

San Antonio Basin Water District

Board of Directors Regular Meeting

Tuesday, October 17, 2023, at 1:00 p.m. at

Los Alamos Community Services District, 82 St. Joseph Street, Los Alamos, CA 93440

Approved Meeting Minutes

The public is invited to join in person, or by videoconference at

<https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

To view supporting documents, go to: <https://sanantoniobasinwd.org/agendas-%26-minutes>

1) **Call to Order**

The meeting was called to order at 1:01 p.m. by President Merrill

2) **Roll Call**

Kevin Merrill
Randy Sharer
Craig Reade

Directors Absent: Victor Schaff and Ken Hunter

Others in Attendance: Donna Glass - District Manager and Joe Nolan

- 3) **Public Comment:** This portion of the meeting is set aside to provide the public with an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

4) **Minutes**

a. **September 2023 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the September 2023 Minutes as presented. **Motion seconded** by Director Reade. The motion carried.

AYES: Director Merrill, Sharer, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Schaff

5) **Financial Report**

a. **Review and Approve September Financial Statements**

The September statement was included in the packet. As of September 30, 2023, 25% of the year had elapsed. The SABWD collected \$414,717 or 72% of the 2023-24 Assessments and received \$14,665 in interest. The expenses YTD were \$15,612 or 2% of the budget. Net Income was \$413,770 and \$1,321,102 is designated toward Reserves. The checking

and investment accounts total \$1,734,872. More information on California CLASS will be given during agenda item 5) b.

A **motion** was made by Director Merrill to approve the September Financial Statements as presented. **Motion seconded** by Director Sharer. The motion carried.

AYES: Director Merrill, Sharer, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Schaff

i. Discuss and Consider Funds Transfer to Investment Account

The District Manager reported that as of October 16, 2023, the operating account balance was \$135,684. Current expenses for the month are \$8,433 and the GSA is requesting \$19,102.86. Once invoices are paid and fund request approved it would leave a balance of \$108,148.

The remaining FY income includes \$141,128 from the 2023-24 Assessments, \$26,000 from Santa Barbara County for the 2022-23 delinquencies due the end of December 2023 and another payment the end of April 2024 for approximately \$26,000.

Community Bank of Santa Maria allows a maximum of \$25k per transfer/maximum of \$75k per month and no fees are charged. More than \$75k requires a wire transfer, paperwork, a Board signer and a \$25.00 fee per transfer.

After some discussion a **Motion** was made by Director Sharer to approve a transfer from the Operations Account to the Investment Account in the amount of \$50,000.

Motion seconded by Director Read. The motion carried.

AYES: Director Merrill, Sharer, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Schaff

b. Investment Report

The September 30, 2023, California CLASS statement was included in the packet. Interest earned for September was \$5,472/YTD \$20,245. Account balance is \$1,620,245. The Average Monthly Yield was 5.4766%.

c. Assessments Status Report

The District Manager reported that as of October 11, 2023, the SABWD had collected \$435,744, or 76% of the 2023-24 Assessments. Balance remaining is \$141,128.

The District received a check and change request from Assessment #27 to increase irrigated acres from 12.5 to 22.5. Net change to 2023-24 Tax Roll was \$396.00 in additional income on 10 irrigated acres.

Updated 2023-24 Tax Roll Acres are:

Irrigated Acres = 13,229.56

Non-Irrigated Acres = 47,116.16

d. Review September GSA Financial Statements

The September statement was included in the board packet for review only. As of September 30, 2023, 25% of the year has elapsed. The GSA Money Market account was

closed and funds transferred to the General Checking with a balance of \$29,244.00 The expenses YTD were \$25,967.00 or 5% of the budget.

e. GSA Fund Request

After some discussion a **Motion** was made by Director Sharer to approve the SABGSA request and authorize the accountant to transfer \$19,102.86 from the SABWD account to the SABGSA account. **Motion seconded** by Director Read. The motion carried.

AYES: Director Merrill, Sharer, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Schaff

6) Informational Items

a. Management/Administration Report

Most updates were included during the agenda items.

The update to the WD email list has been completed. This list is used to send out the monthly meeting notices/agenda, etc. for the WD and/or the GSA to landowners and interested parties. The WD has 229 active APNs which includes 125 Assessment #'s/Owners. We have email addresses for 105 of the Owners or 84%.

b. Director Training Report

All directors are up to date on their Harassment course, one needs their Ethics course and one director has both courses coming due in November.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer provided a brief update on the agenda items for the evening meeting. The Items on the Agenda for discussion and/or action are the Q3 2023 Quarterly Water Level Monitoring Report and the Board will receive an update on the draft conceptual framework for the Metering Program developed by the Ad Hoc Committee.

7) New Business— requests for items to be placed on the next agenda.

No new business was requested.

8) Next Meeting Date – November 28, 2023

a. Consider Changing Next Regular Meeting Date to November 28, 2023

At the last GSA meeting the Board approved changing their November meeting to Tuesday, November 28, 2023, at 1 pm. The regular December 19, 2023, meeting will be cancelled.

A **Motion** was made by Director Merrill to approve changing the regular meeting date to November 28, 2023. **Motion seconded** by Director Read. The motion carried.

AYES: Director Merrill, Sharer, and Reade

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Schaff

9) Adjournment

The meeting was adjourned by President Merrill at 1:30 p.m.

Please contact Donna Glass at admin@sanantoniobasingwd.org with any questions.