

San Antonio Basin Water District

Meeting Minutes

Board of Directors Regular Meeting
November 16, 2021, at 1:00 P.M.

Subject to the Board's approval of Resolution 21-04, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:04 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill
Randy Sharer
Victor Schaff

Directors absent: Craig Reade and Ken Hunter

Others in attendance: Donna Glass - District Manager, Ginalisa Tamayo – Jackson Family Wines.

3) Review and Adopt Resolution 21-04; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Sharer to Adopt Resolution 21-04; Initially Authorizing Remote Teleconference Meetings Under AB361as presented. **Motion seconded** by Director Schaff

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was no public comment.

5) **Minutes**

- a. **September and October 2021 Board Meeting Minutes – Board Approval Needed**
Motion was made by Director Merrill to approve the September and October 2021 Minutes as presented. **Motion seconded** by Director Sharer

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

6) **Financial Report**

- a. **Review and Approve October Financial Statement**

Donna Glass reported on the October statement included in the board packet. As of October 31, 2021, 33% of the year has elapsed. The SABWD collected \$261,986 or 42% of the Assessments. The expenses through October have been \$230,055 or 28% of the budget. This includes \$200,000 transferred to the GSA or 59% of the GSA Budget. Net Income YTD has been \$131,931. The Reserve/Equity/Checking balance is \$622,585.

Motion was made by Director Schaff to approve the September Financials as presented.
Motion seconded by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Hunter and Reade

- b. **Assessments Status Report**

Donna Glass reported on the Assessment Status thru November 16th.

As of Nov 16th, the District has received \$668,054 of the 2021-22 Assessments. The remaining balance is \$133,119. Total due was \$801,174 by Oct 8th. Delinquent if not paid by Feb 8, 2022.

- c. **Review October GSA Financial Statement**

For review only Donna Glass reported on the GSA Financials for October that were included in the board packet. As of October 31, 2021, 33% of the year had elapsed. The SABGSA accounts total \$73,774. The expenses YTD have been \$199,691. They have received \$200,000 from the SABWD YTD or 59% of the Budget.

As of October 31st, Grant A has a remaining balance of \$51,922. Grant B's remaining balance is \$119,135. Total remaining of grant funds is \$259,525.

Two grant funding invoices have been submitted to DWR for \$46,748 and \$41,750.

d. Consider Approval of GSA Fund Request

The GSA requested \$20,00 to carry them over to January 2022 if the District takes off December. The funds requested for 2 months included projected expenses for:

- GSI work for quarterly monitoring and wrapping up the GSP development and finalization of the GSP
- Legal time for meeting attendance as requested by the GSA Board Chair & provide any counsel on questions needing legal review (if needed)
- Funds for workshop assistance provided by Stephanie Bertoux & any funds needed for November & December for ED transition
- Admin funds for current ED

This leaves a balance for the GSA budget of \$117,839 for the remaining 6 months.

Motion was made by Director Schaff to approve the SABGSA request for the accountant to transfer \$20,000 from the SABWD to the SABGSA within 10 days. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer and Schaff

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Reade and Hunter

7) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items.

Brief discussion of possible change of District Manager from employee payroll to independent contractor/consultant in January 2022. Further investigation required.

b. Director Training Report

Discussed one training still needed for one board member.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer and Director Merrill provided a brief update and discussion regarding the GSA workshop, comments submitted for the Draft GSA Groundwater Sustainability Plan (GSP) and comments pertaining to the District that were provided to the GSA for the FAQ's that will be available on their website.

8) New Business— requests for items to be placed on next agenda.

No new business requested.

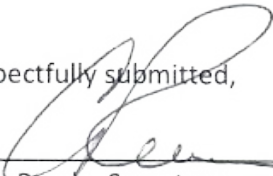
9) Next Meeting Date – December 21, 2021 and/or January 18, 2022

The next meeting date will be January 18, 2022.

10) Adjournment

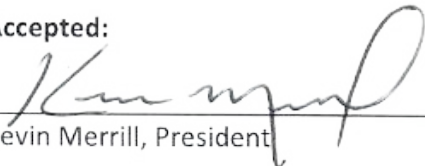
Meeting was adjourned by Director Merrill at 1:30 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

1-18-2022

Date