

San Antonio Basin Water District

Board of Directors Regular Meeting
March 15, 2022, at 1:00 P.M.

Meeting Minutes

Subject to the Board's approval of Resolution 22-03, the District will hold its regular Board of Directors meeting by teleconference. There will be no meeting site open to the public.

Public participation is encouraged using the teleconference information referenced below.

You can join on your computer and/or call in.

Screen share at <https://us02web.zoom.us/j/5896878298>

If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. Call +1-408-638-0968 or +1-669-900-6833 and enter ID: 589 687 8298

If you would like to speak during the public comment portion of the meeting, you have the following options:

Online – raise your hand, or use the Chat option

Phone – press *9 to raise your hand, *6 to mute or unmute to submit comments.

1) Call to Order

The meeting was called to order at 1:01 p.m. by President Merrill.

2) Roll Call

The following directors were present, constituting a quorum for the transaction of business.

Directors Present:

Kevin Merrill

Randy Sharer

Craig Reade

Ken Hunter

Directors absent: Victor Schaff

Others in attendance: Donna Glass - District Manager, Leta Spencer - Westchester Group Investment Management, Inc., Peter Nolan, Doug Circle and Babak Shokrian.

3) Review and Adopt Resolution 22-03; Authorizing Renewal of Remote Teleconference Meetings Under AB361

Motion was made by Director Hunter to Adopt Resolution 22-03; Authorizing Renewal of Remote Teleconference Meetings Under AB361 as presented. **Motion seconded** by Director Sharer.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, Merrill, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

- 4) **Public Comment:** This portion of the meeting is set aside to provide the public an opportunity to bring to the attention of the Board members matters that are within the jurisdiction of the Board and that are not on today's agenda. No action will be taken on any matter discussed during this portion of the meeting. The total time allotted for this portion of the meeting may be limited to no more than 3 minutes per speaker.

There was a comment/suggestion from Leta Spencer regarding the possibility of the District obtaining a legal opinion pertaining to the sharing of data between the District and the SABGSA and using the Wallace Group for GSA data management.

5) **Minutes**

a. **February 2022 Board Meeting Minutes – Board Approval Needed**

Motion was made by Director Sharer to approve the February 2022 Minutes as presented.

Motion seconded by Director Reade

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, and Merrill

NOES: None; **ABSTAIN:** Director Hunter **ABSENT:** Director Schaff

6) **Financial Report**

a. **Review and Approve February Financial Statements**

The February statements were included in board packet. As of February 28, 2021, 66% of the year had elapsed. The SABWD collected \$707,038 or 88% of the Assessments.

The expenses through February were \$311,308 or 38% of the budget.

Net Income YTD has been \$409,476. The checking account balance is \$900,131 which includes \$471,408 designated toward Reserves.

Motion was made by Director Merrill to approve the February Financial Statements as presented. **Motion seconded** by Director Hunter

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, Merrill, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

b. **Assessments Status Report**

As of February 16th, the District has received \$730,207 of the 2021-22 Assessments. The remaining balance is \$67,630. Any remaining assessments unpaid by July 2022 will incur the 5% penalty and be added to the Santa Barbara County Property Tax Bill for Dec 2022.

c. **Review February GSA Financial Statements**

The February Statement was included in the board packet for review/discussion only.

As of February 28, 2021, 66% of the year has elapsed. The SABGSA accounts total \$68,916. The expenses YTD have been \$353,053 or 83% of the budget. They have received \$260,000 from the SABWD YTD or 78% of the Budget.

Balance invoiced remaining for Grant A and B are \$10,322/\$36,955 for a total of \$47,277.

As of Feb 28th, Grant A has a remaining balance of \$41,600. Grant B's remaining balance is \$82,180. Total remaining of grant funds is \$123,780.

SABGSA Executive Director, Stephanie Bertoux, has reviewed the projected remaining expenses for the fiscal year. It appears, without any additional spending, they will be slightly underbudget. If they receive the remaining grant funds before the end of the fiscal year, they may not need all the remaining budgeted funds from the District. This will be discussed at the GSA meeting tonight.

7) Other Business

a. Discussion and Possible Action on Contract Agreement for District Manager

Following a brief discussion, a **Motion** was made by Director Sharer to approve the agreement subject to confirmation of the basic fee amount to account for insurance costs and amend language for the additional fee amount to include prior board approval or use of a work order. Review and discuss suggested changes to the agreement provided by legal counsel at next month's meeting. **Motion seconded** by Director Reade.

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, Merrill, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

b. Independent Special District Official Mailed Election Ballot for 2022 LAFCO Appointment

Brief discussion about the two candidates on Ballot 1 and holding future Nominations and Elections by mailed ballot for Ballot 2.

Motion was made by Director Sharer to approve the appointment of the SABWD Chair, Kevin Merrill, to vote on behalf of the SABWD. **Motion seconded** by Director Hunter

A roll call vote was taken and the motion carried.

AYES: Director Sharer, Reade, Merrill, and Hunter

NOES: None; **ABSTAIN:** None; **ABSENT:** Director Schaff

c. LAFCO Municipal Service Review (MSR) Questionnaire regarding Water, Wastewater, Recycled Water, and Storm Water Drainage Services

Brief discussion about the questionnaire. District Manager directed to finalize and submit to LAFCO by the March 31st due date and complete the board member occupation fields.

8) Informational Items

a. Management/Administration Report

Donna Glass provided most of the updates during the agenda items and informed the Board about a recent discussion/request from the GSA ED, Stephanie Bertoux. The GSA Board Members would like the SABWD to clarify the past and future appointments of the

Alternate GSA Board Members to a Representation Category instead of to a specific Board Member of a specific Representation Category. This would allow the Vineyard and Row Crop, each having two Alternate Board Members, to fill in for either of the two Board Members of their Representation Category. This will be added to next months agenda.

b. Director Training Report

Reminder that Form 700's are due by April 1st. One board member is working to get his ethics class completed. Has had issues with logging into the site.

c. Update on San Antonio Basin Groundwater Sustainability Agency

Director Sharer and Director Merrill provided a brief update and some discussion took place.

i. Well Registration and Metering Program

Update provided about the Ad Hoc committee formed at the last board meeting. Committee members include Leta Spencer and Matt Scrudato from the Advisory Committee. Kevin Merrill, Pat Huguenard, and Chris Wrather from the GSA board, and Stephanie Bertoux and Donna Glass. First meeting was held on March 11th. It was a productive meeting covering various topics and discussion on material provided from other GSA's well registration/metering programs. Next meeting scheduled for March 31st.

9) New Business— requests for items to be placed on next agenda.

Request was made to add the following items to next month's agenda.

- Legal opinion regarding any concerns with coordination/data sharing of a Data Management System between the GSA and District and use of the Wallace Group requested during public comment.
- Clarification of Alternate Directors to the SABGSA Board for their Representation Categories

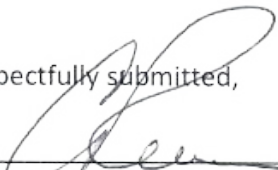
10) Next Meeting Date – April 19, 2022

The next meeting date will be April 19, 2022.

11) Adjournment

Meeting was adjourned by Director Merrill at 2:08 p.m.

Respectfully submitted,



Craig Reade, Secretary

Accepted:



Kevin Merrill, President

4-19-2022

Date