

San Antonio Basin Water District

Board of Directors Regular Meeting

February 21, 2023, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 23-03, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1 - 408-638-0968 or +1 - 669-900-6833 and enter ID: 589 687 8298

1) Call to Order

The meeting was called to order at 1:02 p.m. by President Merrill.

2) Roll Call

Kevin Merrill
Randy Sharer
Craig Reade
Victor Schaff
Ken Hunter

Directors absent: None

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc and GinaLisa Tamayo - Jackson Family Estate

3) Review and Adopt Resolution 23-03; Renewing Remote Teleconference Meetings Under AB361

Motion was made by Director Reade to Adopt Resolution 23-03 Initially Authorizing Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director None

Announcement and short discussion took place about the March meeting to be held in-person as the Emergency Teleconferencing (AB361) related to COVID 19 is due to end Feb 28th at the end of the State Emergency. While board members will have an opportunity to attend remotely under certain circumstances, there must be a quorum of board members in-person. The public will still have the option to attend remotely.

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There were no comments.

5) **Minutes**

a. **January 2023 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the January 2023 Minutes as presented.

Motion seconded by Director Schaff.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director None

6) **Financial Report**

a. **Review and Approve January Financial Statements**

The January statement was included in the packet. As of January 31st, 58% of the year had elapsed. The SABWD collected \$724,411 or 91% of the 2022-23 Assessments. Received \$24,360 or 43% from the County for the delinquent 2021-22 Assessments. Next Payment from the County will be end of April.

The expenses through January were \$241,907 or 28% of the budget. This includes the GSA transfers of \$202,000. Net income is \$506,864. Checking account balance is \$1,394,526 and \$887,662 is designated toward Reserves.

A brief discussion took place regarding earning some interest on the current Reserve funds. This item will be added to the March agenda and Donna Glass will provide some information on available options.

Motion was made by Director Hunter to approve the January Financial Statements as presented. **Motion seconded** by Director Merrill.

b. **Assessments Status Report**

As of February 18, 2023, the SABWD collected \$736,795 of the 2022-23 Assessments. Balance remaining is \$63,545.

Change order request letters were mailed on February 7th by the Wallace Group. Mailing included a cover letter, change form, list of their APNs with acres and the 2020 change order policy. All documents are available on the WD website.

c. **Review January GSA Financial Statements**

The January statement was included in the board packet for review only. As of January 31st, 58% of the year has elapsed. The GSA bank accounts total \$79,833. The expenses YTD have been \$190,622 or 31% of the budget. They have received \$202,000 from the SABWD YTD or 27% of the Budget.

As of January 31st, the remaining balance for Grant A and B is \$48,838. These invoices have been submitted to DWR and are expected to be paid soon.

- 7) **Consider Resolution 23-04 Appointing Alternate Director to the SABGSA Board of Directors**
After some discussion a **Motion** was made by Director Sharer to approve the Resolution to appoint Bart Haycraft as an Alternate Director for one of the two “Vineyards” positions identified in Section 7.1.1(a) of the JPA to the SABGSA Board of Directors. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Merrill, Sharer, Reade, Schaff, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director None

8) **Informational Items**

a. **Management/Administration Report**

Donna Glass provided most updates during agenda items.

Landowner Communication - Received one call from a landowner regarding concerns about the proposed new housing developments in Los Alamos and the ongoing water issues. This will be discussed at the upcoming GSA meeting.

b. **Director Training Report**

Donna Glass reminded board members of the deadline is Monday, April 3rd for their Form 700. Two board members need to take or provide a certificate for their Harassment course. One member needs to take his Ethics course.

c. **Update on San Antonio Basin Groundwater Sustainability Agency**

Director Sharer provided an update and addressed questions.

i. **Well Registration Program**

Director Sharer provided a brief update that the Wallace Group had mailed out the letters and registration forms to all Water District landowners and Los Alamos Community Services District (LACSD) customers. Some discussion took place. Update on the progress will be provided at the upcoming GSA meeting.

Director Sharer announced he had submitted an application to be considered to fill a vacancy for Division 7 of the Santa Maria Valley Water Conservation District.

- 9) **New Business**— requests for items to be placed on next agenda.
No new business was requested.

- 10) **Next Meeting Date – March 21, 2023**
The next meeting date will be March 21, 2023

- 11) **Adjournment**
Meeting was adjourned by President Merrill at 1:42 p.m.