

San Antonio Basin Water District

Board of Directors Regular Meeting

May 17, 2022, at 1:00 P.M.

Subject to the Board's approval of Resolution 22-05, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

Meeting and Agenda

- 1) **Call to Order**
- 2) **Roll Call**
- 3) **Review and Adopt Resolution 22-05; Authorizing Renewal of Remote Teleconference Meetings Under AB361**
- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.
- 5) **Minutes**
 - a. April 2022 Board Meeting Minutes – **Board Approval Needed**
- 6) **Financial Report**
 - a. Review and Approve April Financial Statements
 - b. Assessments Status Report
 - c. Review April GSA Financial Statements
- 7) **Other Business**
 - a. Discussion and Possible Action On Change Order Requests to the 2022-23 Assessment Roll
- 8) **Informational Items**
 - a. Management/Administration Report
 - b. Director Training Report
 - c. Update on San Antonio Basin Groundwater Sustainability Agency
 - i. Well Registration and Metering Program

- ii. LACSD Withdrawal from the SABGSA
- iii. Executive Order N-7-22
 - 1. SBCPHD Public Workshop - Temporary Water Well Permitting Ordinance

9) New Business— requests for items to be placed on next agenda.

10) Next Meeting Date – June 21, 2022

11) Adjournment

In compliance with the American with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), if you need special assistance to access the meeting room or otherwise participate at this meeting, including auxiliary aids or services, please contact Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349. Notifications of at least forty-eight (48) hours prior to the meeting will help enable reasonable arrangements to ensure accessibility to the meeting.

Copies of Meeting Documents can be found on our District Webpage <https://sanantoniobasinwd.org/> or requested by contacting Donna Glass, admin@sanantoniobasinwd.org or 805-928-8349.

SAN ANTONIO BASIN WATER DISTRICT

RESOLUTION 22-05

**RESOLUTION RENEWING USE OF REMOTE TELECONFERENCE
MEETINGS UNDER AB361**

WHEREAS, meetings of the Board of Directors (“Board”) of San Antonio Basin Water District (“District”) and its committees are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business;

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill 361 (2021) (“AB361”), signed by the Governor on September 16, 2021, provides for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on January 18, 2022, in Resolution 22-01, the District invoked AB361 to authorize teleconference meetings subject to the modified standard of Government Code section 54953(e); and

WHEREAS, pursuant to Government Code section 54953(e)(3), the District is required to reconsider the state of emergency every 30 days.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Findings. The Board hereby finds as follows:

- (a) The Board has reconsidered the circumstances of the state of emergency.
- (b) As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 2. Procedures for Teleconference Meetings. The District and its committees shall hold teleconference meetings pursuant to the requirements of Government Code section 54953(e).

Section 3. Effective Date. This resolution shall take effect immediately upon its adoption.

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Section 4. Renewal. Pursuant to Government Code section 54953(e)(3), the District will reconsider the state of emergency every 30 days.

PASSED AND ADOPTED by the Board of Directors of San Antonio Basin Water District on May 17, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Craig Reade, Secretary of the Board of Directors

San Antonio Basin Water District

Board of Directors Regular Meeting

April 19, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-04, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.
Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) **Call to Order**

The meeting was called to order at 1:01 p.m. by President Merrill.

2) **Roll Call**

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Craig Reade
Ken Hunter
Victor Schaff

Directors absent: None

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., GinaLisa Tamayo – Jackson Family Wines, and Tracy Stone.

3) **Review and Adopt Resolution 22-04; Authorizing Renewal of Remote Teleconference Meetings Under AB361**

Motion was made by Director Reade to Adopt Resolution 22-03; Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no public comments.

5) **Minutes**

a. **March 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the March 2022 Minutes as presented.

Motion seconded by Director Merrill

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

6) **Financial Report**

a. **Review and Approve March Financial Statements**

The March statements were included in the packet. As of March 30, 2022, 75% of the year elapsed. The SABWD collected \$730,887 or 89% of the Assessments. The expenses through March were \$313,151 or 38% of the budget. Net Income YTD was \$417,736. Checking balance is \$989,670 which includes \$471,408 designated toward Reserves. Board plans to designate an additional \$314,708 toward Reserves before year-end.

Motion was made by Director Hunter to approve the March Financial Statements as presented. **Motion seconded** by Director Sharer

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. **Assessments Status Report**

As of April 15th, the District has received \$744,720 or 93% of the 2021-22 Assessments. The remaining balance is \$53,117. Any remaining assessments unpaid by July 2022 will incur a 5% penalty and be added to the Santa Barbara County Property Tax Bill for Dec 2022.

c. **Review March GSA Financial Statements**

The February Statement was included in the board packet for review/discussion only. As of March 30, 2021, 75% of the year had elapsed. The SABGSA accounts total \$97,719. The expenses YTD have been \$371,529 or 87% of the budget. They have received \$260,000 from the SABWD YTD or 77% of the Budget.

As of March 30th, Grant A has a remaining balance of \$41,600. Grant B's remaining balance is \$82,180. Total grant funds remaining are \$123,780.

Stephanie Bertoux, GSA ED, will be discussing the priorities for the FY 22/23 budget with the GSA Board at tonight's meeting.

7) Other Business

a. Discussion and Possible Action on Amended Contract Agreement for District Manager

Following a brief discussion, a **Motion** was made by Director Merrill to approve the agreement as amended for Additional Services; In no event shall the fee for Additional Services exceed 20 hours in any month without the Board's express written authorization. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

b. Exchange of Information Between the District/GSA and Wallace Group Update

A brief update was provided regarding the exchange of information between the District, GSA, and the Wallace Group. Legal counsel didn't see any preliminary issues although which powers are exercised would need to be considered. A well registration program would probably draw on the SGMA powers of the GSA. Stephanie Bertoux and Donna Glass are meeting with the Wallace Group to discuss preliminary ideas. They will provide a report to the GSA Ad-Hoc Well Registration Committee on April 28th.

c. Clarification of Alternate Directors to the SABGSA Board for the Representation Categories:

i. Vineyards: Two (2) Alternate Directors

1. Patrice Mosby
2. Needed

ii. Row Crops: Two (2) Alternate Directors

1. Eric Pooler
2. Needed

iii. Cattle: One (1) Alternate Director

1. Richard Kline

iv. Permanent Crops: One (1) Alternate Director

1. Jim Stollberg

v. Transitional Land Use: One (1) Alternate Director

1. Marvin Teixeira

The District has the authority to appoint Alternates to the GSA Board of Directors. The GSA requested the District clarify existing and future appointments of the Alternate GSA Board Members to a Representational Category rather than a specific Board Member within each Representation Category. In the case of Vineyard and Row Crop Representational Categories - where there are two Alternate Board Members in each category - this clarification would allow flexibility for either of the two Alternates Board Members to represent the Board Member within their respective categories.

A **MOTION** was made by Director Merrill to appoint the Alternate Board Members to the Representation Categories as follows; Patrice Mosby, Vineyard, Eric Pooler, Row Crops,

Richard Kline, Cattle, Jim Stollberg, Permanent Crops and Marvin Teixeira, Transitional Land use. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Hunter, Merrill, Sharer, Reade, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** None

8) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items and additional item below.

Special District Financial Transaction Report

The District was informed by the State Controller that the January 31, 2022, deadline was missed. The auditor, legal counsel and district manager are working with the State Controller to get this resolved. Apparently, a draft copy of the audit, which is not completed or due yet, is needed to file the report. The Controller is also questioning what the District does according to the water code used in our documents. Legal counsel has addressed the question however we've not heard back if that is resolved.

2021 Government Compensation Report – Due April 30, 2022

The Government Compensation in California (GCC) Report for calendar year 2021 is due April 30, 2022. Will be completed by accountant.

Annual Audit for FY 2020-21 – Due June 30, 2022

The Districts first audit is underway and is anticipated to be complete by the deadline.

Insurance coverage for 2022-23 is coming due.

Workers' Compensation for the employee has been omitted due to change in District Manager position from employee to independent contractor. Policy will continue to carry General Liability, which includes Errors and Omissions coverage for the Directors, and Crime Bond. The Directors previously were not covered for Workers' Compensation and do not believe it is necessary to include coverage going forward.

b. Director Training Report

One board member needs to take or provide proof of his harassment training with his company.

Form 700 Filing – Due April 1, 2022

The 2022 Annual Statement of Economic Interests (Form 700) were due by April 1, 2022. All SABWD Directors and Staff required to file have filed.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update and some discussion took place.

i. Well Registration and Metering Program

The Ad-Hoc Committee met on March 31st. Next meeting will be on April 28th. They are researching existing programs developed by other GSAs and working to create

and define the process for the development of SABGSA's program beginning with well registration.

ii. Executive Order N-7-22

Director Sharer provided a brief overview about what information is currently available. More info can be found in the GSA Agenda packet on the GSA website and will be discuss in more detail at the GSA meeting tonight.

9) New Business— requests for items to be placed on next agenda.
No new business was requested.

10) Next Meeting Date – May 17, 2022
The next meeting date will be May 17, 2022.

11) Adjournment
Meeting was adjourned by Director Merrill at 2:04 p.m.

Respectfully submitted,

Craig Reade, Secretary

Accepted:

Kevin Merrill, President

Date

DRAFT

San Antonio Basin Water District
Profit & Loss Budget vs. Actual
 July 2021 through April 2022

83% of the year has elapsed	<u>Jul '21 - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
Assessments	744,720.25	800,179.00	-55,458.75	93.07%
FSAWB Carry Over Funds	399.40	0.00	399.40	100.0%
Misc Payments	0.00	23,068.00	-23,068.00	0.0%
Total Income	<u>745,119.65</u>	<u>823,247.00</u>	<u>-78,127.35</u>	<u>90.51%</u>
Expense				
01 - General Manager	32,500.02	41,600.00	-9,099.98	78.13%
02 - Employment Taxes and Benefits	1,591.20	14,600.00	-13,008.80	10.9%
03 - Audit & Financial Reporting	6,500.00	10,800.00	-4,300.00	60.19%
04 - Contract Admin(Assesmt Billing)	17,808.54	28,000.00	-10,191.46	63.6%
05 - Legal Services	5,721.50	31,200.00	-25,478.50	18.34%
06 - Meeting Room Lease	149.90	1,200.00	-1,050.10	12.49%
07 - Web Page Support	0.00	1,200.00	-1,200.00	0.0%
08 - Conferences/Training	0.00	5,200.00	-5,200.00	0.0%
09 - Travel	0.00	3,600.00	-3,600.00	0.0%
10 - Insurance E&O; Board	2,577.00	3,300.00	-723.00	78.09%
11 - Office Supplies	310.50	2,100.00	-1,789.50	14.79%
12 - Postage/Printing	14.85	5,200.00	-5,185.15	0.29%
13 - Board Elections	0.00	2,100.00	-2,100.00	0.0%
14 - CSDA Membership	200.00	1,000.00	-800.00	20.0%
15 - LAFCO District Fees	0.00	1,000.00	-1,000.00	0.0%
16 - Telephone/Computer/Internet	0.00	3,100.00	-3,100.00	0.0%
17 - Contingency 10%	0.00	15,500.00	-15,500.00	0.0%
18 - GSA Budget	260,000.00	337,839.00	-77,839.00	76.96%
19 - Designation to District Reserve	0.00	314,708.00	-314,708.00	0.0%
Total Expense	<u>327,373.51</u>	<u>823,247.00</u>	<u>-495,873.49</u>	<u>39.77%</u>
Net Ordinary Income	<u>417,746.14</u>	<u>0.00</u>	<u>417,746.14</u>	<u>100.0%</u>
Net Income	<u><u>417,746.14</u></u>	<u><u>0.00</u></u>	<u><u>417,746.14</u></u>	<u><u>100.0%</u></u>

San Antonio Basin Water District
Balance Sheet
As of April 30, 2022

Apr 30, 22

ASSETS

Current Assets

Checking/Savings

Community Bank - Checking 907,352.48

Total Checking/Savings 907,352.48

Other Current Assets

Accounts Receivable 1,047.78

Total Other Current Assets 1,047.78

Total Current Assets 908,400.26

TOTAL ASSETS 908,400.26

LIABILITIES & EQUITY

Equity

Board Designated Reserves 471,408.40

32000 - Retained Earnings 19,245.72

Net Income 417,746.14

Total Equity 908,400.26

TOTAL LIABILITIES & EQUITY 908,400.26

San Antonio Basin Water District Transaction List by Vendor

April 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
CARRIE TROUP	Check	04/11/2022	5080	INV# 0422SABWD	Community Bank - Checking	-650.00
Donna Glass	Check	04/18/2022	5082	INV # 2201	Community Bank - Checking	-3,900.00
	Check	04/18/2022	5083	INV# 2202	Community Bank - Checking	-3,900.00
	Check	04/18/2022	5084	INV# 2203	Community Bank - Checking	-3,900.00
The Law Offices of Young Wooldridge	Check	04/11/2022	5079	CLIENT ID 21089 AFD	Community Bank - Checking	-507.10
Wallace Group	Check	04/11/2022	5081	PROJECT# 1591-0002-00	Community Bank - Checking	-1,335.54

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
2/1/2022	2201

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - January 1 through January 31, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings.</p> <p>Prep for mailing of change order requests. Update/verify ownerships changes from county assessor roll/provide updates to WG. Meet w/Streamline/new website demo. Discuss various items w/new GSA ED, Stephanie.</p>	3,900.00

Due On Receipt
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
3/1/2022	2202

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - February 1 through February 28, 2022 Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings.</p> <p>Continue ownership updates/change request reviews/ Q & A's from landowners/prep for Assessment Roll w/WG. Work on LAFCO survey.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00

Donna Glass Administrative Services
 Santa Maria, CA 93454

Invoice

DATE	INVOICE #
4/1/2022	2203

BILL TO
San Antonio Basin Water Disrict 1005 S Broadway Santa Maria, CA 93454

DESCRIPTION	AMOUNT
<p>Basic Monthly Administrative Services - March 1 through March 31, 2022</p> <p>Coordinate/attend board meetings, prepare agendas/board packets, review monthly financials/accounts receivable, prepare meeting minutes/follow-up, general admin duties, coordinate with accountant/legal counsel/assessment engineer, compile/ maintain records, update website and provide property owners with information regarding their groundwater interests. Attend SABGSA board/advisory committee meetings.</p> <p>Work on LAFCO survey/ballots and cyber insurance renewal questionnaire.</p>	3,900.00

Due On Reciept
 Please remit to above address.
 Thank you!!

Total	3,900.00
Balance Due	3,900.00



THE LAW OFFICES OF

Young Wooldridge

A LIMITED LIABILITY PARTNERSHIP • EST. 1939

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PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATIONS

CONFIDENTIAL

SAN ANTONIO BASIN WATER DISTRICT
1005 S. BROADWAY
SANTA MARIA, CA 93454

March 31, 2022

Client ID 21089 AFD

Statement for period through March 31, 2022

Summary by Matter

Matter	Description	Prior Balance	Payments & Adjustments	Current Charges	Total Due
4	BOARD MEETINGS AND MATTERS (INCL. BROWN ACT)	\$0.00	\$0.00	\$354.00	\$354.00
9	CONSULTANTS	\$295.00	-\$295.00	\$147.50	\$147.50
25	EMPLOYEES--GEN (INCLUDING POLICIES)	\$858.00	-\$858.00	\$0.00	\$0.00
100	COSTS	\$9.25	-\$9.25	\$5.60	\$5.60
PRIOR STATEMENT BALANCE					\$1,162.25
TOTAL PAYMENTS AND ADJUSTMENTS					-\$1,162.25
CURRENT CHARGES					\$507.10
PAY THIS AMOUNT					\$507.10

Any Payments Received After 03/31/22 Will Appear on Your Next Statement

Visa, MasterCard and Discover accepted

A FINANCE CHARGE OF 1.5% WILL BE ADDED TO YOUR BALANCE 30 DAYS AFTER STATEMENT DATE



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

San Antonio Basin Water District
 1005 South Broadway
 Santa Maria, CA 93454

April 4, 2022
 Project No: 1591-0002-00
 Invoice No: 55873
Invoice Total \$1,335.54

Project 1591-0002-00 San Antonio Basin Water District, Tax Roll Preparation

Professional services rendered through February 28, 2022

Phase 00100 Tax Roll Preparation

Labor

	Hours	Rate	Amount	
Principal	.75	238.00	178.50	
Senior Project Analyst I	1.50	147.00	220.50	
Project Analyst I	3.25	112.00	364.00	
Senior Mechanical Engineer II	2.75	182.00	500.50	
Totals	8.25		1,263.50	
Total Labor				1,263.50

Reimbursables

Reimbursable Postage/Shipping/Delivery			72.04	
Total Reimbursables			72.04	72.04

Total this Phase \$1,335.54

Budget

	Current	Prior	To-Date	
Labor	1,263.50	38,744.50	40,008.00	
Limit			48,000.00	
Remaining			7,992.00	
Total this Invoice				\$1,335.54

Outstanding Invoices

Number	Date	Balance
54750	11/12/2021	29.75
Total		29.75

Billing Backup

Monday, April 4, 2022

Wallace Group

Invoice 55873 Dated 4/4/2022

4:08:19 PM

Project	1591-0002-00	San Antonio Basin Water District, Tax Roll Preparation
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Phase	00100	Tax Roll Preparation
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Labor

			Hours	Rate	Amount	
Principal						
Wagner, Kari	2/4/2022		.25	238.00	59.50	
Project Management/Customer Call						
Wagner, Kari	2/14/2022		.25	238.00	59.50	
Project Management						
Wagner, Kari	2/19/2022		.25	238.00	59.50	
Project Management/Response to Customer						
Senior Project Analyst I						
Lepore, Lonnie	2/2/2022		.50	147.00	73.50	
A/R, Bank Dep						
Lepore, Lonnie	2/10/2022		.50	147.00	73.50	
A/R, Bank Dep						
Lepore, Lonnie	2/17/2022		.50	147.00	73.50	
A/R, Bank Dep						
Project Analyst I						
Welker, Matthew	2/3/2022		3.25	112.00	364.00	
Mailing preparation.						
Senior Mechanical Engineer II						
Lindahl, Nels	2/3/2022		2.25	182.00	409.50	
Change Order Requests Mailing; Updated dB to Donna;						
Lindahl, Nels	2/4/2022		.25	182.00	45.50	
047 payment lookup;						
Lindahl, Nels	2/17/2022		.25	182.00	45.50	
0052 Client Question;						
Totals			8.25		1,263.50	
Total Labor						1,263.50

Reimbursables

Reimbursable Postage/Shipping/Delivery						
0022822	2/28/2022	Postage Log February 2022 / 2/3/2022 NEL			72.04	
Total Reimbursables					72.04	72.04
Total this Phase						\$1,335.54
Total this Project						\$1,335.54
Total this Report						\$1,335.54

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 4-15-2022

Assessment No.	Invoiced	Paid	Balance
0001	\$ 5,508.26	\$ 5,508.26	\$ -
0002	\$ 240.12	\$ -	\$ 240.12
0003	\$ 8,084.18	\$ 8,084.18	\$ -
0004	\$ 50.00	\$ 50.00	\$ -
0005	\$ 50.00	\$ 50.00	\$ -
0006	\$ 50.00	\$ 50.00	\$ -
0007	\$ 983.36	\$ 983.36	\$ -
0008	\$ 6,181.78	\$ 6,181.78	\$ -
0009	\$ 251.14	\$ 251.14	\$ -
0010	\$ 50.00	\$ 50.00	\$ -
0011	\$ 267.99	\$ -	\$ 267.99
0012	\$ 127.21	\$ 127.21	\$ -
0013	\$ 38,154.73	\$ -	\$ 38,154.73
0014	\$ 50.00	\$ 50.00	\$ -
0015	\$ 54,554.70	\$ 54,554.70	\$ -
0016	\$ 2,139.23	\$ 2,139.23	\$ -
0017	\$ 50.00	\$ 50.00	\$ -
0018	\$ 50.00	\$ 50.00	\$ -
0019	\$ 50.00	\$ -	\$ 50.00
0020	\$ 3,614.60	\$ 3,614.60	\$ -
0021	\$ 50.00	\$ 50.00	\$ -
0022	\$ 73.37	\$ 73.37	\$ -
0023	\$ 50.00	\$ 50.00	\$ -
0024	\$ 50.00	\$ 50.00	\$ -
0025	\$ 25,159.41	\$ 25,159.41	\$ -
0026	\$ 4,770.66	\$ 4,770.66	\$ -
0027	\$ 645.00	\$ 645.00	\$ -
0028	\$ 814.70	\$ 814.70	\$ -
0029	\$ 2,005.71	\$ 2,005.71	\$ -
0030	\$ 50.00	\$ -	\$ 50.00
0031	\$ 2,524.83	\$ 2,524.83	\$ -
0032	\$ 1,069.46	\$ 1,069.46	\$ -
0033	\$ 50.08	\$ 50.00	\$ 0.08
0034	\$ 13,035.58	\$ 13,035.58	\$ -
0035	\$ 3,148.25	\$ -	\$ 3,148.25
0036	\$ 54.78	\$ 54.78	\$ -
0037	\$ 2,992.51	\$ 2,992.51	\$ -
0038	\$ 806.68	\$ 806.68	\$ -
0039	\$ 3,625.96	\$ 3,625.96	\$ -
0040	\$ 380.78	\$ 380.78	\$ -
0041	\$ 50.00	\$ 50.00	\$ -
0042	\$ 469.29	\$ 469.29	\$ -
0043	\$ 50.00	\$ -	\$ 50.00
0044	\$ 347.50	\$ 347.50	\$ -
0045	\$ 50.00	\$ 50.00	\$ -

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 4-15-2022

Assessment No.	Invoiced	Paid	Balance
0046	\$ 50.00	\$ -	\$ 50.00
0047	\$ 63.85	\$ 63.85	\$ -
0048	\$ 2,631.60	\$ 2,631.60	\$ -
0049	\$ 1,774.88	\$ -	\$ 1,774.88
0050	\$ 1,697.74	\$ -	\$ 1,697.74
0051	\$ 50.00	\$ 50.00	\$ -
0052	\$ 82,674.20	\$ 82,674.20	\$ -
0053	\$ 14,686.56	\$ 14,686.56	\$ -
0054	\$ 50.00	\$ 50.00	\$ -
0055	\$ 10,242.67	\$ 10,242.67	\$ -
0056	\$ 50.00	\$ 50.00	\$ -
0057	\$ 2,926.04	\$ 2,926.04	\$ -
0058	\$ 2,266.68	\$ 2,266.68	\$ -
0059	\$ 8,243.46	\$ 8,243.46	\$ -
0060	\$ 1,637.54	\$ 1,637.54	\$ -
0062	\$ 53.17	\$ 53.17	\$ -
0064	\$ 501.02	\$ 501.02	\$ -
0065	\$ 11,462.56	\$ 11,462.56	\$ -
0066	\$ 1,267.60	\$ 1,267.60	\$ -
0067	\$ 723.44	\$ -	\$ 723.44
0068	\$ 248.84	\$ 248.84	\$ -
0070	\$ 5,527.40	\$ 5,527.40	\$ -
0071	\$ 4,721.39	\$ 4,721.39	\$ -
0072	\$ 5,161.68	\$ 5,161.68	\$ -
0073	\$ 3,607.94	\$ 3,607.94	\$ -
0074	\$ 50.00	\$ 50.00	\$ -
0075	\$ 316.31	\$ 316.31	\$ -
0076	\$ 207.98	\$ 207.98	\$ -
0077	\$ 87.54	\$ 87.54	\$ -
0078	\$ 53.30	\$ 53.30	\$ -
0079	\$ 2,427.11	\$ 2,427.11	\$ -
0080	\$ 8,000.35	\$ 8,000.34	\$ 0.01
0081	\$ 9,733.59	\$ 9,733.59	\$ -
0082	\$ 152.52	\$ -	\$ 152.52
0083	\$ 464.86	\$ 464.86	\$ -
0084	\$ 7,282.31	\$ 7,282.31	\$ -
0085	\$ 220.18	\$ 220.18	\$ -
0086	\$ 1,525.83	\$ 1,525.83	\$ -
0087	\$ 50.00	\$ -	\$ 50.00
0088	\$ 50.00	\$ 50.00	\$ -
0089	\$ 1,844.41	\$ 1,844.41	\$ -
0090	\$ 50.00	\$ 50.00	\$ -
0091	\$ 5,308.01	\$ 5,308.25	\$ (0.24)
0092	\$ 227,516.35	\$ 227,516.36	\$ (0.01)
0093	\$ 297.76	\$ 297.76	\$ -

San Antonio Basin Water District
Transaction List by Customer
All Transactions as of 4-15-2022

Assessment No.	Invoiced	Paid	Balance
0094	\$ 6,092.10	\$ 6,092.10	\$ -
0095	\$ 50.00	\$ 50.00	\$ -
0097	\$ 711.12	\$ 711.12	\$ -
0098	\$ 11,743.00	\$ 11,743.00	\$ -
0099	\$ 50.00	\$ 50.00	\$ -
0100	\$ 1,639.13	\$ 1,639.13	\$ -
0101	\$ 128.42	\$ 128.42	\$ -
0102	\$ 2,843.32	\$ 2,843.32	\$ -
0103	\$ 50.00	\$ 50.00	\$ -
0104	\$ 697.38	\$ 697.38	\$ -
0105	\$ 8,644.80	\$ 8,644.80	\$ -
0106	\$ 719.06	\$ 719.06	\$ -
0107	\$ 17,923.47	\$ 17,923.47	\$ -
0108	\$ 3,449.24	\$ -	\$ 3,449.24
0109	\$ 55,098.77	\$ 55,098.78	\$ (0.01)
0110	\$ 467.33	\$ 467.33	\$ -
0111	\$ 693.69	\$ 693.69	\$ -
0112	\$ 50.00	\$ 50.00	\$ -
0113	\$ 15,171.83	\$ 15,171.83	\$ -
0114	\$ 35,950.03	\$ 35,950.03	\$ -
0115	\$ 2,891.22	\$ 2,891.22	\$ -
0116	\$ 8,894.97	\$ 8,894.97	\$ -
0124	\$ 2,237.11	\$ 2,237.11	\$ -
0125	\$ 510.29	\$ 510.29	\$ -
0126	\$ 6,786.20	\$ 6,786.20	\$ -
0127	\$ 295.99	\$ 295.99	\$ -
0201	\$ 3,258.42	\$ -	\$ 3,258.42
	797,837.41	744,720.25	53,117.16

San Antonio Basin GSA
Profit & Loss Budget vs. Actual
 July 2021 through April 2022

83% of the year has elapsed	<u>Jul '21 - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
01 DWR Grant #1 Payments	93,058.20	37,379.00	55,679.20	248.96%
01 DWR Grant #2 Payments	106,286.70	92,005.00	14,281.70	115.52%
4-Interest Income	15.17			
Total Income	<u>199,360.07</u>	<u>129,384.00</u>	<u>69,976.07</u>	<u>154.08%</u>
Expense				
Administration and Operation				
01 Administrative Exp/Office Ex	41,584.40	70,400.00	-28,815.60	59.07%
02-Accountant	6,485.00	12,800.00	-6,315.00	50.66%
03-Comm Eng Grant Wrtnng NonGSP	0.00	25,000.00	-25,000.00	0.0%
04-Monitoring	38,234.51	45,048.00	-6,813.49	84.88%
05-Legal Counsel	18,117.50	45,000.00	-26,882.50	40.26%
06-Insurance	0.00	2,300.00	-2,300.00	0.0%
07-Audit Fees	0.00	3,200.00	-3,200.00	0.0%
08-GSP Development(GSIcontract)	220,447.00	221,000.00	-553.00	99.75%
09-GSP Related Costs-Annual Rep	59,958.75			
Total Administration and Operation	<u>384,827.16</u>	<u>424,748.00</u>	<u>-39,920.84</u>	<u>90.6%</u>
Total Expense	<u>384,827.16</u>	<u>424,748.00</u>	<u>-39,920.84</u>	<u>90.6%</u>
Net Ordinary Income	<u>-185,467.09</u>	<u>-295,364.00</u>	<u>109,896.91</u>	<u>62.79%</u>
Other Income/Expense				
Other Income				
11 Operating Transfers	260,000.00	337,839.00	-77,839.00	76.96%
Total Other Income	<u>260,000.00</u>	<u>337,839.00</u>	<u>-77,839.00</u>	<u>76.96%</u>
Other Expense				
Contingency (10%)	0.00	42,475.00	-42,475.00	0.0%
Total Other Expense	<u>0.00</u>	<u>42,475.00</u>	<u>-42,475.00</u>	<u>0.0%</u>
Net Other Income	<u>260,000.00</u>	<u>295,364.00</u>	<u>-35,364.00</u>	<u>88.03%</u>
Net Income	<u><u>74,532.91</u></u>	<u><u>0.00</u></u>	<u><u>74,532.91</u></u>	<u><u>100.0%</u></u>

San Antonio Basin GSA

Balance Sheet

As of April 30, 2022

Apr 30, 22

ASSETS

Current Assets

Checking/Savings

Community Bank of Santa Maria 59,406.36

Community Bank of SM MMKT -2449 25,014.93

Total Checking/Savings 84,421.29

Other Current Assets

Prepaid Insurance 1,783.00

Total Other Current Assets 1,783.00

Total Current Assets 86,204.29

TOTAL ASSETS 86,204.29

LIABILITIES & EQUITY

Equity

Retained Earnings 11,671.38

Net Income 74,532.91

Total Equity 86,204.29

TOTAL LIABILITIES & EQUITY 86,204.29

**San Antonio Basin GSA
Expenses by Vendor Detail**

April 2022

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Account</u>	<u>Split</u>	<u>Amount</u>
BERTOUX & COMPANY						
	Check	04/30/2022	2304	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>3,339.40</u>
Total BERTOUX & COMPANY						3,339.40
Brownstein Hyatt Farber Schreck						
	Check	04/30/2022	2303	05-Legal Counsel	Community Bank of Santa Maria	<u>4,446.50</u>
Total Brownstein Hyatt Farber Schreck						4,446.50
Cachuma Resource Conservation District						
	Check	04/30/2022	2307	01Administrative Exp/Office Ex	Community Bank of Santa Maria	<u>910.00</u>
Total Cachuma Resource Conservation District						910.00
Carrie Troup, C.P.A.						
	Check	04/30/2022	2306	02-Accountant	Community Bank of Santa Maria	<u>655.00</u>
Total Carrie Troup, C.P.A.						655.00
GSI WATER SOLUTIONS, INC.						
	Check	04/30/2022	2305	04-Monitoring	Community Bank of Santa Maria	<u>3,947.50</u>
Total GSI WATER SOLUTIONS, INC.						<u>3,947.50</u>
TOTAL						<u><u>13,298.40</u></u>

**SAN ANTONIO BASIN GROUNDWATER SUSTAINABILITY AGENCY
ACCOUNTS RECEIVABLE**

Name	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)
DWR Agreement A	300,000.00			
DWR 4600012675 Inv #1		16,690.68	16,690.68	-
DWR 4600012675 Inv #2		8,118.26	8,118.26	-
DWR 4600012675 Inv #3		3,312.97	3,312.97	-
DWR 4600012675 Inv #4		2,750.75	2,750.75	-
DWR 4600012675 Inv #5		1,968.90	1,968.90	-
DWR 4600012675 Inv #6		5,129.04	5,129.04	-
DWR 4600012675 Inv #7		34,047.11	34,047.11	-
DWR 4600012675 Inv #8A		30,533.31	30,533.31	-
DWR 4600012675 Inv #9A		28,065.35	28,065.35	-
DWR 4600012675 Inv #10A		34,725.16	34,725.16	-
DWR 4600012675 Inv #11A		35,988.84	35,988.84	-
DWR 4600012675 Inv #12A		46,747.57	46,747.58	(0.01)
DWR 4600012675 Inv #13A		10,321.78	10,321.78	-
DWR 4600012675 Inv #14A		850.50		850.50
Total Grant A	300,000.00			
		259,250.22	258,399.73	850.49

Amount Remaining Grant A (includes retention) 40,749.78

DWR Agreement B	249,400.00			
DWR 4600012675 Inv #8B		8,032.57	8,032.57	-
DWR 4600012675 Inv #9B		28,772.16	28,772.16	-
DWR 4600012675 Inv #10B		24,128.96	24,128.96	-
DWR 4600012675 Inv #11B		27,580.90	27,580.90	-
DWR 4600012675 Inv #12B		41,750.42	41,750.42	-
DWR 4600012675 Inv #13B		36,955.38	36,955.38	-
DWR 4600012675 Inv #14B		40,852.88		40,852.88
Total Grant B	249,400.00			
		208,073.27	167,220.39	40,852.88

Amount Remaining Grant B - (includes retention) 41,326.73

Amount Remaining Grant A & B - (includes retention) 82,076.51

Total Grants A and B	549,400.00	467,323.49	425,620.12	41,703.37
	Total per agreement	Amount Invoiced	Amount Paid	Amount Due (Receivable)

MEMORANDUM

San Antonio Basin Water District



Date: May 11, 2022
To: Donna Glass, District Manager
From: Kari Wagner, PE
Subject: Assessment Roll Change Requests for 2022-23 Tax Roll

CIVIL AND
TRANSPORTATION
ENGINEERING

CONSTRUCTION
MANAGEMENT

LANDSCAPE
ARCHITECTURE

MECHANICAL
ENGINEERING

PLANNING

PUBLIC WORKS
ADMINISTRATION

SURVEYING /
GIS SOLUTIONS

WATER RESOURCES

Wallace Group mailed out a letter February 2022 to all property owners in the San Antonio Basin Water District to provide opportunity to make corrections to the assessment database for the upcoming 2022-23 Tax Roll. The requests were due by March 29, 2022, to be included in the upcoming Tax Roll. Based on the mailing, Wallace Group received responses from five (5) property owners affecting five (5) properties. An additional two (2) requests were submitted but were simply address changes. The five (5) requests that were made that affected the irrigated lands are as follows:

Assmnt #	APN	Current Irrigated	Proposed Irrigated	Comments	Recommendation
052	133-140-007	434.14	503.12	Increase. Added crop	Approve
055	101-080-099	15.8	0.0	Error Correction	Approve
060	099-050-008	27	23	Error Correction, this is the proposed planting acreage	Approve
076	095-030-010	3.15	7.50	Removed crop and planted a permanent pasture	Approve
108	133-100-062	57	45	Error Correction	Approve
Total Acreage Change		537.09	578.62	Increase of 41.53 acres	

Note, the increase of 41.53 irrigated acres will decrease the non-irrigated acreage by 41.53 acres.

WALLACE GROUP
A California Corporation

612 CLARION CT
SAN LUIS OBISPO
CALIFORNIA 93401

T 805 544-4011
F 805 544-4294

www.wallacegroup.us

LOS ALAMOS COMMUNITY SERVICES DISTRICT

82 North Saint Joseph St • (805) 344-4195 • Fax (805) 344-2908
Post Office Box 675
LOS ALAMOS, CALIFORNIA 93440

May 3, 2022

Via Email: admin@sanantoniobasinga.org

San Antonio Basin Groundwater
Sustainability Agency
Attn: Stephanie Bertoux, Executive Director

Via Email: admin@sanantoniobasingwd.org

San Antonio Basin Water District
Attn: Craig Reade, Board Secretary

Subject: Termination of Membership in SABGSA

Dear Ms. Bertoux and Mr. Reade,

I am writing to advise you that, at its regular meeting on April 27, 2022, the Board of Directors (the “Board”) of the Los Alamos Community Services District (“LACSD”) voted unanimously to have LACSD withdraw as a member of the San Antonio Basin Groundwater Sustainability Agency (“SABGSA”). Pursuant to Section 17.1 of the Joint Exercise of Powers Agreement dated May 16, 2017 creating SABGSA, please accept this letter as LACSD’s written notice of withdrawal as a member, effective 30 days from the date of this letter.

The reasons for LACSD’s decision to withdraw include concerns regarding exposure to potential liabilities associated with its continued SABGSA membership, LACSD’s limited budget to cover such liabilities and other costs relating to its membership, and the inability of LACSD to reach an agreement with SABGSA regarding the terms of the Memorandum of Agreement proposed by LACSD, which would recognize the value of facilities, support and other resources that LACSD has been providing to SABGSA (e.g., LACSD’s office building, conference room, and teleconferencing system for meetings of the SABGSA Board of Directors and the San Antonio Basin Water District Board of Directors; staff support and other resources relating to SABGSA’s operations.

We are enclosing with this letter copies of the written resignations of Juan Ramon Gomez, who serves as a Director of SABGSA, and Brad Vidro, who serves as an alternate Director.

The LACSD Board appreciates the opportunity to have served as a member of SABGSA, and wishes the agency success in developing, adopting, and implementing a groundwater sustainability plan for the San Antonio Creek Valley Groundwater Basin.

Sincerely yours,



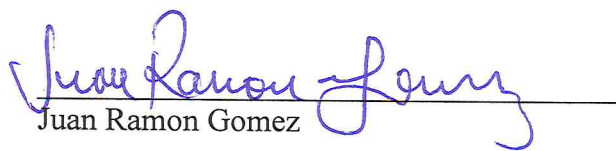
Leonard Bileti, President
LACSD Board of Directors

RESIGNATION

To: Board of Directors of the Los Alamos Community Services District

From: Juan Ramon Gomez

I hereby resign as a Director of the San Antonio Basin Groundwater Sustainability Agency, effective 30 days from the date set forth below.



Juan Ramon Gomez

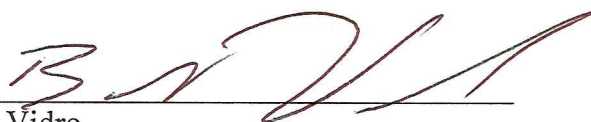
Date: 5/3/22

RESIGNATION

To: Board of Directors of the Los Alamos Community Services District

From: Brad Vidro

I hereby resign as an alternate Director of the San Antonio Basin Groundwater Sustainability Agency, effective 30 days from the date set forth below.



Brad Vidro

Date: 5/3/22

NOTICE: WATER WELL PERMITTING REQUIREMENTS – EXECUTIVE ORDER N-7-22

Proposed Temporary Water Well Permitting Ordinance Related to Governor’s Executive Order and Drought Emergency – 05/10/2022

Virtual Public Workshop Presentation Slides

<https://content.civicplus.com/api/assets/cd022b20-8c7c-4bfe-b0c3-af5790c92892>

Pursuant to [Executive Order N-7-22](#) signed by Governor Newsom and issued by the State of California, effective March 28, 2022, all new well applications submitted are required to be reviewed following specific guidelines as established in Executive Order N-7-22. Please allow additional time for review of any new water well permit application, and that additional information or documents, including but not limited to documentation or analysis to satisfy 9(a) and 9(b) may be required.

Please see the full Order at the above link, section 9 is included below for reference:

9. To protect health, safety, and the environment during this drought emergency, a county, city, or other public agency shall not:

a. Approve a permit for a new groundwater well or for alteration of an existing well in a basin subject to the Sustainable Groundwater Management Act and classified as medium- or high-priority without first obtaining written verification from a Groundwater Sustainability Agency managing the basin or area of the basin where the well is proposed to be located that groundwater extraction by the proposed well would not be inconsistent with any sustainable groundwater management program established in any applicable Groundwater Sustainability Plan adopted by that Groundwater Sustainability Agency and would not decrease the likelihood of achieving a sustainability goal for the basin covered by such a plan; or

b. Issue a permit for a new groundwater well or for alteration of an existing well without first determining that extraction of groundwater from the proposed well is (1) not likely to interfere with the production and functioning of existing nearby wells, and (2) not likely to cause subsidence that would adversely impact or damage nearby infrastructure.

This paragraph shall not apply to permits for wells that will provide less than two acre-feet per year of groundwater for individual domestic users, or that will exclusively provide groundwater to public water supply systems as defined in section 116275 of the Health and Safety Code.