s) will be invoiced as:

- increase to an item within the existing contract
- a new item added to existing contract

Issued by,
WALLACE GROUP, a California Corporation

APPROVED BY CLIENT:

Kari E. Wagner, PE C66026
Principal
612 Clarion Court
San Luis Obispo
California 93401
T 805 544-4011
F 805 544-4294
www.wallacegroup.us

Signature

Printed Name

Title

Date

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 6-20-2023**

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26	\$ 5,508.26	\$ -
0002	\$ 240.12		\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 983.36	\$ 983.36	\$ -
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ 267.99	\$ -
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.74		\$ 38,154.74
0014	\$ 50.00	\$ 60.00	\$ (10.00)
0015	\$ 54,554.72	\$ 54,554.72	\$ -
0016	\$ 2,139.23	\$ 2,139.23	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ 50.00	\$ -
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.36	\$ 73.36	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.65	\$ 4,770.65	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71		\$ 2,005.71
0030	\$ 50.00		\$ 50.00
0031	\$ 2,524.84	\$ 2,524.84	\$ -
0032	\$ 1,069.44	\$ 1,069.44	\$ -
0033	\$ 50.08	\$ 50.08	\$ -
0034	\$ 13,035.59	\$ 13,035.59	\$ -
0035	\$ 3,148.25	\$ 3,148.25	\$ -
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51	\$ 2,992.51	\$ -
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ 380.78	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.30	\$ 469.30	\$ -
0043	\$ 50.00		\$ 50.00

Agenda Item 5) c.

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 6-20-2023**

Assessment No.	Invoiced	Paid	Balance
0044	\$ 347.50	\$ 347.50	\$ -
0045	\$ 50.00	\$ 50.00	\$ -
0046	\$ 50.00		\$ 50.00
0047	\$ 63.85	\$ 63.85	\$ -
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ 1,774.88	\$ -
0050	\$ 1,697.75		\$ 1,697.75
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 86,191.63	\$ 86,191.63	\$ -
0053	\$ 14,686.56	\$ 14,686.56	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 9,302.58	\$ 9,302.58	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ 2,926.04	\$ -
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.47	\$ 8,243.47	\$ -
0060	\$ 1,399.54	\$ 1,399.54	\$ -
0062	\$ 51.16	\$ 51.16	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60	\$ 1,267.60	\$ -
0067	\$ 723.44	\$ 723.44	\$ -
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.41	\$ 5,527.41	\$ -
0071	\$ 4,721.39	\$ 4,721.39	\$ -
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.30	\$ 316.30	\$ -
0076	\$ 466.80	\$ 466.80	\$ -
0077	\$ 87.54	\$ 87.54	\$ -
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 3,449.41	\$ 3,449.41	\$ -
0081	\$ 9,733.59	\$ 9,733.59	\$ -
0082	\$ 152.52		\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00		\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.41	\$ 1,844.41	\$ -
0090	\$ 50.00	\$ 50.00	\$ -

**San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 6-20-2023**

Assessment No.	Invoiced	Paid	Balance
0091	\$ 5,307.48	\$ 5,307.48	\$ -
0092	\$ 227,516.36	\$ 227,516.36	\$ -
0093	\$ 297.77	\$ 297.77	\$ -
0094	\$ 6,092.10	\$ 6,092.10	\$ -
0095	\$ 50.00	\$ 50.00	\$ -
0097	\$ 711.13	\$ 711.13	\$ -
0098	\$ 11,743.01	\$ 11,743.01	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.33	\$ 2,843.33	\$ -
0103	\$ 50.00	\$ 50.00	\$ -
0104	\$ 697.38	\$ 697.38	\$ -
0105	\$ 8,644.81	\$ 8,644.81	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.48	\$ 17,923.48	\$ -
0108	\$ 2,727.50		\$ 2,727.50
0109	\$ 55,098.78	\$ 55,098.78	\$ -
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 15,171.84	\$ 15,171.82	\$ 0.02
0114	\$ 35,950.04	\$ 35,950.04	\$ -
0115	\$ 2,891.22	\$ 2,891.22	\$ -
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.30	\$ 510.30	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 296.00	\$ 296.00	\$ -
0201	\$ 3,258.16	\$ 3,258.42	\$ (0.26)
0202	\$ 578.10	\$ 578.10	\$ -
0203	\$ 4,550.94	\$ 4,550.94	\$ -
0204	\$ 50.00		\$ 50.00
Corrections over/under payment			\$ 10.20
800,339.29			755,121.19
45,228.30			
Total Delinquent			\$ 45,228.30

**Amount to be submitted for the Santa Barbara County Tax Roll with 5% delinquent fee to be added.
See Agenda Item 5) c.**

San Antonio Basin Water District - 2022-23 Delinquent Assessments Prop Tax List

Assessment Number	APN	Delinquent Balance Due	Balance due with 5% Penalty
0002	101 100 035	\$240.12	\$252.12
0013	101 060 055	\$2,844.72	\$2,986.95
0013	101 060 056	\$9,778.44	\$10,267.36
0013	101 060 058	\$11,501.53	\$12,076.60
0013	101 060 059	\$6,010.26	\$6,310.77
0013	101 100 034	\$8,019.79	\$8,420.77
0029	133 130 009	\$2,005.71	\$2,105.99
0030	099 050 005	\$50.00	\$52.50
0043	133 110 045	\$50.00	\$52.50
0046	101 270 046	\$50.00	\$52.50
0050	099 030 048	\$1,647.57	\$1,729.95
0050	101 480 010	\$50.17	\$52.67
0082	133 100 053	\$152.52	\$160.15
0087	101 100 023	\$50.00	\$52.50
0108	101 300 008	\$2,727.50	\$2,863.88
0204	133 110 059	\$50.00	\$52.50
Total Parcels	16	\$ 45,228.30	\$47,489.72

Agenda Item 5) c.

Amount to be submitted for the Santa Barbara County Tax Roll with 5% delinquent fee added. See Agenda Item 5) c.

**RESOLUTION OF THE
BOARD OF DIRECTORS OF
THE SAN ANTONIO BASIN WATER DISTRICT**

Agenda Item 5) c.

RESOLUTION AUTHORIZING)
COLLECTION OF 2022-23)
DELINQUENT ASSESSMENTS)
BY COUNTY TAX COLLECTORS)
)
)

RESOLUTION NO. 2023-07

WHEREAS, as authorized by Water Code Section 36550 *et seq.* and pursuant to Proposition 218 (Article XIIIID, Section 4 of the California Constitution), this Board has adopted an assessment to cover certain of the District’s estimated costs in order to confer special benefits to the assessed property; and

WHEREAS, on May 19, 2020, this Board of Directors adopted an Engineer’s Report, entitled “Engineer’s Report for the San Antonio Basin Water District” prepared for the District in compliance with Proposition 218 by the Wallace Group, which includes a detailed roll of the parcels within the District that would be subject to the proposed assessment; and

WHEREAS, an Assessment Ballot Proceeding was carried out in accordance with the Board of Directors’ May 19, 2020, Resolution, including a hearing conducted July 21, 2020, at which the weighted ballots in favor of the proposed Assessment outweighed the weighted ballots in opposition; and

WHEREAS, Government Code section 53753 of the Proposition 218 Omnibus Implementation Act provides that any agency that complies with the notice, protest, and hearing requirements of that Act is not required to comply with any other statutory notice, protest, and hearing requirements, and accordingly, the proceedings conducted in 2020 were conducted in accordance with the Omnibus Implementation Act, rather than the Water Code, with respect to notice, protest, and hearing requirements; and

WHEREAS, certain parcels are delinquent for 2022-23 assessments as of the date of this resolution.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF SAN ANTONIO BASIN WATER DISTRICT does hereby resolve, declare and order as follows:

- 1) **Election to Proceed Under Part 7.5.** The District hereby elects to proceed under Division 13, Part 7.5 of the Water Code only for the collection and enforcement of delinquent 2022-23 assessments, as authorized by Water Code section 37203, subdivision (b).

- 2) **Procedures for Collection.** Pursuant to Water Code section 37212, the delinquent assessments shall be collected in the following manner.
 - A. **Delinquency List.** The Secretary shall prepare lists of the delinquent parcels in Santa Barbara County for which 2022-23 assessments remain unpaid, certify that the lists are true and correct, and transmit a copy of each list to the County auditor of the appropriate county along with a certified copy of this resolution.

- B. **Lien.** Pursuant to Water Code section 37212, subdivision (b), the unpaid charges shall be a special assessment and lien on the parcel upon receipt of the list and resolution by the County auditor.
 - C. **Collection.** The assessment shall be collected at the same time and in the same manner as ordinary municipal ad valorem taxes are collected, and shall be subject to the same penalties, and the same procedure and sale in case of delinquency as provided for those taxes.
 - D. **Remittance.** The County shall deduct from the charges an amount sufficient to compensate the County for the costs incurred in collecting the delinquent assessments following the same policies as applicable to similar collections with County ad valorem taxes. The remaining funds shall be remitted to the District.
2. **Other Matters.** The District's staff and officers are authorized and directed to do all thing necessary to collect the assessments consistent with applicable law, including the District Manager signing any forms or agreements which the respective County may require to facilitate collection of the 2022-23 assessment, consistent with the foregoing.

All the foregoing being on motion of Director _____seconded by Director _____and authorized by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing resolution is the resolution of said District as duly passed and adopted by said Board of Directors on June 20, 2023.

WITNESS my hand of said Board of Directors, June 20, 2023.

Craig Reade
Secretary of the Board of Directors

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July 2022 through May 2023

Agenda Item 6) a.

92% of the year has elapsed	Jul '22 - May 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3380 Interest/Div Income	1,283.56			
Assessments	755,045.76	799,286.00	-44,240.24	94.47%
Misc Payments	49,293.76	56,821.00	-7,527.24	86.75%
Total Income	805,623.08	856,107.00	-50,483.92	94.1%
Expense				
01 · General Manager	43,000.00	58,500.00	-15,500.00	73.5%
03 · Audit & Financial Reporting	7,925.00	12,000.00	-4,075.00	66.04%
04 · Contract Admin(Assesmt Billing)	14,680.45	20,000.00	-5,319.55	73.4%
05 · Legal Services	3,894.76	20,000.00	-16,105.24	19.47%
06 · Meeting Room Lease	0.00	1,300.00	-1,300.00	0.0%
07 · Web Page Support	294.92	1,200.00	-905.08	24.58%
08 · Conferences/Training	0.00	5,400.00	-5,400.00	0.0%
09 · Travel	0.00	3,700.00	-3,700.00	0.0%
10 · Insurance E&O; Board	1,982.00	2,100.00	-118.00	94.38%
11 · Office Supplies	355.00	1,000.00	-645.00	35.5%
12 · Postage/Printing	19.75	1,000.00	-980.25	1.98%
13 · Board Elections	113.58	2,200.00	-2,086.42	5.16%
14 · CSDA Membership	215.00	1,100.00	-885.00	19.55%
15 · LAFCO District Fees	0.00	1,100.00	-1,100.00	0.0%
16 · Telephone/Computer/Internet	0.00	1,000.00	-1,000.00	0.0%
17 · Contingency 10%	0.00	13,160.00	-13,160.00	0.0%
18 · GSA Budget	287,000.00	762,300.00	-475,300.00	37.65%
19 · Designation to District Reserve	0.00	-50,953.00	50,953.00	0.0%
Total Expense	359,480.46	856,107.00	-496,626.54	41.99%
Net Ordinary Income	446,142.62	0.00	446,142.62	100.0%
Net Income	446,142.62	0.00	446,142.62	100.0%

Agenda Item 6) c.

Designation to Reserves

Remaining GSA Budget	\$475,300.00
<u>Less required funds used from Reserves</u>	<u>- \$50,953.00</u>
Balance of Remaining GSA Budget Total Toward Reserves =	\$424,347.00
Net Ordinary Income	\$446,143.00
<u>Less June Invoices</u>	<u>- \$6,088.00</u>
Approx. Net Ordinary Income	\$440,055.00
<u>Less Remaining GSA Budget Total Toward Reserves</u>	<u>- \$424,347.00</u>
Approx. Net Ordinary Income Toward Reserves =	\$15,708.00

Balance Sheet

As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

California Class 1,001,278.24

Community Bank - Checking 332,526.29

Total Checking/Savings 1,333,804.53

Total Current Assets 1,333,804.53

TOTAL ASSETS 1,333,804.53

LIABILITIES & EQUITY

Equity

Board Designated Reserves 887,661.91

Net Income 446,142.62

Total Equity 1,333,804.53

TOTAL LIABILITIES & EQUITY 1,333,804.53

San Antonio Basin Water District

Transaction List by Vendor

May 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	05/08/2023	5144	INV# 0523SABWD	Community Bank - Checking	-675.00
Donna Glass	Check	05/08/2023	5142	INV # 2305	Community Bank - Checking	-5,400.00
The Law Offices of Young Wooldridge	Check	05/08/2023	5143	CLIENT 21089 AFD	Community Bank - Checking	-130.00
Wallace Group	Check	05/08/2023	5145	PROJECT 1591-0002-00	Community Bank - Checking	-857.50

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
5/2/2023	2305

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - April 1 through April 30, 2023 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings, if held.</p>	3,900.00
<p>Additional Services at a rate of \$125.00 per hour - 12 hrs. Worked on GSA Well Registration Project. Reviewed landowner returns/compared to WD Irrigated/Non-Irrigated acres per APN. Sent out landowner emails blasts, contacted landowners to request return of forms, additional info/clarification and update worksheet return list, as needed. Attended meeting with Wallace Group for hand-off of well registration forms and coordination/review of forms with SABGSA.</p>	1,500.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	5,400.00
Balance Due	5,400.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

April 26, 2023
 Project No: 1591-0002-00
 Invoice No: 59269
Invoice Total \$857.50

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through March 31, 2023

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.75	260.00	195.00	
Senior Project Analyst I	1.25	150.00	187.50	
Senior Mechanical Engineer II	2.50	190.00	475.00	
Totals	4.50		857.50	
Total Labor				857.50
				Total this Phase \$857.50

Budget	Current	Prior	To-Date	
Labor	857.50	55,255.00	56,112.50	
Limit			61,000.00	
Remaining			4,887.50	
				Total this Invoice \$857.50

Billing Backup

Wednesday, April 26, 2023

Wallace Group

Invoice 59269 Dated 4/26/2023

8:23:39 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

	Hours	Rate	Amount
Principal			
Wagner, Kari	3/7/2023	.25	260.00
Customer Request Follow Up			65.00
Wagner, Kari	3/15/2023	.25	260.00
Follow Up			65.00
Wagner, Kari	3/17/2023	.25	260.00
Chane Request			65.00
Senior Project Analyst I			
Richardson, Lonnie	3/1/2023	.50	150.00
A/R, Bank Dep, QB Update			75.00
Richardson, Lonnie	3/22/2023	.50	150.00
A/R, Bank Dep, Updates to DG			75.00
Richardson, Lonnie	3/30/2023	.25	150.00
A/R, Updates			37.50
Senior Mechanical Engineer II			
Lindahl, Nels	3/8/2023	.25	190.00
Misc. Communications;			47.50
Lindahl, Nels	3/15/2023	.50	190.00
0205 Creation and COA Mailing;			95.00
Lindahl, Nels	3/17/2023	.75	190.00
dB Updates;			142.50
Lindahl, Nels	3/21/2023	.25	190.00
Address Change'			47.50
Lindahl, Nels	3/29/2023	.25	190.00
Process 0027 Acreage Increase;			47.50
Lindahl, Nels	3/30/2023	.25	190.00
(042) Update;			47.50
Lindahl, Nels	3/31/2023	.25	190.00
075 Inquiry into GSA Mailing			47.50
Totals	4.50		857.50
Total Labor			857.50
		Total this Phase	\$857.50
		Total this Project	\$857.50
		Total this Report	\$857.50



THE LAW OFFICES OF

A LIMITED LIABILITY PARTNERSHIP • EST. 1939
 1800 30TH STREET, FOURTH FLOOR
 BAKERSFIELD . CA. 93301

HTTP://WWW.YOUNGWOOLDRIDGE.COM
 EMAIL: ACCOUNTING@YOUNGWOOLDRIDGE.COM
 PHONE: (661) 327-9661
 FACSIMILE: (661) 327-1087

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
 1005 S. BROADWAY
 SANTA MARIA, CA 93454

April 30, 2023

Client ID 21089 AFD

Statement for period through April 30, 2023

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$130.00	\$130.00
62	RULES & REGULATIONS (SEE ALSO WATER SERVICE ADMIN)	\$503.75	-\$503.75	\$0.00	\$0.00
PRIOR STATEMENT BALANCE					\$503.75
TOTAL PAYMENTS AND ADJUSTMENTS					-\$503.75
CURRENT CHARGES					\$130.00
PAY THIS AMOUNT					\$130.00

Any Payments Received After 04/30/23 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Summary Statement

May 31, 2023

Page 1

Investor ID: CA-01 [REDACTED]

0000060-0000217 PDF 537145

San Antonio Basin Water District
1005 S. Broadway
Santa Maria, CA 93454

Agenda Item 6) b.

California CLASS

California CLASS

Average Monthly Yield: 5.1502%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01 [REDACTED] CA Class Fund	0.00	1,000,001.00	1.00	1,278.24	1,278.24	290,363.91	1,001,278.24
TOTAL	0.00	1,000,001.00	1.00	1,278.24	1,278.24	290,363.91	1,001,278.24



CA Class Fund

Account Summary

Average Monthly Yield: 5.1502%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	0.00	1,000,001.00	1.00	1,278.24	1,278.24	290,363.91	1,001,278.24

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
05/19/2023	Contribution	1.00			839
05/22/2023	Withdrawal		1.00		845
05/23/2023	Contribution	1,000,000.00			846
05/31/2023	Income Dividend Reinvestment	1,278.24			
05/31/2023	Ending Balance			1,001,278.24	

Profit & Loss Budget vs. Actual

July 2022 through May 2023

92% of the year has elapsed	<u>Jul '22 - May 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	28,805.44	29,000.00	-194.56	99.33%
01 DWR Grant #2 Payments	60,885.18	63,000.00	-2,114.82	96.64%
4-Interest Income	15.04			
Total Income	<u>89,705.66</u>	<u>92,000.00</u>	<u>-2,294.34</u>	<u>97.51%</u>
Expense				
Administration and Operation				
01Administrative Exp/Office Ex	50,571.97	91,000.00	-40,428.03	55.57%
02-Accountant	6,625.00	10,000.00	-3,375.00	66.25%
03-Comm Eng Grant Wrtnng NonGSP	34,995.00	35,000.00	-5.00	99.99%
04-Monitoring	54,703.51	63,145.00	-8,441.49	86.63%
05-Legal Counsel	53,253.73	80,000.00	-26,746.27	66.57%
06-Insurance	1,734.00	2,500.00	-766.00	69.36%
07-Audit Fees	1,280.00	3,500.00	-2,220.00	36.57%
09-GSP Related Costs-Annual Rep	49,988.90	75,000.00	-25,011.10	66.65%
10-GSP Implementation / PMAs	56,490.88	226,500.00	-170,009.12	24.94%
11- Executive Order	0.00	25,000.00	-25,000.00	0.0%
Total Administration and Operation	<u>309,642.99</u>	<u>611,645.00</u>	<u>-302,002.01</u>	<u>50.63%</u>
Total Expense	<u>309,642.99</u>	<u>611,645.00</u>	<u>-302,002.01</u>	<u>50.63%</u>
Net Ordinary Income	<u>-219,937.33</u>	<u>-519,645.00</u>	<u>299,707.67</u>	<u>42.33%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	287,000.00	762,300.00	-475,300.00	37.65%
Total Other Income	<u>287,000.00</u>	<u>762,300.00</u>	<u>-475,300.00</u>	<u>37.65%</u>
Other Expense				
Contingency (10%)	0.00	242,655.00	-242,655.00	0.0%
Total Other Expense	<u>0.00</u>	<u>242,655.00</u>	<u>-242,655.00</u>	<u>0.0%</u>
Net Other Income	<u>287,000.00</u>	<u>519,645.00</u>	<u>-232,645.00</u>	<u>55.23%</u>
Net Income	<u><u>67,062.67</u></u>	<u><u>0.00</u></u>	<u><u>67,062.67</u></u>	<u><u>100.0%</u></u>

Balance Sheet

As of May 31, 2023

May 31, 23

ASSETS

Current Assets

Checking/Savings

Community Bank of SM -ACCT 9006 69,625.12

Community Bank of SM MMKT-9014 25,032.06

Total Checking/Savings 94,657.18

Total Current Assets 94,657.18

TOTAL ASSETS 94,657.18

LIABILITIES & EQUITY

Equity

Retained Earnings 27,594.51

Net Income 67,062.67

Total Equity 94,657.18

TOTAL LIABILITIES & EQUITY 94,657.18

San Antonio Basin GSA

Expenses by Vendor Detail

May 2023

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	05/10/2023	3017	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	5,000.00
Total BERTOUX & COMPANY						<u>5,000.00</u>
Brownstein Hyatt Farber Schreck						
	Check	05/10/2023	3018	05-Legal Counsel	Community Bank of SM -ACCT 9006	2,238.00
Total Brownstein Hyatt Farber Schreck						<u>2,238.00</u>
Carrie Troup, C.P.A.						
	Check	05/10/2023	3022	02-Accountant	Community Bank of SM -ACCT 9006	675.00
Total Carrie Troup, C.P.A.						<u>675.00</u>
GSI WATER SOLUTIONS, INC.						
	Check	05/10/2023	3019	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	750.50
	Check	05/10/2023	3020	04-Monitoring	Community Bank of SM -ACCT 9006	1,105.00
Total GSI WATER SOLUTIONS, INC.						<u>1,855.50</u>
Los Alamos CSD						
	Check	05/10/2023	3021	01Administrative Exp/Office Ex	Community Bank of SM -ACCT 9006	200.00
Total Los Alamos CSD						<u>200.00</u>
WALLACE GROUP						
	Check	05/10/2023	3023	10-GSP Implementation / PMAs	Community Bank of SM -ACCT 9006	1,818.80
Total WALLACE GROUP						<u>1,818.80</u>
TOTAL						<u><u>11,787.30</u></u>

Six Networks Throughout the State

CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of three directors from each of the [six networks throughout California](#). The Board meets bi-monthly in Sacramento to guide the Association’s legislative and member benefit programs.



- Advocate -
- Learn -
- Member Resources -
- About CSDA -
- About Special Districts -
- CSDA Communities -

Coastal Network



+ Ms. Elaine Magner

Pleasant Valley Recreation and Park District
 “I have been on the Pleasant Valley Recreation and Park District (PVRPD) Board of Directors since February 2008. I have served as board president twice, served on the personnel and finance committees and am PVRPD’s representative to the Ventura County Special Districts Association (VCSDA) and CSDA. I was honored by VCSDA by being named the 2014 Director of the Year. I worked in public service for 31 years in law enforcement human resources.”

Term
2022-2024

- Certificates**
- [Ethics AB 1234 Training Certificate](#)
 - [AB 1825 Harassment Prevention Training Certificate](#)
 - [Magner ... Special District Leadership Academy Certificate.pdf](#)



+ Dr. Hugh Rafferty

Mosquito & Vector Management District of Santa Barbara County
 I am an Honorably Discharged US Marine Corps veteran, with a Ph.D in Management. I retired from both the IBM Corporation and Lockheed-Martin Corporation. I currently serve as Chairman of CoastHills Credit Union, Chairman of the Committee to Improve North County, President of the Santa Barbara County Chapter of CSDA, Board member of Leadership Santa Maria Valley, and past Board member of the Luis Oasis Senior Center. I am also Honorary Commander at Vandenberg Space Force Base.

Term
2023-2025

- Certificates**
- [Ethics](#)
 - [Harassment](#)
 - [Special District Leadership Academy](#)



+ Mr. Vincent C. Ferrante

Moss Landing Harbor District
 “As an elected official for Moss Landing Harbor District Board of Harbor Commissioners, elected in 2003, I aspire to improve and find best-practices to serve my district and all special districts. I currently serve the CSDA Board of Directors as board secretary. In addition, I chair the Alliance Executive Council and Professional Development Committee, and am a member of the Fiscal and Member Services Committees.”

Term
2021-2023

- Certificates**
- [Ethics AB 1234 Training Certificate](#)
 - [AB 1825 Harassment Prevention Training Certificate](#)
 - [Special District Leadership Academy Certificate](#)



[Home](#) [How It Works](#) [Logout Donna Glass](#)

CSDA Board of Directors Election Ballot - Term 2024 - 2026; Seat C - Coastal Network

Please vote for your choice

Choose one of the following candidates:

- *Vince Ferrante, Director, Moss Landing Harbor District (Incumbent)
- Brad Imamura, Director, Marina Coast Water District
- Ronald Stassi, Director, Vandenberg Village Community Service District

*Incumbent

Vince Ferrante* [\[view details\]](#)

Brad Imamura [\[view details\]](#)

Ronald Stassi [\[view details\]](#)

Continue **Cancel**



California Special Districts Association
CSDA
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Vince Ferrante

District/Company: Moss Landing Harbor District Commissioner

Title: Commissioner

Elected/Appointed/Staff: Elected

Length of Service with District: 20+years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Governance Academy completed all four modules. I've attended all CSDA Conferences since 2002. I was part of the revitalization task force in 2011. Served on all CSDA committees and have been vice-chair or chair of those committees. I served on the Executive Board for CSDA as secretary for 2 terms, Vice-President in 2016 and President of CSDA in 2017.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

N/A

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I was the CSDA Liaison for the National Coalition for the Special Districts association for four years.

4. List civic organization involvement: Member of Moss Landing Chamber of Commerce, Board Director and Supervisory Committee Chair of Central Coast Federal Credit Union. Vice-President of the Salinas Japanese Sister City organization. Member of the Monterey Elks, Knights of Columbus, Native Sons of the Golden West, American Legion Post 31, Festa Italia Monterey, Friends of Isola de Femina. Volunteer at Salinas Valley Health Hospital.

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

**Candidate Statement
Coastal Network 5, Seat C
Vincent Ferrante-Incumbent**



As a Board Member for California Special District Association for the past several years, I have committed my efforts to efficiently serve the needs of our Independent Special Districts in Coastal Network 5 and also all Special Districts throughout California.

To advance our interests, I also served on all CSDA Committees as either Chairman or Vice-Chairman, two terms as the Board Secretary, Vice-President and in 2017 I had the honor to serve as CSDA President, elected by the CSDA Board of Directors.

I have had the opportunity to visit all the Chapters in Coastal Network 5 while serving on the CSDA Board, either in person or on Zoom.

During my time on the CSDA Board, I have seen membership increase; our professional development has added more conferences and various other educational items and also increased attendees at our State Conferences. Our Advocacy/Legislative Department has been able to follow more bills in the State Legislature. Much of this is with the approval of the CSDA Board.

Additionally, I was appointed the CSDA National Liaison and attended Special District Conferences in Florida, Utah, Colorado, and Oregon in order to create a networking with other States. This has encouraged other states' Special Districts to attend our conferences and provide opportunities to share knowledge, lobbying techniques utilized by other Special Districts, and building to a stronger coalition of Special Districts throughout the United States of America.

Will you please assist me in continuing to serve as your CSDA Director in Coastal Network 5.



2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Brad Imamura

District/Company: Marina Coast Water District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: Sworn in on December 2022

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

None

4. List civic organization involvement:

None

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office March 31, 2023, after 5:00 p.m. will not be included with the ballot.**

Brad Imamura
CANDIDATE STATEMENT
for
Coastal Network, Seat C, of the CSDA Board

I was recently elected as a Director for the Marina Coast Water District Board in November 2022 and sworn in December 2022.

My experience working for the Santa Clara Valley Water District has taught me to work collaboratively with people of various backgrounds and be an advocate when dealing with government bureaucracy. Integrity, experience and dedication will guide my decisions.

Please elect Brad Imamura to serve as a Director in Seat C to the Coastal Network of the California Special Districts Association Board.

Thank you.



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald V. Stassi

District/Company: Vandenberg Village CSD

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 1- year

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Attended Special District Leadership Academy in 2022

Attended 2022 Annual Conference & Exhibitor

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Officer in California Municipal Utilities Association, President of Southern California Public Power Authority, Represent of Utilities in Northern California Public Power Authority

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Groundwater Sustainability Agency (GSA) for Santa Ynez River Valley Groundwater Basin (a medium-priority basin under the Sustainable Groundwater Management Act)

4. List civic organization involvement:

Past member in Burbank Sunrise Kiwanis Current president of Vandenberg Village Association

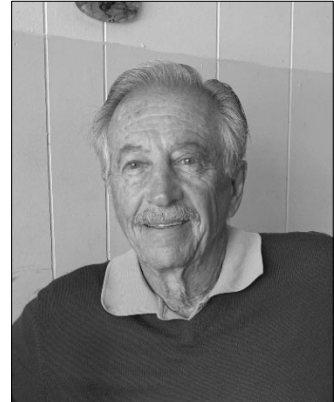
****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**

Ronald V. Stassi

Nomination Form

CDSA Board of Directors | Coastal Network, Seat C (2024-2026)

In recent years I have learned a great deal about the role and importance of independent special districts in California. Most of this knowledge I acquired after the City of Lompoc hired me as its Utility Director in 2007. Soon thereafter I established a relationship with the **Vandenberg Village Community Services District** personnel while leading the City's team that financed and constructed the regional plant that the District utilizes for its sewage and wastewater treatment. Much later, in January 2022, I was selected to fill a vacant position on its board. I received a full four-year term following the November 2022 General Election when I ran unopposed.



Before relocating to the Central Coast I spent 45 years with California governmental utilities, mostly in supervisory or managerial roles, including serving as the head of two municipal utilities and representing both organizations in joint powers authorities.

I have a Bachelor and Masters degrees in Engineering as well as an MBA. I am a licensed Professional Engineer in the State of California. My experience rising from an entry-level engineer to managing two California municipal utilities has helped me become an effective special district board member that will carry over if elected to the CSDA Board.

In addition to serving as an elected official, I have been a member of a service club (Kiwanis) and currently serve as president of a local volunteer civic organization, the Vandenberg Village Association.

I completed CSDA's Special District Leadership Academy in 2022.

I ask for your vote so that I may help represent our mutual interests. You can reach me at rstassi@vvcasd.org or ronstassi@gmail.com.



LAFCO MEMORANDUM

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

105 East Anapamu Street • Santa Barbara CA 93101 • (805) 568-3391 + Fax (805) 568-2249

May 5, 2023

TO: Each City Manager
Each Special District Manager
Board of Supervisors (Clerk of the Board)
County Administrator's Office

FROM: Mike Prater
Executive Officer

SUBJECT: TRANSMITTAL OF ADOPTED FISCAL YEAR 2023-24 LAFCO BUDGET

Attached is a copy of the Final Fiscal Year 2023-24 LAFCO Budget adopted by the Commission in May 2023. The Commission considered and approved the budget at its regular meeting on May 4, 2023. **The County Auditor will prepare an invoice for each agency based on the revenues reported in the State Controllers latest annual report.**

Please contact me at 805-568-3391 if you have any questions. Thank you.

Enc.

cc. LAFCO Commissioners
Betsy Schaffer, Auditor, Santa Barbara County
William Dillon, LAFCO Legal Counsel

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION
Operating Fund #5320, Santa Barbara LAFCO, Department # 815

ADOPTED FINAL 2023-2024 BUDGET - MAY 4, 2023

Final 5/4/2023

Account Name and Number	2022-23 Final Budget	As of 3/31/23	Projected Year-End	2023-24 Recommended Budget	Inc/Dec	% Inc/Dec
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REVENUES

Interest Income - 3380	4,000	2,553	2,553	2,000	-2,000	-50%
Unrealized Gain/Loss - 3381	0	0	0	0	0	0%
Other Gov't Agencies - 4840	580,072	550,340	580,072	540,236	-39,836	-7%
Planning Studies Service - 5738	25,000	25,000	25,000	18,000	-7,000	-28%
Misc. Revenue - 5909	7,135	8,087	9,175	11,000	0	0%
Total Revenues	616,207	585,980	616,800	571,236	-44,971	-7%

EXPENDITURES

Salaries and Benefits

Commissioner Stipends - 6210	22,000	11,268	22,000	22,000	0	0%
Regular Salary - 6100	274,887	180,530	272,000	293,731	18,844	7%
FICA Contribution - 6500	7,422	9,973	14,785	15,861	8,439	114%
FICA/Medicare - 6550	4,275	2,828	3,675	6,462	2,187	51%
Retirement-Employer Contribution - 6400	24,935	13,852	20,390	23,866	-1,069	-4%
Retirement - Employee Contribution - 5771	24,925	13,852	20,390	23,866	-1,059	-4%
Unemployment Insurance - 6700	3,563	2,610	3,500	6,630	3,067	86%
Fed Unemploy Tax-Employer Cont - 6700	300	117	300	300	0	0%
Fixed Costs (\$):						
Health Plan/Contribution - 6600	22,500	21,418	22,500	26,215	3,715	0%
Life/Disability Insurance - 6610	3,200	1,977	3,200	3,000	-200	0%
Def Comp - EO Employer - 6100	4,200	2,430	4,200	4,200	0	0%
Phone/Cash Allowance - 7811	2,750	1,624	2,450	2,450	-300	0%
Auto Allowance - 7326	7,000	4,667	7,000	7,000	0	0%
Total Salaries and Benefits	377,032	267,144	376,000	411,716	34,684	9%

STAFF SUPPORT

Contractual Staff Services - 7510	30,000	2,329	2,329	0	-30,000	-100%
Total Staff Support	30,000	2,329	2,329	-	(30,000)	-100%

Services and Supplies

Audit Fees - 7324	10,000	0	11,130	12,000	2,000	20%
Memberships - 7430	9,500	1,250	1,250	9,540	40	0%
Office Expense - 7450	1,500	2,391	2,211	1,500	0	0%
Equipment Maintenance - 7120	0	0	0	0	0	0%
Copier Expense - 7453	500	0	0	2,000	1,500	0%
Prof & Special Services - 7460	53,000	40,552	50,000	50,000	-3,000	-6%
Payroll Fees - 7507	2,750	1,546	2,800	2,750	0	0%
Legal Services - 7508	50,000	34,799	50,000	50,000	0	0%
Pubs & Legal Notices - 7530	2,000	1,030	2,298	2,000	0	0%
Postage - 7451	250	471	700	1,000	750	0%
Gen Fund Cost Allocation - 7669	38,100	29,074	38,100	-245	-38,345	-101%
Training and Travel - 7732	29,000	14,647	26,000	26,000	-3,000	-10%
Total Services and Supplies	196,600	125,760	184,489	156,545	-40,055	-20%

Other Charges

Electricity - 7801	500	485	500	500	0	0%
Natural Gas - 7802	175	166	175	175	0	0%
Water - 7803	150	97	150	150	0	0%
Refuse - 7804	200	123	200	200	0	0%
Utility Services - 7806	100	30	100	100	0	0%
Liability Insurance - 6900	1,000	824	1,350	1,400	400	0%
Telephone Services - 7897	150	298	440	450	300	200%
Total Other Charges	2,275	2,022	2,915	2,975	700	31%

Contingency Reserve - 9600	0	0	0	0	0	0%
Total Contingency Reserve	238,312		289,379	0	289,379	21.4%
Total Exp/Appropriations	616,207	397,255	565,733	571,236	-44,971	-7.3%
Net Financial Impact	0	188,725	51,067	0	0	0.0%

*\$0 contingency will be added to reserves in FY 23/24. The estimated contingency reserve balance will be \$289,000